COLTS NECK TOWNSHIP
Shade Tree Commission
Meeting Minutes
October 3, 2024, 7 P.M.
2 Veterans Way (Library Meeting Room)
Colts Neck Township

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1. **Call to Order at 7:07 PM**

2. **Salute to the Flag – led by guest speaker, Mr. Anfuso**

3. **Sunshine Law Notice –** *The following notice was read by the Liaison Bartolomeo.*

   "THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON JANUARY 23, 2024 STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP SHADE TREE COMMISSION WOULD BE HELD ON OCTOBER 3, 2024 AT 7:00 P.M. AT THE COLTS NECK LIBRARY, 2 VETERANS WAY, COLTS NECK. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK."

4. **Roll Call**
   Present:
   LIAISON COMMITTEEMAN JP BARTOLOMEO
   EILEEN STIVALA
   PATRICIA EASTMAN
   TINA FREEDMAN
   DINA RYAN
   Excused:
   Allan Ryan

5. **September 5, 2024 Meeting Minutes were presented for approval.**

   Comments - None
   Motion to Approve – Eileen Stivala
   Second – Patricia Eastman
   Roll Call: Unanimously approved

6. **New Business**

A. Township Planner, Tim Anfuso, distributed "Chapter 62 Shade Tree Commission" statutes and gave the Commission an overview of the contents therein.

B. Eileen Stivala sworn in as Chairperson for the Shade Tree Commission
   Motion: Dina Ryan
   Second: Tina Freedman
   All in Favor: Unanimously approved

C. Wise – Application No. ZB2039
148 Hockhockson Road
Reviewed by Commission – No Comment

D. It was unanimously agreed by the Commission to change STC meeting time from 7 PM to 6 PM effective for the November, 2024 meeting and going forward. Liaison Bartolomeo was in accord. Liaison Bartolomeo instructed the Secretary to advise Clerk Trina Lindsey to notice same to the public.

7. **Old Business / Discussion Items**

-The Commission touched on the subject of picking a town property to renew as a project and see if we can get a local nursery to donate some type of trees or if the Township (via Shade Tree budget) can fund a project

- Chairperson Stivala brought up the subject of "memorial" plantings. Liaison Bartolomeo brought up the issue of responsibility of continued maintenance on such a memorial (that is, who is responsible for such maintenance?). Liaison Bartolomeo will make inquiry with the governing body on where the Township stands on this subject; Tina Freedman will make inquiry of other municipalities as to their policies on "memorial" plantings.

- The Commission had a discussion re prospective new members. Eileen had some ideas as to prospects and will make further inquiry.

- The Commission would like to come up with a list of preferred plantings.

- As to reviewing plans, Mr. Anfuso reminded the Commission that we have the ability to ask a landscape architect to attend our meetings to explain a particular plan, if it is so determined same is necessary. Chairperson Stivala will make that determination when reviewing STC plans with Township Planner in advance of monthly meetings.

Comments from the Public – Not applicable – no public attendance

Motion to Open Public Comment
Second
All in Favor

Motion to Close Public Comment
Second
All in Favor

8. Adjournment

Motion to Adjourn: Dina Ryan
Second: Patricia Eastman
All in Favor – Meeting adjourned at 8:31 PM

The next Shade Tree Commission Meeting will be
Thursday, November 7, 2024, at 6 PM
2 Veterans Way (Library Meeting Room), Colts Neck Township

Respectfully submitted,
Dina Ryan
Secretary