COLTS NECK TOWNSHIP
Recreation Committee Meeting Minutes
May 20, 2024, at 7:00 pm
Recreation and Parks Department
14 Heyers Mill Road

1. Chairman Cantalupo called the meeting to order at 7:00 pm.

2. Chairman Cantalupo asked everyone to join him in the salute to the flag.

3. Chairman Cantalupo read the following Sunshine Statement: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the Asbury Park Press and the Colts Neck Journal stating that a regular meeting of the Colts Neck Township Recreation Committee would be held on May 20, 2024, at 7:00 pm at 14 Heyers Mill Road. A copy is on file in the office of the Township Clerk."

4. Roll Call by Secretary, Ms. Byrne indicated the following:

Present:	Township Liaison Viola, Chairman Cantalupo, Mr. Montalvo, Ms. Kronstedt, Mr. Maguire, Mr. McNally, Mr. Wild, Mr. O'Connor, Mr. Garito, Ms. Sullivan,
Also Present:	Mr. Marques, Director Recreation and Parks, Ms. Byrne, Administrative Assistant Recreation and Parks
Absent:	Mr. Fitzpatrick and Mr. Sikorskas
Public Present:	Mr. Alan Ryan, Secretary CNFD # 2

5. **Discussion Items**:

Committeeman Viola stated He shared the May 29 Township meeting will be moved to May 22 at the Primary School. This meeting will include a Town Hall meeting and an Affordable Housing Presentation. The meeting will be an opportunity for residents to ask questions. The meeting is informational and Township Affordable Housing plans will not be discussed. The Budget has been adopted. Lt. DeVito will be promoted to Police Chief effective July 1. If you have a chance, feel free to thank Chief Santucci for his service to the Township. Mr. McNally asked if we would be returning to the Annex for our meetings. Committeeman Viola explained the bathrooms are being re-done upstairs and a new HVAC is being installed. The main Town Hall will be open on Memorial Day for restrooms setting up for the parade. Committeeman Viola shared Mr. Marques did a great job on Sunday with the Farmhouse 5K.

6. **Approval of Minutes**

Chairman Cantalupo called for comments. Hearing none, Chairman Cantalupo called for a motion to approve the April 17, 2024 minutes. On a motion by Mr.

O'Connor, Mr. McNally seconded. Chairman Cantalupo stated meeting minutes are approved.

7. Old Business

a. Memorial Day Parade
Mr. Marques is working with all the groups in town. Shamrock Bus Company will provide a shuttle bus. Bicycle Contest trophies will be delivered on Thursday. Mr. McNally asked about the ribbons. Mr. Marques confirmed he has the ribbons for all contestants. Mr. Ryan has ordered the hot dogs and rolls. Chairman Cantalupo noted his children will be volunteering to pass out hot dogs. If anyone else has children willing to volunteer, it would be appreciated. Thank you to Mr. Maguire for providing bags of potato chips. Mr. Ryan asked Mr. Montalvo if the ice cream truck could park in the back of the firehouse. He reminded Mr. Marques to order 2 Port 'O Johns and have them delivered in the back near the diesel tank to the right keeping them on the curb.

b. Farmhouse 5K
The event was great, it was nice weather, the event will be even better next year. Mr. Marques stated fifty or so participated in the event. Delicious Orchards donated a case of oranges, apples, and bananas. He supplied bottled water. Mr. Cantalupo asked if people had to register, given it was a free event. Mr. Marques asked people to sign up with Community pass and twenty-five did register. Overall, it was a wonderful day.

c. Summer Camp
Mr. Marques stated 160 campers are registered and we have another month to go. We anticipate more children will register between now and the start of camp. On May 22 Camp Supervisors will conduct interviews for new Counselor/Counselors in Training applicants. Many counselors are returning from last year.

d. Earth Day Clean up
Mr. McNally, with the assistance of the Environmental Commission and Chairman Thom Hennessy cleaned up Town Hall. The group collected several bags of trash. Committeewoman Fitzpatrick, Environmental Commission member, was also in attendance. It seemed Public Works has been keeping up with picking up trash at the location. Mr. Marques asked if anyone else participated in the clean-up. Committeeman Viola noted he received feedback that Schlesinger Preserve needs a clean-up. Mr. Marques added Mr. Sikorskas has been assigned this park. Mr. Garito was assigned to

Obre Preserve. Mr. Marques will email the complete Stewards of the Park Assignment listing.

e. Sounds of Summer Concert Series

Mr. Marques stated our first concert is Thursday, June 8 at 7:00 pm at Town Hall. Concerts will continue through August 29. Chairman Cantalupo asked Mr. Garito if there were any big bands. Mr. Garito explained Chuck Lambert is a blues band, he would be the biggest. Last year they had between 70 – 100 in attendance. He commented Skip from Dark Star Orchestra is the most well know. As of today, there will be ten concerts. Ms. Sullivan mentioned a Food Truck. Mr. Marques shared most Food Trucks ask for a minimum of two hundred attendees before coming to event. We are not there yet. Ms. Sullivan suggested an ice cream truck. That may bring out families. Mr. Montalvo will ask his ice cream truck contact to stop by to determine if he would like to provide ice cream during the concerts.

f. Capital Asset and Planning

Mr. Marques asked besides Rt. 537 and Five Point what other areas are to be considered. Mr. Maguire added the driveway in and out of Five Point. Committeeman Viola confirmed a line for electricity has been completed at Five Point. It was noted that the portable bathrooms are very nice. Chairman Cantalupo reminded everyone there is an ad hoc group that needs to discuss the future assets. Mr. McNally, Mr. Montalvo, Mr. Maguire and Mr. Marques will schedule a meeting to discuss/advise fees and facility uses.

g. Field Use, Facilities & Assets and Fee Update

Mr. Marques shared a spreadsheet of every field used since May. The report includes field usage, CNSF schedules and other rentals. He spoke to the Sports Foundation to identify cost, usage and grass cutting. How many volunteer hours does it take to maintain these fields either by the Colts Neck Board of Education and parents who volunteer. Mr. Montalvo stated the Sports Foundation welcomes additional help. Volunteers line fields every Saturday and it is alot of work. It would be great if Department of Public Works could do some of the heavier lifting and the Sports Foundation would be able to concentrate on smaller issues. Chairman Cantalupo noted Mr. Marques inventory of parks is a great. He asked to add who is responsible, what maintenance needed. Mr. McNally asked what the Sports Foundation does with all their equipment. Is it donated. Mr. O'Connor stated some items have a shelf life and cannot be donated i.e., helmets have cracked over the Winter, bats etc. This asset list Mr. Marques created is great Chairman Cantalupo stated.

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8. New Business

a. Big Brook Preserve
The Preserve is closed until the Township Committee meets on June 12 to determine the next steps. The trees on the east side of Hillside near the 3 JGs winery are hanging on by their roots due to age and erosion. It is a liability issue should a tree fall while people are fossil hunting. Mr. Marques shared we are giving schools and anyone who calls the choice of Poricy Park in Middletown or Big Brook Park in Marlboro. Mr. Cantalupo noted he saw the parking lot was full this past weekend. The sign to enter at your own risk is very small. He recommends closing the parking lot and roping off the parking area. Committeeman Viola suggested we may need to rent a flashing sign from the County reflecting the park is closed. The challenge is the trees are hard to get to, making it difficult to remove them.

b. Fishing Derby
The Annual Fishing Derby will be held on Father's Day, Sunday June 16 at Bucks Mill Park. Brianna and Ryan Johnson will be asissting at the event as they did last year. Colts Neck Police Benevolent Association will provide the bait. Attendees are asked to bring fishing rods.

c. Senior Update
Chairman Cantalupo asked Mr. Ryan to provide an update in Mr. Sikorskas's absence. Mr. Ryan shared on May 30 there will be a trip to the Tropicana Casino in Atlantic City. September is the big 3 night/4-day trip to Newport, Rhode Island. The club has 270 members. The club is doing well, they have a nice group of people. Adults 55+ may join the dues is $10 a year with free lunches at the Colts Neck Inn once a month.

d. Recreation Social Media Internship
Mr. Marques stated the Recreation Department has posted a job ad on the Township Website for a Social Media Intern. The individual may be able to gain college credits. The individual should have firsthand experience with Facebook and Instagram. There may be a stipend available for the internship. If anyone knows of someone who may be interested, please contact Mr. Marques.

e. Miscellaneous
Mr. Marques shared our Recreation tab on the Township website has been updated. Recreation flyers are presented with an easier way of viewing. Committeeman Viola asked if everyone signed up with the Township Notification system. Mr. Marques asked if everyone received the Recreation and Parks tri-fold pamphlet that was mailed to all residents. Fitness classes, Park information and Township events are listed for the year. Mr. Wild asked if this would be a quarterly mailer. Mr. Marques replied just once a year for now.

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Chairman Cantalupo reminded the committee it is likely as in the past, we will not meet in July or August. He suggested our next meeting on June 17 be via Zoom.

9. Comments from the Public

Mr. Ryan noted the doors at Firehouse # 2 will not be opened on Parade Day until Mr. Marques calls him.

10. Adjournment

As there was no further business, Chairman Cantalupo called for a motion to adjourn. Mr. Garito made a motion to adjourn; Ms. Sullivan seconded the motion. Chairman Cantalupo adjourned the meeting at 7:45 pm.

Sincerely,
Barbara Byrne
Secretary