COLTS NECK TOWNSHIP
Environmental Commission
Meeting Minutes
January 21, 2025 – 7:00 pm, 2 Veterans Way, Colts Neck Township

1. **Meeting Called to Order by Liaison Sue Fitzpatrick at 7:05 PM**
2. **Salute to the Flag (Done)**
3. **The following Sunshine Law Notice was read by the secretary:**

"THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE ASBURY PARK PRESS AND THE TWO RIVER TIMES ON JANUARY 3, 2025 STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP ENVIRONMENTAL COMMISSION WOULD BE HELD ON JANUARY 21, 2025 AT 7: 00 P.M., COLTS NECK LIBRARY, LOWER LEVEL, 2 VETERANS WAY, COLTS NECK. A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK."

4. Oaths of Office – Liaison Fitzpatrick administered Oath of Office to Allan Ryan
5. Roll Call: Environmental Commission:

   Present: Sue Fitzpatrick, Thomas Hennessy, Thomas Pacheco, Bob Lutkewitte, Allan Ryan, and Dina Ryan; Excused: Eileen Stivala, Theresa Danile, Theresa Velardi; Absent: Ray Malek

6. **Discussion Items:**
   a. 2025 Meeting Dates reviewed and approved (to be sent to Clerk Lindsey for public notice)
   b. Reviewed 2025 Contact List of Members
   c. Discussed direction of the Green Team & Environmental Commission & Shade Tree
7. **Minutes**

   September 27, 2024 meeting minutes – Motion to approve by Bob Lutkewitte, seconded by Thomas Pacheco
   Unanimously approved
8. **Old Business**

   Discussed ERI review & status report: Sent to Long Range Planning for approval
9. **New Business**

   a. Discussed Initial Application of Intent to be submitted to Sustainable NJ and what is required to maintain Bronze level

   b. Discussed Beech Leaf Disease — possibly working DPW as to clean up and new plantings – also Mr. Hennessy shared an article from Green Heritage pamphlet put out by Monmouth County Park System and possibly posting to Environmental Commission website

   c. Discussed Deer Management Plan

   d. Discussed Forest Management Plan

   e. Discussed requesting a budget allocation from the Township Committee
10. **Comments from the Public (N/A – no public attendance)**
    Motion to Open Public Comment
    Second
    All in Favor
    Motion to Close Public Comment
    Second
    All in Favor
11. **Adjournment**
    Motion to adjourn meeting by Bob Lutkewitte
    Seconded by Allan Ryan
    Meeting adjourned at 8:18 PM

Respectfully submitted,
Dina M. Ryan
Secretary

The next meeting of the Environmental Commission will be held on February 18, 2025 at 7:00 in the Lower Level of the Library, 2 Veterans Way, Colts Neck, NJ 07722