COLTS NECK TOWNSHIP LOCAL EMERGENCY PLANNING COMMITTEE

Meeting Minutes

February 27, 2023

I. **Salute to the Flag**

II. **Moment of Silence.**

III. **Call to order**

OEM Badaracco called to order the regular meeting of the Colts Neck Emergency Planning Committee at 7:30 pm on February 27, 2023 at Colts Neck Library Large meeting room. He read the following statement:

"As Chairman and Presiding Officer of this meeting of the Local Emergency Planning Committee. I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the on the Township bulletin board a notice of this meeting and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order this that this public announcement be placed in the minutes of this meeting"

Secretary Rae Behrens conducted a roll call. The following persons were present: Deputy OEM Schatzle, Chief Paul Santucci, Fire Chief Michael Romano, First Aid Captain Greg Williams, Kevin Knecht, Deputy OEM Stattel, OEM Badaracco and Kevin Ketelsen,. Also, present LEPC Secretary Rae Behrens.

Absent were Committeeperson Rizzuto and Nicholas Lavalle

Approval of minutes from last meeting

OEM Badaracco made a motion to approve the minutes from our last meeting. A motion was made by Fire Chief Roman and seconded by Deputy OEM Schatzle.

IV. **Business:**

i. OEM and Deputies have discussed the need for a Tabletop Drill. It has been several years since we have done this type of training. OEM Schatzle will spearhead this effort. Fire Chief Romano suggested that we look into doing it at Brandywine assisted living. They will need it for insurance purposes.

ii. Updated action plan is needed for the Town. Tyler has already done it for the new Township Building. Kevin Knecht and Kevin Ketelsen will do the two Firehouses. Jim Schatzle and Greg Williams will do the First Aid Building and Public Works. Tyler Badarraco will do the Old Town Hall and Library. Dave Stattel will do Recreation and Parks. Our current plan expires July 13, 2023.

iii. There is a volunteer handbook that members must read and sign for the Township.

V. Roundtable

Fire Department trying to recruit new members. Few people are interested in volunteering.

First Aid Squad is also trying to recruit new members especially during the day time hours. COVID made people concerned about volunteering, and the training has become more intense.

Police Department is doing good for now. Just finished our accreditation. The new building is almost finished. The people from Town Hall will probably move in first. We now have a traffic unit and will be getting an enclosed traffic trailer. Patrolman Connor Byrne and Patrolman Nichols Tomaio join Sgt. Thomas Ward to make up the Traffic Unit.

Motion to adjourn was made by Michael Romano and seconded by Kevin Knecht.

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Meeting was adjourned at 8:30 pm