TOWNSHIP OF COLTS NECK
BOARD OF HEALTH
October 1, 2024 Meeting Minutes

Jim Schatzle called the Colts Neck Board of Health meeting to order at 7:00 p.m. and read the following statement: "As Chairman and Presiding Officer of this meeting of the Colts Neck Board of Health, I hereby declare that the notice requirements of the New Jersey public meetings law have been satisfied by noticing the Asbury Park Press and the Two River Times on January 23, 2024 stating that a regular meeting of the Colts Neck Township Board of Health would be held on October 1, 2024 at 7:00 p.m. at the Colts Neck Library, 2 Veterans Way, Colts Neck. A copy is on file in the Office of the Township Clerk. I further order that this public announcement be placed in the minutes of this meeting."

ROLL CALL INDICATED:

PRESENT:	Jim Schatzle, Linda Stagliano, Dr. Boak, Pam Sokoler, Liz Iacono, Jeff Reisinger, Annemarie Delle Donne, Dr. Singh
ABSENT:	None
ALSO PRESENT:	Tom Frank and Tara Torchia Buss

Meeting Minutes – Jim Schatzle made a motion to approve the July 2, 2024 meeting minutes and this motion was approved by Linda Stagliano, seconded by Annemarie Delle Donne and unanimously carried.

Discussion: Overview- Retail Food Safety Inspection Program – Tom Frank- Health Officer

- Mr. Frank discussed the importance of conducting food safety inspections of both our brick-and-mortar food establishments as well as temporary food establishments, such as food trucks. Inspections of brick-and-mortar establishments are accomplished at least once a year and are unannounced.

- Each food establishment is rated at the end of the inspection with a rating of satisfactory, conditionally satisfactory or unsatisfactory.

- Mr. Frank discussed the process to obtain a retail food license in Colts Neck, from all the required paperwork to the necessary inspections before and after opening up a new business.

- Mr. Frank also shared a copy of the Colts Neck Health Department Retail Food Inspection Report used for brick-and-mortar locations and temporary food vendors. He briefly discussed critical food safety controls that need to be in place to prevent a foodborne illness like temperature control, food protection, proper hand washing, cleaning and sanitizing of equipment etc.

Old Business – There was no old business to discuss.

New Business – Health Officer's Report:

- The seniors flu clinic is scheduled for tomorrow Wednesday October 2, 2024, at their monthly Seniors Club meeting that will take place at Colts Neck Firehouse #2.

- Our rabies vaccination clinic is re-scheduled for Saturday November 9, 2024 at the Bucks Mill Recreation Area from 9am to 10:30am.

- A fox and raccoon tested positive for rabies in September. The occurrences did not appear to be related to each other and precautions were taken to prevent any further spread of the virus. Both animals were found by residents acting erratically. They were picked up by our animal control service who sent them to our State Laboratory for testing. We placed communication out to our residents on our web site and on our Smart 911 system to be aware of and report wildlife showing any abnormal behavior, as well as keeping a safe distance from all wildlife.

- Fall season temporary food inspections have started to pick up at some locations such as Eastmont Orchards; Bucks Mill Recreation Area, as well as Source Brewery who have recently been permitted to have temp. food vendors on site.

- The car wash facility is still currently under construction on Route 34. The septic system has been installed and inspected.

- The former Wells Fargo property is in the process of upgrading their septic system with a new owner. The design engineer was requested to have the NJDEP conduct a courtesy review of the septic design at the request of the Health Dept. They have replied stating they are ok with the conceptual design plan for the property and that the local health authority can issue a permit for the proposed work.

- The Grind food establishment located at the Colts Towne Plaza complex is now up and running. The Health Dept. conducted both their pre-opening and operational inspections.

- All schools and daycare centers in town had their annual immunization audits conducted by the Health Dept. All did very well. Only one location needed to have a follow-up visit.

Liaison Report - No comment

Public Comment - None

A motion to adjourn was made by Jim Schatzle at 8:00 p.m. and unanimously carried. The next scheduled meeting is November 5, 2024 at 7:00 p.m.

Respectfully Submitted,
Thomas Frank – Health Officer