

TOWNSHIP OF COLTS NECK  
BOARD OF HEALTH  
October 7, 2025 Meeting Minutes

Jim Schatzle called the Colts Neck Board of Health meeting to order at 7:01 p.m. and read the following statement: "As Chairman and Presiding Officer of this meeting of the Colts Neck Board of Health, I hereby declare that the notice requirements of the New Jersey public meetings law have been satisfied by noticing the Asbury Park Press and the Two River Times on February 26, 2025 stating that a regular meeting of the Colts Neck Township Board of Health would be held on October 7, 2025 at 7:00 p.m. at the Colts Neck Town Hall Annex, 3 Veterans Way, Colts Neck. A copy is on file in the Office of the Township Clerk. I further order that this public announcement be placed in the minutes of this meeting."

ROLL CALL INDICATED:

PRESENT: Jim Schatzle, Dr. Boak, Annemarie Delle Donne, Liz Iacono and Jeff Reisinger  
ABSENT: Pam Sokoler, Dr. McCollum, Linda Stagliano and Dr. Singh (resigned)  
ALSO PRESENT: Tom Frank, Mayor Tara Torchia Buss and Christine Eschert

Meeting Minutes – Jim Schatzle made a motion to approve the June 3, 2025 meeting minutes. This motion was approved by Jeff Reisinger, seconded by Liz Iacono and unanimously carried.

Discussion Item – Approval of Minor Subdivisions

- The Health Officer, Mr. Frank, surveyed the Board to get their feedback on how they would like to proceed when the Health Dept. receives a minor subdivision project for review in which the property is currently one lot and the property owner is proposing to subdivide it into 2 lots in a residential zone. The question was whether the Board would like to approve these types of applications or have the Health Officer approve them administratively. The Board agreed that they would like to bring everyone in on the discussion and vote on it.

Old Business – There was no old business to discuss.

New Business – Health Officer's Report:

- Carm's Farm Update: Carm's Farm is located at the juncture of Route 537 East and Rancho Polo in Colts Neck. The Health Dept. became involved with the Farm since they have temporary food vendors and a petting zoo on site. The Health Dept. has received a couple of complaints regarding potential animal cruelty concerns. The Township animal control service, Associated Humane, the SPCA and apparently a State Licensed Vet were all at the site at various times and found no obvious indication of an issue in that regard.

Regarding the food side of operations on the Farm, the Health Dept. had to shut down an on-site food operation that did not have approval to operate approximately 2 weeks ago. There was also

an unapproved “cargo type container/trailer” found on the premises with a food equipment set up, but it was not in operation during the Health Officer’s visit. The owner was informed not to utilize the unit except for a small tail section to prepare lemonade using bottled water. Both the township Building Subcode Official and the Health Officer agreed that the unit cannot be utilized until approved by both departments, except for prep of lemonade and storage purposes. In the meantime, the operation will be set up as a temporary outside food vendor with the use of tents and a limited food menu.

- Seniors Flu Vaccination Clinic – The Health Dept. conducted the Seniors Flu Clinic at their monthly meeting last Wednesday, October 1<sup>st</sup> at the Colts Neck Inn Restaurant. They were offered the high dose if they were age 65 and older. The total number of shots administered was 50. As in previous years, the Colts Neck Pharmacy helped by administering the shots. The Health Dept. also offered free COVID/ Flu test kits to the seniors.
- Annual Rabies Clinic – The annual Rabies Clinic is scheduled for Saturday, November 8, 2025 at the Bucks Mill Recreation Area in Colts Neck. Flyers will be posted at various locations around town, as well as on the township website. Local health departments in Monmouth Cty. will also be notified of the event.
- Laird and Company Cultural Center Project Update: The applicant was invited to attend this meeting but opted to come to the November meeting instead. They are currently penciled in for next month’s meeting. Laird and Company got their NJDEP treatment works approval renewed for their existing septic system which had expired. They also had their existing septic system inspected which required repairs to the system due to tree roots in some locations of the system, as well as pump tank repairs. They plan to have a food service element as part of their project. The Health Dept. will need details on the type of equipment and type of operation that will be conducted so that the Health Officer can issue them a retail food license that meets Chapter 24 food safety/sanitation requirements.
- Update on Measles: As of September 30, 2025 there have been a total of 1,544 confirmed cases reported in the U.S. affecting 42 states. As of October 2, 2025 there have been a total of 10 cases in NJ. There is still no ongoing community spread in NJ.
- Update on West Nile Virus from Mosquitos: To date, there have been 16 human vector-borne disease cases reported in 2025 in New Jersey. There were 41 cases reported last year. Out of 9,577 mosquito pools tested in the State, 1,114 have tested positive for West Nile Virus in all 21 counties. No avian or animal cases of WNV have been reported in 2025.
- Temporary Food Permits – It has been an active season issuing temporary food permits for various venues in town. So far, 30 permits have been issued at locations like Source Brewery, Colts Neck Stillhouse, Eastmont Orchards, Carm’s Farm and Bucks Mill to name a few.

Liaison Report – Everything is going well. There will be a Planning Board meeting on October 14, 2025 to address Affordable Housing. The Mayor has indicated that the Township is legally obligated to speak to and work with developers regarding affordable housing projects.

Public Comment - None

A motion to adjourn was made by Jim Schatzle at 7:58 p.m. and unanimously carried. The next scheduled meeting is November 4, 2025 at 7:00 p.m.

Respectfully Submitted,  
Christine Eschert - Secretary