**COLTS NECK TOWNSHIP**
**TOWNSHIP COMMITTEE SPECIAL MEETING MINUTES**
**SEPTEMBER 26, 2023, 6:00 P.M.**
**TOWN HALL**

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1. Mayor Fitzpatrick called the meeting to order at 6:00 p.m.

2. Mayor Fitzpatrick asked everyone to join her in the salute to the flag.

3. Administrator, Kathleen Capristo, read the following Sunshine Statement: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the Asbury Park Press on September 21, 2023, stating that a special meeting of the Township Committee would be held on September 26, 2023, at 6:00 p.m., 1 Veterans Way, Colts Neck, NJ 07722, Town Hall. A copy is on file in the office of the Township Clerk."

4. Roll call by Administrator Capristo indicated the following:

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|---|---|
| Present: | Mayor Sue Fitzpatrick, Deputy Mayor Frank Rizzuto, Committeewoman Tara Torchia Buss, Committeeman Michael Viola, and Committeeman J.P. Bartolomeo |
| Also Present: | Kathleen Capristo, Township Administrator |
| Absent: | Trina Lindsey, Municipal Clerk and Meghan Bennett, Township Counsel |

5. **Resolution 2023-142:** Executive Session - Personnel

Mayor Fitzpatrick called for comments. Hearing none, Mayor Fitzpatrick called for a motion to approve. On a motion by Deputy Mayor Rizzuto, seconded by Committeewoman Buss and a unanimous roll call vote, the resolution was adopted.

| RECORD OF VOTE | | | | | |
|---|---|---|---|---|---|
| | M S | Yes | No | NV | Ab |
| Mayor Fitzpatrick | | X | | | |
| Deputy Mayor Rizzuto | M | X | | | |
| Torchia Buss | S | X | | | |
| Viola | | X | | | |
| Bartolomeo | | X | | | |
| M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent | | | | | |

After Closed Session, Mayor Fitzpatrick called for a motion to return to open session. On a motion by Deputy Mayor Rizzuto, seconded by Committeeman Viola and a unanimous voice vote, the Township Committee returned to open session.

6. **Public Comment:**
Mayor Fitzpatrick called for a motion to open public comment. On a motion by Deputy Mayor Rizzuto, seconded by Committeeman Viola and a unanimous voice vote, public comment was opened.

As there were no comments and/or questions from the public, Mayor Fitzpatrick called for a motion to close public comment. On a motion by Committeeman Viola, seconded by Committeeman Bartolomeo and a unanimous voice vote, public comment was closed.

7. **Discussion of Public Comment:**
None

8. **Adjournment:**
As there was no further business, Mayor Fitzpatrick called for a motion to adjourn. On a motion by Committeeman Viola, seconded by Deputy Mayor Rizzuto and a unanimous voice vote, the meeting adjourned at 7:23 p.m.

Trina Lindsey, RMC
Municipal Clerk

**APPROVED: 10/11/23**