**COLTS NECK TOWNSHIP**
**TOWNSHIP COMMITTEE SPECIAL MEETING MINUTES**
**MARCH 5, 2024, 6:00 P.M.**
**TOWN HALL**

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1. Mayor Rizzuto called the meeting to order at 6:00 p.m.

2. Mayor Rizzuto asked everyone to join him in the salute to the flag.

3. Administrator, Kathleen Capristo, read the following Sunshine Statement: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the Asbury Park Press on February 29, 2024, stating that a special meeting of the Township Committee would be held on March 5, 2024, at 6:00 p.m., 1 Veterans Way, Colts Neck, NJ 07722, Town Hall. A copy is on file in the office of the Township Clerk."

4. Roll call by Administrator, Kathleen Capristo indicated the following:

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| Present: | Mayor Frank Rizzuto, Deputy Mayor Tara Torchia Buss, Committeeman Michael Viola, Committeeman J.P. Bartolomeo, and Committeewoman Sue Fitzpatrick |
| Also Present: | Kathleen Capristo, Township Administrator |

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5. **Resolution 2024-54:** Executive Session

Mayor Rizzuto called for comments. Hearing none, Mayor Rizzuto called for a motion to approve. On a motion by Committeeman Bartolomeo, seconded by Committeewoman Fitzpatrick and a unanimous roll call vote, the resolution was adopted.

| RECORD OF VOTE | | | | | |
|---|---|---|---|---|---|
| | M S | Yes | No | NV | Ab |
| Mayor Rizzuto | | X | | | |
| Deputy Mayor Buss | | X | | | |
| Viola | | X | | | |
| Bartolomeo | M | X | | | |
| Fitzpatrick | S | X | | | |
| M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent | | | | | |

Mayor Rizzuto called for a motion to go back to open session. On a motion by Committeeman Bartolomeo, seconded by Committeewoman Fitzpatrick and a unanimous voice vote, the meeting was back in open session at 7:48pm.

6. **Public Comment:**
Mayor Rizzuto called for a motion to open public comment. On a motion by motion by Committeeman Bartolomeo, seconded by Committeewoman Fitzpatrick and a unanimous voice vote, public comment was opened.

As there were no comments and/or questions from the public, Mayor Rizzuto called for a motion to close public comment. On a motion by Committeeman Viola, seconded by Committeeman Bartolomeo and a unanimous voice vote, public comment was closed.

7. **Discussion of Public Comment:**
None

8. **Adjournment:**
As there was no further business, Mayor Rizzuto called for a motion to adjourn. On a motion by Committeeman Viola, seconded by Committeeman Bartolomeo and a unanimous voice vote, the meeting adjourned at 7:50 p.m.

Kathleen Capristo, RMC
Deputy Municipal Clerk

**APPROVED: 03/13/24**