

HOW TO CREATE A NEW ACCOUNT FOR COMMUNITY PASS

And REGISTER FOR A PROGRAM

CONTACT 732-780-6666 Monday – Friday 8:30 am – 4:30 pm

Search Browser: type **https://register.communitypass.net** or search for
“Community Pass”

Type in the blank field: Colts Neck Township, NJ

1. Click the Create an Account button if you are a new user, if **you have an account** type your **username and password**. You do not need to be a resident of Colts Neck.
2. If you are creating account, complete information requested
3. Once an account is created, verify email etc.
4. Click accept if you agree to the published Privacy Policy
5. Browse Activities “**2023 Summer Camp**”
6. Check name of registrant.
7. Select “6 weeks of Camp, then select trips.”
(MUST SIGN UP FOR AL 6 WEEKS)
8. Check acceptance of refund policy and legal statement by typing your name (electronic signature)
9. Continue
10. Choose method of payment credit card or e-check
11. Provide payment