**RESOLUTION 2024-22**

**APPROVING USE OF**
**ROBERT'S RULES OF ORDER**
**FOR**
**TOWNSHIP COMMITTEE MEETINGS**

WHEREAS, the Township Committee of Colts Neck Township hereby approves the use of Robert's Rules of Order for the conducting of Township Committee Meetings; and

WHEREAS, it is the intent of the Township Committee to provide each member of the public an equal opportunity to be heard; and

WHEREAS, public comment is intended to give citizens the right to discuss items on the agenda as well as to make comments on other related Township services. It is not intended to be a question and answer period. The Township Committee's response to the public is at the Committee's discretion.

WHEREAS, the Township Committee maintains the discretion to end a participant's comment if the comment becomes repetitive and/or the participant has had a fair and equal opportunity to be heard; and

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby approves the use of Robert's Rules of Order for the conducting of Township Committee Meetings.

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby approves the use of Robert's Rules of Order for the conducting of Township Committee Meetings to include the limitation to public comments to four (4) minutes per person.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the Reorganization meeting held on the 6th day of January 2024

Trina Lindsey, Municipal Clerk

| RECORD OF VOTE | | | | | |
|---|---|---|---|---|---|
| | M S | Yes | No | NV | Ab |
| Mayor Rizzuto | | X | | | |
| Deputy Mayor Torchia Buss | M | X | | | |
| Viola | S | X | | | |
| Bartolomeo | | X | | | |
| Fitzpatrick | | X | | | |
| M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent | | | | | |