

ANNUAL MEETING NOTICE

WHEREAS, the New Jersey Open Public Meetings Act (N.J.S.A. 10:4-8a, et seq.) requires the governing body of a municipality to designate and disseminate schedules, meeting dates, times and location.

NOW, THEREFORE, BE IT RESOLVED by Colts Neck Township that the following dates are hereby designated as scheduled meetings of the Township Committee for the Year 2021. The Township Committee anticipates all meetings to be held digitally throughout the duration of the Public Health Emergency as declared by the Governor and as prescribed under the rules established by NJSA 10:4-8(b) allowing meetings to be held digitally during a State of Emergency. All meeting information will be posted at least 48 hours prior to each meeting on the Township website www.coltsneck.org. The meetings will be conducted using the Zoom platform.

The Public is welcome and encouraged to participate virtually and opportunity for public comments will be available during the meeting. Written public comments may be emailed to the Municipal Clerk at tlindsey@coltsneck.org or via regular mail to the attention of the Municipal Clerk, 124 Cedar Drive, Colts Neck, NJ 07722. Written public comments may not be submitted via any other form of electronic communication and must include the individual's name, full address and contact information (telephone number and/or email address). If the information is incomplete and the Township is unable to verify the individual's identity, the written comment will not be read into the record. Written public comments must be received by the Municipal Clerk by 12:00 p.m. on the day of the remote meeting in order to be read into the record of the meeting. Any written comments received after 12:00 p.m. on the day of the meeting will not be read into the record or become part of the meeting record.

Meetings of the Township Committee for 2021 Where Formal Action May Be Taken

January 2 (Reorganization Meeting)	May 26	December 8
January 13	June 9	
January 27	June 30	
February 10	July 14	
February 24	August 11	
March 10	September 8	
March 31	September 29	
April 14	October 13	
April 28	October 27	
May 12	November 10	

Executive Sessions may be held to discuss personnel matters, labor relations, pending litigation and other matters permitted for closed session under N.J.S.A. 10:4-12. At 6:30 p.m. Prior to each Executive Session, the Township Committee will convene in open session at which time an Executive Session Resolution specifying the general nature of the items to be discussed in Executive Session will be read in full and adopted in accordance with N.J.S.A. 10:4-13.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall post a copy of this Resolution in Town Hall and that copies of this Resolution shall be forwarded by the Municipal Clerk, to the official newspapers, the Asbury Park Press and News Transcript as previously designated by the Township and to individuals requesting same under the New Jersey Open Public Meetings Act.

BE IT FURTHER RESOLVED that the Township Committee reserves the right to change the format of any of the noticed meetings to a hybrid (partially remote and partially in-person) meeting or to a fully in-person meeting when feasible and authorized by law with proper notice.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the Reorganization meeting held on the 13th day of January 2021



Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Viola		X			
Deputy Mayor Bartolomeo	M	X			
Fitzpatrick		X			
Torchia Buss		X			
Rizzuto	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					