



[Please note that the meeting agenda is subject to change during the meeting.]

City of Clearwater Council Meeting Agenda

Tuesday July 28, 2026, at 6:00pm

129 E Ross Clearwater, KS 67026

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- 1. Call to Order/ Invocation and Flag Salute**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
- 5. Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [Previous Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
- 6. Staff Reports**
- 7. Branch Line Solar Project (TED)**
- 8. Business**
 - a. **Action:** [Annexation Ordinance 8035 S. Butterfly Ct.](#)
 - b. **Action:** [Special Event Permit](#)
 - c. **Action:** Hammers Park Shelter
 - d. **Action:** Rec Commission Request for City Park Ballfield
- 9. Governing Body Comments**
- 10. Executive Session**
- 11. Adjournment**

City of Clearwater Council Workshop Agenda

Tuesday July 28, 2026, following Council Meeting

129 E Ross Clearwater, KS 67026

- 1. Call to Order**
- 2. Budget Discussion**
- 3. Adjournment**

Next Assignment Numbers

Charter Ordinance: 25

Ordinance: 1133

Resolution: 10-2026

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 5:30 and 6:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
July 14, 2026
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:00 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Jason Gordon, Justin Shore, Samantha Warkins, Shirley Palmer-Witt and Dalton Chambers.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Jared Dinwiddie, Chadd Posch, Kirk Ives, Amber Ives and City Attorney Scott Ufford.

Others present who spoke:

Valeen Palmer, Scott Palmer, Dillon Spencer and Jake Bjostad.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, Item 5c in the consent agenda, Promotion Recognition needed to be moved to the first business item.

Motion: *Palmer-Witt* moved; *Shore* seconded to approve the agenda as modified. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Mayoral Appointment

Accept Resignation

Motion: *Shore* moved; *Gordon* seconded to approve the consent agenda as previously modified. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Updated Council that there will be a townhall meeting on July 21st at the High school at 6 pm. Council asked when the bid packet would be done for Yvonne and Janet, Zollinger stated that it probably wouldn't be ready until October. Council inquired about the summons for the properties in Indian Ridge, Zollinger answered legal counsel has been retained due to the property owner of a few lots not paying their mortgage and the mortgage company stated that the City will not receive the back taxes or special assessments. Council then asked about the culvert being replaced, Zollinger stated that it should arrive this week, but the backhoe has been having issues. She noted that Sedgwick County will backfill and get the asphalt done. Zollinger has reached out to Julie with Sedgwick County Emergency Management to see if there are any funds for municipalities after the rain since there was for personal property. Council asked when trash cans were to be put back after picked up, Zollinger stated she believes it is around 4 hours after it has been picked up but that is hard to manage. The Mayor may add that to an update in the future. Council asked about the property near Park Glen and Yvonne with the overgrowth, Zollinger has turned it into Professional Code

Compliance (PCC), council then stated that the grass at the property near the nursing home as well as the ditches on Diagonal are also getting tall.

- Fire Department – Jared Dinwiddie – Council inquired about the 2 calls that the department was unable to respond to, Dinwiddie stated they were medical calls. Council then asked about the residency radius for department members. Dinwiddie stated that members are required to live within a five-mile radius of the station, or approximately a 10-minute drive. Palmer-Witt asked if they all live within that requirement, Dinwiddie replied with “pretty much”. Dinwiddie mentioned that the department was approved for the drip drop hydration give back campaign. The Fourth of July event went well for the first year and hope to do it annually.
- Police Department – Kirk Ives – Council asked if the flock camera was under warranty, Ives stated that it was and they will be out to replace it.
- Public Works/Parks – Chadd Posch – Council asked about the dirt and rock that was washed into the streets after the rain, Posch stated that they try to push it back into the alley, but it is hard to keep up with.
- Senior Center – Amber Ives – Construction is going good, they are framing now. The Center will have to be closed on August 3rd but meals on wheels can still be delivered for the homebound people.

7. Business

Mayor Ussery noted that the Branch Line Solar Project (TED) was removed from the agenda due to them not being able to attend on short notice.

a. Promotion Recognition

Dinwiddie stated that there was a promotional process held in May. He mentioned that himself and the executive staff met and determined to change the number of years of experience in their by-laws from 5 years to 3 years due to the number of applicants interested in the positions. A letter was sent to the members in February and there were 4 applicants. These candidates took written tests over policies and procedures and had practical assessments with outside assessors, then there was a panel interview by other assessors as well. Dinwiddie took the overall scores and the top 2 candidates were Trent Zimmerman and Richard Grizzle. Mayor Ussery explained that he had requested the item be placed under the Business section of the agenda to ensure it was formally acknowledged by Council. Since the by-laws stated 5 years’ experience but Zimmerman only had 3 years, he wanted the Chief to be able to stand behind the exception and show confidence in the decision.

Motion: Shore moved; **Chambers** seconded to approve the promotions of Trent Zimmerman and Richard Grizzle to Lieutenants for the Fire Department. Voted and passed unanimously.

b. STO Ordinance

The following sections were modified in the 53rd edition of the STO published in 2026.

Definitions: Added: Hand-free Device

Amended: Section 93. Parking Disabled and Other Vehicles., Section 126.1. Obstructing License Plates, Section 126.1.1. Display of License Plate, Section 181. One-Way Glass and Sun Screening Devices, Section 201.1. Failure to Comply with a Traffic Citation.

New: Section 126.2.1. Use of Wireless Communication Devices in School Zones and Construction Zones.

Section 169.2. Use of Lights in Road Construction Zones. The new STO and UPOC books have been ordered from LKM. The cost is around \$320 out of the police budget.

Council inquired about display of license plate on the rear of vehicle, Ives stated they can be illegal, mostly due to some of them covering state information.

Motion: Palmer-Witt moved; **Warkins** seconded to adopt Ordinance 1131 Regulating Traffic Within The Corporate Limits Of The City Of Clearwater, Kansas; Incorporating By Reference The "Standard Traffic Ordinance For Kansas Cities," 53rd Edition Of 2026, With Certain Changes And Additions; And Repealing All Other Conflicting Ordinances. Voted and passed unanimously.

c. UPOC Ordinance

The following sections were modified in the 42nd edition of the UPOC published in 2026.

Definitions: Amended: Cardholder & Financial Card

Definitions: Added: Closed-Loop Gift Card, First Responder, Feral Cat, Gift Card, Gift Card Issuer, Gift Card Redemption Information, Gift Card Seller, Grain, Hay, Implement of Husbandry, Livestock & Open-Loop Gift Card. Amended: Section 3.1.1. Domestic Battery, Section 6.1. Theft, Section 6.17 Criminal Use of a Financial Card or Gift Card.

New: Section 3.5.1 Unlawful Approach to a First Responder, Section 11.11 Cruelty to Animals.

Motion: *Warkins* moved; *Shore* seconded to adopt Ordinance 1132 Regulating Public Offenses Within The Corporate Limits Of The City Of Clearwater, Kansas; Incorporating By Reference The "Uniform Public Offense Code For Kansas Cities," 42nd Edition Of 2026, With Certain Changes And Additions; And Repealing Section 1 Of Ordinance 1120 And All Other Conflicting Ordinances. Voted and passed unanimously.

d. MOU Between City and Rec Commission

The proposed Memorandum of Understanding formalizes the administrative services the City provides to the Chisholm Trail Recreation Commission that is currently being done by Zollinger and has been done for the last year. If approved, this would help spread the work to other City staff. Under the agreement, the City will provide bookkeeping, payroll, financial reporting, budget preparation assistance, audit support, and administration of employee health insurance for eligible Recreation Commission employees. The Recreation Commission's financial records will be integrated into the City's financial software, allowing for more efficient tracking and reporting. Eligible employees will also be included under the City's health insurance policy, as adding a single employee to a separate policy is difficult. The Recreation Commission will remain responsible for approving expenditures and will reimburse the City for services and expenses as outlined in the agreement. The Recreation Commission will pay the City \$1,000 per month for administrative services and reimburse the City for all direct expenses incurred on its behalf, including employee insurance costs. Counsel has reviewed the agreement and recommended reviewing at the end of the year. Council asked if the fee seemed reasonable and asked if Zollinger had been tracking her hours, Zollinger believes the fee is accurate but has not been tracking her hours. She noted it is more labor intensive since it is different accounting software, but the proposal would match what the City does for the Cemetery. Mayor Ussery stated it has made a big difference with the Cemetery District and would recommend utilizing the software for the Recreation financials. It was reiterated that this is strictly reporting only and the City takes on no responsibility for the functionality of the Rec Commission. Palmer-Witt asked if she needed to abstain from the vote since she is part of the Rec board, Ufford said that wouldn't be an issue.

Motion: *Gordon* moved; *Warkins* seconded to approve the Memorandum of Understanding with the Chisholm Trail Recreation Commission and authorize the Mayor to execute the agreement. Voted and passed unanimously.

e. Rec Commission Request for City Park Ballfield

Shirely Palmer-Witt, Valeen (interim Recreation director) and Scott Palmer were present to request approval for upgrades to City Park ball field. Dillon Spencer and Jacob Bjostad were coaches during the rec baseball season and were present in support. Palmer-Witt explained that the field retains water with any amount of rain and delays games 2-4 days. This ball field is the only one able to be used for 12-U games and there are tournaments held there as well. She then reviewed the growth of the participants for the past season but noted that the numbers are decreasing for the older kids. She believes that this field is used year-round and the Recreation Commission is willing to fund the proposed improvements. Whitney Landscaping has put together a bid in the amount of \$72,500 that includes irrigation with a well and recommends starting immediately. However, starting the project right away would prevent large equipment from using the area, creating a conflict with the 2026 Fall Festival carnival, which has already been planned for that location. She further explained that the Recreation Commission has discussed assuming long-term maintenance responsibilities for the ball field from the fence inward. Palmer-Witt noted that relocating the Fall Festival carnival to a nearby street could be a potential solution. She also informed the Council that the Recreation Commission is currently preparing its budget and needs to know whether the project will be approved so the expense can be included. Palmer-Witt added that, even if the project is not approved, the Council should address the safety concerns with the existing field. She reported that glass and rocks were discovered while Scott Palmer was dragging the field and noted ongoing issues with the batter's boxes that could present a liability. She also mentioned the community's need for additional ball fields and briefly referenced the possibility of developing another field at City Park if construction of a building at Clearwater Elementary East were to eliminate the existing field currently used for recreation activities. Valeen Palmer, interim Recreation Director, addressed Council regarding the ball field and stated that her and Mr. Palmer had tried different methods in hopes of improving the field but was unsuccessful. She mentioned that she is also on the Fall Festival committee and understands the challenges this project may cause for that event. She further explained the multiple

games cancelled or rescheduled due to rain. Pictures were handed out to show the standing water as well as debris in the infield. She mentioned that one of the 12U games had to be moved to Mulvane resulting in the Recreation Commission having to pay those umpire fees rather than forfeit the games, although some places will not agree. She also explained with the limited number of fields it is difficult to rework rainout games with regular games and reiterated that 12U can't be moved to any other field. Scott Palmer addressed Council and reiterated the amount of debris from when he would drag the field and wanted to point out the safety and liability concerns this field is causing. He went over the dimensions and distance for each age group for baseball and softball. He then explained that when the 12U kids move up to 14U, they may leave Clearwater to play elsewhere. He mentioned how he tried tamping down the lip on the field, but it didn't do much good and noted the batter's box being an issue as well. There is a need for a better fence, there is no fencing around any of the electrical stands at the City Park or the Sports Complex and the size of the dugouts are too small. Council inquired about the start and end of the season, Valeen answered that practices start in April and games start in May and noted t-ball started earlier and games were backed up where elementary East field had to be prepped due to field shortage. Council discussed the different options for placement of the carnival for the fall festival and who would be responsible for electricity and water for the proposed work. Dillon Spencer and Jacob Bjostad addressed council in support of the upgrades to the City park ball field and informed council of the issues they have seen as coaches this past season. Consensus of Council was to go back to Whitney landscaping and ask if there were any other options where the fall festival wouldn't have to move the carnival this year since it is only a few months away but agreed the field needed attention.

f. Clearwater Fire Agreement with Ninnescah Township

The City of Clearwater has contracted with Ninnescah Township to provide fire protection services since 1959. The current agreement was originally executed in 2015 and amended in 2018. The 2018 amendment changed the Township's annual payment from a dedicated six (6) mill levy to an amount equal to the funds budgeted annually by the Township for fire protection. Since that amendment, the City has experienced continued demand for emergency services within Ninnescah Township. Approximately 15% of all emergency responses made by the Clearwater Volunteer Fire Department, including emergency medical calls, occur within Ninnescah Township, and more than 50% of all fire-related incidents responded to by the department occur within the Township. To maintain the level of service provided to Township residents and property owners, the City has made significant investments in the Clearwater Volunteer Fire Department (CVFD), including the purchase of a new water tender to improve rural fire protection and maintain the rural ISO Class 6 rating. Restoring the original six mill funding structure will provide a stable and predictable funding source to help support the continued delivery of fire protection and emergency response services. Staff has prepared a new Fire Protection and Emergency Response Services Agreement that repeals and replaces the 2015 agreement and the 2018 amendment. The City currently receives approximately \$80,000 annually from Ninnescah Township for fire protection services. For tax year 2026, Ninnescah Township levied 4.516 mills for fire protection. Restoring the levy to 6.000 mills is estimated to increase annual revenue dedicated to fire protection to approximately \$106,000, based on the current assessed valuation. Zollinger noted that Ninnescah township is pleased with the services provided by CVFD and have verbally agreed to the 6 mills. Mayo Ussery noted that this agreement will be in effect regardless of what is determined with Sedgwick County Fire District 1. Council then discussed the expiration of the agreement which renews every year. Zollinger explained that Ninnescah would need to inform the City within a year if deciding to cancel the agreement and the City can decline in 90 days. Ufford clarified that the agreement will renew unless either party provides 12-month written notice and the City may terminate the agreement on 90 days written notice if the Township fails to levy or remit the compensation.

Motion: *Shore* moved; *Gordon* seconded to authorize the Mayor to execute the proposed Fire Protection and Emergency Response Services Agreement with Ninnescah Township, providing for an annual payment equal to six mills on all taxable assessed valuation within Ninnescah Township, excluding any incorporated city located therein. Voted and passed unanimously.

g. 2027 Budget RNR Intent

Pursuant to K.S.A. 79-2988, July 20, 2026, is the deadline to notify the Sedgwick County Clerk of the City's intent to exceed the Revenue Neutral Rate (RNR) for the 2027 budget. Submitting the notice does not obligate the Governing Body to exceed the RNR or adopt a budget at the current mill levy. It simply preserves the City's ability to do so while the budget process continues. Based on current budget estimates, staff does not recommend exceeding the current mill levy of 52.695 mills. If the City remains at the Revenue Neutral Rate of 48.923 mills, estimated property tax revenue will be approximately \$1,434,158. Maintaining the current mill levy of 52.695 mills would generate approximately \$1,544,701,

an increase of approximately \$110,543. If the notice is submitted, the County Clerk will provide the required taxpayer notifications. The Revenue Neutral Rate hearing is scheduled for August 25, 2026, at 6:00 p.m. which will also be the same meeting for the budget hearing. The proposed budget and hearing notice must be submitted for publication by August 13, 2026. There is no cost to the City for the required taxpayer notifications in 2026. Future legislation may require local governments to reimburse the County for mailing costs beginning in 2027. The notice is required by K.S.A. 79-2988 to preserve the City's option to exceed the Revenue Neutral Rate.

Motion: *Palmer-Witt* moved; *Warkins* seconded to approve the submission of the notice to the Sedgwick County Clerk indicating the City of Clearwater's intent to exceed the Revenue Neutral Rate, with a maximum mill levy of 52.695 mills, while continuing to develop the 2027 budget. Voted and passed unanimously.

8. Executive Session

None

9. Governing Body

Gordon – None.

Shore – Encouraged Council to attend the annual League Conference, which will be held in Wichita in October.

Warkins – There is a fall festival meeting on Monday.

Palmer-Witt – The Recreation Commission has been holding interviews for a new director and may make an offer at their meeting tomorrow evening.

Chambers – None.

Ussery – There will be a Town Hall meeting on July 21st at the high school at 6pm and Sedgwick County has been invited to attend. They will have an opportunity to present or answer any questions. Mayor Ussery will have a presentation and will have Chief Dinwiddie and Chief Medical Officer Patrick in attendance to address any situations that come up. Time will be allotted for members of the public to ask questions and share their opinions. He then informed Council that the Cemetery District did pass the Resolution at their last meeting and Ohio Township is no longer part of the District, there will be an opportunity to elect a member to serve the rest of the year at the next meeting in August.

10. Adjournment

Motion: *Warkins* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:46 PM.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the July 14th, 2026, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 28th day of July 2026.

Jaye Poe, City Clerk

City of Clearwater, Kansas
Sedgwick County
City Council Workshop - **MINUTES**
July 14, 2026
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order

Mayor Burt Ussery called the meeting to order at 7:52 p.m.

Mayor Burt Ussery, Jason Gordon, Justin Shore, Samantha Warkins Shirely Palmer-Witt, and Dalton Chambers were present.

Courtney Zollinger, Jaye Poe, Kirk Ives, Amber Ives and Jared Dinwiddie were present.

2. Discussion Topics

a. Budget Discussion

Council was presented with the Fire, Debt Service, and Special Projects budgets. Discussion was held regarding the Duty Officer position and the appropriate hourly on-call pay rate, with Council settling on \$5 per hour. The firebar from Twin Valley will be removed, and staff will explore other platform options that have been utilized by other entities. An estimate for painting the fire hydrants will be obtained and presented at the next meeting.

Zollinger noted that the incentives are scheduled to be completed in 2027, and the final payment on the sewer lagoon bond will be made in 2026, which will allow that debt service to fall off. With the adjustment to the Duty Officer pay, the proposed mill levy is currently 45.82 mills. Additional considerations and decisions will be brought before the governing body at the next meeting.

3. Adjournment

Motion: *Palmer-Witt* moved; *Gordon* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 9:03 PM.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the July 14th, 2026, City Council Workshop.

Given under my hand and official seal of the City of Clearwater, Kansas, this 28th day of July 2026.

Jaye Poe, City Clerk

City of Clearwater, Kansas
Sedgwick County
City Council Special Meeting - **MINUTES**
July 21, 2026
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 7:22 p.m.

2. Roll Call

The following members were present:

Mayor Burt Ussery, Councilmembers; Jason Gordon, Justin Shore, Samantha Warkins, Shirley Palmer-Witt and Dalton Chambers.

The following staff members were present:

City Administrator Zollinger and City Clerk Poe.

3. Business

a. City Park Ball Field Improvement

Zollinger updated Council on the previous discussion with the Recreation upgrades to the City Park ball field. After speaking with Whitney Landscaping about the Fall Festival schedule concern, he mentioned that they could wait until October to start but that sod would have to be used which would create a significant increase in the bid. The Recreation Commission asked if the City would be willing to pay the difference from the original proposed seed to sod. Zollinger spoke with Public Works director Cole Hollis about having a well drilled for the proposed irrigation, he informed her that these types of wells cannot be drilled on City property. After discussing the different wells at the City Park, Hollis and Zollinger believe that well 4 could potentially be used for this project. Zollinger let Whitney know and he stated that would decrease the cost of the project but there would be potential increases for the Recreation Commission for pumps and electrical. It was the consensus of the Council to support the project and to have the final bid brought to Council at their next regular scheduled meeting on July 28th.

4. Adjournment

Motion: *Shore* moved; *Warkins* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:34 PM.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the July 21st, 2026, City Council Special meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 28th day of July 2026.

Jaye Poe, City Clerk



Clearwater, KS

Check Register

Packet: APPKT00178 - 2026 07 15 City Check Run

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
0036	AMAZON BUSINESS	07/15/2026	Regular	0.00	614.02	52822
0037	AMBER IVES	07/15/2026	Regular	0.00	550.98	52823
0066	AUSTIN HOSE	07/15/2026	Regular	0.00	200.57	52824
1001	BRIAN RICHEY	07/15/2026	Regular	0.00	300.00	52825
0364	GALL'S INC.	07/15/2026	Regular	0.00	400.37	52826
0398	HACH COMPANY	07/15/2026	Regular	0.00	574.30	52827
0406	HOME DEPOT	07/15/2026	Regular	0.00	34.98	52828
0582	LEAGUE OF KS MUNICIPALITIES	07/15/2026	Regular	0.00	500.00	52829
0600	LOWE'S	07/15/2026	Regular	0.00	513.63	52830
0619	MCDONALD TINKER PA	07/15/2026	Regular	0.00	1,888.50	52831
0628	MERIDIAN ANALYTICAL LABS, LLC	07/15/2026	Regular	0.00	141.00	52832
0656	MIZE'S THRIFTWAY	07/15/2026	Regular	0.00	119.22	52833
0663	MULVANE COOP	07/15/2026	Regular	0.00	971.22	52834
0687	O'REILLY AUTO PARTS	07/15/2026	Regular	0.00	30.40	52835
0715	PETTY CASH	07/15/2026	Regular	0.00	20.00	52836
0719	PITNEY BOWES GLOBAL FINANCIAL S	07/15/2026	Regular	0.00	259.98	52837
0735	PROFESSIONAL CODE COMPLIANCE	07/15/2026	Regular	0.00	1,949.15	52838
0769	ROASTER JOE'S	07/15/2026	Regular	0.00	33.20	52839
0809	SEDGWICK COUNTY ELECTRIC COOP	07/15/2026	Regular	0.00	1,606.44	52840
0900	TRACTOR SUPPLY COMPANY	07/15/2026	Regular	0.00	15.87	52841
0910	TRUGREEN	07/15/2026	Regular	0.00	3,428.53	52842
0913	TYLER TECHNOLOGIES	07/15/2026	Regular	0.00	31,665.00	52843
0941	WASTE CONNECTIONS, INC.	07/15/2026	Regular	0.00	18,151.19	52844
0955	WHITNEY LANDSCAPING	07/15/2026	Regular	0.00	4,345.00	52845
1086	WICHITA METRO CRIME COMMISSIC	07/15/2026	Regular	0.00	300.00	52846
0971	WICHITA WINWATER WORKS	07/15/2026	Regular	0.00	232.27	52847
0981	WORKSTEPS, INC	07/15/2026	Regular	0.00	75.00	52848
0134	CARDMEMBER SERVICES	07/15/2026	Bank Draft	0.00	2,376.27	DFT0000395
0789	SAM'S CLUB	07/15/2026	Bank Draft	0.00	1,740.19	DFT0000396
0931	VERIZON WIRELESS	07/15/2026	Bank Draft	0.00	518.48	DFT0000397
0931	VERIZON WIRELESS	07/15/2026	Bank Draft	0.00	40.01	DFT0000398

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	41	27	0.00	68,920.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	4,674.95
EFT's	0	0	0.00	0.00
	45	31	0.00	73,595.77

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	7/2026	73,595.77
			<u>73,595.77</u>



Clearwater, KS

Payroll Check Register

Employee Pay Summary

Pay Period: 6/27/2026-7/10/2026

Packet: PYPKT00212 - 2026 07 2nd City Payroll
Payroll Set: City of Clearwater - 01

Employee	Employee #	Payment Date	Number	Earnings	Deductions	Taxes	Net
Allred, Emelia V	50131	07/17/2026		370.79	0.00	40.44	330.35
Baumann, Austin J	51065	07/17/2026		75.00	0.00	5.74	69.26
Berger, Kyle W	51018	07/17/2026		150.00	0.00	11.48	138.52
Berlin, Justine T	51094	07/17/2026		542.78	0.00	41.52	501.26
Biggs, Jason B	50016	07/17/2026		1,792.00	323.08	271.19	1,197.73
Burley, Jamie L	50019	07/17/2026		1,775.40	140.02	375.33	1,260.05
Canup, Phenmore E	51125	07/17/2026		495.84	0.00	38.18	457.66
Chambers, Dalton C	50116	07/17/2026		44.31	0.00	3.39	40.92
Childers, Kyla Renay	POOL00014	07/17/2026		242.11	0.00	23.90	218.21
Christiansen, Brylie Paige	51109	07/17/2026		484.00	0.00	54.99	429.01
Churchman, Landon J	51119	07/17/2026		30.00	0.00	2.30	27.70
Corr, Lisa S	51008	07/17/2026		30.00	0.00	2.30	27.70
Coughlin, Colten G	51052	07/17/2026		45.00	0.00	3.44	41.56
Cowherd, Michael D	51036	07/17/2026		1,800.10	274.09	366.72	1,159.29
Dinwiddie, Jared K	51015	07/17/2026		887.69	0.00	236.86	650.83
Fisher, Taryne R	51105	07/17/2026		845.49	0.00	124.07	721.42
Gardenhire, Graysea Bryn	POOL00012	07/17/2026		264.51	0.00	26.78	237.73
Gearhardt, Jason M	50060	07/17/2026		5,420.89	668.43	1,477.48	3,274.98
Gillespie, Reagan Nicole	POOL00011	07/17/2026		133.43	0.00	10.20	123.23
Gordon, Jason E	50104	07/17/2026		44.31	0.00	3.39	40.92
Grizzle, Richard E	51084	07/17/2026		135.00	0.00	10.33	124.67
Hagy, Victor L	51120	07/17/2026		96.40	0.00	7.38	89.02
Harp, Lee B	50063	07/17/2026		997.04	0.00	196.41	800.63
Hollis, Cole F	50015	07/17/2026		3,005.46	253.43	579.84	2,172.19
Ives, Amber E	50090	07/17/2026		1,976.17	250.68	383.53	1,341.96
Ives, Kirk D	50056	07/17/2026		3,412.47	407.25	811.19	2,194.03
Jacks, Justin T	50066	07/17/2026		2,797.48	470.00	290.14	2,037.34
Kenney, William Vincent	51127	07/17/2026		15.00	0.00	1.15	13.85
King, Layne Allen	POOL00002	07/17/2026		422.73	0.00	47.11	375.62
King, Kylee M	50139	07/17/2026		168.91	0.00	14.49	154.42
Kite, Kristopher Glen	PD00003	07/17/2026		135.96	0.00	10.40	125.56
Kraft, Gibson R	51004	07/17/2026		30.00	0.00	2.30	27.70
Lambert, Patricia L	50017	07/17/2026		250.00	0.00	19.13	230.87
Lantz, Caden Tyler	PD00004	07/17/2026		1,980.00	146.93	306.60	1,526.47
McDanel, Jacob Michael	PW00004	07/17/2026		930.00	0.00	143.38	786.62
Mellen, Grant Robert	POOL00003	07/17/2026		229.46	0.00	17.56	211.90
Mendenhall, Stephanie K	51092	07/17/2026		608.40	0.00	70.97	537.43
Miller, Livia L	51113	07/17/2026		139.88	0.00	10.70	129.18
Mishler, Johnny L	50025	07/17/2026		82.64	0.00	6.32	76.32
Nichols, Patricia L	50062	07/17/2026		1,435.73	152.22	256.92	1,026.59
Ohlde, Emmitt Ray	POOL00010	07/17/2026		445.83	0.00	34.10	411.73
Ostgren, Courtney L	50227	07/17/2026		3,715.13	442.81	928.97	2,343.35
Palmer-Witt, Shirley K	50111	07/17/2026		44.31	0.00	3.39	40.92
Pate, Henry A	51017	07/17/2026		90.00	0.00	6.89	83.11
Patrick, Justin R	51033	07/17/2026		625.00	0.00	106.75	518.25
Pickens, Michael A	50061	07/17/2026		3,469.04	208.14	806.66	2,454.24
Poe, Jaye D	50018	07/17/2026		2,496.73	224.80	505.19	1,766.74
Posch, Chadd A	50211	07/17/2026		2,609.37	355.06	264.46	1,989.85
Rakes, Andrew M	51045	07/17/2026		75.00	0.00	5.74	69.26
Reitberger, Charles A	50049	07/17/2026		1,516.66	0.00	256.23	1,260.43
Reitberger, Carol L	50002	07/17/2026		2,241.49	882.85	476.41	882.23

Packet: PYPKT00212 - 2026 07 2nd City Payroll
Payroll Set: City of Clearwater - 01

Employee	Employee #	Payment Date	Number	Earnings	Deductions	Taxes	Net
Riggs, Roy R	50080	07/17/2026		147.29	0.00	11.27	136.02
Roberson, Austin C	51121	07/17/2026		120.00	0.00	9.18	110.82
Roberson, Tyler J	51003	07/17/2026		45.00	0.00	3.44	41.56
Ross, Cooper H	51086	07/17/2026		2,200.08	347.56	352.87	1,499.65
Schauf, Nicholas J	51047	07/17/2026		120.00	0.00	9.18	110.82
Schauf, Donald J	50058	07/17/2026		170.00	0.00	33.01	136.99
Schroeder, Robert J	51101	07/17/2026		135.00	0.00	10.33	124.67
Schwerdtfeger, Cannon Scot	POOL00004	07/17/2026		456.28	0.00	34.91	421.37
Seiler, Patricia L	50215	07/17/2026		413.20	0.00	45.89	367.31
Shore, Justin L	50101	07/17/2026		44.31	0.00	3.39	40.92
Smith, Alaina M	51106	07/17/2026		381.15	0.00	41.77	339.38
Soeken, Ethan E	51083	07/17/2026		1,812.80	278.46	372.00	1,162.34
Straub, Sadie M	51110	07/17/2026		878.60	0.00	131.63	746.97
Stucky, Casey L	50130	07/17/2026		373.28	0.00	31.48	341.80
Templin, Jason D	51016	07/17/2026		75.00	0.00	5.74	69.26
Tracy, Chloe C	50176	07/17/2026		290.40	0.00	30.10	260.30
Ussery, Burt L	50107	07/17/2026		88.62	0.00	56.77	31.85
Vaughn, Timothy N	51103	07/17/2026		225.00	0.00	21.70	203.30
Walcher, Hadley E	51073	07/17/2026		328.20	0.00	34.97	293.23
Warkins, Samantha A	51102	07/17/2026		44.31	0.00	3.39	40.92
Wood, Brian A	51124	07/17/2026		45.00	0.00	3.44	41.56
Worman, Jacob A	51048	07/17/2026		45.00	0.00	3.44	41.56
Wulf, Kylee Renee	POOL00013	07/17/2026		558.91	0.00	64.60	494.31
Yates, Kyle S	51002	07/17/2026		60.00	0.00	4.59	55.41
Zimmerman, Trent A	51009	07/17/2026		45.00	0.00	3.44	41.56
Totals:				60,753.37	5,825.81	11,022.87	43,904.69
Cowherd, Michael D	51036	07/17/2026		195.00	0.00	17.85	177.15
Cowherd, Michael D	51036	07/17/2026		703.20	0.00	91.56	611.64

To: Mayor and City Council
From: Courtney Zollinger, City Administrator
Date: July 22, 2026
Re: Administration Report

- The Planning Commission approved 12 lots in Indian Lakes to be split. The lots that were approved currently have multifamily housing. Each unit will be on its own lot.
- The Rec Commission hired Michael Harris for the director position. He will start August 3rd.
- Sedgwick County finished the culvert project on Ross the morning of July 22nd.
- Jaye will be gone the week of July 27-31.
- Jamie is registered for Year 2 of the CCMFOA Clerks Institute and Academy in October.
- Year to Date (June 2026): 1% Sales Tax Collected: **\$195,963.87**
- Total Sales Tax Collected since January 2024: **\$924,440.49**

Budget Timeline

- July 28th – Budget Workshop after Council Meeting
- August 13th – Publish Budget Hearing in Times Sentinel
- August 25th – RNR/ Budget Hearing and Adoption

Dates to Remember

- August 9th – Aquatic Center Closes
- September 1st – Fields 1, 2 & 3 at the Sports Complex will be closed for the rest of the season
- September 7th – City Offices Close in observance of Labor Day
- September 29th – Council Workshop
- October 5th – Street Sweeping Start
- October 8th-10th – LKM Annual Conference
- October 16th-18th – Fall Festival
- October 31st – Downtown Trick or Treat

Active Nuisances/ Code Violations

245 N. Gorin	151 S. Lee	200 E. Ross	257 N. Byers	431 S. 2 nd	143 S. 2 nd
205 S Tracy	148 N Lee	116 S Gorin	427 N 1 st St Ct		

To: Mayor and City Council

From: Jared Dinwiddie
Clearwater Fire Chief

Date: July 22nd, 2026

Re: Fire Department Staff Report

- Clearwater Fire responded to **7** medical calls and **2** fire calls since our last report.
- Average response time for SGC0 EMS on medical calls has been around **18** minutes. Sedgwick County EMS Community Response Vehicle (CRV81) response time has averaged about **3** minutes.
- To Date: The department has been unable to respond to **2** emergency calls.
- To Date: The CRV has been unstaffed **8** times.
- Personnel performed building familiarization and building construction of the high school after the townhall meeting on Tuesday evening.
- New flooring for the station has begun. Anticipate that installation will be completed by the end of the week, or by the beginning of next week.
- The department was denied funding assistance from the Hero Fund for purchasing a new Motorola portable radio
- The EMT class completed its classroom portion on the 15th and the students had State Boards on the 22nd. Members of the department taking the course are M. Ramsey, R. Schroeder, and J. Worman.



To: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: July 22, 2026

Re: Police Department Staff Report

Officers:

Officer Caden Lantz is doing well at KLETC.

FLOCK camera on north Tracy outside of the Cemetery was replaced and working well.

Police Clerk:

SPV permits have been busy. The count is now 122.

Building:

Water leak in the utility room has been looked at and Midwest Roofing will be fixing the leak and a few other spots on the roof that needed recalked and sealed.

Vehicles:

Regular maintenance.

Matters of interest since the last meeting on Police Activity:

We have had 54 dispatched/reported calls with 7 arrests and 19 citations issued since my last report. (Does not always include self-initiated calls).

To: Mayor and City Council Members

From: Cole Hollis, Public Works Director

Date: July 28, 2026

Subject: Public Works Summary

1. Hot mix at 149 N Tracy Ave (13.5 tons)
2. Demo, prepare, and set culverts on Ross Ave near bus barn
3. A/C at senior center replace capacitor at senior center (South half of building unit)
4. A/C at senior center repair contact (North half of building unit)
5. Spray weeds
6. 3 sewer inspections 407, 411, & 415 Stoney Creek
7. Repair tracks on mini excavator
8. Trim trees for road signs
9. Signs at cemetery installed
10. Tire replaced on land pride
11. Replace burst tube on shop air compressor
12. Sewer cleaning July 22-29th for the 1st Ave to 4th Ave general area of town



Clearwater Senior Center

Staff Report

July 22, 2026

To: Mayor & City Council

From: Amber Ives, Coordinator

Summer Swim has been gaining participants on a regular basis, and they love having the opportunity to swim with no littles around.

Our annual Golf Cart rides to Brain Freeze was a success. There were 19 seniors who enjoyed a cold snack on a very hot day last week.

We have started learning Mahjong, which is going to take us a little bit to learn, but so far people are liking it. Once we get the hang of playing, we are looking forward to joining up with other surrounding senior centers for a day of Mahjong.

The Common Ground Mobile Market will be here Thursday, July 23 for a chance for the community to shop at a farmers' market indoors. This is a great opportunity for so many. We have also had a few people bring in surplus of their home-grown vegetables for seniors as well. They don't last long on the counters as people pick them up quickly!

Stacy Nilles with CPAAA came on Tuesday for my annual review. She is very pleased with our little home away from home and excited about the expansion. I am responsible for hosting 10 Baseline Events, 15 Special Events and 40 Educational Events. Currently, I have provided 29 Baseline Events, 21 Special Events and 31 Special Events. Exceeding the expectations will help with the new budget guidelines that the Country Commissioners are helping form for senior centers.

Respectfully,

Amber Ives

Senior Center Coordinator

**City of Clearwater
City Council Meeting
July 22, 2026**

Consider Annexation Ordinance 8035 S. Butterfly Ct.

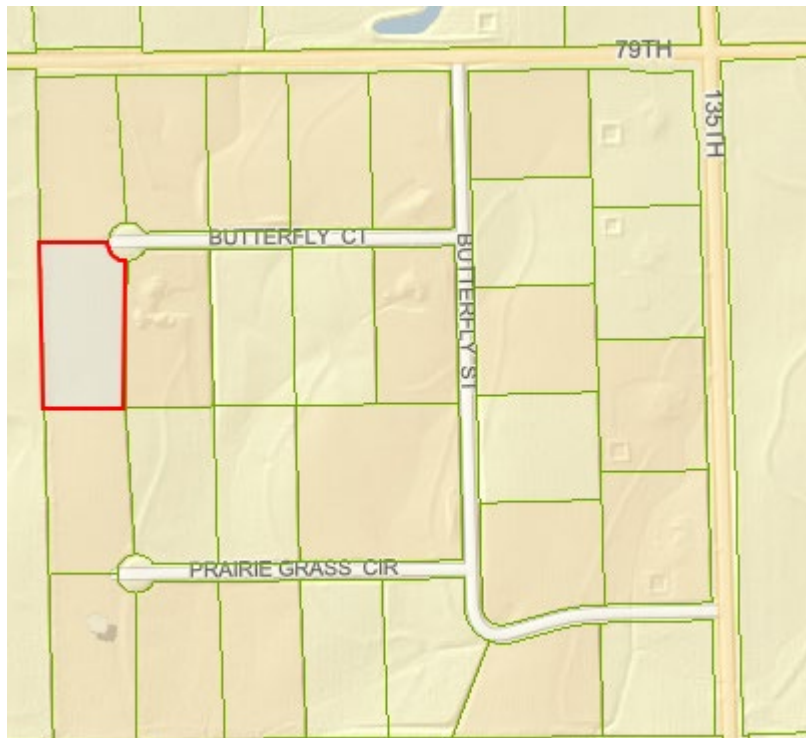
Context: In June 2026 the city received a Consent for and Petition to Annex into the corporate limits of the City of Clearwater from the property owners at 8035 S Butterfly Ct. At the June 23, 2026, meeting the Governing Body adopted Resolution 08-2026 finding it advisable to annex the referenced property. Per state statute, that resolution was sent to the Sedgwick County Board of County Commissioners and at their July 15th meeting the Sedgwick County BOCC adopted resolution 140-2026 releasing the property for the City to annex.

The Governing Body needs to adopt a separate ordinance officially annexing the property into the city.

Once finished the new residential home would generate approximately \$2,090 to connect to city services and around \$3,000 in city property taxes based on similarly constructed homes in the area.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: It is recommended the City Council adopt an Ordinance annexing Lot 6 Block 2 Prairie Meadows Estates, commonly known as 8035 S Butterfly Ct, into Clearwater city limits.



(Summary First Published in the Times-Sentinel
on the ____ day of August, 2026.)

THE CITY OF CLEARWATER, KANSAS

ORDINANCE NO. ____

AN ORDINANCE ANNEXING AND INCORPORATING
CERTAIN LAND WITHIN THE BOUNDARIES OF THE CITY
OF CLEARWATER, KANSAS PURSUANT TO AND IN
ACCORDANCE WITH THE PROVISIONS OF K.S.A. 12-
520c.

WHEREAS, on June 11, 2026, a written Consent to and Petition for Annexation was filed with the City Clerk of the City of Clearwater, Kansas; and

WHEREAS, the land described in said written Consent to and Petition for Annexation is legally Lot 6, Block 2 of the Prairie Meadow Estates Addition to Sedgwick County, Kansas, with a commonly known address of 8035 S Butterfly Ct, Clearwater, Kansas 67026, and is located between 79th Street South on the north, 135th Street West on the east, 87th Street South on the south and 151st Street West on the west; and

WHEREAS, said tract does not currently adjoin the boundaries of the City of Clearwater, Kansas but is proximate to and within the natural growth area of the City of Clearwater, Kansas and may be served with potable water from an existing adjacent City of Clearwater, Kansas water main; and

WHEREAS, K.S.A. 12-520c (c) requires that the Board of County Commissioners of Sedgwick County, Kansas, by a 2/3 vote of the members thereof, find and determine that the annexation of such land will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located within Sedgwick County, Kansas before the City of Clearwater, Kansas may annex such land; and

WHEREAS, on June 23, 2026 the governing body of the City of Clearwater, Kansas adopted Resolution Number 8-2026 finding it advisable, desirable, beneficial and in the interests of the public to island annex said land and requesting the Board of Sedgwick County Commissioners to find and determine that such annexation will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located within Sedgwick County, Kansas pursuant to K.S.A. 12-520c; and

WHEREAS, on June 24, 2026, the City of Clearwater, Kansas filed with the Sedgwick County Board of County Commissioners a certified copy of Resolution Number 08-2026, pursuant to K.S.A. 12-520c; and

WHEREAS, on July 15, 2026, the Sedgwick County Board of County Commissioners, by a 2/3 vote of the members thereof, adopted Resolution Number 140-2026 finding and determining that based upon the available evidence, the proposed annexation will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located within Sedgwick County, Kansas, pursuant to K.S.A. 12-520c; and

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS:

Section 1. Annexation

Pursuant to K.S.A. 12-520c, the following described land is hereby annexed and incorporated within the corporate limits of the City of Clearwater, Kansas, to-wit:

Lot 6, Block 2 of the Prairie Meadow Estates Addition to Sedgwick County, Kansas, with a commonly known address of 8035 S Butterfly Ct Clearwater, Kansas 67026

Section 2. Effective Date

This Ordinance shall take effect and be in force from and after publication in the official city newspaper.

Adopted by the City Council on this 28th day of July 2026.

Approved by the Mayor this 28th day of July 2026.

Mayor, Burt Ussery

SEAL
ATTEST:

City Clerk, Jaye Poe

THE CITY OF CLEARWATER, KANSAS

RESOLUTION NO. 8-2026

A RESOLUTION FINDING IT ADVISABLE, DESIRABLE, BENEFICIAL AND IN THE INTERESTS OF THE PUBLIC TO ISLAND ANNEX CERTAIN LAND AND REQUESTING THE BOARD OF SEDGWICK COUNTY COMMISSIONERS TO FIND AND DETERMINE THAT THIS ANNEXATION WILL NOT HINDER OR PREVENT THE PROPER GROWTH AND DEVELOPMENT OF THE AREA OR THAT OF ANY OTHER INCORPORATED CITY LOCATED WITHIN SEDGWICK COUNTY, KANSAS PURSUANT TO K.S.A. 12-520c.

WHEREAS, on June 11, 2026, a written Consent to and Petition for Annexation was filed with the City Clerk of the City of Clearwater, Kansas, a copy of which is attached hereto; and

WHEREAS, the land described in said written Consent to and Petition for Annexation is legally described as Lot 6, Block 2 of the Prairie Meadow Estates Addition to Sedgwick County, Kansas, with a commonly known address of 8035 S Butterfly Court Clearwater, Kansas 67026, and is located between 79th Street South on the north, 135th Street West on the east, 87th Street South on the south and 151st Street West on the west; and

WHEREAS, said tract does not currently adjoin the boundaries of the City of Clearwater, Kansas but is proximate to and within the natural growth area of the City of Clearwater, Kansas and may be served with potable water from an existing adjacent City of Clearwater, Kansas water main; and

WHEREAS, K.S.A. 12-520c (c) requires that the Board of County Commissioners of Sedgwick County, Kansas, by a 2/3 vote of the members thereof, find and determine that the annexation of such land will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located within Sedgwick County, Kansas before the City of Clearwater, Kansas may annex such land.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS:

Section 1. Findings

The Governing Body of the City of Clearwater, Kansas finds it advisable, desirable, beneficial and in the interests of the public to annex into the corporate boundaries of the City of Clearwater, Kansas the following real property, to-wit:

Lot 6, Block 2 of the Prairie Meadow Estates Addition to Sedgwick County, Kansas, Clearwater, Kansas 67026.

Section 2. Request

The City of Clearwater, Kansas hereby respectfully requests that the Board of County

Commissioners of Sedgwick County, Kansas, by a 2/3 vote of the members thereof, find and determine that the annexation of said tract will not hinder or prevent the proper growth and development of the area or any other incorporated city located within Sedgwick County, as required under K.S.A. 12-520c (a)(3).

Section 3. Filing

The City Clerk of the City of Clearwater, Kansas, is hereby authorized to file a certified copy of this Resolution with the Board of County Commissioners of Sedgwick County, Kansas.

Adopted by the City Council this 23rd day of June 2026.

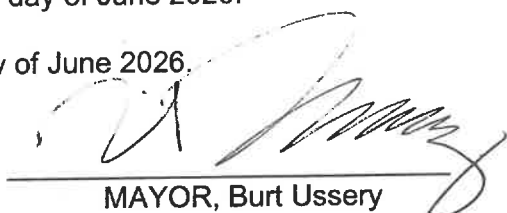
Approved by the Mayor this 23rd day of June 2026.

SEAL

ATTEST:


CITY CLERK, Jaye Poe




MAYOR, Burt Ussery

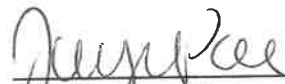
CERTIFICATION

STATE OF KANSAS)
) ss:
COUNTY OF SEDGWICK)

On this 23rd day of June 2026, I, Jaye Poe, City Clerk of the City of Clearwater, Kansas, hereby certify that the foregoing is a true and correct copy of City of Clearwater, Kansas Resolution No. 8-2026, as adopted by the Clearwater City Council on the 23rd day of June 2026 and approved by Mayor Burt Ussery on the 23rd day of June 2026.

SEAL





CITY CLERK, Jaye Poe

CONSENT FOR ANNEXATION

TO: The Governing Body of the City of Clearwater, Kansas

The undersigned owners of record of the following described land hereby petition the Governing Body of the City of Clearwater, Kansas, to annex such land to the City. The land to be annexed is described as follows:

LOT 6 BLOCK 2 PRAIRIE MEADOW ESTATES ADD

and commonly known as 8035 S. Butterfly Ct, Clearwater, KS 67026.

Property Identification Number: 00545203

The undersigned further warrant and guarantee that they are the only owners of record of the land.


Jeffrey Berkenmeier 5/14/26
Date


Kylie Berkenmeier 5/14/26
Date

RESOLUTION NO. 140-2026

A RESOLUTION PURSUANT TO K.S.A. 12-520c TO FIND AND DETERMINE THAT THE PROPOSED ANNEXATION BY THE CITY OF CLEARWATER WILL NOT HINDER OR PREVENT THE PROPER GROWTH AND DEVELOPMENT OF THE AREA OR THAT OF ANY OTHER INCORPORATED CITY LOCATED IN SEDGWICK COUNTY

WHEREAS, K.S.A. 12-520c sets forth a procedure where a city may request the Board of County Commissioners (the Board) to find and determine whether a proposed annexation by the City of Clearwater (the City) will hinder or prevent the proper growth and development of the area or that of any other incorporated city located in Sedgwick County.

WHEREAS, on June 29, 2026, the Board received a certified copy of City Resolution No. 08-2026 from the City Clerk.

WHEREAS, the Board, after considering the information provided, has found and determined that the proposed annexation by the City will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located in Sedgwick County.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEDGWICK COUNTY, KANSAS, THAT THE CITY BE NOTIFIED OF THESE FINDINGS AND DETERMINATIONS:

Section I. On June 29, 2026, the Board received a certified copy of Resolution No. 08-2026 from the Clearwater City Clerk, pursuant to K.S.A. 12-520c.

Section II. The land proposed to be annexed is located entirely within Sedgwick County, Kansas on Lot 6, Block 2 of the Prairie Meadow Estates Addition, Clearwater, Kansas 67026.

Section III. The owner of the subject land requested island annexation into the City by letter to the City.

Section IV. The Board hereby finds and determines that sufficient information has been presented to the Board to support a finding that the proposed annexation will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located in Sedgwick County; and therefore, the Board finds and determines that based on the available evidence, the proposed annexation will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located in Sedgwick County.

Section V. This resolution will take effect upon its passage. The County Counselor's office is directed to send a copy of this resolution by email to the City.

Commissioners present and voting were:

PETER F. MEITZNER
JEFF BLUBAUGH
STEPHANIE WISE
RYAN BATY
JAMES M. HOWELL

aye
aye
aye
aye
aye

Dated this 15 day of July, 2026.

ATTEST:

Kelly B. Arnold
KELLY B. ARNOLD, County Clerk



BOARD OF COUNTY COMMISSIONERS
OF SEDGWICK COUNTY, KANSAS

Jeff Blubaugh
JEFF BLUBAUGH, Chairman
Commissioner, Second District

Stephanie Wise
STEPHANIE WISE, Chair Pro Tem
Commissioner, Third District

APPROVED AS TO FORM:

Kirk W. Sponsel
KIRK W. SPONSEL
Deputy County Counselor

Peter F. Meitzner
PETER F. MEITZNER
Commissioner, First District

Ryan Baty
RYAN BATY
Commissioner, Fourth District

James M. Howell
JAMES M. HOWELL
Commissioner, Fifth District

**City of Clearwater
City Council Meeting
July 28, 2026**

Consider Brent Barry Special Event Permit

Context: Brent Barry is requesting a Special Event Permit for September 20th, 2026, from 6:30 am – 8:00 pm. This would be a community event called Main Street Miles: Clearwater Runs for Recovery. He is proposing to start running from the Emergency Services building at 319 W Ross to City Park for the 12-hour period.

He has asked to utilize the shelters and to have the fees waived as well as use the parking lot at City park. He would like to block off the parking lot entrances at City Park from 4p-8p.

- Community “church sponsored” potluck under the shelters from 11a-3p.
- Local businesses support with free nutritional drinks, healthy snacks, hydration and support presence in the parking lot along with yard games and music. He will have promotional material for The Phoenix and sponsors at tents attended by volunteers.
- All activities, food, drink, etc. is free of cost with donations welcome.
- He will have 2 first aid tents set up. There will be one in the parking lot and would like to set one up in the parking lot of the Emergency Services building from 6:30am.-7:30pm.

The event would focus on raising awareness around recovery, reducing stigma, celebrating stories of transformation, and strengthening community connections.

There is no request for street closure only the City Parking lot as participants will utilize the sidewalks, crosswalks and obey all traffic laws.

Chief Ives and Chief Dinwiddie do not foresee any issues for this request.

Financial: There is a fee to rent the park shelters of \$10/hr. which would total \$120 for all three park shelters for 4 hours that is requested to be waived.

Legal Considerations: review and comment as necessary.

Recommendations/Actions: Approve the Mayor to issue the Special Event Permit for use of public property for the 2026 Main Street Miles event and waive the fee’s to rent the park shelters.

CITY OF CLEARWATER, KANSAS
SPECIAL EVENT PERMIT
ON PUBLIC PROPERTY WITHIN
THE CLEARWATER CORPORATE LIMITS

Please return to the City building a minimum of 60 days prior to the event.

Permittee: Brent Barry

Permittee Group or Organization (if any): The Phoenix

Permittee Address: 411 N. 1st Street Court, Clearwater, KS 67026

Permit Date(s): 09/20/2026

Permit Hours: 6:30 AM - 7:30 PM 8:00 PM

Description of the Area to be Utilized Pursuant to this Permit: Clearwater City Park: Open green space, walking paths, parking. Group run from 6pm - 7pm on Main Street, parking lot of emergency services bldg. Sidewalks

Description of Special Event Activities Permitted Pursuant to this Permit: Community recovery awareness ~~event~~ fundraising event including walking, running, volunteer stations, sponsors, information displays, refreshments, & family friendly

Permit Conditions: community activities!

1. Hours of Operation: Pursuant to this permit, the above-described Area to be Utilized Pursuant to this Permit is permitted to be utilized for the above-described Special Event Activities on the Permit Date(s) during the Permit Hours.

2. Street Closure: The following street(s) are to be closed to non-emergency traffic on the Permit Date(s) during the Permit Hours: No street closure requested - participants will utilize sidewalks, crosswalks, & obey all traffic laws.

3. Parade: One parade spanning from _____ to _____ shall be permitted on one of the Permit Date(s) during the Permit Hours. In accordance with Section 8 below, Permittee, in conjunction with the Permittee Group or Organization (if any), is responsible for the removal of any trash or other debris generated during the course of such parade.

4. Posting: During the entire time this special event permit is in effect, it shall be conspicuously posted within the above-described Area to be Utilized Pursuant to this Permit.

5. Emergency Vehicle Access: A clear path for emergency vehicle access should be maintained across and through the above-described streets on the Permit Date(s) during the Permit Hours.

6. Setbacks: All carnival rides, amusements, midway games, concessionaire stands and equipment as well as all other temporary structures erected in the above-described Area to be Utilized Pursuant to this Permit shall be set back not less than forty (40) feet from all street rights-of-way not closed to non-emergency traffic as set forth above.

7. Adequate Sanitary Facilities: Permittee, in conjunction with the Permittee Group or Organization (if any), is responsible for assuring that the above-described Area to be Utilized Pursuant to this Permit contains adequate sanitation facilities. Adequate sanitation facilities shall be determined on the basis of one (1) temporary restroom facility per one hundred (100) estimated people in attendance per hour. In this regard, Permittee, in conjunction with the Permittee Group or Organization (if any), shall provide _____ () porta potties, properly secured by stakes to the ground, to be utilized in conjunction with the above-described Special Event Activities within the above-described Area to be Utilized Pursuant to this Permit. Additionally, the City of Clearwater will also open its public restroom facilities located within the above-described Special Event Activities on the Permit Date(s) during the Permit Hours.

8. Trash: Permittee, in conjunction with the Permittee Group or Organization (if any), is responsible for providing the appropriate number of trash containers to contain any trash or other debris generated during the above-described Special Event Activities within the Area to be Utilized Pursuant to this Permit, including the placement of containers by all concession areas. Permittee, in conjunction with the Permittee Group or Organization (if any), is also responsible for the removal of any trash or other debris generated during the course of the above-described Special Event Activities from the Area to be Utilized Pursuant to this Permit as well as its surrounding vicinity.

9. Indemnification: Permittee, in conjunction with the Permittee Group or Organization (if any), shall assure that the City of Clearwater is indemnified against any and all losses incurred in connection with the above-described Special Event Activities by procuring and attaching to this Permit the following insurance coverage which names and indemnifies the City from any and all liability in this regard on a primary and non-contributory basis and includes a waiver of subrogation in favor of the City of Clearwater:

- General Liability insurance with limits of not less than \$1,000,000 per occurrence and \$2,000,000 per aggregate;
- Workers' compensation coverage for all event employees or volunteers; and
- Umbrella insurance with limits no less than \$1,000,000.

10. Permits: A Special Event Permit fee of \$25.00 is required to be paid to the City of Clearwater prior to Permit issuance. The Permittee, in conjunction with the Permittee Group or Organization (if any), is responsible for filing and obtaining all additional necessary and/or appropriate permits and licenses. All costs of such permits and licenses will be the responsibility of the Permittee, in conjunction with the Permittee Group or Organization (if any).

11. Compliance: Strict compliance with all applicable state and local statutes, codes, ordinances, resolutions, rules and regulations as well as the terms and conditions of this Special Event Permit is a condition precedent to the continued validity of this Permit. Any failure to comply immediately nullifies the validity of this Permit. Upon written notice of such nullification to the Permittee or any other member of the Permittee Group or Organization (if any) from the Mayor of the City of Clearwater, all of the above-described Special Event Activities shall immediately terminate. Any continuation of the above-described Special Event Activities in violation of such written notice of nullification may constitute violation(s) of applicable state and local statutes, codes, ordinances, resolutions, rules and regulations.

ISSUED this _____ day of _____, 202__.

MAYOR, BURT USSERY

SEAL
ATTEST:

CITY CLERK, JAYE POE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/7/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fred C. Church Insurance 41 Wellman Street Lowell MA 01851	CONTACT NAME: Shauna Negm PHONE (A/C, No, Ext): 800-225-1865 E-MAIL ADDRESS: shauna.negm@assuredpartners.com FAX (A/C, No): 978-454-1865
INSURED Phoenix Multisport, Inc. 2239 Champa Street Denver CO 80205-2531	INSURER(S) AFFORDING COVERAGE INSURER A: Lexington Insurance Company INSURER B: Progressive Casualty Insurance Co. INSURER C: Underwriters at Lloyds of London INSURER D: Homesite Insurance Company of Florida INSURER E: Oak River Insurance Company INSURER F:

COVERAGES

CERTIFICATE NUMBER: 960482846

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	Y	023627817	12/31/2025	12/31/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		965452670	1/24/2026	1/24/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$		CXS06466200	12/31/2025	12/31/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	PHWC747363	7/1/2026	7/1/2027	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Cross Fit - Yoga		RENEWALOFMEO5212401	7/1/2026	7/1/2027	Prof Liability Aggregate Retention \$1,000,000 \$3,000,000 \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Main Street Miles
Date: 09/20/2026
Location: 600 Ross Ave, Clearwater, KS 67026

Permitee, in conjunction with the Permitee Group or Organization (if any), shall assure that the City of Clearwater is indemnified against any and all losses incurred in connection with the above-described Special Event Activities by procuring and attaching to this Permit the following insurance coverage which names and indemnifies the City from any and all liability in this regard on a primary and non-contributory basis and includes a waiver of subrogation in favor of the City of Clearwater:-General Liability insurance with limits of not less than \$1,000,000 per occurrence and \$2,000,000 per aggregate;-Workers' compensation coverage for all event employees or volunteers; and-Umbrella insurance with limits no less than \$1,000,000.

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

City Of Clearwater
129 E Ross Avenue
P.O. Box 453
Clearwater KS 67026

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MAIN STREET MILES

CLEARWATER RUNS FOR RECOVERY

— BRENT WILL BE RUNNING —
FOR 12 HOURS STRAIGHT
— ON MAIN STREET CLEARWATER —

SMALL TOWN - BIG RECOVERY

- Support By Volunteering!
- Support By Running!
- Support Through Raffle Items/Gifts!
- Local Business Support Opportunities!
- SUPPORT BY SHOWING UP!



Scan QR Code or Follow The link!

<https://impact.thephoenix.org/clearwater>

Jaye Poe

From: Brent Barry <bbarry@thephoenix.org>
Sent: Tuesday, July 14, 2026 12:30 PM
To: Jaye Poe
Subject: Re: Seeking Fundraiser Guidance (Main Street Miles)



Caution: External (bbarry@thephoenix.org)

First-Time Sender [Details](#)



[Safe](#) [Spam](#) [Phish](#) [More...](#)

Jaye,

I don't think the open green space part is necessary. I would like use the park's covered picnic area for a community "church sponsored" potluck happening from 5-7pm in partnership with the end of the run. I'd like the full use of the park's parking lot by blocking the entrances from 4-8pm. This is where I would like to see local businesses support with free nutritional drinks, heathy snacks, hydratation, support presence.

I will have promotional material for The Phoenix and sponsors at tent attended by volunteers. There will be yard games(cornhole/like), music, food, and a short address to the community following the run's end at 7pm. All activities, food, drink, etc is free of cost with donations welcome.

The 1st aid station is another tent located in the park's parking lot also. The 2nd aid tent would be ideally set in an open corner of the Fire Department's parking lot. These would be set up about 630am and broken down by 730pm.

Yes- I will only run the length of main, from City Park to Fire Department for all 12 hours.(I hope!)

Hoping this answers your questions! I'm happy to pass on additional details as they build out to if that's helpful?

Warmly,