

CLEARWATER CEMETERY DISTRICT

Meeting Agenda
Thursday, July 9, 2026, 2025, 6:30 PM
129 E Ross Ave Clearwater, KS 67026

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Money Market Balance	\$542,807.90
Checking Balance	\$5,891.75
Equipment Reserve Balance	\$50,000.00

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Consent Agenda**
 - a. [Minutes 06/11/2026](#)
 - b. [June Accounts Payable](#)
 - c. [June Receipt Report](#)
 - d. [July Payroll](#)
5. **Reports**
 - a. [YTD Financial Report](#)
 - b. [Burial Report](#)
 - c. [Plot Status Report](#)
6. **Business**
 - a. **Action** – [Replace Dead Tree](#)
 - b. **Action** – [Purchase Flags and Memorial Markers](#)
 - c. **Action** – [2027 Budget](#)
 - d. **Action** – [Reorganization Resolution](#)
 - e. **Action** – [Change Monthly Meeting Time](#)
 - f. **Other Business**
7. **Executive Session**
8. **Comments**
9. **Adjournment**

CLEARWATER CEMETERY DISTRICT

Clearwater Cemetery District
Board Meeting
June 11, 2026
6:30 PM, City Hall

1. Call to Order

Board member Ussery called the meeting to order at 6:30 p.m.

2. Roll Call

Burt Ussery, Mayor City of Clearwater and David Loos, Trustee Ohio Township were present. Tim Erwin, Trustee Ninnescah, Township was absent

Others present: Mike Weakley, Sexton and Courtney Zollinger, City Administrator.

3. Approval of Agenda

MOTION: *Ussery* moved, *Loos* seconded to approve the agenda as modified. Voted and passed unanimously. 2-0

4. Consent Agenda

- a. Minutes 05/14/2026
- b. May Accounts Payable
- c. May Receipt Report
- d. June Payroll

MOTION: *Ussery* moved, *Loos* seconded to approve the consent agenda as presented. Voted and passed unanimously. 2-0

5. Reports

- Mike placed the gas tank with pump on Gavel Roads.
- There was one lot sale, 3 quit claims process, 3 burials, and 3 headstone markings
- Budget discussion will begin at the July meeting.

Zollinger reported a call was received about a position that was dug up to locate a burial at the request of a family in 2020. The family stated that a marker was removed by the Cemetery District when this took place and wanted the District to replace it. Mike Weakley and Justin Garretson recall this event and both stated there was no marker on the position when they were digging. The Board members asked that if the family could provide an image of the marker before it was removed the District would replace it.

6. Business

a. Reorganization Resolution

Tabled until the July meeting. Loos and Ussery agreed they would like all three members present to discuss the resolution. Loos did state he has reviewed the proposed resolution with the Ohio Township board and they are agreeable.

b. Other Business – No other business

CLEARWATER CEMETERY DISTRICT

7. **Executive Session** – No Executive Session

8. **Comments** – No other comments

9. **Adjournment**

With there being no further business the meeting was adjourned at 6:36 p.m.



Clearwater, KS

Check Report - AP

By Check Number

Date Range: 06/01/2026 - 06/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Cemetery Bank-Cemetery Bank						
C995	MULVANE COOP	06/11/2026	Manual	0.00	92.82	9004
C017	GARRETSON EQUIPMENT	06/11/2026	Manual	0.00	2,010.00	9005
C174	CITY OF CLEARWATER	06/11/2026	Manual	0.00	1,000.00	9006
C012	EVERGY KANSAS CENTRAL	06/11/2026	Manual	0.00	57.08	9007
C898	TL SANITATION	06/11/2026	Manual	0.00	36.08	9009
C006	WHITNEY LANDSCAPING	06/11/2026	Manual	0.00	6,300.00	9010
C004	TRUGREEN	06/11/2026	Manual	0.00	370.80	9011
C004	TRUGREEN	06/11/2026	Manual	0.00	2,369.00	9012
C026	KANSAS DEPARTMENT OF REVENUE	06/05/2026	Bank Draft	0.00	67.37	DFT0000298
C021	INTERNAL REVENUE SERVICE	06/05/2026	Bank Draft	0.00	346.27	DFT0000299
C015	ADT SECURITY SERVICES	06/11/2026	Bank Draft	0.00	67.06	DFT0000317

Bank Code Cemetery Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	8	8	0.00	12,235.78
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	480.70
EFT's	0	0	0.00	0.00
	11	11	0.00	12,716.48

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	8	8	0.00	12,235.78
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	480.70
EFT's	0	0	0.00	0.00
	11	11	0.00	12,716.48

Fund Summary

Fund	Name	Period	Amount
700	CEMETERY DISTRICT	6/2026	12,716.48
			12,716.48



Receipt Listing by Product Code

Totals by General Ledger Cash Account

Date Range: 6/1/2026 - 6/30/2026

Product Code		Product Code Description			
CEM - 16/20 M		Tax			
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount
R00001275	6/8/2026	CLPKT00182 - 2026 06 Cemetery	Sedgwick County Treasurer	700-000000-102000 - Cemetery District - Cash Savings	12.75
CEM - 16/20 M Subtotal:					12.75

Product Code		Product Code Description			
CEM - Ad Valorem		Tax			
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount
R00001275	6/8/2026	CLPKT00182 - 2026 06 Cemetery	Sedgwick County Treasurer	700-000000-102000 - Cemetery District - Cash Savings	54,400.72
CEM - Ad Valorem Subtotal:					54,400.72

Product Code		Product Code Description			
CEM - CMV		Tax			
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount
R00001275	6/8/2026	CLPKT00182 - 2026 06 Cemetery	Sedgwick County Treasurer	700-000000-102000 - Cemetery District - Cash Savings	124.78
CEM - CMV Subtotal:					124.78

Product Code		Product Code Description			
CEM - Delinquent		Tax			
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount
R00001275	6/8/2026	CLPKT00182 - 2026 06 Cemetery	Sedgwick County Treasurer	700-000000-102000 - Cemetery District - Cash Savings	648.81
CEM - Delinquent Subtotal:					648.81

Product Code		Product Code Description			
CEM - Lot Sales		Lot Sales			
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount
R00001153	6/5/2026	CLPKT00182 - 2026 06 Cemetery	Dennis Westbrook	700-000000-102000 - Cemetery District - Cash Savings	750.00
R00001590	6/15/2026	CLPKT00182 - 2026 06 Cemetery	Tom B and Martha L Castor	700-000000-102000 - Cemetery District - Cash Savings	750.00
CEM - Lot Sales Subtotal:					1,500.00

Product Code		Product Code Description			
CEM - Motor Vehicl		Tax			
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount
R00001275	6/8/2026	CLPKT00182 - 2026 06 Cemetery	Sedgwick County Treasurer	700-000000-102000 - Cemetery District - Cash Savings	2,771.11
CEM - Motor Vehicl Subtotal:					2,771.11

Product Code		Product Code Description			
CEM - Open/ Close		OPEN/CLOSE			
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount
R00001154	6/5/2026	CLPKT00182 - 2026 06 Cemetery	Broadway Mortuary	700-000000-102000 - Cemetery District - Cash Savings	550.00
R00001397	6/11/2026	CLPKT00182 - 2026 06 Cemetery	WEBB SHINKLE MORTUARY	700-000000-102000 - Cemetery District - Cash Savings	425.00
R00001404	6/11/2026	CLPKT00182 - 2026 06 Cemetery	Rita A. Bagby	700-000000-102000 - Cemetery District - Cash Savings	550.00

Product Code	Product Code Description					
R00001571	6/15/2026	CLPKT00182 - 2026 06 Cemetery	Downing and Lahey	700-000000-102000 - Cemetery District - Cash Savings	550.00	
R00001574	6/15/2026	CLPKT00182 - 2026 06 Cemetery	Webb Shinkle Mortuary	700-000000-102000 - Cemetery District - Cash Savings	550.00	
R00001643	6/17/2026	CLPKT00182 - 2026 06 Cemetery	Webb Shinkle Mortuary	700-000000-102000 - Cemetery District - Cash Savings	550.00	
CEM - Open/ Close Subtotal:					<u>3,175.00</u>	

CEM - Other	Other					
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount	
R00001576	6/15/2026	CLPKT00182 - 2026 06 Cemetery	State of Kansas	700-000000-102000 - Cemetery District - Cash Savings	42.57	
R00001658	6/18/2026	CLPKT00182 - 2026 06 Cemetery	State of Kansas	700-000000-102000 - Cemetery District - Cash Savings	14.19	
R00001796	6/25/2026	CLPKT00182 - 2026 06 Cemetery	Gavel Roads	700-000000-102000 - Cemetery District - Cash Savings	391.50	
CEM - Other Subtotal:					<u>448.26</u>	

CEM - Rec Veh Tax	Cemetery Recreational Vehicle Tax					
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount	
R00001275	6/8/2026	CLPKT00182 - 2026 06 Cemetery	Sedgwick County Treasurer	700-000000-102000 - Cemetery District - Cash Savings	52.93	
CEM - Rec Veh Tax Subtotal:					<u>52.93</u>	

CEM - Watercraft Tax	Cemetery Watercraft Tax					
Receipt Number	Date	EOD Packet Number	Payor Name	Cash GL Account Number	Applied Amount	
R00001275	6/8/2026	CLPKT00182 - 2026 06 Cemetery	Sedgwick County Treasurer	700-000000-102000 - Cemetery District - Cash Savings	34.89	
CEM - Watercraft Tax Subtotal:					<u>34.89</u>	

Grand Total: 63,169.25



Clearwater, KS

Receipt Listing by Product Code

General Ledger Cash Account Summary

Date Range: 6/1/2026 - 6/30/2026

Distribution GL Account Number	Distribution Amount
Fund: 700	
700-000000-102000 - Cemetery District - Cash Savings	63,169.25
700 Subtotal:	<u>63,169.25</u>
Grand Total:	<u>63,169.25</u>



Payroll Bank Transaction Report

By Payment Number

Date: 7/1/2026 - 7/31/2026

Payroll Set: 02 - Cemetery

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
1016	07/02/2026	Regular	50141	Ussery, Burt L	0.00	92.35	92.35
1017	07/02/2026	Regular	50238	Weakley, Michael E	0.00	1,491.08	1,491.08
1018	07/02/2026	Regular	50260	Loos, David J	0.00	76.95	76.95
1019	07/02/2026	Regular	50263	Erwin, Timothy R	0.00	76.95	76.95
Total:					0.00	1,737.33	1,737.33

CLEARWATER CEMETERY DISTRICT

To: Cemetery Board of Directors

Date: 07/06/2026

RE: Reports

- 8 burials last month and 1 headstone marking.
- One tree has died. Mike is monitoring the other trees, but all others still look good. We have received a quote to replace it from Woods Tree Farm
- The Dodge work truck was taken to Tru2U Automotive because it wouldn't start. The ignition switch needed cleaned and codes cleared. Cost to maintenance was \$130.50.
- Mike placed the gas tank with pump on Gavel Roads. It was sold for \$391.50.
- We are purchasing signs that say Do Not Drive on Grass to remind people not to go off road. We will also be purchasing Not and Exit sign for the paths that have closed gates. Cost is under \$500



Clearwater, KS

Income Statement Account Summary

For Fiscal: 2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 700 - CEMETERY DISTRICT						
Revenue						
700-000000-401000	Cemetery District - Advalorem Property Tax	143,542.00	143,542.00	54,400.72	138,079.28	5,462.72
700-000000-402000	Cemetery District - Delinquent Taxes	500.00	500.00	648.81	1,650.74	-1,150.74
700-000000-405000	Cemetery District - Motor Vehicle Tax	0.00	0.00	2,771.11	4,491.81	-4,491.81
700-000000-406000	Cemetery District - Recreational Vehicle Tax	393.10	393.10	52.93	77.78	315.32
700-000000-406500	Cemetery District - Watercraft	0.00	0.00	34.89	178.67	-178.67
700-000000-407000	Cemetery District - 16/20 M Trucks	0.00	0.00	12.75	239.07	-239.07
700-000000-407100	Cemetery District - CMV Distribution	0.00	0.00	124.78	221.37	-221.37
700-000000-421000	Cemetery District - Lease	1,950.00	1,950.00	0.00	0.00	1,950.00
700-000000-462000	Cemetery District - Interest on Idle Money	9,000.00	9,000.00	834.67	4,701.15	4,298.85
700-000000-476000	Cemetery District - Other	5,000.00	5,000.00	448.26	1,914.05	3,085.95
700-000000-476300	Cemetery District - Lot Sales	13,000.00	13,000.00	1,500.00	6,750.00	6,250.00
700-000000-476350	Cemetery District - Quit Claim Filed	0.00	0.00	0.00	150.00	-150.00
700-000000-476400	Cemetery District - Open/Close	15,000.00	15,000.00	3,175.00	10,385.00	4,615.00
	Revenue Total:	188,385.10	188,385.10	64,003.92	168,838.92	19,546.18
Expense						
700-000000-711001	Cemetery District - Salaries	21,630.00	21,630.00	1,596.00	8,463.00	13,167.00
700-000000-711014	Cemetery District - Board/Commission	3,200.00	3,200.00	266.66	1,599.96	1,600.04
700-000000-712000	Cemetery District - Social Security	1,600.00	1,600.00	115.49	623.94	976.06
700-000000-712100	Cemetery District - Medicare	400.00	400.00	27.01	145.94	254.06
700-000000-715000	Cemetery District - Workers Compensation	900.00	900.00	0.00	0.00	900.00
700-000000-716000	Cemetery District - Unemployment Taxes	100.00	100.00	1.86	7.77	92.23
700-000000-720001	Cemetery District - Sanitation Services	210.00	210.00	36.08	71.08	138.92
700-000000-720003	Cemetery District - Grounds Maintenance/...	2,000.00	2,000.00	0.00	405.90	1,594.10
700-000000-720013	Cemetery District - Departmental Operating	1,000.00	1,000.00	10.00	2,989.80	-1,989.80
700-000000-720014	Cemetery District - Contract Labor	68,700.00	68,700.00	7,300.00	29,808.80	38,891.20
700-000000-720016	Cemetery District - Computer Soft/Hardware	1,100.00	1,100.00	0.00	0.00	1,100.00
700-000000-721006	Cemetery District - Insurance	7,500.00	7,500.00	0.00	207.47	7,292.53
700-000000-721010	Cemetery District - Vehicle Repairs/Service	2,000.00	2,000.00	0.00	7.00	1,993.00
700-000000-721020	Cemetery District - Open/Close Grave	13,000.00	13,000.00	1,850.00	5,500.00	7,500.00
700-000000-721035	Cemetery District - Security Monitoring Serv..	720.00	720.00	0.00	402.36	317.64
700-000000-722001	Cemetery District - Evergy	600.00	600.00	0.00	334.74	265.26
700-000000-723002	Cemetery District - Reserve	309,193.00	309,193.00	0.00	0.00	309,193.00
700-000000-734001	Cemetery District - Gas, Oil, Diesel	2,000.00	2,000.00	0.00	307.27	1,692.73
700-000000-734003	Cemetery District - Shop Supplies	300.00	300.00	0.00	50.18	249.82
700-000000-735001	Cemetery District - Sand & Gravel	800.00	800.00	160.00	480.00	320.00
700-000000-741001	Cemetery District - Capital Outlay	5,000.00	5,000.00	0.00	800.00	4,200.00
700-000000-771000	Cemetery District - Transfer Out	30,000.00	30,000.00	0.00	0.00	30,000.00
	Expense Total:	471,953.00	471,953.00	11,363.10	52,205.21	419,747.79
	Fund: 700 - CEMETERY DISTRICT Surplus (Deficit):	-283,567.90	-283,567.90	52,640.82	116,633.71	
	Total Surplus (Deficit):	-283,567.90	-283,567.90	52,640.82	116,633.71	

Income Statement

For Fiscal: 2026 Period Ending: 06/30/2026

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
700 - CEMETERY DISTRICT	-283,567.90	-283,567.90	52,640.82	116,633.71	-400,201.61
Total Surplus (Deficit):	-283,567.90	-283,567.90	52,640.82	116,633.71	

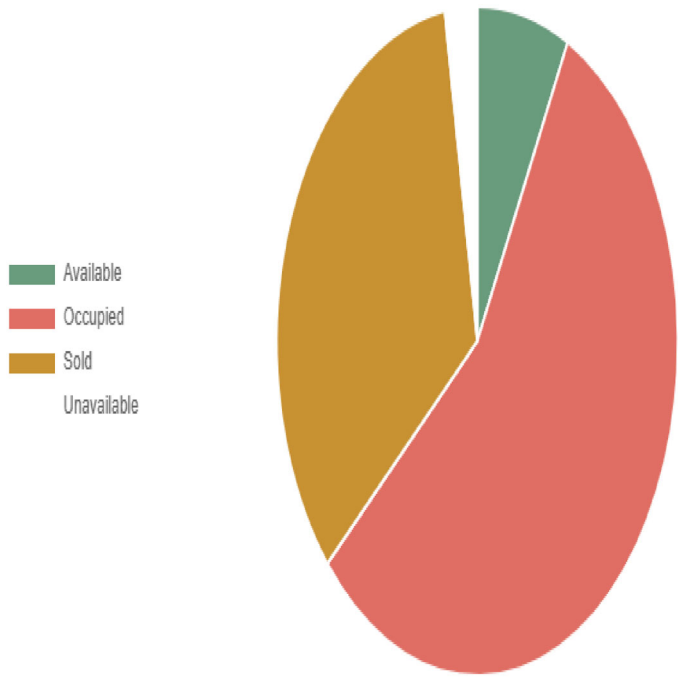
Burials Over Time



Burials Over Time

MONTH	CREMATION	TRADITIONAL BURIAL	TOTAL
Jun	1	5	6
Jul	3	2	5
Aug	0	4	4
Sep	1	0	1
Oct	0	4	4
Nov	1	1	2
Dec	0	0	0
Jan 2026	1	3	4
Feb	1	2	3
Mar	0	1	1
Apr	2	0	2

May	0	3	3
Jun	4	4	8
Total	14	29	43



Plot Status Totals

STATUS	TOTAL
Available	483
Occupied	3640
Sold	2207
Unavailable	169

Plot Status by Section

SECTION	AVAILABLE	OCCUPIED	SOLD	NO STATUS	UNAVAILABLE	TOTAL
1	17	538	199	0	0	754
1st Addition 1	0	566	144	0	23	733
2	1	618	199	0	6	824
2nd Addition A	0	330	70	0	0	400
2nd Addition B	0	314	84	0	2	400
2nd Addition C	0	257	142	0	1	400
2nd Addition D	1	98	43	0	6	148
4	198	148	326	0	16	688
5	34	262	324	0	36	656
6	228	138	354	0	48	768
7	4	371	322	0	31	728

**City of Clearwater
Clearwater Cemetery District
July 9, 2026**

Replace Dead Tree

The Cemetery has lost only one tree this year, a crabapple. The cost to replace it will be \$705.50. Bev Woods suggests to replace it in the fall.



WOODS TREE FARM

5201 S. 119th St. West

620-545-7124

Clearwater, KS 67026

TO: City of Clearwater Cemetary
129 E. Ross
Clearwater, KS 67026

6-17-26
TERMS: Due upon receipt

RE: Replacement of tree for Northend of Cemetary
ATTN: Carol

B I D P R O P O S A L

DESCRIPTION	UNIT COST	COST
1 2.75" Royal Raindrop Crabapple, RightRoot, B&B	\$ 160 per caliper inch	\$ 440.00
1 bag of Premium Cottonburr Compost	\$ 15.50 each	15.50
	Subtotal	\$ 455.50
	Installation @ 50% (\$31,130 amt.)	220.00
	Dig out & removal of old tree	30.00
	TOTAL	\$ 705.50

Thank you!

**City of Clearwater
Clearwater Cemetery District
July 9, 2026**

Purchase Flags and Markers

Mike Weakley would like to purchase 3 – 5 x 8 flags for stock, and replenish the stock on aluminum grave markers.

The cost for the flags will be around \$260

The grave markers (24 qty) will be around \$860

Total purchase amount \$1,120

Flags USA

765 Kimberly Dr
Carol Stream, IL 60188-9407
USA
(800) 369-8085
Info@FlagsUSA.com
www.FlagsUSA.com



Estimate

ADDRESS

Mike Weakley
Clearwater Cemetery
PO Box 453
Clearwater, KS 67026
United States

SHIP TO

Mike Weakley
Clearwater Cemetery
129 E Ross St
Clearwater, KS 67026
United States

ESTIMATE

DATE

SO-QBS-10307

06/22/2026

QTY	SKU	DESCRIPTION	RATE	AMOUNT
3	usfHG05x08P	American Flag - Standard Polyester - For Outdoor Use 5' x 8'	91.00	273.00
1	Discount15	Discount15	-40.95	-40.95
1	Shipping Charge	Shipping Charge Shipping Charge	26.45	26.45

If your order should be tax exempt, please email your estimate number and tax exemption certificate to Info@FlagsUSA.com before approving the estimate. Once reviewed and approved, we will update the estimate and send the revised version back for approval. Orders processed with sales tax cannot be refunded for tax after processing.

SUBTOTAL	258.50
TAX	0.00

TOTAL	\$258.50

Accepted By

Accepted Date



Quote

#Q72948

6/22/2026

P.O. Box 736831
Dallas, TX 75373-6831
United States

Bill To

Clearwater Cemetery
PO BOX 453
CLEARWATER KS 67026
United States

Ship To

Clearwater Cemetery
129 E ROSS ST
CLEARWATER KS 67026
United States

Expires	Sales Rep	Shipping Method
7/22/2026	Megan Talent	FedEx Ground®

Quantity	Item	Options	Rate	Amount
24	AB410GEN-KIT ALUMINUM GRAVE MARKER- GENERAL SERVICES		\$32.99	\$791.76

Subtotal	\$791.76
Shipping Cost	\$65.00
Discount	
Tax Total (%)	\$0.00
Total	\$856.76



Q72948

ESTIMATED STARTING BALANCE \$ 418,987.42

CEMETERY DISTRICT

Revenues								BUDGET	YTD Actual			Variance	Variance	
DESCRIPTION	2021	2022	2023	2024	2025	2026	2026	2027	2028	2026/2027	2027/2028	% Difference		
ADVALOREM PROPERTY TAX	\$ 106,194.56	\$ 126,116.00	\$ 141,539.56	\$ 140,273.92	\$ 140,704.91	\$ 143,551.00	\$ 138,079.28			\$ (143,551.00)	\$ -			
DELINQUENT TAXES	\$ 1,938.53	\$ 1,877.31	\$ 1,688.30	\$ 1,754.14	\$ 4,336.18	\$ 500.00	\$ 1,650.74			\$ (500.00)	\$ -			
MOTOR VEHICLE TAX	\$ 14,803.79	\$ 14,166.15	\$ 16,197.68	\$ 16,679.35	\$ 17,053.30	\$ 14,771.93	\$ 4,491.81	\$ 14,942.37		\$ 170.44	\$ (14,942.37)			
RECREATIONAL VEHICLE TAX	\$ 414.00	\$ 378.74	\$ 405.58	\$ 441.80	\$ 376.79	\$ 393.10	\$ 77.78	\$ 320.94		\$ (72.16)	\$ (320.94)			
WATERCRAFT		\$ 154.97	\$ 171.96	\$ 262.19	\$ 274.12	\$ 225.00	\$ 178.67	\$ -		\$ (225.00)	\$ -			
16/20 M TRUCKS	\$ 136.55	\$ 246.47	\$ 268.07	\$ 273.32	\$ 270.06	\$ 242.23	\$ 239.07	\$ 224.41		\$ (17.82)	\$ (224.41)			
CMV DISTRIBUTION	\$ 184.63	\$ 232.82	\$ 241.47	\$ 270.63	\$ 263.24	\$ 241.47	\$ 221.37	\$ 283.76		\$ 42.29	\$ (283.76)			
Intergovernmental TOTAL	\$ 123,672.06	\$ 143,172.46	\$ 160,512.62	\$ 159,955.35	\$ 163,278.60	\$ 159,924.73	\$ 144,938.72	\$ 15,771.48		\$ (144,153.25)	\$ (15,771.48)	-914.01%		
QUIT CLAIM DEEDS	\$ 12.00	\$ 267.00	\$ 300.00	\$ 250.00	\$ 250.00	\$ 200.00	\$ 150.00	\$ 200.00		\$ -				
OPEN/CLOSE	\$ 21,045.00	\$ 15,475.00	\$ 21,925.00	\$ 8,800.00	\$ 18,925.00	\$ 15,000.00	\$ 10,385.00	\$ 15,000.00		\$ -	\$ (15,000.00)			
Charges for Services TOTAL	\$ 21,057.00	\$ 15,742.00	\$ 22,225.00	\$ 9,050.00	\$ 19,175.00	\$ 15,200.00	\$ 10,535.00	\$ 15,200.00	\$ -	\$ -	\$ (15,200.00)	0.00%		
LAND RENT		\$ 1,950.00	\$ 1,950.00	\$ 900.00		\$ 1,950.00	\$ -	\$ 1,950.00		\$ -	\$ (1,950.00)			
BANK INTEREST	\$ 639.09	\$ 1,875.26	\$ 9,514.34	\$ 13,362.84	\$ 11,636.71	\$ 9,000.00	\$ 4,701.15	\$ 10,000.00		\$ 1,000.00	\$ (10,000.00)			
LOT SALES	\$ 15,750.00	\$ 13,000.00	\$ 16,500.00	\$ 10,875.00	\$ 7,125.00	\$ 13,000.00	\$ 6,750.00	\$ 10,000.00		\$ (3,000.00)	\$ (10,000.00)			
Use of Money & Property TOTAL	\$ 16,389.09	\$ 16,825.26	\$ 27,964.34	\$ 25,137.84	\$ 18,761.71	\$ 23,950.00	\$ 11,451.15	\$ 21,950.00		\$ (2,000.00)	\$ (21,950.00)	-9.11%		
OTHER	\$ 4,970.19	\$ 14,933.77	\$ 32,619.33	\$ 3,192.57	\$ 1,697.33	\$ 5,000.00	\$ 1,914.05	\$ 2,000.00		\$ (3,000.00)	\$ (2,000.00)			
Miscellaneous TOTAL	\$ 4,970.19	\$ 14,933.77	\$ 32,619.33	\$ 3,192.57	\$ 1,697.33	\$ 5,000.00	\$ 1,914.05	\$ 2,000.00	\$ -	\$ (3,000.00)	\$ (2,000.00)	-150.00%		
Revenues	\$ 166,088.34	\$ 190,673.49	\$ 243,321.29	\$ 197,335.76	\$ 202,912.64	\$ 204,074.73	\$ 168,838.92	\$ 54,921.48	\$ -	\$ (149,153.25)	\$ (54,921.48)	-271.58%		
BUDGETED	\$ 175,858.00	\$ 168,867.00	\$ 204,698.00	\$ 197,822.89	\$ 212,583.84						\$ -			
VARIANCE	\$ (9,769.66)	\$ 21,806.49	\$ 38,623.29	\$ (487.13)	\$ (9,671.20)						\$ -			

Expenditures								BUDGET	YTD Actual			Variance	Variance	
DESCRIPTION	2021	2022	2023	2024	2025	2026	2026	2027	2028	2025/2026	2026/2027	% Difference		
SALARIES FULL TIME	\$ 47,736.13	\$ 37,020.00	\$ 24,368.00	\$ 17,047.00	\$ 20,916.00	\$ 21,630.00	\$ 10,248.00	\$ 21,630.00	\$ 22,278.90	\$ -	\$ 648.90			
SALARIES SEASONAL		\$ -	\$ 9,955.00	\$ -		\$ -		\$ -	\$ -	\$ -				
SALARIES BOARD		\$ -	\$ 999.96	\$ 999.96	\$ 3,199.92	\$ 3,200.00	\$ 1,866.62	\$ 3,200.00	\$ 3,296.00	\$ -				
SOCIAL SECURITY		\$ 3,726.15	\$ 2,190.07	\$ 1,118.96	\$ 1,495.29	\$ 1,600.00	\$ 751.15	\$ 1,600.00	\$ 1,600.00	\$ -				
MEDICARE		\$ 536.79	\$ 512.20	\$ 261.69	\$ 349.73	\$ 400.00	\$ 175.69	\$ 400.00	\$ 400.00	\$ -				
WORKMANS COMPENSATION		\$ 1,923.00	\$ 1,833.00	\$ 1,579.00	\$ 918.00	\$ 900.00	\$ -	\$ 900.00	\$ 900.00	\$ -	\$ -			
UNEMPLOYMENT TAXES		\$ 37.02	\$ 35.33	\$ 12.63	\$ 20.36	\$ 100.00	\$ 9.82	\$ 100.00	\$ 100.00	\$ -	\$ -			
Personnel Services TOTAL	\$ 47,736.13	\$ 43,242.96	\$ 39,893.56	\$ 21,019.24	\$ 26,899.30	\$ 27,830.00	\$ 13,051.28	\$ 27,830.00	\$ 28,574.90	\$ -	\$ 744.90	0.00%		
GROUND MAINTENANCE SUPPLIES (Blades, Spray, Lines)		\$ 1,956.19	\$ 1,970.61	\$ 1,513.19	\$ 1,556.48	\$ 2,000.00	\$ 405.90	\$ 2,000.00		\$ -				
DEPARTMENT SUPPLIES (PPE, Bug Spray)	\$ 50,955.51	\$ 2,357.00	\$ 1,301.13	\$ 854.86	\$ 720.26	\$ 1,000.00	\$ 2,989.80	\$ 1,000.00		\$ -	\$ (1,000.00)			
COMPUTER SOFTWARE (LAZARUS)			\$ 7,680.00	\$ 1,583.00	\$ 19,090.00	\$ 1,100.00	\$ -	\$ 1,100.00		\$ -				
POSTAGE		\$ 60.00	\$ -	\$ -	\$ 78.00	\$ -	\$ -	\$ 100.00		\$ 100.00				
OFFICE SUPPLIES		\$ 525.57	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -			
GAS/DIESEL		\$ 3,965.20	\$ 3,393.30	\$ 475.25	\$ 228.98	\$ 2,000.00	\$ 307.27	\$ 600.00		\$ (1,400.00)				

SHOP SUPPLIES	\$ 65.97	\$ 924.11	\$ 565.22	\$ 300.00	\$ 50.18	\$ 500.00	\$ 200.00					
SAND & GRAVEL	\$ 825.00	\$ 845.00	\$ 315.00	\$ 1,340.00	\$ 800.00	\$ 480.00	\$ 1,000.00	\$ 200.00				
Supplies & Materials TOTAL	\$ 50,955.51	\$ 9,754.93	\$ 15,205.04	\$ 5,665.41	\$ 23,578.94	\$ 7,200.00	\$ 4,233.15	\$ 6,300.00	\$ -	\$ (900.00)	\$ (6,300.00)	-14.29%
TRASH SERVICE		\$ 175.00	\$ 35.00	\$ 71.05	\$ 210.00	\$ 71.08	\$ 150.00	\$ (60.00)				
CONTRACT LABOR - (Spray/ Tree Trimming/ Mow/ City)	\$ 21,347.50	\$ 27,017.50	\$ 57,534.00	\$ 72,333.67	\$ 68,700.00	\$ 29,808.80	\$ 72,000.00	\$ 74,000.00	\$ 3,300.00	\$ 2,000.00		
TELEPHONE (Verizon)	\$ 965.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
INSURANCE	\$ 5,380.00	\$ 4,471.00	\$ 4,937.00	\$ 3,980.00	\$ 7,500.00	\$ 207.47	\$ 5,000.00	\$ (2,500.00)				
VEHICLE REPAIRS/ MAINTENANCE - HIRED (Tires/ Maint)	\$ 1,121.12	\$ 3,459.35	\$ 819.75	\$ 491.57	\$ 2,000.00	\$ 7.00	\$ 2,000.00	\$ -				
OPEN/CLOSE	\$ 13,905.00	\$ 11,735.00	\$ 13,125.00	\$ 7,745.00	\$ 13,175.00	\$ 13,000.00	\$ 5,500.00	\$ 14,000.00	\$ 1,000.00	\$ (14,000.00)		
SECURITY (ADT)	\$ 980.21	\$ 1,229.89	\$ 661.52	\$ 1,052.28	\$ 720.00	\$ 402.36	\$ 1,000.00	\$ 280.00				
ELECTRIC	\$ 548.01	\$ 537.91	\$ 604.92	\$ 615.56	\$ 600.00	\$ 334.74	\$ 650.00	\$ 50.00				
ATTORNEY	\$ -	\$ 8,199.78	\$ 1,250.00				\$ -	\$ -				
ENGINEER	\$ 13,740.00	\$ 1,440.00	\$ 20,520.00	\$ 1,521.00			\$ -	\$ -				
Contractual TOTAL	\$ 13,905.00	\$ 55,817.77	\$ 59,655.43	\$ 94,107.19	\$ 93,240.13	\$ 92,730.00	\$ 36,331.45	\$ 94,800.00	\$ 74,000.00	\$ 2,070.00	\$ (20,800.00)	2.18%
EQUIPMENT / TOOLS	\$ 240.00		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
CAPITAL OUTLAY	\$ 17,008.03	\$ 13,201.19	\$ 54,122.16	\$ 96,440.76	\$ 47,885.00	\$ 5,000.00	\$ 800.00	\$ (5,000.00)	\$ -			
RESERVE						\$ 309,202.00		\$ (309,202.00)				
Capital Outlay TOTAL	\$ 17,008.03	\$ 13,441.19	\$ 54,122.16	\$ 96,440.76	\$ 47,885.00	\$ 314,202.00	\$ 800.00	\$ -	\$ -	\$ (314,202.00)	\$ -	#DIV/0!
EQUIPMENT RESERVE TRANSFER	\$ 12,000.00	\$ 20,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ (30,000.00)			
Transfers Out TOTAL	\$ 12,000.00	\$ 20,000.00	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ (30,000.00)	\$ (30,000.00)	0.00%
Dept: 000.000	\$ 141,604.67	\$ 142,256.85	\$ 168,876.19	\$ 217,232.60	\$ 221,603.37	\$ 471,962.00	\$ 54,415.88	\$ 158,930.00	\$ 102,574.90	\$ (313,032.00)	\$ (56,355.10)	-196.96%
BUDGETED	\$ 283,855.00	\$ 254,355.00	\$ 378,402.56	\$ 606,480.00	\$ 500,803.50							
VARIANCE	\$ 142,250.33	\$ 112,098.15	\$ 209,526.37	\$ 389,247.40	\$ 279,200.13							
	1 Mill = \$60,519							\$ 265,372.96				

*If Positive Add Expenses to stay
RNR Neutral / If Negative No longer
RNR Neutral*

PERSONNEL SERVICES: Includes 1 Year Round Maintenance - Wage increase of 3% from 2025

	2026	2027	2028	
SUPPLIES & MATERIALS:				
CONTRACTUAL:	\$ 5,000	\$ 5,000	\$ 5,000	Tree Trimming
	\$ 43,800	\$ 46,000	\$ 47,840	Whitney Landscaping
	\$ 7,900	\$ 8,200	\$ 8,200	Spraying
	\$ 12,000	\$ 12,000	\$ 12,000	City Contract
	<u>\$ 68,700</u>	<u>\$ 71,200</u>	<u>\$ 73,040</u>	
CAPITAL OUTLAY	\$ 5,000			Discretionary
				Columbaria Installation
	\$ 203,500			Future Cemetery
	<u>\$ 208,500</u>	<u>\$ -</u>		
TRANSFER TO EQ RESERVE	\$ 30,000	\$ 30,000	\$ -	Truck KSA 17-1336a

RESOLUTION NO. _____

**A RESOLUTION OF THE CLEARWATER CEMETERY
DISTRICT, CLEARWATER, KANSAS, REGARDING
REORGANIZATION OF DISTRICT BOUNDARIES AND
RELATED MATTERS**

WHEREAS, the Clearwater Cemetery District (“the District”) has reviewed its current boundaries and governance structure; and

WHEREAS, the District and Ohio Township have discussed the appropriate alignment of cemetery services, ownership, and responsibilities; and

WHEREAS, the District has determined that certain changes are necessary to clarify governance, ownership, and future service expectations.

NOW, THEREFORE, BE IT RESOLVED, that as authorized by SB 396, the Board of Directors of the Clearwater Cemetery District, Clearwater, Kansas, that:

1. Current District Boundaries

The District, which includes;

- a. City of Clearwater (Clearwater Cemetery, 1st Add, 2nd Add, 3rd Add, the new addition)
- b. Ninnescah Township (Harrington Cemetery and Ruby Cemetery)
- c. Western half of Ohio Township (Noel Cemetery – currently titled to the City of Clearwater).
- d. Property owned by the District.

2. Reorganization of District Boundaries

The District hereby agrees to reorganize the District boundaries to exclude Ohio Township from the District. Upon adoption of this Resolution and completion of all required statutory procedures, Ohio Township shall no longer be included within the District.

3. Composition of the Reorganized Cemetery District Board

The reorganized District shall have a three-member board of trustees: one member representing the City of Clearwater, one member representing Ninnescah Township, and one at-large member. The third at-large member shall be initially elected by the existing board of trustees at the next meeting of the board following the adoption of this Resolution. The third at-large member shall then stand for election on a nonpartisan basis by the voters of the district at the

2026 regular election and every four years thereafter. The third member may reside in either the city of Clearwater or Ninnescah township and shall represent the entire district.

4. Ownership of Noel Cemetery

Noel Cemetery shall remain titled to the City of Clearwater. The cemetery shall not be transferred to Ohio Township, and ownership will remain unchanged under this Resolution. Full responsibility for the cemetery will remain with the District.

5. Financial Compensation to Ohio Township

Ohio Township shall not receive any financial compensation, reimbursement, or distribution of property, assets, or funds from the District as a result of this reorganization.

6. Cemetery Purchase Pricing Considerations for Ohio Township Property Owners

Property owners in Ohio Township who have paid taxes into the District at the time of this Resolution shall receive in-district pricing, if such pricing still exists, for a period of twenty-four (24) months following adoption. After the 24-month period, all residents of Ohio Township shall be considered out-of-district.

ADOPTED by the Board of Directors of the Clearwater Cemetery District on this _____ day of _____, 2026.

Chairperson

Board Member

Board Member

Secretary

**City of Clearwater
City Council Workshop
July 9, 2026**

Cemetery Board Meeting Times

The Cemetery District Board currently meets at 6:30. City Hall closes at 4:00pm and City staff is requesting the board to consider changing the meeting time to 6:00pm so there is less time in between end of workday to meeting time.