

City of Clearwater, Kansas
Sedgwick County
Board of Zoning Appeals - **MINUTES**
July 7, 2026
Clearwater City Hall
129 Ross Avenue Clearwater, KS 67026

1. Call meeting to order

Lyle Berntsen called the meeting to order at 6:30 p.m.

2. Roll Call

Deputy City Clerk called the roll to confirm the presence of a quorum. The following members were present: Lyle Berntsen, Jarod Ledington, Ron Witt, Kenny Watson and Duane Schneider was absent

The following staff members were present:

Courtney Zollinger, City Administrator, Carol Reitberger, Deputy City Clerk, City Attorney Jennifer Hill.

3. Approval of Minutes from March 3, 2026

Motion: *Witt* moved, *Watson* seconded to approve the minutes of the April 7, 2026, as presented. The motion passed unanimously. 4-0

4. Hearing: None

5. Other Business: There will be a meeting in August and September.

6. Adjournment

With there being no other business, *Watson* moved, *Witt* seconded to adjourn the meeting. Voted and passed unanimously. 4-0

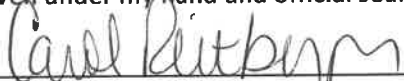
The meeting adjourned at 6:32 p.m.

CERTIFICATE

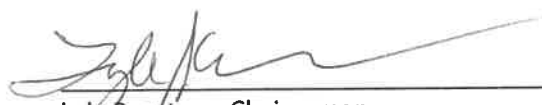
State of Kansas }
County of Sedgwick }
City of Clearwater }

I hereby certify that the foregoing is a true and correct copy of the approved minutes of July 7, 2026, Board of Zoning Appeals Board.

Given under my hand and official seal of the City of Clearwater, Kansas, this 4th day of August 2026.



Carol Reitberger, Deputy City Clerk, Secretary



Lyle Berntsen, Chairperson

City of Clearwater, Kansas
Sedgwick County
Planning Commission - **MINUTES**
July 7, 2026
Clearwater City Hall
129 Ross Avenue Clearwater, KS 67026

1. Call meeting to order.

Lyle Berntsen called the meeting to order at 6:32 p.m.

2. Roll Call

Deputy City Clerk called the roll to confirm the presence of a quorum. The following members were present: Lyle Berntsen, Kenny Watson, Ron Witt and Jarod Ledington were present. Duane Schneider was absent and John Hurley present via phone.

The following staff members were present:

Courtney Zollinger, City Administrator, Carol Reitberger, Deputy City Clerk, City Attorney Jennifer Hill.

Logan Mills, CED Engineering also present

3. Approve March 3, 2026, Minutes

Motion: *Ledington* moved, *Witt* seconded to approve the minutes of the April 7, 2026, as presented. The motion passed unanimously. 5-0

4. Hearing: Lot Split – Indian Lakes

The hearing open was opened at 6:33 p.m. *Watson* moved, and *Witt* seconded the motion to open the hearing 5-0

Ed Mikesell would like to split all the Indian Lakes lots to create single family dwellings with shared lot line. Per Article 8, Section 8.2 Clearwater Subdivision Regulations, property owners within 200 feet of the property proposed to be split have 10 days from the date of notification to notify Carol Reitberger, Deputy City Clerk, of any protests they may have concerning the lot split.

No one contacted the city.

The request meets all requirements of Article 8, Section 8.2 of the Clearwater Subdivision Regulations.

With the cost of building and owning this option it is becoming more popular. It is recommended to approve the lot splits.

City Engineer Logan Mills is here to answer any questions.

Lot 1, 2, 3, 4, 5, 6, 7, 10,11, 12 Block 2 Indian Lakes Addition and Lot 1, 2 Block 2 Indian Ridge 2nd Addition

Duane Schneider approved the request via email.

Jared Ledington stated this meets all requirements. No other discussion or questions.

The hearing was closed at 6:36 p.m. **Ledington** moved, and **Watson** seconded the motion to close the hearing. 5-0

Motion: **Ledington** moved, **Witt** seconded to approve the lot splits as presented. The motion passed unanimously. 5-0

5. Other Business:

Witt asked about meeting time change for Planning Commission and Board of Zoning Appeals. Zollinger stated that she would like to recommend 6:00 p.m. with the change to begin in September. The change would be made in the joint by-laws.

6. Adjournment

With there being no other business, **Ledington** moved, **Witt** seconded to adjourn the meeting. Voted and passed unanimously. 5-0

The meeting adjourned at 6:38 p.m.

CERTIFICATE

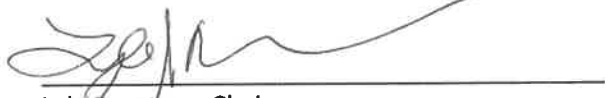
State of Kansas }
County of Sedgwick }
City of Clearwater }

I hereby certify that the foregoing is a true and correct copy of the approved minutes of July 7, 2026 Planning Commission Board.

Given under my hand and official seal of the City of Clearwater, Kansas, this 4th day of August 2026.



Carol Reitberger, Deputy City Clerk, Secretary



Lyle Bernysen, Chairperson