

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
April 28, 2026
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:00 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Justin Shore, Samantha Warkins and Dalton Chambers.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Kirk Ives, Cole Hollis, Amber Ives, and City Attorney Jennifer Hill.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, there were none.

Motion: *Warkins* moved; *Chambers* seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Motion: *Shore* moved; *Chambers* seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Updated Council that Larry Lynn will be set for appointment as Municipal Judge in May. The Municipal Judge sets the time for court and the time for court will be changing from 6pm to 3:30pm starting July 1st.
- Fire Department – Courtney Zollinger – No questions from Council.
- Police Department – Kirk Ives – Shore asked if Ives was please with the amount received from the sale of the Durango, Ives said he was and they received more than he expected. Ives also updated the Council that Sergeant Jacks will be recognized as a “Hometown Hero” by KAKE News next week.
- Public Works/Parks – Cole Hollis – Council inquired about the speed limit signs on Diagonal, Zollinger stated that the County will get them taken care of, Ives mentioned if they do not then Police and Public Works will work together and get it taken care of. Chambers inquired about the placement of the Stop Sign on Wood and Tracy, Public Works will review the location.
- Senior Center – Amber Ives – Warkins inquired about the date for Biscuits and Gravy, Ives replied it will be this coming Saturday.

7. National Police Week Proclamation

Mayor Ussery read the proclamation. WHEREAS, The Congress and President of the United States have designated May 15th as Peace Officers’ Memorial Day, and the week in which May 15th falls as National Police Week; and WHEREAS, the members of the law enforcement agency of the City of Clearwater, Kansas play an essential role in safeguarding the rights and freedoms of City of Clearwater, Kansas; and WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law

enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and WHEREAS, the men and women of the law enforcement agency of City of Clearwater, Kansas, unceasingly provide a vital public service; NOW, THEREFORE, Burt Ussery, Mayor of the City of Clearwater, Kansas, call upon all citizens of the City of Clearwater, Kansas, and upon all patriotic, civic and educational organizations to observe the week of May 10–16, 2026, as Police Week with appropriate ceremonies and observances in which all of the people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and securities of all citizens. Mayor Ussery further calls upon all citizens of the City of Clearwater, Kansas to observe Friday, May 15, 2026, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

8. Business

a. Professional Code Compliance Service Agreement

The City of Clearwater has contracted with Professional Code Compliance (PCC) for code compliance services since September 2024. Staff have been very pleased with their performance over the past year and a half. The contract renews annually on May 1. PCC has provided proper notice of proposed changes effective May 2026. The updated agreement maintains the existing scope of services, duties, and terms. The primary changes include an adjustment to the monthly service rate and the addition of an insurance section outlining coverage requirements and reimbursement provisions. If the new agreement is not approved, code compliance responsibilities would revert to the City Administrator. The monthly service fee will increase from \$1,700 to \$1,800 due to higher fuel, labor, insurance, and technology expenses. This represents a \$100 per month increase, impacting the Administration Fund. In addition, the agreement includes a new provision to reimburse PCC for required insurance costs up to \$15 per month, which may result in up to \$180 annually in additional expense. The City Attorney has reviewed and requested that Section 4 paragraph 3 *The City shall reimburse the CCO for any attorneys' fees and costs incurred by the CCO in connection with such claims or suits involving the CCO in his or her professional capacity for acts undertaken on behalf of the respective City* be removed from the agreement in which PCC agreed to. Shore noted the insurance provisions outlined in the agreement. Hill explained that under Article 6-2, if injury or damage occurs while services are being performed for the City, the matter would be handled through the provider's insurance, including legal representation. Hill emphasized that the City is listed as an additional insured under the policy, which is a significant benefit.

Motion: *Warkins* moved; *Chambers* seconded to approve the updated agreement with Professional Code Compliance for code compliance services effective May 1, 2026. Voted and passed unanimously.

8. Governing Body

Shore – Mentioned the Governor vetoing HB2043 and thought it was a positive.

Warkins – None.

Chambers – Attended the Leadership Academy in Salina where he learned a lot and met a lot of people.

Ussery – Mayor Ussery mentioned that there were people at the last meeting concerned about the Solar Farms. He has sent comments to Commissioner Blubaugh. MAPD will be holding a meeting to discuss the Galena Project tomorrow at 9am. He noted that the TED project is closer to Clearwater and the meeting for that will be May 19th with MAPD. He intends to put this topic back on the agenda so that the governing body will have the opportunity to voice their opinions regarding how they feel about it and how they might move as a community. He intends to go to the meeting tomorrow and encourage the governing body to as well. He noted that the TED project touches 135th and that the process is like Clearwater's, the project heads will have to present it to the planning commission to approve or deny, if approved then it will go to the County Commission for consideration. Shore had asked about the previous discussions on the UGA, Mayor Ussery commented that a packet was put together and is being reviewed.

9. Executive Session

None.

10. Adjournment

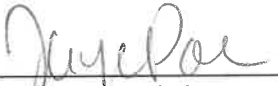
Motion: Shore moved; **Warkins** seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:21 PM.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 28th, 2026, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 12th day of May 2026.



Jaye Poe, City Clerk

