

CLEARWATER CEMETERY DISTRICT

Clearwater Cemetery District
Board Meeting
February 12, 2026
6:30 PM, City Hall

1. Call to Order

Board member Ussery called the meeting to order at 6:32 p.m.

2. Roll Call

Burt Ussery, Mayor City of Clearwater and , Tim Erwin, Trustee Ninescah Township were present via GoTo Meeting.

David Loos, Trustee Ohio Township was absent

Others present: Courtney Zollinger, City Administrator.

3. Approval of Agenda

MOTION: *Ussery* moved, *Erwin* seconded to approve the agenda as submitted. Voted and passed unanimously. 2-0

4. Consent Agenda

- a. Minutes 1/8/2026
- b. January Accounts Payable
- c. January Receipt Report
- d. February Payroll

MOTION: *Ussery* moved, *Erwin* seconded to approve the consent agenda as presented. Voted and passed unanimously. 2-0

5. Reports

- The hearing for SB 396 was held on January 29th at 9:30am. Voting on the bill was to take place on February 9th. Ussery stated the bill was approved by the Senate and has moved the House of Representatives.
- 4 Burials were held in January and 1 lot was sold.
- John Deere came out to do the recall work but discovered they already had done the work.
- The city received a new financial software late last month. Staff is still working through the changes, so reports will start to look different.

MOTION: *Ussery* moved, *Erwin* seconded to accept the reports. Voted and passed unanimously. 2-0

- Business –
 - a. **Replace board that cover open graves –**

Mike Weakly stated the current boards that cover open graves need replaced. He would like to replace them with a metal covering similar to what he reviewed a Clonmel.

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Lyle Berntsen spoke with the Clonmel cemetery and went and looked at the covering and proposed the following: *We propose to build 2-2'x10' panels out of square tubing and covered with 29 gauge tin for covering the grave excavation. The frame would be wrapped in j-trim to protect the sharp edges. They will have handles on each end and one on the side. These pictures are similar to what we would build. They can be viewed at the cemetery at St. John's church in Clonmel.*

In the amount of \$800

MOTION: *Ussery* moved, *Erwin* seconded to approve the purchase of the two panels from Triple B for \$800. Voted and passed unanimously. 2-0

6. **Executive Session** – No Executive Session

7. **Comments** – No comments

8. **Adjournment**

With there being no further business the meeting was adjourned at 6:35 p.m.