



[Please note that the meeting agenda is subject to change during the meeting.]

City of Clearwater Council Meeting Agenda
Tuesday January 13, 2026, at 6:30pm
129 E Ross Clearwater, KS 67026

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1. **Call to Order/ Invocation and Flag Salute**
2. **Swearing in Council Members**
3. **Roll Call**
4. **Approval of Agenda**
5. **Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
6. **Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [Previous Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
 - c. [Designate Official Auditor](#)
 - d. [Designate Official Depository](#)
 - e. [Designate Official Newspaper](#)
 - f. [Annual Art Walk Special Event Permit](#)
 - g. [Accept Resignation – Fire](#)
 - h. [Mayoral Appointment](#)
7. **Staff Reports**
8. **Business**
 - a. **Action:** Elect Council President
 - b. **Action:** [Appropriation Resolution 01-2026](#)
 - c. **Action:** [2026 Pay Periods](#)
 - d. **Action:** [REAP Facilitation for Western Sedgwick County Coalition](#)
 - e. **Update:** [Clearwater Senior Center Design](#)
9. **Governing Body Comments**
10. **Executive Session**
11. **Adjournment**

Next Assignment Numbers

Charter Ordinance: 25

Ordinance: 1125

Resolution: 1-2026

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
December 9, 2025
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Justin Shore, Samantha Warkins and Tim Robben.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Kirk Ives, Jared Dinwiddie, Amber Ives and Cole Hollis.

City Attorney, Jennifer Hill entered at 6:32pm.

Others present who spoke:

Steve Howerton, George Palmer, Roy Riggs and Darrell Haynes.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, Zollinger stated that the Presentation from concerned citizens for Solar Power Plant is being moved to item 6 and adding a business Item c, Senior Center congregate meals, was added.

Motion: *Shore* moved; *Robben* seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

2026 Salary Resolution 23-2025

2025 Boundary Resolution 24-2025

2026 Fee Schedule Resolution 25-2025

Accept Resignations

Motion: *Warkins* moved; *Robben seconded* to approve the consent agenda as submitted. Voted and passed unanimously.

5. Public Forum

Mayor Ussery explained that George Palmer will be speaking about the Sedgwick County solar power plant and has allowed up to 10 minutes for this presentation. If anyone else would like to speak on the same topic, they will have 3 minutes. He further explained that since the media was present, anyone wanting to speak or interview with them would have to do it outside and after the meeting.

6. Presentation: Concerned Citizens of Sedgwick County – Solar Power Plant

George Palmer from 7101 W. 103rd St. W. in Clearwater is representing the concerned citizens of Sedgwick County against industrial solar wind battery installations. The project of concern is the 47th St. S to 63rd St. S. and then East to West Ridge Rd. to 119th St to include around 1,500 acres of prime farmland. He stated that the company applying for the permit is Mission Clean Energy. Mr. Palmer stated one of their first concerns is foreign investments in this community where Wafra is a public investment for Social Security in Kuwait and is a majority interest in the solar farm, Orstead is a Denmark government owned company who is a minority owner. Mr. Palmer said that the project is heavily subsidized by local, State, County and federal taxes and believes that the residents of Sedgwick County should be concerned. They are investigating if the Counties or entities receive the funds that Mission Clean proposed them to receive, it has been speculated that the schools have not received the funds promised. They are also concerned about the usage and ask where the electricity is going since electricity is already being exported and whether it will lower the cost of our

electricity. He said one of the main concerns is environmental – specifically with soil and water contamination due to the battery installation. Another concern is damage panels or panels taking out of usage, what the process is or storage of those without contaminating the soil and the water. He stated that this is the very first project for this company of this size and questions should be asked by the community like: will it be safe, will it increase the value of our community, will it drive prices up for affordable housing. They do believe in free market enterprise and private ownership when done responsibly. He encouraged Council and the audience to email all 5 County Commissioners if against the solar farms and battery installations in Sedgwick County. He thanked the Council for the time given to speak and their service. Steve Howerton from 8019 S. Meridian in Haysville spoke next. He stated that he's looking at this for the rate payers in Kansas and these projects initially cost millions of dollars and that electric rates will probably go up 10%. Mr. Howerton stated that the companies are putting up the money for these projects and it must be paid back. Kansas exports 50% of the power they generate, and he wonders why it isn't being used to help offset their electric bills due to the continual increases. He also mentioned that this project is for grid balancing. If there is not an agreement with Evergy, the power will not stay in Kansas. Mr. Howerton explained that the panels contain arsenic, cadmium, chromium, copper, lead, mercury, nickel, selenium, silver, tellurium and zinc. They are not waterproof and if water gets inside, they can leak that out and get into the groundwater. He stated the other drawback is the batteries which only last 5 to 15 years depending on weather. This project is scheduled to last 35 years with 3 potential battery replacements needed. He has studied and found that solar companies do not seem to last due to financial problems, bankruptcy or selling out and is concerned if another company takes over, will they honor any original agreements with the County or State. Mayor Ussery mentioned this being a Sedgwick County issue and they went through an extensive guideline development on how to approve these types of things. The City will be watching this closely and represent the community and appreciate the voiced concerns. He believes that we should be concerned and hears the questions that need to be answered, the City is not qualified to answer them, but they should be directed to the County Commissioners individually and collectively to be taken before their governing body and hearings.

7. Recognitions

Chief Ives stated that Darrell Haynes will be retiring. He stated that Mr. Haynes started out with the Clearwater Police Department then was a Court House Police, then back with Clearwater part-time and now he is leaving Sedgwick County and is retiring all together. Ives expressed his appreciation for Mr. Haynes's 16 years of service. Mr. Haynes stated that Clearwater has been a wonderful place for him and he has enjoyed it. Mayor Ussery stated that the dedication and impact of our officers within our community is difficult to put into words, and he thanked Mr. Haynes for his service to Sedgwick County and the City of Clearwater.

Mayor Ussery read the nomination for the Citizen of the Year Award. It is with great pride and respect that Roy Riggs is named Clearwater's Citizen of the Year. Roy has been a dedicated member of the Clearwater community since 1981, making a lasting impact through his leadership, service, and commitment to others. Roy first came to Clearwater in 1981 as an elementary school teacher and part-time principal. Through hard work and dedication, he eventually became the principal at Clearwater Elementary School and later at the Clearwater Intermediate Center when it was established. Beyond his educational career, Roy worked locally during summers - first at Myers as a bag boy and later at the Clearwater Co-op - further demonstrating his commitment to his community and its people. In 1981, Roy also began serving with the Clearwater Police Department as a volunteer reserve and part-time officer. Over the years, he has held the roles of Range Master and Armorer, and he has continued to serve in law enforcement in some capacity since the age of 20. His mentorship and guidance have influenced every officer who has come through the Clearwater Police Department, earning him deep respect within the department and beyond. Roy's dedication to service extends far beyond his professional life. He is an active member of the Methodist Church, where he has participated in several mission trips to assist those in need across the United States. He is also a proud member of the Masonic Hall and the American Legion. Before his many years of service in Clearwater, Roy honorably served his country in the United States Navy, where he helped guard the Vice President's residence during the riots following the assassination of Dr. Martin Luther King Jr. He continued his military service for an additional eight years in the Naval Reserves. In addition to his roles in education, law enforcement, and the military, Roy has also served the Clearwater community as a City Council member and as a member of the USD 264 School Board. His lifelong dedication to education, public service, and community betterment embodies the very spirit of what it means to be a citizen of the year. Roy is a humble, hardworking, and compassionate individual who has spent decades improving the lives of others through service, mentorship, and leadership. Clearwater is a better place because of him, and his example continues to inspire all who know him. Mayor Ussery presented Mr. Riggs with his plaque and pictures were taken of Mr. Riggs with his family. Mr. Riggs expressed his honor to live and work in Clearwater and appreciates all the people.

Mayor Ussery then presented Tim Robben with a plaque for his 4 years on Council. He thanked him for his dedication to the City Council, for his compassion and commitment to the things done in the 4 years he has served. A great deal of improvement and progress has been achieved, thanks to his guidance. Robben stated that he appreciates everyone he has worked with in the City. He stated that he has grown in his role, that the team has grown accustomed to his quirks, and that he has learned a great deal. He believes everyone should do some kind of civic duty. He appreciates staff and all the hard work they do.

8. Staff Reports:

- Administration Office – Courtney Zollinger – Mentioned that the Everfull meals was added as a business item on the agenda but asked for any other questions. Warkins asked what the highlighted nuisance addresses were, Zollinger stated those were the addresses where the Resolutions were adopted. Shore asked about the sales tax, Zollinger said that is what has been received as of November this year and the December payment has not been received yet and it is done monthly.
- Fire Department – Jared Dinwiddie – None.
- Police Department – Kirk Ives – Shore asked If someone skips a year of SPV permitting, do we charge for the missed year like the DMV? Ives stated no, it is assumed that they didn't drive it, or they get a new one. Ives stated that the numbers of permits are the same as last year. Ives stated that they have been patrolling Wood and Janet because he received a call from a Councilmember that there has been speeding and no stopping at stop signs. There have been a few people caught and he wanted to make Council aware.
- Public Works/Parks – Cole Hollis – Shore asked what VFD was, Hollis said it is Variable Frequency Drive. Shore asked if they needed to be kept in a separate room from plumbing, Hollis said that one room has the well and the other room has the chlorine in it. He noted that waterproof cabinets would not be feasible because the equipment requires adequate air movement. Warkins asked why water samples are still being collected, Hollis said they are collected all year long so she asked if something flags it to need sampled. Hollis said the samples are on a set schedule that he submits for approval. Zollinger mentioned with the Lead and Copper Rule Revisions (LCRR) they have increased the sampling.
- Senior Center – Amber Ives – None.

9. Business

a. 95th and 135th Listing Renewal

In September the Governing Body decided to put the land at 95th and 135th on the MLS and hired Cosh Real Estate to market it for 90 days. The listing is about to expire in a couple of days, and the Governing Body needs to decide whether to continue the listing. There have been 2 inquiries on the land. One was a casual inquiry at Jump Start, and another was a person who wanted to place cows on the land to sell milk. The lot has been listed at \$15,000 per acre (\$140,295 total) with a broker fee at 1% of purchase price and additional 3% if the broker assumes the role of transaction broker for both parties. Zollinger reached out to Shackelford to see if they still had interest, with the contracts they had acquired, they needed to move quickly and start developing what they had, from the information that she received. Mayor Ussery was a little concerned that a leading member of the community was interested in it and severe restrictions were placed, a price was offered and then the property was listed. It seems as if they have moved on therefore is reluctant to go back to them if Council were to choose to keep it on the market even though their current facility has been upgraded and the commitment to the community. Zollinger mentioned that in the original agreement with Cosh, we did put in there that if Shackelford Machine did come to the table with an offer that there would be no brokerage fees paid out. Shore said the reason we have the land is to get it developed and grow that direction, he believes anybody considered should have some plan to grow and develop within a reasonable amount of time. He would love to support the small-town company as they are wonderful for the community but would like a plan of development to prevent sitting on it for a number of years. He doesn't want to see land being held at the edge of town and become an obstacle which is reference in the comprehensive plan. Zollinger reminded Council they had an extensive discussion about what "develop" would mean. When the listing was returned to Shackelford, certain requirements were included such as a set of plans that must be submitted within three years. The development would cost a lot in a short amount of time when it typically would take years. Robben agreed that a development plan is needed to support future growth to the north and noted the high cost of extending utilities to the property. Zollinger explained that running the main line under the railroad would cost about \$300,000. She added that, as with most main service line extensions, the cost is typically paid by those who benefit from

it. In this case, the line wouldn't primarily benefit the City, but it would benefit the properties at 95th and 135th, Southern Star, and the Mulvane Coop if they chose to join the benefit district. Zollinger explained the original agreement to list the property was for 90 days to see if there was even any interest, but it is up to the governing body on how long they would like to list it for this renewal. Warkins asked if it wasn't worth taking back to Shackelford to see if they would be interested with the development agreement. Mayor Ussery stated that he will go back and let them know the main concern with the property is the commitment of development, but their original offer was \$10,000 per acre and that was declined. They will be encouraged to resubmit their offer if they understood the development commitment. Warkins believes it is worth having a conversation with them since the City owes money on the property even if \$10,000 is offered. Council discussed the length of the next listing since it started with 90 days due to the interest that Shackelford showed. The consensus was to list it for 6 months with the same language of no broker fee is paid if Shackelford were to show interest and purchase the property.

Motion: *Shore* moved, *Robben* seconded to renew the listing with Cosh Real Estate for 6 months with the same language. Voted and passed unanimously.

b. Funding for the Sports Complex Improvements

In September 2023, the Governing Body engaged Professional Engineering Consultants, P.A. to work with Sports Complex stakeholders to develop a comprehensive master plan. In 2024, the Governing Body received the completed plan, which included the following proposed improvements: New parking areas, Fourth baseball field (230'), T-ball field, Conversion of all existing infields to turf, Outdoor basketball court, Existing skate park, Existing disc golf course, Updated park signage, New concession stand in a new location, Two additional batting cages, Restroom facility near soccer fields, New surface for the tennis courts, New recreation facility, Seating and shade structures at tennis courts and Pitching lanes on varsity fields. The master plan is intended to serve as a guiding document for the City, Recreation Commission, and School District as they evaluate and coordinate future improvements. The stakeholder group has continued to meet and identified their priority projects as pitching lanes, batting cages, and turfing of fields. The Recreation Commission also listed a t-ball field as a priority. Based on these priorities, the group requested cost estimates for pitching lanes and batting cages. Both the School and Recreation Commission emphasized the importance of pitching lanes due to safety concerns related to players warming up. Batting cages were identified as the next critical improvement due to their high usage. Zollinger solicited estimates from Dondlinger & Sons and J. Martin Co. Dondlinger provided a site unseen preliminary estimate of \$300,000 for two sets of batting cages and four pitching lanes. J. Martin Co. estimated the project at approximately \$220,000. This project would include two new batting cages at 30' x 90' that would include concrete skirts, galvanized poles, new nets, new cable system and low maintenance turf. Then add in four pitching lanes, which would be 9'4" x 80', quantity two for baseball, and then 9'4" x 60' for softball. This would include new fencing for pitching lanes with gates, grade work and a tree removal at the baseball field. The sidewalk at the Softball field will need removed and replaced to fit pitching lanes in. Representatives from each entity agreed that the improvements would significantly benefit the community and committed to discussing funding with their groups. The Rec will meet tomorrow, Zollinger will attend that meeting. Since the School District cannot invest in capital improvements on property it does not own, it was discussed to increase their facility usage to help cover the cost. They do have restrictions on how much they can pay for facility usage fees without going to bid, which is \$20,000 annually currently they are paying \$7,500 so this would increase the fee by \$12,500. The City currently has \$52,000 available in the equipment reserve for special parks, along with the \$11,000 in unused funds from the current year that will be rolled into equipment reserve funds after approved. There is also \$55,000 in Parks Capital Projects, which will be 2 separate funds, one for special parks and one for just City parks. Part of these funds will need to be kept for possible use in Hammers Park for improvements that Mayor Ussery has shared with council as well as some irrigation work that will need to be done for this project. Not only does the sidewalk need to be moved, but the irrigation lines also as well and valve boxes which cost around \$7,000 outside of the \$220,000. At the meeting Mayor Ussery proposed that the Recreation Commission possibly fund the project upfront since the school is unable to do it and the City doesn't have the \$220,000 in equipment reserves. If approved by Council, Zollinger will propose to the Rec tomorrow to fund the project upfront with the City to repay their portion and the School's portion over a period of 2-3 years. Because the School District's contribution will be paid to the City via increased usage fees over a longer term, the City would also be responsible for covering the School District's portion upfront and then receiving reimbursement over time. If the project total is \$220,000 and split 3 ways then each entity's share would be around \$73,500. In 2026 the City could repay \$49,000 - \$36,500 from equipment reserve plus the \$12,500 from the School, for 2027 and 2028 the City could budget an expense to pay the Rec \$36,500 plus use the School's \$12,500 totaling \$49,000 for each year totaling \$147,000 for the School and City. The school district repayment plan would be adding \$12,500 for the next several years until their amount is paid off which would be 2032. There will be

additional costs that were not talked about with the group, one being the sprinkler system mentioned before, for \$7,000 which the City would pay from Equipment Reserves. Then there is an option to widen the home side pitching lanes on baseball and softball to accommodate 2 people warming up that would cost \$13,320. Lastly, to widen all pitching lanes for visitor side as well would be an additional \$8,000. Although all of Council has not sat in the meetings for this project, Mayor Ussery, Samantha and Shirley have, but Council will be the one to approve if they choose to. Shore asked if there was room to widen the lanes, Zollinger said there was. Council asked what the total cost would be with the additions and asked if Public Works would be doing the sprinkler, Zollinger said that the sprinkler company would do the irrigation work, but the City will cover that cost. The total cost to be split 3-ways if Council chooses would be \$241,320 for each entity it would be \$80,440. This includes \$220,000, \$13,320 to widen the home side pitching lanes, and \$8,000 to widen all visitor pitching lanes. Mayor Ussery asked if the additions would just add another year to pay back the Rec, Zollinger would like to keep it to 3 years. Shore stated it should all be done at once as it would probably be cheaper. Warkins asked if the equipment reserve funds planned to be used for this were set aside for other projects, Zollinger said no it is unclaimed but reminded them of the shelter at Hammer's Park that has been in discussion. Shore asked if this would help accomplish everything on the list, Zollinger said no they focused on the immediate needs for safety and usage which was determined to be the batting cages and pitching lanes. Warkins asked what the timeline would be to complete the project, Zollinger stated if this was approved by Council and the Rec then Jason Martin would try to have it done by March weather dependent, if not the pitching lanes would be first. If the Rec agrees to the proposal, then we can proceed, if not then we will be back at ground zero. Warkins questioned if the School agrees to the \$20,000, Zollinger said they were, and agreements will be drawn up laying out the terms for this. Mayor Ussery stated that all 3 entities were at the meeting the other day and are anticipating this to be brought to them for approval and if approved puts all entities invested in this project. Shore asked if the Rec was anywhere near putting up a facility, Zollinger said they were not. Zollinger informed Council that the School board confirmed the date of February 25th for the joint meeting and the Rec will confirm the date tomorrow at their meeting, then she will send an email letting Council know of that confirmed joint meeting. This meeting will cover the topic of the potential Rec building.

Motion: *Warkins* moved, *Shore* seconded to approve improvements as lined out to also include the additions of widening the pitching lanes and the cost share split with the proposed repayment plans. Voted and passed unanimously.

c. Congregate Meals – Senior Center

The City has been notified that Everfull, who does the Meals on Wheels, is pulling out of all Senior Centers by the end of December. CPAAA has been working frantically with Senior Centers and a group called TRIO to figure out how to continue to serve the communities. They do not have many answers at this time but say that TRIO, who they have used for other organizations, will not be able to hire employees to manage the paperwork and other items like Everfull has been doing. This employee was housed at our Senior Center and volunteers prepped the food and delivered it. Trio is saying if the Senior Centers wants to take this on, they will be responsible for doing the paperwork themselves, paying somebody to do it or finding a volunteer. Sedgwick County CPAAA is saying they would give a \$5,000 stipend to help pay for costs such as extra trays, printing or hiring a person. CPAAA needs feedback regarding the willingness to take on this responsibility by Friday, we do not know what the paperwork looks like or the people who are signed up for these meals. Current meal recipients will continue without disruption, and CPAAA will assist with new applications until the local site coordinator is trained. Amber Ives will be meeting with Mulvane who currently does this already for Everfull to get an idea of what the change would look like. There are many members in the community that participate in this program so the recommendation is to figure out how to continue it with what we have, especially since there is a good group of volunteers that already help with the food, but the person handling the paperwork will not be a volunteer. Amber may be able to take this on easily, or the need for a part-time person may arise. Mayor Ussery asked if this was for culinary or administrative purposes, Zollinger said administrative only as prepackaged food is delivered to the Center and it's distributed and no cooking is required, Ives said the only assembly they do currently is putting the packaged meals on a tray and serve to those who eat at the Center. Warkins asked how many people currently use Meals on Wheels. Ives estimated about seven home-delivered meals, with approximately three additional individuals waiting due to the pause on new applications. In-house meals fluctuate between 8–15 people per day, for a total of roughly 27–30 participants. Zollinger stated that the home delivery meals would already come pre-boxed and believe that TRIO has offered to deliver those directly to the homes. Warkins asked for clarification on the \$5,000 stipend, Zollinger is not 100% sure but it stated that it is to do with however you need it for this program and is understood to be annually. They will ensure the agreements with TRIO are finalized and communicated to participants by the week of December 15th Council asked if a meeting would need to take place once the agreement comes, Mayor Ussery stated they could approve for him to sign it tonight based on conditions of what was said tonight with it being an annual program and if it falls out of that scope it

can be brought back to Council. Warkins asked if all the participants were within the City limits, Ives believes there may be a few in the Country and that there are boundaries in place for this program. She doesn't have many details as Becky handled all those details. Warkins recommended hosting a lunch-and-learn session to raise awareness and potentially increase participation. There is no cost to the City unless by chance Amber happens to have to work overtime.

Motion: *Robben* moved, *Warkins* seconded to authorize the Mayor to sign the contract with TRIO with the terms that have been explained. Voted and passed unanimously.

9. Governing Body

Shore – None.

Warkins – Next years Fall Festival will be October 16th and 18th, at the next meeting in January information will be put out on Facebook for anyone interested in being a part of the committee.

Robben – Enjoyed his 4 years of service and would like Public Safety to be a topic not forgot especially since that is why he ran for Council.

Ussery – Thanked Tim for his service.

10. Executive Session

None.

11. Adjournment

Motion: *Warkins* moved; *Robben* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:35 PM.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the December 9th, 2025, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 13th day of January 2026.

Jaye Poe, City Clerk

City of Clearwater, Kansas
Sedgwick County
City Council Workshop - **MINUTES**
December 23, 2025
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m.

Mayor Burt Ussery, Jason Gordon, Justin Shore, Shirely Palmer-Witt, Samantha Warkins and Tim Robben were present.

Courtney Zollinger, Jared Dinwiddie and Justin Patrick were present.

2. ISO Discussion

ISO Rating or Public Protection Classification (PPC) a score from 1 to 10 assigned by the Insurance Services Office (ISO) to gauge a community's fire protection, with Class 1 being the best (exemplary) and Class 10 meaning minimum standards aren't met, directly influencing home insurance rates, as lower numbers signal better preparedness and potentially lower premiums for residents. These ratings analyze fire departments, emergency communications, and water supply to assess a community's ability to fight fires. Every 10 years our community has an ISO review to determine the rates for the next 10 years.

The most recent review was conducted in 2025, and the result indicated;

- The IN TOWN Rating will remain the same 4/10. There will be no action or change for hydrant areas.
- The RURAL Rating or Non-Hydrant areas however will go from a 6/10 to an 8b/10 due to reduction in hauled water (2,000 gallons). This means the amount of water carried to the scene in tanks was reduced. This change resulted from the removal of the 1984 Forestry truck that was overweight and removed from the fleet in 2024. The truck was identified being overweight when a fleet evaluation was done in 2022 by an independent contractor. Instead of refurbishing the truck and reducing the tank size and turning it into a third brush truck the council elected to remove it from service.

The city was required to respond to the findings, and either submit a plan to mitigate the regression, or take no action. We have notified the PPC Retrogression Team that Clearwater wanted an opportunity to develop a program to retain the 6/10 rating for RURAL. We have 60 days (January 6, 2026) to respond with the plan. We will then have 1 year to implement the plan and prove the regression is mitigated.

If the regression isn't mitigated this will affect homeowners insurance rates. I reached out to someone I know in the insurance field, and they gave me the following information.

- Residential Increase can be 3%-7% annually – If home insurance is \$2,800 annually a 7% increase will be \$196 or \$16.33 a month.
- Commercial Increase can be 13%-16% annually – If a commercial insurance is \$30,000 annually a 16% increase will be \$4,800 or \$400 a month.

In order to mitigate the regression, the City must purchase a tender to haul water with acceptable pump rate.

Just a reminder: This affects the rural area only. This is outside of the City of Clearwater boundaries and Clearwater City Council cannot set tax rates for anything outside of the city limits.

Agreements:

Ninnescah Township: The city and Ninnescah Township are in an agreement for rural fire protection and Ninnescah Township agrees to set money aside in their budget to pay Clearwater for fire protection. In 2025 the amount was \$80,000 for the year.

Illinois Township: the City and Illinois Township in Sumner county had an agreement that expired in December 31, 2013. That agreement was for Illinois Township to pay a sum equal to 6 mills assessed valuation as compensation for firefighting services. Even though the agreement has expired Clearwater Fire District remains and Illinois continues to pay. In 2025 the amount paid to Clearwater was \$7,472.

Both payments help cover the cost of running the volunteer department. The budget for 2026 is \$343,035.74. The township payment covers about 25% of the budget and the taxpayers of the city pay the remaining.

Options –

- a. Replace the tanker with one with proper capacity and pump rate.
- b. Do nothing – If the neither of the township board members are concerned about fire responses with the current apparatuses and don't mind paying the larger amount in home insurance versus more payment to the city, then the council may consider not moving forward with a purchase. – However, this is NOT the recommendation of the Fire Chief.

Replacement –

It is estimated to purchase a new tanker would cost around \$500,000. We can explore the market for a used one. A new tanker was not planned in the city budget. There is currently \$204,000 in equipment reserve and it is planned to add \$60,000 in 2026.

Ask the townships (Illinois and Ninnescah) to assist with funding since it affects their taxpayers and not the city taxes.

Mayor Ussery informed the council that both Ninnescah Township and Illinois Township were invited to be part of the discussion but neither of their representatives were present.

Dinwiddie stated that tenders are used for hauling water to the rural areas. By having two tenders this will allow for the use of one while the second one is being filled and then returning to the scene. Tenders are primarily used in the rural areas where hydrants are not available.

Dinwiddie presented pros and cons to purchasing new versus used equipment. He also said that Clearwater Fire was the only volunteer department he knew of that had only one tender. If the tender the department has breaks down there is no backup.

Council discussed providing services to the townships according the agreements and if a tender is purchased and serves the rural areas how can their be an equitable cost share with the townships. The city must notify ISO by January 6, 2026 with a plan to mitigate the regression. The general consensus was to inform ISO the city plans to purchase a new or used tender with a minimum of 2,000 gallon capacity and 500gpm pump rate. Dinwiddie is to find two – three used trucks with all specifications and a new stock truck with pricing to the next council meeting for review. Council will then review the options and make a formal plan to the townships for support of the purchase.

3. **Governing Body**

None

4. **Adjournment**

Motion: *Warkins* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:52 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 29th, 2025, City Council Workshop.

Given under my hand and official seal of the City of Clearwater, Kansas, this 13th day of May 2025.

Jaye Poe, City Clerk

Check Register Report

Date: 12/16/2025

Time: 10:30 am

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
52217	12/17/25	Printed			1ST DUE	1ST DUE EMERGENCY RESPONSE	Helmet Shields	986.30
52218	12/17/25	Printed			AMAZON BUS	AMAZON BUSINESS	Lunch & Learn	460.44
52219	12/17/25	Printed			CASCO	CASCO INDUSTRIES, INC	ANNUAL SCBA FLOW TEST	850.00
52220	12/17/25	Printed			C	CLEARWATER FFA	Breakfast w/ Santa Fundraiser	131.00
52221	12/17/25	Printed			COWHERD M	MICHAEL COWHERD	Jeans	130.02
52222	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	129 E. ROSS SAL	83.29
52223	12/17/25	Printed			FLOCK	FLOCK SAFETY	YEARLY FEE	9,795.00
52224	12/17/25	Printed			GILMORE & B	GILMORE & BELL	PROF SVC GO TEMP BOND 2025B	3,300.00
52225	12/17/25	Printed			GRAINGER	GRAINGER	FUSES FOR WELL	382.55
52226	12/17/25	Printed			HOME DEPOT	HOME DEPOT	GLOVES	24.76
52227	12/17/25	Printed			ITRON	ITRON, INC	ITRON SUBSCRIPTION 5-25 -4-26	1,169.83
52228	12/17/25	Printed			KS ONE CAL	KANSAS ONE CALL SYSTEM, INC.	46 LOCATES	61.18
52229	12/17/25	Printed			KS ST TRES	KANSAS STATE TREASURER	GO TEMP 2025 B REGISTRATION	630.00
52230	12/17/25	Printed			LEE REED E	LEE REED ENGRAVING, INC.	CITIZEN OF YEAR/PD RETIREMENT	167.60
52231	12/17/25	Printed			LCS1	LOWE'S	STATION VICE/WOOD FOR BURNS	407.16
52232	12/17/25	Printed			MAYER SPEC	MAYER SPECIALTY SERVICES LLC	SEWER CLEANING	25,625.60
52233	12/17/25	Printed			MCDONALD	MCDONALD TINKER PA	NOVEMBER ATTORNEY FEES	1,488.11
52234	12/17/25	Printed			MERIDIAN	MERIDIAN ANALYTICAL LABS, LLC	BACTI SAMPLE WATER	225.00
52236	12/17/25	Printed			MIZES	MIZE'S THRIFTWAY	THANKSGIVING MEAL	306.59
52237	12/17/25	Printed			NAVRATS	NAVRAT'S OFFICE PRODUCTS	COPY PAPER	210.95
52238	12/17/25	Printed			NICHOLS PA	PATRICIA NICHOLS	SANTA BAGS CANDY/XMAS CARDS	79.91
52239	12/17/25	Printed			OREILLY	O'REILLY AUTO PARTS	EXHAUSE FLUID/ANTIFREEZE TEST	15.64
52240	12/17/25	Printed			PCC	PROFESSIONAL CODE COMPLIANCE	DECEMBER CODE COMPLIANCE	1,700.00
52241	12/17/25	Printed			PEC	PROFESSIONAL ENGINEERING CONS	SR CENTER NEW ADDITION	7,375.00
52242	12/17/25	Printed			RANSON	RANSON FINANCIAL GROUP LLC	B1296 Temp Notes 2025B	3,215.00
52243	12/17/25	Printed			RENN & CO	RENN & COMPANY, INC.	BOND RENEWAL TREAS. ZOLLINGER	100.00
52244	12/17/25	Printed			RIT	RITTAL	CABINETS FOR UFD WELL 6 7 8	4,317.07
52245	12/17/25	Printed			ROASTER JO	ROASTER JOE'S	PUBLIC WORKS DRINKING WATER	41.50
52246	12/17/25	Printed			SLSBRY SUP	SALISBURY SUPPLY COMPANY	Drill Set	399.00
52247	12/17/25	Printed			SG CO DOF	SEDGWICK COUNTY	NOVEMBER 25 PRISONER HOUSING	458.85
52248	12/17/25	Printed			SG CO ELEC	SEDGWICK COUNTY ELECTRIC COOP	WELL #7	2,053.18
52250	12/17/25	Printed			SG CO TRSR	SEDGWICK COUNTY TREASURER	SR CENTER 2025 TAX 921 E JANET	1,165.00
52251	12/17/25	Printed			TIMES NWSP	TIMES-SENTINEL NEWSPAPERS	Turkey Giveaway/ Salute to Vet	215.00
52252	12/17/25	Printed			TRCTR SUPP	TRACTOR SUPPLY COMPANY	5 GAL HYD FLUID	89.98
52253	12/17/25	Printed			TRUE2U	TRUE2U AUTOMOTIVE, LLP	BATTERY FOR GENERATOR	194.45
52254	12/17/25	Printed			TRUGREEN	TRUGREEN	ROUND 7	1,633.58
52255	12/17/25	Printed			TYLER TECH	TYLER TECHNOLOGIES	Utility/financial migration	1,300.00
52256	12/17/25	Printed			UNIFIRST	UNIFIRST CORPORATION	MATS CITY HALL POLICE DEPT	43.95
52257	12/17/25	Printed			USD 264	USD 264	RESTITUTION COURT CASE 25-92	156.00
52258	12/17/25	Printed			WASTE CONN	WASTE CONNECTIONS, INC.	NOVEMBER TRASH RECYCLE	18,021.52
52259	12/17/25	Printed			WL01	WHITNEY LANDSCAPING	SR CTR MOWING NOVEMBER	275.00
52260	12/17/25	Printed			WICHTA WIN	WICHITA WINWATER WORKS	N Tracy Water Line Sg Cty bridge work	620.25

Total Checks: 42

Checks Total (excluding void checks):

89,905.26

Total Payments: 42

Bank Total (excluding void checks):

89,905.26

Check Register Report

Date: 12/16/2025

Time: 10:30 am

Page: 2

City of Clearwater

BANK: EMPIRE BANK - EFT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPIRE BANK - EFT Checks								
3947	12/17/25	Printed			AFLAC	AFLAC	NOVEMBER AFLAC PREMIUM	538.16
3949	12/17/25	Printed			VISA	CARDMEMBER SERVICES	RECORD KEEP TRAINING NICHOLS	3,019.37
3950	12/17/25	Printed			COLNL LIFE	COLONIAL LIFE	DECEMBER COLONIAL PREMIUMS	87.30
3951	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	319 W. ROSS FIRE STATION	328.22
3952	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	107 S. GRAIN OLD TWNSHP BUILD	47.71
3953	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	129 E. ROSS CITY HALL	312.08
3954	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	400 W. ROSS PUBLIC WORKS	162.06
3955	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	604 E. ROSS WELL HOUSE AT PARK	136.86
3956	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	650 E. ROSS POOL/PARK LIGHTS	336.93
3957	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	1001 E. ROSS SPORTS COMPLEX	155.72
3958	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	11159 S. 135TH W SEWER PONDS	295.75
3959	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	149 N. FOURTH MUSEUM	111.97
3960	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	901 CLEARCREEK PG LIFT STATION	82.15
3961	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	401 W. ROSS OLD TWNSHP BUILD	28.93
3962	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	1001 E. ROSS SPORTS COMPLEX 2	39.63
3963	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	1100 E. ROSS PUMP CR PONDS	28.86
3964	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	602 E. ROSS CITY PARK	50.87
3965	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	401 W. ROSS PW BUILD #2	80.41
3966	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	STREET LIGHTS	2,399.51
3967	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	100 E. ROSS EMPTY LOT	46.84
3968	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	9731 S. 135TH ST DIAGONAL SIGN	28.27
3969	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	1200 E. ROSS CR PONDS	28.86
3970	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	9801 S. 135TH S W PUMP	99.76
3971	12/17/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	921 E. JANET SENIOR CENTER	399.18
3972	12/17/25	Printed			KDOR	KANSAS DEPARTMENT OF REVENUE	NOVEMBER 25 WATER SALES TAX	368.36
3973	12/17/25	Printed			SAMS CLUB	SAM'S CLUB	SOCIAL EVENT THANKSGIVING	198.92
3974	12/17/25	Printed			VERIZON	VERIZON WIRELESS	FIRE DEPT BROAD BAND	40.01
3975	12/17/25	Printed			VERIZON	VERIZON WIRELESS	STATEMENT	518.53

Total Checks: 28

Checks Total (excluding void checks):

9,971.22

Total Payments: 28

Bank Total (excluding void checks):

9,971.22

Total Payments: 70

Grand Total (excluding void checks):

99,876.48

Check Register Report

Date: 12/30/2025

Time: 12:48 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
52261	12/31/25	Printed			ALL SEASON	ALL SEASONS SPORTSWEAR, INC	UNIFORMS REPLACE NAMES FD	50.00
52263	12/31/25	Printed			AMAZON BUS	AMAZON BUSINESS	SHIPPING CREDIT	1,028.81
52264	12/31/25	Printed			BERRY TRAC	BERRY TRACTOR	BLADES FOR RED DUMP TRUCK	389.87
52265	12/31/25	Printed			CENTRL PWR	CENTRAL POWER SYSTEMS & SERV	P & M GENERATOR MAINTENANCE	1,700.00
52266	12/31/25	Printed			DONNELLY	DENISE DONNELLY-MILLS	COURT APPT ATTY 25-148/185	600.00
52267	12/31/25	Printed			GALLS	GALL'S INC.	SHIRTS FOR CORBETT & MCCONELL	235.80
52268	12/31/25	Printed			GARVER LLC	GARVER, LLC	PROF SERVICES IR PH2	2,347.60
52269	12/31/25	Printed			GT DIST	GT DISTRIBUTORS, INC	IVES NAME TAPE FOR VEST PD	7,319.61
52270	12/31/25	Printed			INTERLINGU	INTERLINGUAL INTERPRETING SERV	AUGUST SERVICES + PAST DUE	537.98
52271	12/31/25	Printed			IRIS BLOSS	IRIS BLOSSOMS	HARP SYMPATHY FLOWERS	50.00
52272	12/31/25	Printed			J & H STRG	J & H STORAGE	JAN RENT POLICE DEPT	65.00
52273	12/31/25	Printed			LEAS FIN P	LEASE FINANCE PARTNERS	COPIER LEASE CITY/POLICE DEPT	568.94
52274	12/31/25	Printed			MERIDIAN	MERIDIAN ANALYTICAL LABS, LLC	BOD & TSS SAMPLES SEWER	590.35
52275	12/31/25	Printed			NAVRATS	NAVRAT'S OFFICE PRODUCTS	DESK CALENDAR FIRE DEPT	6.85
52276	12/31/25	Printed			OPTIV	OPTIV SECURITY INC.	TOKEN NICHOLS	65.94
52277	12/31/25	Printed			PEARSON	PEARSON CONSTRUCTION LLC	IR PH2 PAVING	47,734.20
52278	12/31/25	Printed			PETTY CASH	PETTY CASH	CAR WASH POLICE DEPT	40.00
52279	12/31/25	Printed			RA01	PITNEY BOWES	POSTAGE	300.00
52280	12/31/25	Printed			POSTLOCITY	POSTALOCITY	MAIL DECEMBER WATER BILLS	1,000.00
52281	12/31/25	Printed			RIGGS ROY	ROY RIGGS	MILES TO GT IN OVERLAND PARK	285.60
52282	12/31/25	Printed			ROASTER JO	ROASTER JOE'S	DRINKING WATER POLICE DEPT	41.50
52283	12/31/25	Printed			ST KS ATTY	STATE OF KANSAS	GO TEMP BOND 2025B	180.00
52284	12/31/25	Printed			TYLER TECH	TYLER TECHNOLOGIES	UB MIGRATION	2,210.00
52285	01/01/26	Printed			CED	CERTIFIED ENGINEERING DESIGN	Professional Services	650.00
52286	01/01/26	Printed			HURTIG BEC	BECKY. C. HURTIG	Professional Services - Judge	1,175.00
52287	01/01/26	Printed			LKM	LEAGUE OF KS MUNICIPALITIES	J. Gordon - New Year,New Role	50.00
52288	01/01/26	Printed			LINN LARRY	J. LARRY LINN	PROSECUTION SERVICES	1,050.00
52289	01/01/26	Printed			PELZ DEB	DEBORAH PELZ	Senior Center Floor cleaning	130.00
52290	01/01/26	Printed			TOWN WEB	TOWN WEB DESIGN, LLC	2026 website subscription	5,020.00
52291	01/01/26	Printed			WSU	WICHITA STATE UNIVERSITY	Poe CCMFOA Membership	100.00

Total Checks: 30

Checks Total (excluding void checks):

75,523.05

Total Payments: 30

Bank Total (excluding void checks):

75,523.05

Check Register Report

Date: 12/30/2025

Time: 12:48 pm

Page: 2

City of Clearwater

BANK: EMPRISE BANK - EFT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK - EFT Checks								
3976	12/31/25	Printed			AFLAC	AFLAC	JANUARY AFLAC	538.16
3977	12/31/25	Printed			BLUE CROSS	BLUE CROSS AND BLUE SHIELD	JAN BCBS PREMIUM W/CREDIT IVES	14,403.49
3978	12/31/25	Printed			CASEYS	CASEY'S	STATEMENT	2,205.09
3979	12/31/25	Printed			KDOL	KANSAS DEPARTMEN OF LABOR	Q4 CITY SUTA	281.08
3980	12/31/25	Printed			KDOL	KANSAS DEPARTMEN OF LABOR	Q4 LIBRARY 2025 SUTA	25.72
3981	12/31/25	Printed			LIBERTY NA	LIBERTY NATIONAL	JANUARY LIFE PREMIUM	554.52
3982	01/01/26	Printed			DELTA	DELTA DENTAL	DENTAL FOR JANUARY 2026	1,034.83
					Total Checks: 7		Checks Total (excluding void checks):	19,042.89
					Total Payments: 7		Bank Total (excluding void checks):	19,042.89
					Total Payments: 37		Grand Total (excluding void checks):	94,565.94

**City of Clearwater
City Council Meeting
January 11, 2026**

Official Municipal Auditor

Context: The city must annually designate a financial auditor. George Bowerman and Noel now GBN have been financial auditors for many years.

The auditors at GBN are helpful to staff with questions regarding accounting practices and offer good feedback on improvements for internal controls.

Financial: No financial commitment to designate.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Staff recommend GBN as the municipal auditor

**City of Clearwater
City Council Meeting
January 13, 2026**

Official Depository

Context: The city must annually designate an official depository to serve as its bank. At present this is Emprise Bank. If the Council wishes to continue this arrangement, then Emprise should be designated. If the Council wishes to bid out banking services, then the item should be tabled until that can be accomplished. The last time banking went out to bid was in 2015.

Staff is satisfied with the service and convenience of having the bank right across the street from City Hall.

Financial: No financial commitment to designate.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Staff recommend continuing using Emprise Bank for the official depository for 2026.

City of Clearwater
City Council Meeting
January 11, 2026

Official Newspaper

Context: Council needs to annually designate a newspaper to publish official notices. Times Sentinel Newspaper has been the official publication in years past.

Financial: No financial commitment to designate.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Staff recommend continuing to use Times Sentinel as the official newspaper for the City of Clearwater in 2026.

**City of Clearwater
City Council Meeting
January 13, 2026**

Consider Art Walk Special Event Permit

Context: The annual Art Walk will be held April 24, 2026, from 6 to 9pm utilizing businesses, parts of the street and store fronts on Ross from First to Byers. It will not be on the first Friday of the month due to it being Good Friday. The event has requested the use of City Hall, 100 E Ross (empty lot), and the Library.

Chief Ives has recommended the road closures on Ross Avenue between First and Byers between 5:00pm to 9:30pm to allow for safe set up, attendance and tear down.

This event is supported by the Clearwater Community Foundation and sponsored by various Clearwater organizations and businesses.

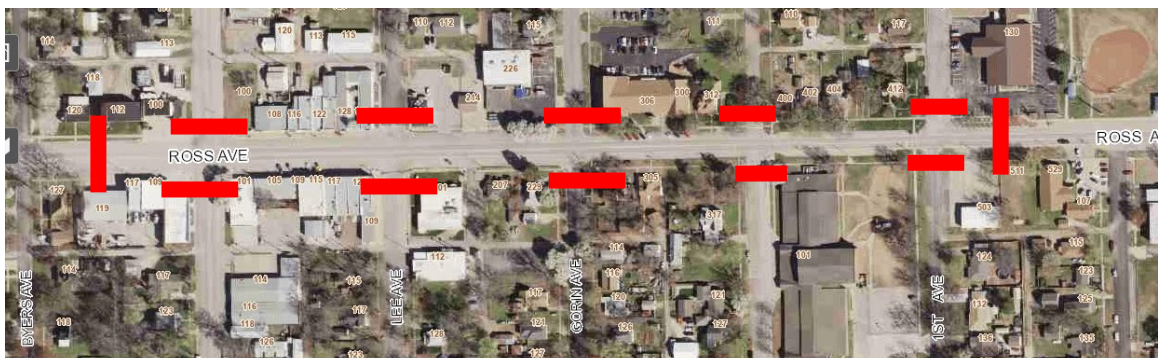
In addition to the road closure the Art Walk Committee is requesting city council to waive the food vendor permit fee for food trucks attending that evening.

Financial: There is no financial consideration for the Special Event Permit

Legal Considerations: review and comment as necessary.

Recommendations/Actions: Approve the Mayor to issue the Special Event Permit for use of public property and approve the road closures for the 2026 Art Walk event.

Approve to waive the food vendor permit fee for the vendors attending the Art Walk.



CITY OF CLEARWATER, KANSAS
SPECIAL EVENT PERMIT
ON PUBLIC PROPERTY WITHIN
THE CLEARWATER CORPORATE LIMITS

Please return to the City building a minimum of **60 days** prior to the event.

Permitee: _____

Permitee Group or Organization (if any): _____

Permitee Address: _____

Permit Date(s): _____

Permit Hours: _____

Description of the Area to be Utilized Pursuant to this Permit: _____

Description of Special Event Activities Permitted Pursuant to this Permit: _____

Permit Conditions:

1. Hours of Operation: Pursuant to this permit, the above-described Area to be Utilized Pursuant to this Permit is permitted to be utilized for the above-described Special Event Activities on the Permit Date(s) during the Permit Hours.

2. Street Closure: The following street(s) are to be closed to non-emergency traffic on the Permit Date(s) during the Permit Hours: _____

3. Parade: One parade spanning from _____ to _____ shall be permitted on one of the Permit Date(s) during the Permit Hours. In accordance with Section 8 below, Permitee, in conjunction with the Permitee Group or Organization (if any), is responsible for the removal of any trash or other debris generated during the course of such parade.

4. Posting: During the entire time this special event permit is in effect, it shall be conspicuously posted within the above-described Area to be Utilized Pursuant to this Permit.

5. Emergency Vehicle Access: A clear path for emergency vehicle access should be maintained across and through the above-described streets on the Permit Date(s) during the Permit Hours.

6. Setbacks: All carnival rides, amusements, midway games, concessionaire stands and equipment as well as all other temporary structures erected in the above-described Area to be Utilized Pursuant to this Permit shall be set back not less than forty (40) feet from all street rights-of-way not closed to non-emergency traffic as set forth above.

7. Adequate Sanitary Facilities: Permittee, in conjunction with the Permittee Group or Organization (if any), is responsible for assuring that the above-described Area to be Utilized Pursuant to this Permit contains adequate sanitation facilities. Adequate sanitation facilities shall be determined on the basis of one (1) temporary restroom facility per one hundred (100) estimated people in attendance per hour. In this regard, Permittee, in conjunction with the Permittee Group or Organization (if any), shall provide _____ (__) porta potties, properly secured by stakes to the ground, to be utilized in conjunction with the above-described Special Event Activities within the above-described Area to be Utilized Pursuant to this Permit. Additionally, the City of Clearwater will also open its public restroom facilities located within the above-described Special Event Activities on the Permit Date(s) during the Permit Hours.

8. Trash: Permittee, in conjunction with the Permittee Group or Organization (if any), is responsible for providing the appropriate number of trash containers to contain any trash or other debris generated during the above-described Special Event Activities within the Area to be Utilized Pursuant to this Permit, including the placement of containers by all concession areas. Permittee, in conjunction with the Permittee Group or Organization (if any), is also responsible for the removal of any trash or other debris generated during the course of the above-described Special Event Activities from the Area to be Utilized Pursuant to this Permit as well as its surrounding vicinity.

9. Indemnification: Permittee, in conjunction with the Permittee Group or Organization (if any), shall assure that the City of Clearwater is indemnified against any and all losses incurred in connection with the above-described Special Event Activities by procuring and attaching to this Permit the following insurance coverage which names and indemnifies the City from any and all liability in this regard on a primary and non-contributory basis and includes a waiver of subrogation in favor of the City of Clearwater:

- General Liability insurance with limits of not less than \$1,000,000 per occurrence and \$2,000,000 per aggregate;
- Workers' compensation coverage for all event employees or volunteers; and
- Umbrella insurance with limits no less than \$1,000,000.

10. Permits: A Special Event Permit fee of \$0.00 is required to be paid to the City of Clearwater prior to Permit issuance. The Permittee, in conjunction with the Permittee Group or Organization (if any), is responsible for filing and obtaining all additional necessary and/or appropriate permits and licenses. All costs of such permits and licenses will be the responsibility of the Permittee, in conjunction with the Permittee Group or Organization (if any).

11. Compliance: Strict compliance with all applicable state and local statutes, codes, ordinances, resolutions, rules and regulations as well as the terms and conditions of this Special Event Permit is a condition precedent to the continued validity of this Permit. Any failure to comply immediately nullifies the validity of this Permit. Upon written notice of such nullification to the Permittee or any other member of the Permittee Group or Organization (if any) from the Mayor of the City of Clearwater, all of the above-described Special Event Activities shall immediately terminate. Any continuation of the above-described Special Event Activities in violation of such written notice of nullification may constitute violation(s) of applicable state and local statutes, codes, ordinances, resolutions, rules and regulations.

ISSUED this _____ day of _____, 202_.

SEAL
ATTEST:

MAYOR, BURT USSERY

CITY CLERK, COURTNEY ZOLLINGER

**City of Clearwater
City Council Meeting
January 13, 2026**

Resignation –Volunteer Fire

Context: Please accept the resignation of Caleb McElroy as Volunteer Firefighter. He is relocating and will no longer be able to serve in the department.

Financial: There is no financial obligation for the City.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Accept the resignations.

**City of Clearwater
City Council Meeting
January 13, 2026**

Mayoral Appointment

Context: Per City Code all volunteers are to be appointed by the Mayor upon approval of the City Council.

Chief Dinwiddie is requesting the following individuals to be appointed to the volunteer fire service:

Tyler Pankratz-FF

Financial: There is no financial obligation for the City.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Approve the mayor's appointment.

To: Mayor and City Council
From: Courtney Zollinger, City Administrator
Date: January 10, 2026
Re: Administration Report

- Configuration for the new financial and court software is still underway. Go live for a portion of the financial software is set for January 26, 2026. Municipal Justice is due to go live end of February. Staff is heavily working with Tyler Technologies on configuration for the next couple of months.
- Staff is still working on closing the fiscal year 2025.
- The 2026 Budget Book was emailed out to council. Please let me know if you would like a hard copy printed.
- The letters to Santa from the Christmas event brought in \$33. This will be used for future Christmas events. There were 89 letters written and 12 requested to have a letter back from Santa.
- The Clearwater Swim Team has scheduled their swim meet for June 27th and their end of year swim party for June 28th.
- Year to Date (December 2025): 1% Sales Tax Collected: **\$369,055.31**
- Total Sales Tax Collected since January 2024: **\$728,476.62**

Dates to Remember

- January 19th – City Offices Closed
- February 16th – City Offices Closed
- February 25th – Joint Meeting City – School – Rec Commission
- March 31st – Council Workshop
- April 17th – City Leaders Academy in Salina
- April 18th – City Wide Clean Up
- April 24th – Art Wall 6p-9p
- June 30th – Council Workshop
- September 29th – Council Workshop
- October 16th-18th – Fall Festival
- October 31st – Downtown Trick or Treat

Active Nuisances/ Code Violations

139 N Gorin	148 Lee	116 S Gorin	212 Grant	205 Tracy	130 Tracy
427 N 1 st Ave Ct	750 N. Rolling Hills	330 Janet			

To: Mayor and City Council
From: Jared Dinwiddie
Clearwater Fire Chief
Date: January 8, 2026
Re: Fire Department Staff Report

- Clearwater Fire responded to **27** medical calls and **11** fire calls since our last report.
- Average response time for SGCO EMS on medical calls has been around **18** minutes. Sedgwick County EMS Community Response Vehicle (CRV81) response time has averaged about 3 minutes.
- To Date: The department has been unable to respond to **0** emergency calls.
- To Date: The CRV has been unstaffed **0** times.
- SUCO 911 has transitioned to the new State 800 radio system. The Radio Shop completed reprogramming all the CFD's remaining portable and mobile 800 radios on the 7th.
- The department has transitioned to the new NERIS fire reporting system, effective 1/1/26.
- CMO Patrick attended the SUCO Chief's quarterly meeting on the 8th.
- The department still hasn't heard anything about the following grant submissions: AFG 2024, Twin Valley, and Firehouse Subs.
- T71 developed a small leak in the pump housing and FF Grizzle and Lt. Berger were able to temporarily repair the issue until a replacement part can be installed.
- The department will hold its annual department-wide meeting on the 14th. The department will recognize Capt. Carl Fry for his 35 years of service at this meeting.
- The department will have its annual department/retiree supper on the 17th.

The following is a statistical recap of the year 2025 for the Clearwater Fire Department:

326 Total calls

232 Medical, **65** Fire

1 Wildland Task Force Standby, no deployments

29 Misc. calls

3 Missed calls

4 Mutual/Auto Aid Received, **12** Mutual/Auto Aid Given

31 Times the CRV was unstaffed for 2025

To: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: January 08, 2025

Re: Police Department Staff Report

Officers:

All the Officers have been working on their training for the new year.

Sgt. Jacks is back in school after the long winter break. He is working with the High School SAFE for new safety projects to share with the students.

Officer Ross is working with his wrestlers to get back to State this year.

Officer Ross has excelled at his job...for just a short time being an officer.

Lt. Gearhardt, Sgt. Pickens, Sgt Jack are all scheduled to start leadership training this year. The training is put on by the FBI, and each class is for one week. The classes are in a series of 3 classes and will take 3 years to complete.

Police Clerk:

SPV permits have started over and Tricia has been busy. The count is 32 for only being 8 days into the new year.

Building:

No Issues

Vehicles:

Regular maintenance.

Matters of interest since the last meeting on Police Activity:

We have had 126 dispatched/reported calls with 29 arrests and 44 citations issued since my last report. (Does not always include self-initiated calls).

We ended the year with 1472 reports in our system for 2025.

To: Mayor and City Council Members

From: Cole Hollis, Public Works Director

Date: January 13, 2026

Subject: Public Works Summary

1. Reface faded and/or damaged stop signs
2. Install cabinets and fan relays for variable frequency drives
3. Replace GFCI outlet on light post
4. Repair cable and replace lock at brush dump
5. Speed move dirt roads
6. Replace blown tire on speed mover
7. Repair water main break at 325 S Prospect
8. Load the sand spreader
9. Commodities fruit pick up
10. Clean carburetor on sand spreader
11. Build short wall section in public works office
12. Rock behind city hall parking lot
13. Replace burst city water service line at 430 S Prospect Ave
14. Burn fence line at tennis courts
15. Repair water main break at S Prospect & E Nancy
16. Christmas decorations taken down and stored
17. Begin vehicle & equipment maintenance
18. Winterized channel mitt
19. Dig up water main at Diagonal Bridge project to lower main. Once exposed we discovered measurements given by project engineers were incorrect. There was no benefit to relocating main. Left exposed so all groups could easily verify information.



Clearwater Senior Center

Staff Report

January 7, 2026

To: Mayor & City Council

From: Amber Ives, Coordinator

Happy 2026! We are starting the year off in a great way here at the Center. Several newer people are coming out for more activities than before. Each class that we have held has had an increase in attendance.

We ended with 84 NEW people attending the senior center for various activities last year which surpassed my goal by 4! We are already thinking about how we can continue to reach out to seniors to continue with this growth pattern. This year, however, I would like to switch the focus to increasing the number of repeat attendees along with the increase of new seniors.

As we begin a new Friendship Meal/Meals on Wheels program, I would like to add this to the "reach more people" goal. We currently have anywhere from 8 – 11 people who in join us for meals in house for Friendship Meals. I would like to increase this to 20+ as well as 10 for meal delivery. The new company TRIO has delivered the first batch of frozen food as they are beginning to create and build a new kitchen space, and the food looks and smells better than anything we have previously had here. It is just day 2 and those who have joined us here have loved each meal.

Friday at 1:00 PM, we will be celebrating Mary Bacon's 101st birthday – please join us if you are available.

Lunch & Learn will be held on Tuesday, January 13th and our topic will be the new year and what activities, topics, outings, class, etc. we would like to introduce this year. We will also be discussing volunteer opportunities.

Respectfully,

Amber Ives

Senior Center Coordinator

**City of Clearwater
City Council Meeting
January 11, 2026**

Consider 2026 Appropriation Resolution

Context: Annually the appropriate resolution needs to be considered for city staff to pay debts in a timely manner. Reauthorizing this resolution would prevent the accrual of late charges and allow the City to take advantage of discounts for early payment, if applicable. This process is authorized by K.S.A. 12-105(b), the Uniform Processing Claims Act and recommended by the city auditor. Staff will continue to include the claims and warrants list with the agenda packet for review and any questions that could be addressed prior to the Council meeting.

If approved all payments must still be presented to the governing body for review. Any payments that are of an extraordinary nature will continue to require authorization of the governing body.

Financial: Any financial impact on the City would be savings associated with the elimination of late fees and the potential early payment discounts.

Legal Considerations: Review and comment as necessary.

Recommendation: Approve Resolution 01-2026, Appropriation Resolution.

CITY OF CLEARWATER, KANSAS

RESOLUTION NO. 01-2026

A RESOLUTION PROVIDING FOR THE APPROPRIATION, BY FUND, OF THE BUDGET OF THE CITY OF CLEARWATER, KANSAS FOR THE YEAR BEGINNING JANUARY 1, 2026; AND APPROPRIATING MONEY FROM THE VARIOUS FUNDS THEREOF TO PAY PAYROLL AND CLAIMS AGAINST THE CITY OF CLEARWATER FOR THE 2026 CALENDAR YEAR.

WHEREAS, the 2026 proposed annual budget and financial statement for the City of Clearwater, Kansas, as shown on standard State budget forms and subject to notice of hearing and public hearing, has been approved, adopted and appropriated, by fund, by the governing body of the City of Clearwater, Kansas, as the maximum amount of funds to be expended by the City of Clearwater, Kansas for the budget year starting January 1, 2026; and

WHEREAS, the governing body of the City of Clearwater, Kansas has determined it to be prudent and expedient to capitalize on the capabilities of City staff to pay payrolls and claims as provided in the 2026 approved budget for the City of Clearwater, Kansas, without the need to wait on formal approval of such payrolls and claims by the governing body of the City of Clearwater, Kansas during a regular City Council meeting.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS:

Section 1. Appropriation.

The 2026 Approved Budget of the City of Clearwater, Kansas, as adopted by the governing body of the City of Clearwater, Kansas, shall hereby constitute an appropriation of the money so budgeted, and the City Administrator of the City of Clearwater, Kansas shall be authorized to pay payrolls, at the pay rates and/or salaries established by the governing body of the City of Clearwater, and claims as provided in said Budget of the City of Clearwater; provided that all such payments made shall be deducted from the accounts so appropriated and that the total of all payments made shall not exceed the amount appropriated within said budget and that all claims and charges against each fund shall, at all times, comply with the provisions of the cash basis law of the State of Kansas.

Section 2. Regulations.

The City Administrator shall establish regulations as to the manner of payment and the periodic dates on which payroll and claims shall be paid, provided, that all employees of the City of Clearwater, Kansas shall continue to be paid biweekly and no payroll or claim shall be paid until it has been approved by the Mayor, City Administrator, City Clerk and/or the City Treasurer.

Section 3. Method of Payment.

The payment of payrolls, claims, and line item appropriations shall be by warrant check, as provided by law, and such warrant checks shall be signed by the following three people, in accordance with K.S.A. 10-803 and K.S.A. 10-805: the Mayor, or in his absence the City Council President or other City Councilmember authorized by the governing body of the City of Clearwater to act as City Council President in the absence of the City Council President, the City Clerk, and the City Treasurer. All such warrant checks issued in payment of payrolls and claims shall be delivered to the officers, employees, agents, vendors and other claimants of the City by the City Treasurer, and it shall be his/her duty to maintain a record of all warrant checks so delivered in accordance with K.S.A. 10-805.

Adopted by the City Council this 13th day of January 2026.

Approved by the Mayor this 13th day of January 2026.

Burt Ussery, Mayor

ATTEST:

SEAL

Jaye Poe, City Clerk

**City of Clearwater
City Council Meeting
January 13, 2026**

2026 Pay Periods

Context: In 2026 there is set to be 27 pay period instead of 26 due to the extra days in a year that gradually add up over time. This happens once over 11 years.

We reached out to the auditor, and this is their response.

1. *Modify the pay-date policy for this cycle (for example, paying after or on the holiday instead of before), which would keep the total number of 2026 pay periods at 26.*
2. *Leave the policy as-is (recommended) and allow the 27th pay period to occur in 2026. Under this approach, no action is required for salaried employees, and total annual compensation remains unchanged. The calendar will naturally self-correct in 2027, which will have 25 pay periods.*

We do not recommend spreading salaried compensation across 27 pay periods in 2026, as that would require re-spreading salaries again in 2027 due to the 25-pay-period year, creating additional complexity and employee confusion

When reviewing the 2027 Calendar, if the extra pay period is moved to after the 1st of the year there will be 27 pay periods in next year. The option will be to either pay 27 pay periods in 2026 or 27 pay periods in 2027.

Financial:

Option 1 – There is no financial impact to the budget but because the bank does not allow for direct deposit on Saturday, employees wouldn't receive their pay until January 4, 2027, and the city would need to budget for 27 pay periods in 2027.

Option 2 - If the city stays with the current pay cycle there will be 27 pay periods this year that will affect the budget. Without knowing the exact hours worked in the future the estimated financial impact on the budget could be around \$43,000. The General Fund would be able to absorb the full impact if this choice is selected. The salaried employees pay would be adjusted on each check to accommodate their authorized 2026 salary over 27 pay periods vs 26 pay periods.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: The recommendation would be to go with option 2 to maintain the pay period policy.

**City of Clearwater
City Council Meeting
January 13, 2026**

REAP Facilitation for Western Sedgwick County Coalition

Context: In 2026 City of Goddard City Administrator put together a group for the city administrators/ managers of western Sedgwick county cities for us to get together and talk about issues or highlights of what is happening in our cities. This group met three times in 2026. The group has been extended to city leaders and with the growth additional coordination has become necessary. Marcy Aycok with REAP stepped up and helped assist this coordination with the last meeting. At the last meeting it was proposed that each city involved increase their funding to REAP to be able to continue with this coordination.

Financial:

The REAP dues are \$650 annually. The additional cost being asked for REAP to continue facilitating is \$250 per group. The funds will support meeting facilitation and coordination, agenda and materials development, ongoing communication and follow-up, and administrative support. If approved the fee will be included in the 2026 REAP invoice that will be issued on January 15th.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Staff does see a value in continuing with the Western Sedgwick County Coalition and would recommend city council to approve the added fee.

**City of Clearwater
City Council Meeting
January 12, 2026**

Senior Center Design-Bid-Build

Context: In June 2025 the city council approved staff working with PEC and SPT to create a design-bid-build packet for expanding the senior center.

Since then, Amber Ives and Courtney Zollinger have met with the teams to discuss the needs of the growing Senior Center.

The site plan maximized the use of the existing lot to create two additions. 739 sq ft to the south and 606 sq ft to the west. The south addition would be additional dining/ lounge area with a partition wall. The west addition would create a new office space, storage and seating if needed. With the west extension the current office would then turn into a classroom. Electrical needs were thought out as well as esthetics, so the new additions blend in with the existing.

The plan was drawn up to be two different phases for the additions with the south addition being phase 1. In phase 1 Ives and Zollinger wanted to address the current noise problem in the existing dining room due to the vaulted ceilings and asked for a plan to install new or additional sound panels on the ceiling to be added.

The exterior on the addition is designed to match the existing building, new sidewalk, parking, and seating area also on the exterior.

The plan will be to bid out the project with both phase 1 and phase 2. The contractors will provide pricing for each phase. This will allow Council to award either or both phases. The bid will be let on or around January 30th and be due on February 27th. We will ask that the bidders hold their pricing for 60 days to give council time to consider the options.

Financial: We are waiting on the engineering estimates for this project and hope to have them on Tuesday.

The cost for the professional services is \$73,750. Only \$22,125 has been paid and the city's balance is \$51,625. The remaining funds in equipment reserve for a "new building" will be \$185,092.50.

There will be an option to obtain a general obligation bond for the project as well. More discussion on this will be held in the future.

Legal Considerations: Review and comment as necessary

Recommendations/Actions: No action is recommended at this time.



Clearwater Senior Center
921 E JANET AVE, CLEARWATER, KS 67026

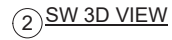
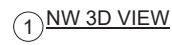
Issue:		

JOB NO.	
DATE	12.12.2025
PM	rls
DESIGNED BY	Designer
DRAWN BY	Author
CHECKED BY	Checker

SCHEMATIC 3D

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DESIGN DEVELOPMENT



Autodesk Docs://Clearwater Senior Center-Bridged/CSCA_Clearwater Sr Center Addition_Arch.rvt
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