



City of Clearwater Council Meeting Agenda
Tuesday December 9, 2025, at 6:30pm
129 E Ross Clearwater, KS 67026

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1. **Call to Order/ Invocation and Flag Salute**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
5. **Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [Previous Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
 - c. [2026 Salary Resolution 23-2025](#)
 - d. [2025 Boundary Resolution 24-2025](#)
 - e. [2026 Fee Schedule Resolution 25-2025](#)
 - f. [Accept Resignations](#)
6. **Recognitions**
7. **Staff Reports**
8. **Presentation:** Concerned Citizens of Sedgwick County – Solar Power Plant
9. **Business**
 - a. **Action:** 95th and 135th Listing Renewal
 - b. **Action:** Funding for the Sports Complex Improvements
10. **Governing Body Comments**
11. **Executive Session**
12. **Adjournment**

Next Assignment Numbers

Charter Ordinance: 25

Ordinance: 1125

Resolution: 23-2025

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
November 25, 2025
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Justin Shore, Jason Gordon, Shirley Palmer-Witt and Tim Robben.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe and Kirk Ives. Jared Dinwiddie, Cole Hollis, and City Attorney, Scott Ufford were present via Go To Meetings.

Others present:

Larry Kleeman via Go To Meetings

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, there were none.

Motion: *Shore* moved; *Robben* seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Approve the 2026 CMB Licenses

Department on Aging 2026 Agreement

Court Write Offs

Motion: *Robben* moved; *Palmer-Witt* seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Shore congratulated Zollinger on her certification for the Certified Public Management course. Shore asked what the highlighted addresses on the nuisance list were, Zollinger said it was for the ones that Resolutions were adopted at the last meeting.
- Fire Department – Jared Dinwiddie – Council asked about Carl Fry retiring, Dinwiddie stated that he retired May 31st he has been with Clearwater for 30 years and a recognition will be scheduled at a later date.
- Police Department – Kirk Ives – Palmer-Witt asked if DARE was always at the end of the school year, Ives answered that it was when Lee Harp was running it. Since Jacks took over he changed it to the beginning of the year since there are many events at the end of the school year.
- Public Works/Parks – Cole Hollis – Shore passed a long a thank you for the batting cages.
- Senior Center – Courtney Zollinger – Zollinger mentioned the Silver Stockings are available at City Hall.

7. Business

a. GO Temporary Note 2025B – Indian Ridge Phase 2

This process is for the second Temp Note taken out for Indian Ridge phase 2. On October 28 Council adopted Resolution 18-2025 authorizing the sale of temp notes for the Indian Ridge Phase 2 Paving. The Temporary Note principal is \$255,000. Maturity date for General Obligation Temporary Notes Series 2025B will be 10/01/2028. Two bids were

received with the lowest bid going to Northland Securities with a true interest cost of 3.9264%. Council verified that there were only 2 bidders for this temp note.

Motion: *Shore* moved, *Gordon* seconded to award bid – to Northland Securities @ 3.9264% true interest costs. Voted and passed unanimously.

Motion: *Palmer-Witt* moved, *Gordon* seconded to adopt Resolution – 22-2025 Authorizing And Directing The Issuance, Sale And Delivery Of General Obligation Temporary Notes, Series 2025b, Of The City Of Clearwater, Kansas; Providing For The Levy And Collection Of An Annual Tax, If Necessary, For The Purpose Of Paying The Principal Of And Interest On Said Notes As They Become Due; Making Certain Covenants And Agreements To Provide For The Payment And Security Thereof; And Authorizing Certain Other Documents And Actions Connected Therewith. Voted and passed unanimously.

Motion: *Shore* moved, *Palmer-Witt* seconded to authorize GO Temp Note 2025B Issuance to be executed by the Mayor and Clerk. Voted and passed unanimously.

b. FCMI 2026 Renewal

In 2024 the City of Clearwater cancelled partnership with the State Employee Health Plan (SEHP) and moved to offer insurance with a broker. For the 2025 calendar year the city partnered with Freedom Claims Management Inc (FCMI), to manage the City's employee health plan. There were growing pains at the beginning of the year for staff but now pharmacies and doctor's offices can process claims easier for the benefit of the employee. This contract is to renew with FCMI for 2026. Year to date the city has put \$68,682 in reserves to pay the city's portion of claims. The current balance is \$37,735. The City gets to keep that money rather than sending it into the State. When reviewing the SEHP plan the city would have paid all of that to the State plus an increase of around 8% with the deductible increasing for individuals and families. The FCMI fee per employee per month is \$45.00. FCMI will also receive a percentage of savings recovered by the Company as a "Risk Based" MERP fee. The percentage of savings to be charged will be 15% which was 10% for 2025. The renewal fee is \$550.00 where it was \$850 in 2025. Regarding the proposed reserve funding it is recommended to go with option 1 because staff believe it is easier to budget a flat funding rate. The flat rate will be around 4% less funding for 2026 than 2025 but all parties feel that it is still reasonable for funding all claims that may come through. Palmer-Witt asked if the employees gave feedback. Zollinger stated that they had, noting that the outcomes were mixed but had improved compared to the beginning of the year. Zollinger explained with the State plan, they took care of everything, but with FCMI the City has had more work in managing the insurance. Zollinger has been working more closely with the employees and the broker for individual needs and believes that this year will be much smoother. Palmer-Witt asked how much the City saved by switching, Zollinger stated around \$336,000 was going to the State before and the City saved around \$60,000 this year. The pricing and deductibles for employees were kept the same for 2026 whereas the State went up on both costs and deductibles as it did every year, therefore she believes it is worth keeping this plan. Mayor Ussery asked if the reserves went into the general fund, Zollinger said no, it stays in that fund because there is a goal to build it up so the City can eventually offer lower deductibles or premiums. There is an exact percentage goal, but Zollinger did not recall it at that time. There is more flexibility with this plan. Zollinger mentioned there were more claims this year than in the past and there was still money in the reserves, but more people hit their deductible. The plans offered are Plan A and Plan C where one is a high deductible and one is not there are different options for funding which option 1 is recommended. Zollinger worked on keeping the reserves to \$250 or \$500 in option 1 for more appropriate budgeting.

Motion: *Palmer-Witt* moved, *Shore* seconded to authorize the mayor to sign the FCMI contract with Rate Option 1 reserve funding for 2026. Voted and passed unanimously.

9. Governing Body

Shore – Mentioned he has been stewing on networking within our region and said the Western Coalition meeting was great and kept everyone informed of what the County is doing. SCAC is good for networking within the communities and knew there was concern regarding value vs what we get back when it came to REAP and offered to pay when the renewal came in. Zollinger and Mayor Ussery stated that it was not taken out of the budget but would double check. He stated that the last SCAC meeting had Goodwill and the County presenting with lots of changes. The Greater Wichita Partnership also had a presentation that was mostly about constant inquiries regarding data centers. There's a lot of negativity surrounding the perceived consumption electricity, the possible consumption of water aesthetics, however it does bring in some jobs, more than PCCA for example. Clearwater won't have much say since the Urban Growth Area (UGA) barely escapes the City limits which has been mentioned since 2021. Shore wants to push this since the County is now behind it. Mayor Ussery spoke with Zollinger and will be working on a draft/request to include influence a mile East

and West of 135th all the way to K-42 as well as a mile North and a mile South of 103rd all the way to Broadway. Currently Clearwater does not have a say regarding solar or anything being brought in. This would allow Clearwater to at least be advised and maybe have a voice. He has heard there is a second solar system being discussed that would potentially impact 135th and would like to be involved with that as it may have a negative impact on Southwest growth. Something will be brought to the governing body to review. Ussery does not see a need to include the West as it is not a growth area for Clearwater in his view. Shore stated that most other cities have a mile perimeter around the limits and mentioned island annexing in our wells. They discussed ARC 95 on 119th , 95th or 103rd and growth potentially being affected if solar panels are present.

Gordon – None.

Palmer-Witt – Will be gone for the next meeting.

Robben – None.

Ussery – There will be a workshop on December 23rd. Zollinger stated the Rec director is trying to get a meeting scheduled with the School, Rec and City next year. Half of Council has stated that February 17th or 25th would work for them but Shore or Gordon had not responded to her email, they stated that either day works for them.

10. Executive Session

None.

11. Adjournment

Motion: *Shore* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:56 PM.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the November 25th, 2025, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 9th day of December 2025.

Jaye Poe, City Clerk

Check Register Report

Date: 12/02/2025

Time: 2:32 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
52183	12/03/25	Printed			AIRGAS LLC	AIRGAS USA, LLC	2 CYLINDERS OXYGEN	202.95
52184	12/03/25	Printed			AMAZON BUS	AMAZON BUSINESS	REFUND WRONG COUNCIL CASE	417.97
52185	12/03/25	Printed			BB LUMBER	B & B LUMBER	HEATERS	198.82
52186	12/03/25	Printed			BOUND TREE	BOUND TREE MEDICAL	AED ADULT DEFIB PADS	846.03
52187	12/03/25	Printed			ALB1	ARLENE M. BURROW	COUR APPOINTED ATTY 22-90	200.00
52188	12/03/25	Printed			CED	CERTIFIED ENGINEERING DESIGN	Professional Services	650.00
52189	12/03/25	Printed			CW WELLNES	CLEARWATER WELLNESS CENTER	DECEMBER WELLNESS	105.00
52190	12/03/25	Printed			CREATIVE P	CREATIVE PRODUCT SOURCING, INC	DARE CERTIFICATES	66.50
52191	12/03/25	Printed			DIG OF SYS	DIGITAL OFFICE SYSTEMS	COPIER OVERAGE	10.48
52192	12/03/25	Printed			EMPAC	EMPAC, INC.	EMPAC JAN - MARCH 2026	755.25
52193	12/03/25	Printed			GARVER LLC	GARVER, LLC	IR PH2 IMPROVEMENTS	27,226.00
52194	12/03/25	Printed			GILMORE & B	GILMORE & BELL	BOND COUNSEL GO TEMP NOTE 25	7,000.00
52195	12/03/25	Printed			HURTIG BEC	BECKY. C. HURTIG	Professional Services - Judge	1,100.00
52196	12/03/25	Printed			INTERLINGU	INTERLINGUAL INTERPRETING SERV	COURT INTERPRETING SERVICES	138.86
52197	12/03/25	Printed			IRRIGATION	IRRIGATION BY DESIGN	WINTERIZE SPORTS COMPLEX	450.00
52198	12/03/25	Printed			J & H STRG	J & H STORAGE	STORAGE RENTAL PD	65.00
52199	12/03/25	Printed			KS ST TRES	KANSAS STATE TREASURER	COURT TREAS REPORT 11/2025	766.50
52200	12/03/25	Printed			LEAS FIN P	LEASE FINANCE PARTNERS	COPIER LEASE CITY/PD	568.94
52201	12/03/25	Printed			LINN LARRY	J. LARRY LINN	PROSECUTION SERVICES	1,000.00
52202	12/03/25	Printed			LCS1	LOWE'S	ANTIFREEZE/6 IN 1 LONG NOSE	163.95
52203	12/03/25	Printed			MABCD	METROPOLITAN AREA BUILD & CONS	B/E/M/P PERMITS NOV 2025	651.23
52204	12/03/25	Printed			MIES	MIES CONSTRUCTION	IR PH 2 WATER/SEWER INFRASTU	92,114.00
52205	12/03/25	Printed			MILLS RUSS	RUSSELL L. MILLS	COURT APPOINTED ATTY DUES	300.00
52206	12/03/25	Printed			NAT SIGN	NATIONAL SIGN COMPANY INC	SIGN POSTS	704.00
52207	12/03/25	Printed			NAVRATS	NAVRAT'S OFFICE PRODUCTS	2026 Dog Tags	722.50
52208	12/03/25	Printed			ONESOURCE	ONESOURCE TECHNOLOGY, INC	MICROSOFT 365 BUSINESS	4,097.00
52209	12/03/25	Printed			ORKIN	ORKIN	PEST CONTROL CITY FIRE SR CTR	208.52
52210	12/03/25	Printed			PELZ DEB	DEBORAH PELZ	Senior Center Floor cleaning	130.00
52211	12/03/25	Printed			POSTLOCITY	POSTALOCITY	MAIL NOVEMBER WATER BILLS	1,000.00
52212	12/03/25	Printed			SALINA WHL	SALINA WHOLESALE SUPPLY CO	EJECTOR BODY GASKETS	35.44
52213	12/03/25	Printed			SG CO TRSR	SEDGWICK COUNTY TREASURER	95TH & 135TH 2025 PROPERTY TAX	474.29
52214	12/03/25	Printed			USD 264	USD 264	RESTITUTION COURT CASE 25-92	31.00
52215	12/03/25	Printed			WSU	WICHITA STATE UNIVERSITY	USSERY CCMFOA BANQUET TICKET	40.00
52216	12/03/25	Printed			WICHTA TRC	WICHITA TRACTOR CO.	SKID STEER SEAT BELT	248.05

Total Checks: 34

Checks Total (excluding void checks):

142,688.28

Total Payments: 34

Bank Total (excluding void checks):

142,688.28

Check Register Report

Date: 12/02/2025

Time: 2:32 pm

Page: 2

City of Clearwater

BANK: EMPRISE BANK - EFT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK - EFT Checks								
3929	12/03/25	Printed			CASEYS	CASEY'S	STATEMENT	2,088.55
3930	12/03/25	Printed			KDOR	KANSAS DEPARTMENT OF REVENUE	3RD QUARTER WATER PLAN FEE	1,044.00
3931	12/03/25	Printed			KS GAS SVC	KANSAS GAS SERVICE	319 W. ROSS FIRE DEPT	182.87
3932	12/03/25	Printed			KS GAS SVC	KANSAS GAS SERVICE	149 N. FOURTH HIST MUSEUM	112.00
3933	12/03/25	Printed			KS GAS SVC	KANSAS GAS SERVICE	401 W. ROSS	55.06
3934	12/03/25	Printed			KS GAS SVC	KANSAS GAS SERVICE	129 E. ROSS CITY HALL	110.94
3935	12/03/25	Printed			KS GAS SVC	KANSAS GAS SERVICE	901 CLEARCREEK LIFT STATION	59.72
3936	12/03/25	Printed			KS GAS SVC	KANSAS GAS SERVICE	921 E. JANET SENIOR CENTER	121.48
3937	12/03/25	Printed			LIBERTY NA	LIBERTY NATIONAL	DEC LIBERTY PREMIUM	455.07
3938	12/03/25	Printed			MERCHANT	MERCHANT SERVICES	October E comm fees difference not accounted for las inv	0.30
3939	12/03/25	Printed			MERCHANT	MERCHANT SERVICES	NOV E COMM/UB ONLINE CK FEES	744.37
3940	12/03/25	Printed			TWIN VAL	TWIN VALLEY TELEPHONE	319 W. ROSS FIRE DEPT	478.61
3941	12/03/25	Printed			TWIN VAL	TWIN VALLEY TELEPHONE	109 S. LEE POLICE DEPT	242.67
3942	12/03/25	Printed			TWIN VAL	TWIN VALLEY TELEPHONE	149 N. FOURTH HIST MUSEUM	90.84
3943	12/03/25	Printed			TWIN VAL	TWIN VALLEY TELEPHONE	921 3. JANET SENIOR CENTER	63.08
3944	12/03/25	Printed			TWIN VAL	TWIN VALLEY TELEPHONE	400 W. ROSS PUBLIC WORKS	109.86
3945	12/03/25	Printed			TWIN VAL	TWIN VALLEY TELEPHONE	PARK BROADBAND	3.00
3946	12/03/25	Printed			TWIN VAL	TWIN VALLEY TELEPHONE	129 E. ROSS CITY HALL	193.89

Total Checks: 18

Checks Total (excluding void checks):

6,156.31

Total Payments: 18

Bank Total (excluding void checks):

6,156.31

Total Payments: 52

Grand Total (excluding void checks):

148,844.59

**City of Clearwater
City Council Meeting
December 9, 2025**

Resolution 23-2025, Salary Resolution

Content: Through the 2026 budget planning and adoption of the proposed salaries were approved an increase of 3%. Per City Code 2-71 the City Council is required to approve the annual pay plan for City employees.

Resolution 23-2025 establishes 2026 pay for city employees and by approving this resolution, the Governing Body will also be approving the raises as budgeted.

Financial: All pay adjustments are accounted for in the 2026 budget. Personnel Services represent 31% of all City expenditure.

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve Resolution 23-2025, Salary Resolution.

RESOLUTION NO. 23-2025

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS, THAT THE 2026 CITY EMPLOYEE PAY PLAN AS FOLLOWS:

Position	Name	Level	Pay	
City Administrator	Courtney Ostgren	11	\$ 100,457.14	Exempt
City Clerk	Jaye Poe	8	\$ 64,807.60	Exempt
Deputy Clerk	Carol Reitberger	7	\$ 55,166.80	Non-Exempt
Court Clerk/ Office Clerk	Jamie Burley	6	\$ 42,848.00	Non-Exempt
Public Works Director	Cole Hollis	10	\$ 80,768.48	Exempt
Public Works Operator II	Chadd Posch	7	\$ 55,702.40	Non-Exempt
Public Works Operator I	Ethan Soeken	6	\$ 47,132.80	Non-Exempt
Public Works Operator I	Jason Biggs	6	\$ 46,597.20	Non-Exempt
Public Works Operator I	Michael Cowherd	6	\$ 44,449.60	Non-Exempt
Police Chief	Kirk Ives	10	\$ 92,273.17	Exempt
Police Lieutenant	Jason Gearhardt	9	\$ 81,411.20	Non-Exempt
Police Sergeant	Michael Pickens	8	\$ 68,556.80	Non-Exempt
Police Sergeant	Justin Jacks	8	\$ 59,987.20	Non-Exempt
Police Officer	Jordynn Corbett	7	\$ 49,275.20	Non-Exempt
Police Officer	Cooper Ross	7	\$ 51,417.60	Non-Exempt
Police Clerk	Patricia Nichols	5	\$ 36,689.89	Non-Exempt
Senior Center Coordinator	Amber Ives	5	\$ 41,776.80	Non-Exempt
Part Time Officer	Roy Riggs	7	\$ 22.66	Hr
Part Time Officer	Darrell Haynes	7	\$ 22.66	Hr
Part Time Officer	Steve McCorkill	7	\$ 22.66	Hr
Part Time Officer	Justin Patrick	7	\$ 22.66	Hr
Part Time Officer	Lee Harp	7	\$ 22.66	Hr
Animal Control	Patricia Lambert	2	\$ 13.00	Hr
Brush Dump Operator	Victor Hagy	1	\$ 9.64	Hr
Brush Dump Operator	Johnny Mishler	1	\$ 10.33	Hr
Park Sanitation	Patricia Seiler	1	\$ 10.33	Hr
Fire Chief	Jared Dinwiddie		\$ 20,352.80	Annually
Assistant Chief	Justin Patrick		\$ 13,925.60	Annually
Paramedic	Medical Calls		\$ 50.00	Per Call
AEMT	Medical Calls		\$ 40.00	Per Call
EMT	Medical Calls		\$ 30.00	Per Call
EMR	Medical Calls		\$ 20.00	Per Call
Fire Fighter	Fire Calls		\$ 15.00	Per Call
Fire/ EMS Training	Training		\$ 15.00	Per Training
Pool Manager		3	\$ 9,010.00	Season
Asst Pool Mgr/ Swim Lesson Coord		3	\$15 - \$17	Hr
Swim Lesson Coordinator		3	\$13 - \$15	Hr
Lifeguard		1	\$11 - \$13	Hr
Basketroom		1	\$9 - \$11	Hr

Adopted by the City Council this 9th day of December 2025.

Approved by the Mayor this 9th day of December 2025.

Burt Ussery, Mayor

Attest:

Jaye Poe, City Clerk

**City of Clearwater
City Council Meeting
December 5, 2025**

24-2025 Boundary Resolution

Context: Yearly, the city is required to adopt a resolution that establishes the corporate boundaries of the city. The resolution is adopted to ensure that municipal codes, regulations and laws have established areas of enforcement.

The boundary resolution incorporates the following changes to Clearwater's city limits that occurred in 2025:

- 8031 S. Butterfly Ct.
- The new portion of the Clearwater Cemetery

Financial: There are no financial considerations

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve Resolution 24-2025 Adopting the Corporate Boundaries of the City.

THE CITY OF CLEARWATER, KANSAS

RESOLUTION NO. 24-2025

A RESOLUTION DECLARING THE BOUNDARIES OF THE
CITY OF CLEARWATER, KANSAS.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS:

Section 1. Boundary Declared

The entire boundary of the City of Clearwater, Kansas is declared to be as described in Exhibit "A" attached hereto and made a part hereof.

Adopted by the City Council on this 9th day of December 2025.

Approved by the Mayor on this 9th day of December 2025.

MAYOR, Burt Ussery

SEAL

ATTEST:

CITY CLERK, Jaye Poe

Exhibit "A"

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS INCLUDES contiguous tracts with a boundary described as at the southeast corner of the southwest quarter of Section 24, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas; thence north 40 feet along the east line of the southwest quarter for the point of beginning; Thence north to the northeast corner of the southwest quarter of Section 24; Thence north to the northeast corner of the northwest quarter of Section 24; Thence west, along the north line of the northwest quarter of said Section 24, to the Missouri and Pacific Railroad right of way; Thence southwesterly, along the south line of the Missouri and Pacific Railroad right of way, to a point that is 728.4 feet northeast of the intersection of the west line of said Section 24 and the south line of the Missouri and Pacific Railroad right of way; Thence southeasterly to a point 300 feet southeasterly and perpendicular to the Missouri and Pacific Railroad right of way; Thence southwesterly, parallel to the south line of the Missouri and Pacific Railroad right of way, to a point 30 feet east of the west line of Section 24; Thence north, parallel with the west line of the northwest quarter of said Section 24, to the south line of the Missouri and Pacific right of way; Thence southwesterly, along the railroad right of way, to the east line of the northeast quarter of Section 23, Township 29 South, Range 2 West; Thence southwesterly, along the railroad right of way 1727.22 feet, to the southwest corner of Lot 37, Southern Kansas Telephone Second Addition, an addition to the City of Clearwater, Kansas, said lot corner being on the north line of the southeast quarter of Section 23, Township 29 South, Range 2 West; Thence southwesterly, along said right-of-way line, to a point which is 361 feet north of the centerline of Wood Avenue; Thence west, parallel to the centerline of Wood Avenue, to a point which is 218 feet east of the west line of the southeast quarter of Section 23; Thence north, parallel to the west line of said quarter, to a point which is 224 feet south of the north line of said southeast quarter; Thence east, parallel to the north line of said southeast quarter, 145 feet; Thence north 224 feet to a point on the north line of the southeast quarter of Section 23, which is 363 feet east of the northwest corner of said southeast quarter; Thence continuing north parallel to the west line of the northeast quarter of Section 23, 1,214 feet; Thence west, parallel to the south line of said quarter, 363 feet, to a point on the west line of said northeast quarter; Thence north to the northeast corner of the northwest quarter of said Section 23; Thence west to the northwest corner of the east half of said northwest quarter; Thence south to the southwest corner of the east half of said northwest quarter; Thence east on the south line of said quarter to a point which is 33 feet west of the southeast corner of said northwest quarter; Thence south, parallel to the east line of the southwest quarter of Section 23, to a point which is 361 feet north of the centerline of Wood Avenue; Thence west to a point on the centerline of Grant Avenue extended which is 361 feet north of the centerline of Wood Avenue; Thence north 97.5 feet; Thence west to the west line of the northeast quarter, southwest quarter of Section 23; Thence south 485.78 feet to the northwest corner of the southeast quarter of said southwest quarter; Thence continuing south to the southwest corner of southeast quarter of said southwest quarter; Thence continuing south to the southwest corner of the northeast quarter, northwest quarter, Section 26, Township 29 South, Range 2 West; Thence continuing south 30 feet; Thence east, parallel to the south line of the northeast quarter, northwest quarter, to a point which is 65 feet south of the southeast corner of Lot 79, on Tracy Avenue in the Tracy and Byers Addition to the City of Clearwater, Kansas; Thence south, parallel to the centerline of Tracy Avenue extended, to a point which is 475.1 feet south of the south line of the northeast quarter, northwest quarter of Section 26; Thence east 50 feet to the centerline of Tracy Avenue extended; Thence southeasterly, along the southerly line of the Terrace Park Addition to the City of Clearwater, Kansas, 743.70 feet, 385 feet, 212.34 feet, 112.98 feet to a point on the south line of the northeast quarter of Section 26; Thence south, perpendicular to the north line of the southeast quarter of Section 26, 255.62 feet; Thence east, parallel to the north line of the southeast quarter of Section 26, 255.62 feet; Thence north, perpendicular to the north line of the southeast quarter of Section 26, 255.62 feet to the southeast corner of the southwest quarter, northeast quarter of Section 26; Thence east along the south line of said northeast quarter to the southwest corner of the northwest

quarter of Section 25, Township 29 South, Range 2 West. Thence east along the south line of said northwest quarter to the southeast corner of said northwest quarter. Thence north along the east line of said northwest quarter to a point which 1810.39 feet south of the northeast corner of the northwest quarter of Section 25, Township 29 South, Range 2 West; Thence east 2274.43 feet, parallel with and 839.00 feet north of the south line of the northeast quarter of Section 25; Thence north 100 feet; Thence west, parallel to and 939.00 feet north of said south line of said northeast quarter, 539.92 feet to a point; Thence north 29° 41' 02" east, 124.02 feet to a point on a curve to the left; Thence along said curve 580.07 feet, said curve having a central angle of 83° 05' 22", a radius of 400.00 feet and a cord distance of 530.56 feet, bearing north 11° 51' 39" west; Thence north 53° 24' 20" west, 292.22 feet to a point on a curve to the right; Thence along said curve 908.71 feet, said curve having a central angle of 52° 03' 04", a radius of 1000.00 feet, and a long cord distance of 877.76 feet, bearing north 27° 22' 23" west; Thence north 01° 20' 26" west, 74.86 feet to a point on the south right of way line of 103rd Street South, said point being 40.00 feet south of the north line of the northeast quarter of Section 25; Thence north 40.00 feet to the north line of said northeast quarter of Section 25, which is also the south line of the southeast quarter of Section 24; Thence north 40.00 feet; Thence parallel to and 40.00 feet north of the south line of said southeast quarter on a Kansas Grid Bearing of south 88° 39' 34" west a distance of 1077.3 feet to a point on the west line of said southeast quarter, which is also the east line of the southwest quarter of Section 24, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, this being the Point of Beginning.

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS ALSO INCLUDES tracts in the northeast quarter of Section 23, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, with a boundary described as at the northeast corner of the northeast quarter of Section 23, Township 29 South, Range 2 West for the point of beginning; Thence west on the north line of said northeast quarter to the northwest corner of the east half of said northeast quarter; Thence south on the west line of the east half of said northeast quarter to the north right of way line of Diagonal Road; Thence northeasterly along the north right of way line of Diagonal Road to the east line of said northeast quarter; Thence north along the east line of said northeast quarter to the northeast corner of the northeast quarter of Section 23, Township 29 South, Range 2 West, this being the Point of Beginning, EXCLUDING road right of way.

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS ALSO INCLUDES tracts (containing the sewer lagoon) in the southeast quarter of Section 26, Township 29 South, Range 2 West and northeast quarter of Section 35, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, with a boundary described as at the southeast corner of the southeast quarter of Section 26, Township 29 South, Range 2 West for the point of beginning; Thence north on the east line of said southeast quarter, 1316.75 feet; Thence west perpendicular to the east line of said southeast quarter, 1459.74 feet; Thence south, parallel to the east line of said southeast quarter and the east line of the northeast quarter of Section 35, Township 29 South, Range 2 West, 2000.60 feet; Thence northeasterly 1530.45 feet to a point on the east line of said northeast quarter which is 275 feet south of the northeast corner of said northeast quarter; Thence north on the east line of said northeast quarter, 275 feet to the northeast corner of said northeast quarter, which is also the southeast corner of the southeast quarter of Section 26, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, this being the Point of Beginning.

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS ALSO INCLUDES a tract (containing the brush dump) in the northwest quarter of Section 26, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, with a boundary described as at the southwest corner of the northwest quarter of Section 26, Township 29 South, Range 2 West for the point of beginning; Thence north on the west line of said northwest quarter, 713.64 feet; Thence east perpendicular to the west line of said northwest quarter, 440.29 feet to the west line of the Missouri and Pacific Railroad right of way; Thence southwesterly along the west line of the Missouri and Pacific Railroad right of way to the

south line of said northwest quarter; Thence west on the south line of said northwest quarter to the southwest corner of the northwest quarter of Section 26, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, this being the Point of Beginning, EXCLUDING road right of way.

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS ALSO INCLUDES tracts in the southwest quarter of Section 12, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, with a boundary described as at the southwest corner of the southwest quarter of Section 12, Township 29 South, Range 2 West for the point of beginning; Thence east on the south line of said southwest quarter, 1260 feet; Thence north, parallel the west line of said southwest quarter, 691 feet; Thence east 633.12 feet to a point 630.90 feet west and 691 feet north of the southeast corner of said southwest quarter; Thence north, parallel to the east line of said southwest quarter, 691 feet; Thence west, parallel to the south line of said southwest quarter, 635.34 feet; Thence north, parallel to the west line of said southwest quarter, 1268.64 feet; to a point 2602.17 feet north and 640 feet east of the southwest corner of said southwest quarter; Thence west, parallel to the south line of said southwest quarter, 839.94 feet; Thence south, parallel to the west line of said southwest quarter, 2125.02 feet; Thence west, parallel to the south line of said southwest quarter, 420 feet to the west line of said southwest quarter; Thence south on the west line of said southwest quarter 531 feet to the southwest corner of the southwest quarter of Section 12, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, this being the Point of Beginning, EXCLUDING road right of way.

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS ALSO INCLUDES a tract in the southeast quarter of Section 12, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, with a boundary described as at a point 30 feet north and 367 feet east of the southwest corner of the southeast quarter of Section 12, Township 29 South, Range 2 West, for the point of beginning; Thence east, parallel to the south line of said southeast quarter, 183.50 feet; Thence north, parallel to the west line of said southeast quarter, 245 feet; Thence west, parallel to the south line of said southeast quarter, 183.50 feet; Thence south, parallel to the west line of said southeast quarter, 245 feet to a point 30 feet north and 367 feet east of the southwest corner of the southeast quarter of Section 12, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas, this being the Point of Beginning, EXCLUDING road right of way.

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS ALSO INCLUDES the following platted lots in the northeast quarter of Section 11, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas:

Lots 2 and 3, Block 1 of the North Wood Estates Addition to Sedgwick County, Kansas; and

Lots 1, 2, 7, 10, 15, 16, 17, 18, and 21, Block 2 and Lots, 1, 3, 11 and 12 Block 1 of the Prairie Meadow Estates Addition to Sedgwick County, Kansas.

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS ALSO INCLUDES

[A PORTION OF THE WEST HALF OF THE NORTHEAST QUARTER (W/2 NE/4) OF SECTION 23, TOWNSHIP 29 SOUTH, RANGE 2 WEST OF THE 6TH P.M. SEDGWICK COUNTY, KANSAS, DESCRIBED AS STARTING AT THE NORTHEAST CORNER OF THE WEST HALF OF THE NORTHEAST QUARTER (W/2 NE/4) OF SECTION 23, TOWNSHIP 29 SOUTH, RANGE 2 WEST OF THE 6TH P.M. SEDGWICK COUNTY, KANSAS] AND [S00°29'11"E ALONG THE EAST LINE OF THE WEST HALF OF SAID NORTHEAST QUARTER, 1327.28 FEET TO A POINT OF BEGINNING] AND [S86°56'15"W PARALLEL WITH THE NORTH LINE OF SAID NORTHEAST QUARTER TO A POINT ON THE WEST BOUNDARY OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 29 SOUTH, RANGE 2 WEST] AND [SOUTH ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 29 SOUTH, RANGE 2 WEST TO THE NORTH BOUNDARY OF THE CLEARWATER CEMETERY DISTRICT] AND [N 87°21'25 E 330'] AND [S00°0'0" E 1188'] AND [N87°21'25'E 841.90'] AND [S44°19'31"W 181.82'] AND [NORTH ALONG

THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 29 SOUTH, RANGE 2 WEST TO THE POINT OF BEGINNING, CONTAINING APPROXIMATELY 28.4 ACRES]

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS ALSO INCLUDES

Legally described as Lot 5, Block 1 of the Prairie Meadow Estates Addition to Sedgwick County, Kansas, with a commonly known address of 8240 Butterfly St, Clearwater, Kansas 67026, and is located between 79th Street South on the north, 135th Street West on the east, 87th Street South on the south and 151st Street West on the west;

AND

Legally described as Lot 3, Block 2 of the Prairie Meadow Estates Addition to Sedgwick County, Kansas, with a commonly known address of 8023 S Butterfly Court Clearwater, Kansas 67026, and is located between 79th Street South on the north, 135th Street West on the east, 87th Street South on the south and 151st Street West on the west;

AND

CERTAIN HIGHWAYS INTO THE CITY OF CLEARWATER, KANSAS, AS IDENTIFIED FOR ANNEXATION BY RESOLUTION OF THE GOVERNING BODY OF SEDGWICK COUNTY, KANSAS, RESOLUTION NO. 225-2024. Legal descriptions as follows:

1. The West 35 feet of the West Half of the Northeast Quarter of Section 23, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas lying North of the following described line: Commencing at the Northeast Corner of the West Half of the Northeast Quarter of Section 23, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas; thence S 0°29'11" E along the East line of the West Half of said Northeast Quarter a distance of 1327.28 feet to the point of Beginning; thence S 86°56'15" W parallel with the North line of said Northeast Quarter to a point on the West Boundary of the Northeast Quarter of said Section 23.
2. The West 60 feet of a parcel of land described as Beginning at the Northwest corner of Section 24, Township 29 South, Range 2 West of the Sixth Principal Meridian, Sedgwick County, Kansas; thence east to the Railroad right-of-way; thence Southwesterly along said right-of-way to the West line of said Section 24; thence North along the West line of said Section 24 to the place of Beginning. EXCEPT the North 40 feet thereof for road. AND Beginning at a point on the West line of said Section 24 and the Northwesterly line of the Missouri and Pacific Railroad Right-of-Way; thence Northeasterly along the Northwesterly line of the Missouri and Pacific Railroad Right-of-Way, to a point 40 feet East of the West line of said Section 24; thence South parallel with the West line of said Section 24 to Southeasterly line of the Missouri and Pacific Railroad Right-of-Way; thence Southwesterly along the Southeasterly line of the Missouri and Pacific Railroad Right-of-Way, to a point on the West line of said Section 24; thence North along said West line to the point of Beginning.
3. A tract of land in the East Half of Section 23, Township 29 South, Range 2 West of the 6th P.M., Sedgwick County, Kansas described as follows: Beginning at the Northeast Corner of the Northeast Quarter of said Section 23; thence West along the North line of said Northeast Quarter, to a point 40 feet West of the East line of said Northeast Quarter; thence S 00°00'00" E, along a line parallel with the East line of said Northeast Quarter, a distance of 520.89 feet; thence S 90°00'00" W, a distance of 20 feet; thence S 00°00'00" E, along a line parallel with the East line of said Northeast Quarter, a distance of 369.95 feet; thence S 15°11'23" W, a distance of 118.36 feet; thence S 38°19'58" W, a distance of 398.95 feet; thence S 16°00'00" W, a distance of 337.89 feet, to a point 80 feet Normally Distant from the Northwesterly line of the Missouri and Pacific Railroad Right-of-Way; thence Southwesterly along the Northwesterly line of Diagonal Road Right-of-Way, 80 feet Northwesterly and parallel with the Missouri and Pacific Railroad Right-of-

Way, to the point of intersection of the North line of the City of Clearwater City Limits; thence East along said City Limits, to a point on the Southeasterly line of the Missouri and Pacific Railroad Right-of-Way; thence Northeasterly along the Southeasterly line of the Missouri and Pacific Railroad Right-of-Way, to a point on the East line of said Section 23; thence North along the East line of said Section 23 to the point of Beginning. EXCEPT the North 40 feet thereof for road.

THE BOUNDARY OF THE CITY OF CLEARWATER, KANSAS ALSO INCLUDES (2025 annexations)

Cemetery legally described as TH PT NE 1/4 BEG 390.06 FT S NW COR NE 1/4 TH E 660 FT S 937.77 FT W 660 FT W LI SAID NE 1/4 TH N 937.77 FT TO BEG SEC 23-29-2W

Legally described as Lot 5, Block 2 of the Prairie Meadow Estates Addition to Sedgwick County, Kansas, with a commonly known address of 8031 S Butterfly Court Clearwater, Kansas 67026, and is located between 79th Street South on the north, 135th Street West on the east, 87th Street South on the south and 151st Street West on the west;

**City of Clearwater
City Council Meeting
December 9, 2025**

2026 Fee Schedule Resolution 25-2025

Context: The city by resolution, ordinance or other means has established fees for a variety of municipal services. These fees are spread throughout our Municipal Code and are reviewed on an annual basis.

The fees established in the resolution are reflective of the current fees that the city charges and any changes required by ordinance or suggested by staff. Changes to the fee schedule are indicated in red in the backup material:

- WATER - Increase the residential water rates to a base rate by 2% according to city code.
- WATER – Add a disconnect/lock meter fee. This would be used if a service has been disconnected for non-payment and the resident turns their service back on themselves without paying their past due. Public Works has to go back out, shut the service off, and install a lock on the meter.
- SEWER – Increase the base rate by 2% according to city code
- TRASH – Increased as Waste Connections fees increased per the 2024 signed contract. – The contract it will expire in 2032.
- COURT PLEA – Added the misdemeanor plea to the fee schedule. It was already in place per resolution 7-2016 but added to the full list of fees this year.
- JAIL COSTS – Increased because Sedgwick County increased their prices.
- CMB STAMP FEE – Removed since applicant receives through ABC now.
- SPV PERMIT – Increased due to cost increase.
- SPECIAL EVENT PERMIT – Per 3-702 of the city code the Special Event Permit Fee needs established by the fee schedule. The fee added is the same amount as a Temporary Permit Fee issued in the same manner.

Financial: By approving the resolution this would set the fees for 2026.

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Adopt Fee Resolution 24-2025

RESOLUTION NO. 25-2025

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS, THAT THE 2026 ANNUAL FEE SCHEDULE IS LISTED AS FOLLOWS:

Pool Passes

Daily	\$4.00
Daily 2 and under	Free
Ticket Sheets (12 Tickets)	\$40.00
Night Swim	\$2.00
Single Membership	\$50.00
Family Membership (4 People)	\$150.00 \$35 for ea additional
Parties	\$200.00

Brush Dump

Residential Daily	\$8.00
Residential Yearly	\$25.00
Rental Owner 1st Property Annual	\$25.00
Rental Owner Add'l Property Annual	\$15.00
Commercial Daily per load	\$50.00
Commercial Mowing Yearly	\$100.00
Commercial Quarterly (Calendar)	\$250.00

Water

New Customer Connection Fee	\$50.00
Transfer Connection Fee	\$15.00
Reconnection Fee	\$25.00
Reconnection Fee after 4pm	\$50.00

Disconnect/Lock Meter Fee

\$25.00 If a service has been disconnected for non-payment and the resident turns the service back on themselves without paying their bill. An additional fee will be added and the meter locked.

Late Penalty	10% of total amt due
Meter Test Request	\$25.00
Water Request On/ Off by owner	\$10.00 Does not apply to service line maintenance calls
Base Rate	
Base Monthly Rates (inside city limits)	
0-1,999	\$18.73 2% increase per year
2000 +	\$3.25 additional per 1000 gal
Base Monthly Rates outside city limits)	
0-1,999	\$23.29 2% increase per year
2000 +	\$3.25 additional per 1000 gal
New Water Connection 2" line	\$4,285.00 Residential Only
New Water Connection 1 1/2" line	\$4,125.00 Residential Only
New Water Connection 1" line	\$2,745.00
New Water Connectino 3/4" Line	\$2,090.00
Boring for new connection	\$1,600.00 minimum
Bulk Water	\$18.73 per 1000 gal
Bulk Water Use of Meter	\$25.00

Sewer

Base Rate	2% increase per year
Residential Usage Rate	\$21.85
add'l fee per avg 1000 gal used 1st Quarter	\$2.08
Restaurant and Café Usage Rate	\$60.81
Business, Commercial, and Non-residential Usage Rate	\$21.85 Each additional
Laundry and Dry Cleaning Usage Rate	\$92.83
Car Washes Usage Rate	\$60.39
Educational Buildings Usage Rate	\$2.54 per body
Educational Building Minimum	\$55.42
Care home, nursing home, assisted living Usage Rate	\$88.59
Independent residential units Usage Rate	\$21.85
Outside City Limits Usage Rate	\$83.51
Connections City Limits	\$500.00
Connections Outside City Limits	\$1,000.00
Debt Service Fee	\$3.00 Month
add'l fee per avg 1000 gal used 1st Quarter	\$1.00

Late Penalty	10% of total amt due
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Open Public Records - KORA

Staff Time	Lowest Hourly rate for staff required to complete request 1hr minimum
Copies	\$0.50 page
Electronic Data	actual cost of flash drive + Staff time
Photographs (printed)	\$0.50 page
Photographs (electronic)	actual cost of flash drive + Staff time

Defense Attorney/ Insurance Companies	\$10.00 per Paper Report
Defense Attorney/ Insurance Companies	\$25.00 Electronic/ Per Thumbdrive
<i>Prepayment of fee may be required if estimate is to exceed \$50.00</i>	

Solicitors

Application/ Background	\$25.00
Permit	\$100.00

Dog Tags

Neutered/ Spayed	\$6.00
Not Neutered or Spayed	\$10.00
Service Dogs	N/C

Trash

65 Gallon Cart - No extra bags	\$14.00 Month
95 Gallon Cart - + 5 bags	\$16.00 Month
2 95 Gallon carts	\$25.00 Month
Recycling	\$5.50 Month
Recycling 2 Carts	\$11.00 Month
Bulky Item	\$15.00 Each
Mattress/Box Springs	\$30.00 Each
Additional bags above limit	\$2.00 Each
Late Penalty	10% of total amt due

Planning & Zoning Permits

Sidewalk Café Permit	\$25.00 per year
Nuisance Mowing by City	\$150.00 ea
Nuisance Mowing Contracted	Cost + 10% ea
Sign	
New	\$25.00 plus \$6.00 per each 10 square feet or fraction there of
Altered	\$25.00 plus \$6.00 per each 10 square feet or fraction there of
Face or Copy Charge	\$25.00
Real Estate	\$15.00 plus \$4.00 per each 10 square feet or fraction there of
Temporary	\$10.00 plus \$1.00 per each 10 square feet or fraction there of
Variance/ Exception/ Appeals Request	\$125.00
Zoning Change Request	\$125.00
Preliminary Plat	\$100 plus \$2 for each lot Not to exceed \$200
Lot Split Application	\$125.00
Certificate of Zoning Compliance	\$50.00
Building & Trade Permits	Follow MABCD Fee Schedule
Sign Placement on public property	\$0.00

Facility Rentals

Senior Center	
Friday	\$125.00 available 3pm - 11pm
Saturday	\$175.00 available 8am -11pm
Sunday	\$175.00 available 8am -11pm
Deposit (refundable)	\$100.00 all rentals
Sports Complex	
Field #1 Baseball Rental	\$50.00 per hour
Field #2 & #3 Softball Rental	\$30.00 per hour
Tournament Fees	
Base Fee	Up to \$15.00 per Hour/ Max \$200.00 per day
Field Usage	Price Above
Lights (Per Field/Per Hour)	\$20.00
Bathrooms (Per Day)	Up to \$20.00
Trash (Per Day)	Up to \$40.00
Deposit	Up to \$200.00
Soccer Field	\$20.00 per hour/ per field
City Park	
City Park Ballfield Rental	\$20.00 per hour
Shelters	\$10.00 per hour per shelter
Concession Stand	\$250.00 per month or fraction thereof

Alcoholic Beverage

Occupation Fee (Retail Stores)	\$250.00 follow state license exp date
License Fee (Drinking Establishments)	\$250.00 follow state license exp date
CMB	
Off Premise Consumption	\$50.00
On Premise Consumption	\$200.00
Stamp Fee	\$0.00 Remove since applicant gets stamps through ABC and sends payment directly to them as of 9/1/2025
Class A and B Clubs	\$250.00
Caterers	\$250.00 follow state license exp date
Temporary Permit Fee	\$25.00 per day (limited to \$25 max K.S.A. 41-1201 (k))
Background Check Fee	\$25.00 each
Change in Location	\$25.00

Special Vehicle Permit

Permit	\$30.00 Increase in costs
Lost or Stolen Permit Replacement	\$5.00

Excavation

Permit \$25.00

For public property and public right-of-way only. Needed for permit - Performance Bond(\$2,000), Certificate of Liability (min \$100,000 per loss), Aggregate Incident (\$300,000)

Fingerprint Fees

Residents of 67026 and Employees of USD264 \$10.00

Outside of 67026 \$20.00

Court Costs

Enter of plea of guilty or not guilty \$73.00 Infraction court costs (\$49.50) + LEO training (\$22.50) + Judicial EDU (\$1)

Enter of plea of guilty or not guilty **\$133.00 Misdemeanor court costs (\$109.50) + LEO training (\$22.50) + Judicial EDU (\$1)**

Guilty of Violation \$112.00

Warrant Service Fee \$25.00

Failure to Appear \$25.00

Application for Expungement \$100.00

Booking Fee \$25.00

Jail Cost Fee **\$3.09** Sedgwick County Increase in 01/2026

Other

Return Check Fee \$25.00

Fireworks Sale Permit \$6,000.00

Firework Discharge Permit \$100.00

Mobile Food Vending License \$25.00 One Week (consecutive days)

\$60.00 One Month (consecutive days)

\$200.00 Six Months (consecutive months)

\$400.00 Annual (expires 365 days from issuance)

Tax Abatement Application \$250.00

City Labor for Code Abatements \$50.00 Hour

Special Event Permit \$25.00

Passed and approved by the Governing Body this 9th day of December 2025.

Burt Ussery, Mayor

Attest:

Jaye Poe, City Clerk

	COST	
	2024	2025
65 Gallon	11.34	11.74
95 Gallon	13.51	13.91
2-95 Gallon	21.29	21.69
Recycle	4.75	4.75

65 Gallon	\$13.50	13%
95 Gallon	\$16.00	13%
2-95 Gallon	\$25.00	13%
Recycle	\$5.50	14%

04.19.2025

Chief Dinwiddie,

For the past 35 years it has been my pleasure to be a part of the Clearwater Fire Department. It has been a gratifying, challenging, and enriching experience, and I am truly proud of what we have accomplished over the years.

I am writing to inform you that I will be retiring from my position as Captain on May 31, 2025. This has sincerely been one of the most rewarding things in my life, I am going to miss the Brotherhood/family that the Fire Department has provided for me.

Captain Carl Fry


4-19-2025

Darrell L. Haynes
PO BOX 9072
Wichita, KS 67277-0072

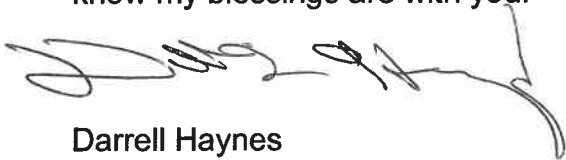
Chief Kirk Ives
Clearwater Police Department
129 E. Ross Avenue
Clearwater, KS 67026

Dear Chief,

I have turned my retirement papers into the KPERS retirement system. I will be retiring from law enforcement and the Clearwater Police Department on January 1, 2026.

As you know I have been with the Clearwater Police Department since August of 2009 when I retired from the Wichita Police Department and have worked here on a part-time and full-time basis since. I was welcomed by the Clearwater community and have truly enjoyed my time serving the citizens of Clearwater. Retirement will be a huge step for me, as I have been a commissioned law enforcement officer since June of 1973. My wife assures me that I will be busy in retirement.

I have only the fondest memories of my service with Clearwater and will always remember my time here. My best wishes, thoughts, and prayers to the members of the Department as I move on from this chapter of my life. Everyone please stay safe and know my blessings are with you.



Darrell Haynes

11-25-25

To Clearwater

To: Mayor and City Council
From: Courtney Zollinger, City Administrator
Date: December 5, 2025
Re: Administration Report

- Christmas Comes to Clearwater on December 6th.
- Christmas Tree Recycling will be at the sports complex again from December 22 – January 23. Sponsored by Sedgwick County.
- We will have a workshop on December 23rd to discuss ISO ratings for the rural area. Ninnescah Township and Illinois Township representatives have been asked to join the meeting.
- Everfull (meals on wheels) will no longer be providing meals in our area starting January. CPAAA is working on a plan to continue the service. This might mean that Clearwater will have to manage the meals and receive a reimbursement from CPAAA for that service. More information to come.
- Ongoing training and coordination for the data migration of court and financials. We will lose access to our current court software on 12/31/25. Jamie has been working on how to transition to paperwork until the go live in February. A portion of the financial software will go live at the end of January but we don't lose our current service until 12/31/26.
- Several staff members are on vacation this month.
- The staff Christmas lunch will be held on December 19th.
- Year to Date (November 2025): 1% Sales Tax Collected: **\$337,645.05**
- Total Sales Tax Collected since January 2024: **\$697,066.36**

Dates to Remember

- December 6th – Christmas Comes to Clearwater
- December 23rd – Council Workshop
- December 25th & 26th – City Hall Closed for Christmas
- January 1st – City Offices Closed for New Years

Active Nuisances/ Code Violations

139 N Gorin	131 S Prospect	116 S Gorin	219 S Prospect	317 E Ross	730 E Hellar
427 N 1 st Ave Ct	600 E. Janet	808 Park Glen	130 Tracy	100 Wrangler Ct.	1140 Red River Cir
168 Longhorn Ct	150 N Tracy	241 Prospect	212 Grant	205 Tracy	148 Lee
143 S 2nd					

To: Mayor and City Council
From: Jared Dinwiddie
Clearwater Fire Chief
Date: December 4, 2025
Re: Fire Department Staff Report

- Clearwater Fire responded to **7** medical calls and **1** fire call since our last report.
- Average response time for SGCO EMS on medical calls has been around **15** minutes. Sedgwick County EMS Community Response Vehicle (CRV81) response time has averaged about 3 minutes.
- To Date: The department has been unable to respond to **3** emergency calls.
- To Date: The CRV has been unstaffed **30** times.
- The Department helped sack candy for “Christmas Comes to Clearwater” at our last training night on the 4th.
- The department provided medical standby for the Clearwater Youth Wrestling tournament on the 6th.
- The department submitted a request for a new PPE Ram Air gear dryer through the Hometown Heroes gear dryer grant.
- The department still hasn’t received any notification on whether we were granted our 2024 AFG Grant request for new portable and mobile radios.
- Chief Dinwiddie and CMO Patrick will attend the SGCO Fire Chief’s quarterly meeting on the 9th.
- The department had its annual pump certification on T71, E71, and E72 on the 2nd.

To: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: December 05, 2025

Re: Police Department Staff Report

Officers:

Officers have been working on patrol and end-of-the-year reports.

Sgt. Jacks informed me that the High School SAFE team have been sharing traffic safety messages, and the students are taking them well.

Officer Ross has started coaching wrestling for the 3rd year and is very excited to work with the students.

Evaluations are complete for 2025.

Police Clerk:

SPV permits Start over on the Jan 1st 2026.

Building:

No Issues

Vehicles:

Regular maintenance.

Matters of interest since the last meeting on Police Activity:

We have had 69 dispatched/reported calls with 13 arrests and 21 citations issued since my last report. (Does not always include self-initiated calls).

To: Mayor and City Council Members
From: Cole Hollis, Public Works Director
Date: December 9, 2025
Subject: Public Works Summary

- Checked antifreeze levels and temperature rating in all vehicles and equipment
- Replaced bad lugs on blue tractor that were found at wheel change
- One light fixture rewired for LEDs at senior center
- Cleaned out old shop
- Moved equipment around and stored both vacuum excavator and sewer jetter in old shop
- Installed battery maintainers on summer equipment (mowers and drag)
- Lead and copper sample site plan approved and began collecting samples
- Readjusted pulley on large overhead door
- Christmas lights up on downtown roof line
- Christmas lights hung on power poles and across Ross Ave.
- Decorated downtown (garland on poles, banners changed to winter, & wreaths and bows hung)
- Train carts serviced and bad wheel/tires replaced

We had a waterline burst inside well 7 while it was running. This resulted in water being rained down from the ceiling on to the VFD. It fried very quickly. We were able to find a used VFD on eBay for \$2200. That is about a third of the cost of a new one. The (new) VFD has been installed, wired, and programed. Well 7 has been placed back into service.

This is the second VFD we have lost this way. Typically, VFDs have a 20+ year lifespan. To protect our VFDs in the future I have ordered three Nema 3R rated cabinets for \$1320.53 apiece. These should provide a level of protection while facilitating the necessary air flow needed by the VFDs.



Clearwater Senior Center

Staff Report

November 19, 2025

To: Mayor & City Council

From: Amber Ives, Coordinator

It's been a quick couple of weeks at the Senior Center. While on vacation, I only received 3 phone calls – the volunteers who said they would help did a great job!

Wednesday, December 3, the KAYS Club from the Intermediate – Middle School came to help decorate for Christmas. We had a great time getting into the festive spirit and even ended the day with a SNOWBALL fight with all 26 students and seniors!

Christmas Comes to Clearwater is this Saturday and we are going to have a great day full of fun events for all ages. Be sure to stop in when you can.

Our final Lunch & Learn will be on Tuesday, December 9th. Come join us if you are able! Lunch starts at 12PM.

Respectfully,
Amber Ives
Senior Center Coordinator



**City of Clearwater
City Council Meeting
December 9, 2025**

Listing Agreement - 95th and 135th Listing

Context: In September the Governing Body decided to put the land at 95th and 135th on the MLS and hired Cosh Real Estate to market it for 90 days. The listing is about to expire, and the Governing Body needs to decide whether to continue the listing.

There have been 2 inquiries on the land. One was a casual inquiry at Jump Start, and another was a person who wanted to place cows on the land to sell milk.

Financial: The lot has been listed at \$15,000 per acre (\$140,295 total) with a broker fee at 1% of purchase price and additional 3% if the broker assumes the role of transaction broker for both parties.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Renew the listing with Cosh Real Estate

**City of Clearwater
City Council Meeting
December 9, 2025**

Sports Complex Master Plan

Context: In September 2023, the Governing Body engaged Professional Engineering Consultants, P.A. to work with Sports Complex stakeholders to develop a comprehensive master plan. In 2024, the Governing Body received the completed plan, which included the following proposed improvements:

1. New parking areas
2. Fourth baseball field (230')
3. T-ball field
4. Conversion of all existing infields to turf
5. Outdoor basketball court
6. Existing skate park
7. Existing disc golf course
8. Updated park signage
9. New concession stand in a new location
10. Two additional batting cages
11. Restroom facility near soccer fields
12. New surface for the tennis courts
13. New recreation facility
14. Seating and shade structures at tennis courts
15. Pitching lanes on varsity fields

The master plan is intended to serve as a guiding document for the City, Recreation Commission, and School District as they evaluate and coordinate future improvements.

Since adoption of the plan, representatives from the City, School District, and Recreation Commission have continued to meet. The School and Recreation Commission each identified priority projects, which included pitching lanes, batting cages, and turfing of fields. The Recreation Commission also listed a t-ball field as a priority.

Based on these priorities, the group requested cost estimates for pitching lanes and batting cages. Both the School District and Recreation Commission emphasized the importance of pitching lanes due to safety concerns related to players warming up. Batting cages were identified as the next critical improvement due to their high usage.

Financial: The City Administrator solicited estimates from Dondlinger & Sons and J. Martin Co. Dondlinger provided a preliminary estimate of approximately \$300,000 for two sets of batting cages and four pitching lanes. J. Martin Co. estimated the project at approximately \$220,000. The project would include the following

- 2 new batting cages - 30' x 90'
 - Concrete skirt, galvanized poles, new nets and cable systems, low maintenance turf.
- 4 Pitching lanes – 9'4" x 80' qty 2 for Baseball and 9'4" x 60' qty 2 for Softball
 - New fencing for pitching lanes, with gates, grade work, and tree removal at BB field.
- The sidewalk at the Softball field will need removed and replaced to fit pitching lanes in.

Representatives from each entity agreed that the improvements would significantly benefit the community and committed to discussing funding with their respective boards. A potential three-way cost split was discussed.

Because the School District cannot invest in capital improvements on property it does not own, its contribution would be made through increased facility usage fees. The District currently pays \$7,500 annually; this amount would increase to \$20,000 for the next four to five years to help cover its share of project costs.

The City currently has \$52,000 available in the equipment reserve for special parks, along with an additional \$11,000 in unused funds for the current year, totaling \$63,000. There is also \$55,000 in Parks Capital Projects that is not called out for any project. Part of these funds will need to be kept for possible use in Hammers Park for improvements that Mayor Ussery has shared with council as well as some irrigation work that will need to be done for this project. Mayor Ussery proposed, at the stakeholder meeting, that the Recreation Commission possibly fund the project upfront, with the City reimbursing the Rec over a two- to three-year period. Because the School District's contribution will be paid to the City via increased usage fees over a longer term, the City would also be responsible for covering the School District's portion upfront and then receiving reimbursement over time.

If the project total is \$220,000, each entity's share would be \$73,500.

City Repayment Plan

The City would repay its portion and the School District's upfront share to the Recreation Commission over three years:

Year	Amount	
2026	\$49,000	\$36,500 from eq reserve plus the \$12,500 from the school
2027	\$49,000	\$36,500 budgeted lined item plus the \$12,500 from the school
2028	\$49,000	\$36,500 budgeted lined item plus the \$12,500 from the school
Total	\$147,000	

School District Repayment Plan

The increased usage fee would generate the School District's \$73,500 contribution over six years:

Year	Usage Fee Increase (from \$7,500 to \$20,000 annually)
2026	\$12,500
2027	\$12,500
2028	\$12,500
2029	\$12,500
2030	\$12,500
2031	\$12,500
2032	\$11,000
Total	\$73,500

Additional Costs:

1. There will be an additional \$7,000 expense to move sprinkler lines and valve boxes to put in the pitching lanes – This can be covered out of equipment reserve and is not included in the \$220,000
2. Widening Pitching Lanes – There is an option to widen the Home side pitching lanes to accommodate 2 people warming up. New facilities are making this change. The additional cost would be \$13,320 for home side only on baseball and softball.
3. Widening Pitching Lanes – To wide the visitor side to double lanes would be an additional \$8,000

Legal Considerations: Review and comment as necessary.

Recommendations/Actions:

1. Approving the improvements
2. Discuss widening the pitching lanes and making a decision
3. Approve the cost share split and the repayment plans.