

CLEARWATER CEMETERY DISTRICT

Meeting Agenda
Thursday, November 13, 2025, 6:30 PM
129 E Ross Ave Clearwater, KS 67026

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Money Market Balance	\$434,385.60
Checking Balance	\$7,073.61
Equipment Reserve Balance	\$20,000.00

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Consent Agenda**
 - a. [Minutes 10/9/2025](#)
 - b. [September Accounts Payable](#)
 - c. [September Receipt Report](#)
 - d. [October Payroll](#)
5. **Reports**
 - a. [YTD Financial Report](#)
 - b. [Burial Report](#)
 - c. [Plot Status Report](#)
6. **Business**
 - a. **Discussion:** Senate Bill – Not in Packet
 - b. **Discussion:** [Financial Distribution](#)
 - c. **Action:** [Request to bury Urn in plot occupied by an infant burial](#)
 - d. **Action:** [Review Open and Close pricing](#)
 - e. **Other Business**
7. **Executive Session**
8. **Comments**
9. **Adjournment**

CLEARWATER CEMETERY DISTRICT

Clearwater Cemetery District
Board Meeting
October 10, 2025
6:30 PM, City Hall

1. Call to Order

Board member Erwin called the meeting to order at 6:36p.m.

2. Roll Call

Tim Erwin, Trustee Ninnescah Township was the only one present at the time of roll call.

David Loos, Trustee Ohio Township, arrived at 6:47pm

Others present: Courtney Zollinger, City Administrator, and Mike Weakly, Cemetery Sexton.

3. Approval of Agenda

MOTION: *Loos* moved, *Erwin* seconded to approve the agenda as submitted. Voted and passed unanimously. 2-0

4. Consent Agenda

- a. Minutes 9/11/2025
- b. September Accounts Payable
- c. September Receipt Report
- d. October Payroll

MOTION: *Loos* moved, *Erwin* seconded to approve the consent agenda as presented. Voted and passed unanimously. 2-0

5. Reports

- 75% through the year. Revenues are at 88.9% and expenses are at 31.3%
- All forward facing web pages for Find my Gravesite are now up for viewing.
<https://clearwaterks.org/cemetery-district/> There is a separate one for each cemetery.
- All functions are now implemented for Cemify and working great. A burial report and lot report for Clearwater is part of this report. The sales function didn't get fully implemented until late September.
- Wichita Tree trimmed the trees along Tracy. There was \$5,000 in the budget and it cost \$2,775.
- Reddi Fence repaired Ruby Cemetery gate/fence.
- Weakley reported that the new trees are doing well and all equipment is in good shape.
- 1 Burial and one lot sale in September

MOTION: *Loos* moved, *Erwin* seconded to accept the reports. Voted and passed unanimously. 2-0

6. Business –

- a. **Senate Bill** – Logan Patric was not able to attend the meeting but reported he is still working with the revisor on how to make the third member work in a way that would make the

CLEARWATER CEMETERY DISTRICT

board happy. They are not aware of any cemetery districts in Kansas that are elected by ballot. :

SENATE BILL NO. _____

By Senator Blasi

AN ACT concerning cemeteries; authorizing the reorganization of the Clearwater cemetery district; deleting Ohio township from the district.

Be it enacted by the Legislature of the State of Kansas:

Section 1. (a) The board of trustees of the Clearwater cemetery district located in

Sedgwick county is authorized to reorganize such cemetery district by adoption of a resolution of reorganization to exclude Ohio township from the district.

Such resolution shall be adopted by a unanimous vote of the trustees.

The reorganized cemetery district shall have three members:

one member from the city of

Clearwater, one member from the Ninnescah township and

one at-large member. The resolution

shall provide for the election of a third at-large member of the board of trustees at the next

meeting of the board. The third member may reside in either the city of Clearwater or Ninnescah

township and shall represent the entire district. The Ohio township and the reorganized

Clearwater cemetery district may enter into an interlocal cooperation agreement regarding the

future care of cemeteries and the sharing of existing tax funds.

(b) A copy of the reorganization resolution shall be mailed to the Sedgwick county

clerk. The reorganization of the cemetery district shall be deemed effective on January 1, 2026.

Sec. 2. This act shall take effect and be in force from and after its publication in the

Kansas register.

25rs2418

The board did not have any follow up comments. Logan Patrick said he would be at the next meeting of the Cemetery Board.

b. Financial Distribution –

Zollinger sent the board an updated spreadsheet that was used when the topic of disorganization was discussed a couple years ago. The assted valuations were updated as well as operating expenses and property values.

CLEARWATER CEMETERY DISTRICT

The numbers show that Ohio Township provides 27% of the taxes and Noel Cemetery, the only cemetery located in Ohio Township, is about 2% of the expenses and value of properties in the District.

Erwin voiced concerns about losing revenue Ohio Township brings to the District. Ohio Township could take a large portion of the assets if they are removed from the district. Ninnescah Township board is going to take a lot of convincing to agree to allow Ohio Township to exit the Cemetery District.

Loos stated that the Ohio Township board has expressed they don't want to take any portion of the assets as their fair share.

Zollinger stated she would add to the spreadsheet to indicate operating costs versus operating and improvement costs since the District has invested in improving the new section of Clearwater Cemetery. The expenditures are not a true representation of operating costs.

No action taken.

7. **Executive Session** – No Executive Session

8. **Comments** – No comments

9. **Adjournment**

With there being no further business the meeting was adjourned at 7:06pm

Check Register Report

Date: 10/30/2025

Time: 12:27 pm

Page: 1

City of Clearwater

BANK: CEMETERY EFT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
CEMETERY EFT Checks								
48	10/09/25	Printed			ADT	ADT SECURITY SERVICES	CEMETERY SECURITY	62.09
49	10/09/25	Printed			EMPRISE	EMPRISE BANK	CEMETERY BATTERIES	19.90
50	10/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	CEMETERY ELECTRIC	51.29
					Total Checks: 3		Checks Total (excluding void checks):	133.28
					Total Payments: 3		Bank Total (excluding void checks):	133.28

Check Register Report

Date: 10/30/2025

Time: 12:27 pm

Page: 2

City of Clearwater

BANK: CEMETERY CHECKING

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
CEMETERY CHECKING Checks								
8953	10/09/25	Printed			AAA PORTA	AAA PORTABLE SERVICES, INC.	CEMETERY PORTAJONS	120.75
8954	10/09/25	Printed			CEMIFY	CEMIFY	CEMETERY SOFTWARE	400.00
8955	10/09/25	Printed			CTY CLRWTR	CITY OF CLEARWATER	CEMETERY AGREEMENT	1,000.00
8956	10/09/25	Printed			REDDI IND	REDDI INDUSTRIES, INC.	RUBY CEMETERY FENCE	1,487.87
8957	10/09/25	Printed			WL01	WHITNEY LANDSCAPING	CEMETERY MOWING	4,200.00
8958	10/09/25	Printed			WICHITA T	WICHITA TREE SERVICE LLC	CEMETERY TREE TRIM	2,775.00
8959	10/09/25	Printed			GARRETSON	GARRETSON EQUIPMENT	CEMETERY	1,080.00

Total Checks: 7

Checks Total (excluding void checks):

11,063.62

Total Payments: 7

Bank Total (excluding void checks):

11,063.62

Total Payments: 10

Grand Total (excluding void checks):

11,196.90

RECEIPTS BY GENERAL LEDGER NUMBER - DETAIL

From 10/01/2025 To 10/30/2025

Page: 1
10/30/2025
3:39 pm

City of Clearwater

Receipt #	Drawer	Received From	Rec.Type	Reference ID	Post Date	Amount
Cash Drawer: XCEM						
Fund Number: 700						
GL Numbe	700-000.000-476.000	OTHER				
238	XCEM	STATE OF KANSA	CEME	PFANNENSTIEL RESTITUT	10/07/2025	\$12.62
246	XCEM	STATE OF KANSAS	CEME	PFANNENSTIEL RESTITU	10/27/2025	\$11.35
247	XCEM	STATE OF KANSAS	CEME	PFANNENSTIEL RESTITU	10/24/2025	\$37.85
700-000.000-476.000					Total:	\$61.82
GL Numbe	700-000.000-476.300	LOT SALES				
243	XCEM	HEMPSPMYER	CEME	6/99/3-4	10/23/2025	\$1,500.00
248	XCEM	TIMOTHY MERRIL PARKS	CEME	6/137/3-4	10/30/2025	\$750.00
700-000.000-476.300					Total:	\$2,250.00
GL Numbe	700-000.000-476.350	QUIT CLAIM FILED				
239	XCEM	DENNIS WESTBROOM	CEME	QUIT CLAIM	10/10/2025	\$100.00
244	XCEM	ALSADIA NELSON	CEME	QUIT CLAIM	10/23/2025	\$50.00
700-000.000-476.350					Total:	\$150.00
GL Numbe	700-000.000-476.400	OPEN/CLOSE				
237	XCEM	UTT FAMILY MORTUARY	CEME	WALLACE	10/07/2025	\$550.00
240	XCEM	BROADWAY MORTUARY	CEME	MARTIN	10/16/2025	\$550.00
241	XCEM	UTT FAMILY SERVICE	CEME	LAMP	10/17/2025	\$550.00
242	XCEM	UTT FAMILY SERVICES	CEME	FASSNACHT	10/17/2025	\$550.00
245	XCEM	AFFINITY ALL FAITHS MOR	CEME	HOPPER	10/27/2025	\$550.00
700-000.000-476.400					Total:	\$2,750.00
Total for Fund:						\$5,211.82
Cash Drawer XCEM Subtotal:						\$5,211.82
Grand Total:						\$5,211.82

Earnings History Report (Detail)

Emp. Code Desc.: Clearwater Cemetery District
City of Clearwater
From: 11/01/2025
To: 11/30/2025

Date: 11/12/2025
Time: 9:44:52

I.D. #: 50263	Name: Timothy R Erwin	Dept Code: 400
Address: 9360 S 199th St W	S.S.#: XXX-XX-1851	Local Tax Status:
	Gender: M	State Marital Table: S
	Birthday: 06/23/1960	EIC Status:
City: Viola	Hire Date: 01/01/2025	# State Exempts: 0
State: KS	Prom Date:	Extra State W/H: \$ 0.0000
ZIP: 67149	Term Date:	# Local Exempts: 0
Phone: () - x	Marital St: M	Extra Local W/H: \$ 0.0000
Employment Status: A		Extra Fed W/H: \$ 0.0000

Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay
11/05/2025	9010907	\$ 0.4808	\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33
			\$ 0.00	\$ 0.00	\$ 0.00	1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95
Employee Totals:			\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33
			\$ 0.00	\$ 0.00	\$ 0.00	1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95

I.D. #: 50260	Name: David J Loos	Dept Code: 400
Address: 9751 S 51st St W	S.S.#: XXX-XX-4182	Local Tax Status:
	Gender: M	State Marital Table: S
	Birthday:	EIC Status:
City: Peck	Hire Date: 01/01/2020	# State Exempts: 2
State: KS	Prom Date:	Extra State W/H: \$ 0.0000
ZIP: 67120	Term Date:	# Local Exempts: 0
Phone: () - x	Marital St: M	Extra Local W/H: \$ 0.0000
Employment Status: A		Extra Fed W/H: \$ 0.0000

Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay
11/05/2025	9010908	\$ 0.5769	\$ 100.00	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	100.00
			\$ 0.00	\$ 0.00	\$ 0.00	1.45	\$ 6.20	\$ 0.00	\$ 0.00	92.35
Employee Totals:			\$ 100.00	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	100.00
			\$ 0.00	\$ 0.00	\$ 0.00	1.45	\$ 6.20	\$ 0.00	\$ 0.00	92.35

I.D. #: 50141	Name: Burt L Ussery	Dept Code: 400
Address: 444 S Clear Creek	S.S.#: XXX-XX-3326	Local Tax Status:
	Gender: M	State Marital Table: S
	Birthday: 07/10/1951	EIC Status:
City: CLEARWATER	Hire Date: 01/01/2015	# State Exempts: 0
State: KS	Prom Date:	Extra State W/H: \$ 0.0000
ZIP: 67026	Term Date:	# Local Exempts: 0
Phone: () - x	Marital St: M	Extra Local W/H: \$ 0.0000
Employment Status: A		Extra Fed W/H: \$ 0.0000

Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay
11/05/2025	9010909	\$ 0.4808	\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33
			\$ 0.00	\$ 0.00	\$ 0.00	1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95
Employee Totals:			\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33
			\$ 0.00	\$ 0.00	\$ 0.00	1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95

Earnings History Report (Detail)

Emp. Code Desc.: Clearwater Cemetery District
 City of Clearwater
 From: 11/01/2025
 To: 11/30/2025

Date: 11/12/2025
 Time: 9:44:52

I.D. #: 50238			Name: Michael E Weakley			Dept Code: 400					
Address: 216 West 120th North			S.S.#: XXX-XX-1702			Local Tax Status:			State Marital Table: S		
City: Clearwater			Birthday: 06/16/1942			EIC Status:			# State Exempts: 0		
State: KS			ZIP: 67026			Fed Marital Table: S			Extra State W/H: \$ 0.0000		
Phone: () - x			Employment Status: A			# Fed Exempts: 1			# Local Exempts: 0		
						Extra Fed W/H: \$ 0.0000			Extra Local W/H: \$ 0.0000		
Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay	
11/05/2025	9010910	\$ 21.0000	\$ 2,079.00	99.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	2,079.00	
			\$ 122.61	\$ 92.49	\$ 0.00	\$ 30.15	\$ 128.90	\$ 0.00	\$ 0.00	1,704.85	
Employee Totals:			\$ 2,079.00	99.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	2,079.00	
			\$ 122.61	\$ 92.49	\$ 0.00	\$ 30.15	\$ 128.90	\$ 0.00	\$ 0.00	1,704.85	
Grand Totals:			\$ 2,345.66	99.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	2,345.66	
			\$ 122.61	\$ 92.49	\$ 0.00	\$ 34.02	\$ 145.44	\$ 0.00	\$ 0.00	1,951.10	

CLEARWATER CEMETERY DISTRICT

To: Cemetery Board of Directors

Date: 11/10/2025

RE: Reports

- 83% through the year. Revenues are at 93% and expenses are at 34%
- Received \$61.82 in restitution, sold 1 lot in Clearwater, processed 3 quit claims, and had 5 burials in October.
- Mike said the port-o-john can be picked up for the winter months with no issue. His recommendation is to have it delivered again in March. Is the board agreeable to this? The cost of the port-o-john is \$120.75 per month.

REVENUE/EXPENDITURE REPORT

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11/11/2025

5:49 pm

City of Clearwater

For the Period: 1/1/2025 to 10/31/2025

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 700 - CEMETERY DISTRICT							
Revenues							
Dept: 000.000 NON-DEPARTMENTALIZED							
Acct Class: 3001 TAXES							
401.000 ADVALOREM PROPERTY TAX	143,552.00	143,552.00	140,704.91	0.00	0.00	2,847.09	98.0
402.000 DELINQUENT TAXES	500.00	500.00	4,336.18	327.93	0.00	-3,836.18	867.2
405.000 MOTOR VEHICLE TAX	20,347.87	20,347.87	13,443.84	2,255.43	0.00	6,904.03	66.1
406.000 RECREATIONAL VEHICLE TAX	530.90	530.90	287.23	31.36	0.00	243.67	54.1
406.500 WATERCRAFT	265.00	265.00	274.12	0.00	0.00	-9.12	103.4
407.000 16/20 M TRUCKS	293.09	293.09	270.06	0.00	0.00	23.03	92.1
407.100 CMV DISTRIBUTION	281.99	281.99	262.19	4.75	0.00	19.80	93.0
TAXES	165,770.85	165,770.85	159,578.53	2,619.47	0.00	6,192.32	96.3
Acct Class: 3200 CHARGES FOR SERVICES							
476.350 QUIT CLAIM FILED	200.00	200.00	250.00	150.00	0.00	-50.00	125.0
476.400 OPEN/CLOSE	15,000.00	15,000.00	18,000.00	2,750.00	0.00	-3,000.00	120.0
CHARGES FOR SERVICES	15,200.00	15,200.00	18,250.00	2,900.00	0.00	-3,050.00	120.1
Acct Class: 3300 USE OF MONEY & PROPERTY							
421.000 LEASE	1,950.00	1,950.00	0.00	0.00	0.00	1,950.00	0.0
462.000 INTEREST ON IDLE MONEY	9,000.00	9,000.00	10,194.10	809.66	0.00	-1,194.10	113.3
476.300 LOT SALES	13,000.00	13,000.00	5,625.00	2,250.00	0.00	7,375.00	43.3
USE OF MONEY & PROPERTY	23,950.00	23,950.00	15,819.10	3,059.66	0.00	8,130.90	66.1
Acct Class: 3350 MISCELLANEOUS							
476.000 OTHER	5,000.00	5,000.00	1,621.63	61.82	0.00	3,378.37	32.4
MISCELLANEOUS	5,000.00	5,000.00	1,621.63	61.82	0.00	3,378.37	32.4
NON-DEPARTMENTALIZED	209,920.85	209,920.85	195,269.26	8,640.95	0.00	14,651.59	93.0
Revenues	209,920.85	209,920.85	195,269.26	8,640.95	0.00	14,651.59	93.0
Expenditures							
Dept: 000.000 NON-DEPARTMENTALIZED							
Acct Class: 4001 PERSONNEL SERVICES							
711.001 SALARIES	52,993.50	52,993.50	17,703.00	1,869.00	0.00	35,290.50	33.4
711.006 SEASONAL	7,725.00	7,725.00	0.00	0.00	0.00	7,725.00	0.0
711.014 BOARD/ COMMISSION	3,200.00	3,200.00	2,666.60	266.66	0.00	533.40	83.3
712.000 SOCIAL SECURITY	4,000.00	4,000.00	1,263.00	132.42	0.00	2,737.00	31.6
712.100 MEDICARE	1,000.00	1,000.00	295.40	30.97	0.00	704.60	29.5
715.000 WORKERS COMPENSATION	2,300.00	2,300.00	0.00	0.00	0.00	2,300.00	0.0
716.000 UNEMPLOYMENT TAXES	100.00	100.00	14.48	0.00	0.00	85.52	14.5
PERSONNEL SERVICES	71,318.50	71,318.50	21,942.48	2,299.05	0.00	49,376.02	30.8
Acct Class: 4020 SUPPLIES & MATERIALS							
720.003 GROUNDS MAINTENANCE/SUPPLIES	2,000.00	2,000.00	1,435.73	120.75	0.00	564.27	71.8
720.013 DEPARTMENTAL OPERATING	1,300.00	1,300.00	549.09	10.00	0.00	750.91	42.2
720.016 COMPUTER SOFT/HARDWARE	1,055.00	1,055.00	19,090.00	400.00	0.00	-18,035.00	1809.5
721.002 POSTAGE	0.00	0.00	78.00	0.00	0.00	-78.00	0.0
734.001 GAS, OIL, DIESEL	4,000.00	4,000.00	443.93	0.00	0.00	3,556.07	11.1
734.003 SHOP SUPPLIES	300.00	300.00	513.27	0.00	0.00	-213.27	171.1
735.001 SAND & GRAVEL	800.00	800.00	1,160.00	680.00	0.00	-360.00	145.0
SUPPLIES & MATERIALS	9,455.00	9,455.00	23,270.02	1,210.75	0.00	-13,815.02	246.1
Acct Class: 4100 CONTRACTUAL							
720.014 CONTRACT LABOR	27,000.00	27,000.00	63,558.67	7,975.00	0.00	-36,558.67	235.4
721.006 INSURANCE	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
721.010 VEHICLE REPAIRS/SERVICE	2,000.00	2,000.00	484.57	0.00	0.00	1,515.43	24.2
721.020 Open/ Close Grave	13,000.00	13,000.00	10,600.00	400.00	0.00	2,400.00	81.5
721.035 SECURITY MONITORING SERVICES	720.00	720.00	606.90	0.00	0.00	113.10	84.3
722.001 EVERGY	600.00	600.00	502.40	0.00	0.00	97.60	83.7

REVENUE/EXPENDITURE REPORT

Page: 2
11/11/2025
5:49 pm

City of Clearwater

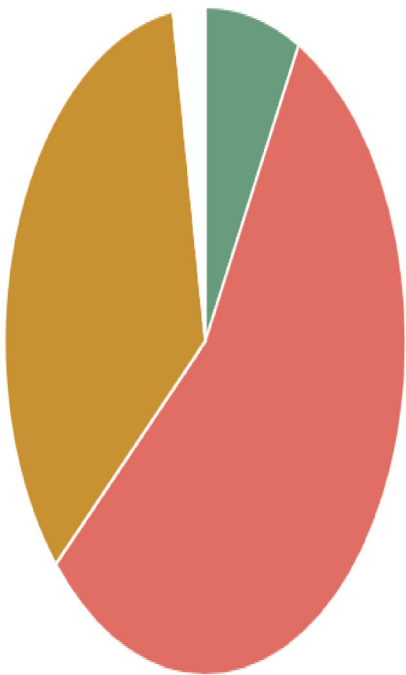
For the Period: 1/1/2025 to 10/31/2025		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 700 - CEMETERY DISTRICT								
Expenditures								
Dept: 000.000 NON-DEPARTMENTALIZED								
Acct Class: 4100 CONTRACTUAL								
726.002	ARCHITECTUAL & ENG. FEES	20,000.00	20,000.00	1,521.00	0.00	0.00	18,479.00	7.6
	CONTRACTUAL	70,820.00	70,820.00	77,273.54	8,375.00	0.00	-6,453.54	109.1
Acct Class: 4101 CONTRACTUAL CITY WIDE								
720.001	SANITATION SERVICES	210.00	210.00	71.05	0.00	0.00	138.95	33.8
	CONTRACTUAL CITY WIDE	210.00	210.00	71.05	0.00	0.00	138.95	33.8
Acct Class: 4150 CAPITAL OUTLAY								
723.002	RESERVE	163,500.00	163,500.00	0.00	0.00	0.00	163,500.00	0.0
741.001	CAPITAL OUTLAY	155,500.00	155,500.00	47,885.00	0.00	0.00	107,615.00	30.8
	CAPITAL OUTLAY	319,000.00	319,000.00	47,885.00	0.00	0.00	271,115.00	15.0
Acct Class: 4200 TRANSFERS OUT								
771.000	TRANSFER OUT	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
	TRANSFERS OUT	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
	NON-DEPARTMENTALIZED	500,803.50	500,803.50	170,442.09	11,884.80	0.00	330,361.41	34.0
Expenditures		500,803.50	500,803.50	170,442.09	11,884.80	0.00	330,361.41	34.0
Grand Total Net Effect:		-290,882.65	-290,882.65	24,827.17	-3,243.85	0.00	-315,709.82	



Burials Over Time

MONTH	CREMATION	TRADITIONAL BURIAL	TOTAL
Jan 2025	2	0	2
Feb	0	3	3
Mar	1	1	2
Apr	1	1	2
May	0	4	4
Jun	1	5	6
Jul	3	2	5
Aug	0	4	4
Sep	1	0	1
Oct	0	4	4
Total	9	24	33

Available
Occupied
Sold
Unavailable



Plot Status Totals

STATUS	TOTAL
Available	501
Occupied	3619
Sold	2210
Unavailable	169

Plot Status by Section

SECTION	AVAILABLE	OCCUPIED	SOLD	NO STATUS	UNAVAILABLE	TOTAL
1	17	537	200	0	0	754
1st Addition 1	0	566	144	0	23	733
2	1	618	199	0	6	824
2nd Addition A	0	330	70	0	0	400
2nd Addition B	0	314	84	0	2	400
2nd Addition C	0	256	143	0	1	400
2nd Addition D	1	96	45	0	6	148
4	206	144	322	0	16	688
5	36	259	325	0	36	656
6	236	135	349	0	48	768
7	4	364	329	0	31	728

ASSESSED VALUATIONS %

Cemetery District	\$	54,475,436.00		Ad Valorem Tax 2025	\$	143,552.00
Ninnescah Township	\$	15,482,800.00	28%	Based on 2025 Budget	\$	40,799.80
Ohio Township	\$	14,483,811.00	27%	Based on Difference between City	\$	38,167.30
City of Clearwater	\$	24,508,825.00	45%	Based on 2025 Budget	\$	64,584.90
					\$	105,384.70 Without Ohio Township

CEMETERY OPERATING EXPENDITURES

	General Operating	Capital Improvements	Total Expense by Year	Revenues outside of Taxes	
2020	\$ 86,245.79		\$ 86,245.79	\$ 39,000.00	
2021	\$ 129,604.67		\$ 129,604.67	\$ 42,000.00	
2022	\$ 88,516.85	\$ 33,740.00	\$ 122,256.85	\$ 47,000.00	
2023	\$ 117,661.47	\$ 51,214.72	\$ 168,876.19	\$ 67,000.00	
2024	\$ 99,021.84	\$ 118,210.76	\$ 217,232.60	\$ 37,000.00	
Average	\$ 104,210.12	\$ 67,721.83	\$ 144,843.22	\$ 46,400.00	

Without Ohio Township	
General Operating	\$ 104,210.12
Ad Valorem w/o Ohio	\$ 105,384.70
Revenue not Taxes	\$ 46,400.00
Potential Carryover	\$ 47,574.58

PROPERTY VALUES

Cemetery	Municipality	Owner	2024 Valuation	Purchase Price		
Harrington	Ninnescah	Clearwater Cemetery	\$ 10,900.00		4%	
Ruby	Ninnescah	Clearwater Cemetery	\$ 9,300.00		4%	
Noel	Ohio	City Hall Clearwater	\$ 6,300.00		2%	
Clearwater	Clearwater	Clearwater Cemetery	\$ 37,200.00		14%	
Clearwater 1st Add	Clearwater	Clearwater Cemetery	\$ 34,300.00		13%	
Clearwater 2nd Add	Clearwater	Clearwater Cemetery	\$ 36,400.00		14%	
Clearwater 3rd Add	Clearwater	Clearwater Cemetery	\$ 121,770.00	\$ 4,800.00	46%	
NEW **	Clearwater	Clearwater Cemetery	\$ 5,880.00	\$ 273,000.00	2%	
			\$ 262,050.00	\$ 277,800.00		

Breakdown by Property Value		
Ninnescah Total		8%
Ohio Total		2%
City Total		90%

ASSETS**"Based on Land Valuation"**

Tools/ Equipment Values	\$	90,280.22	
Land Values	\$	262,050.00	
Checking Balance	\$	4,841.89	Changes Daily
Money Market Balance	\$	439,194.65	Changes Daily
TOTAL	\$	796,366.76	

Based on "Land Purchase Price"

Tools/ Equipment Values	\$	90,280.22	
Land Values	\$	277,800.00	
Checking Balance	\$	4,841.89	Changes Daily
Money Market Balance	\$	439,194.65	Changes Daily
TOTAL	\$	812,116.76	

ASSETS BREAKOUT BASED ON...

	Assessed Valuations	Property Values	Operating	Yrs of Operating
Ninnescah Portion	\$ 226,340.31	\$ 61,387.55	\$ 11,165.17	20.27
Ohio Portion	\$ 211,736.27	\$ 19,145.62	\$ 3,482.21	60.81
City of Clearwater Portion	\$ 358,290.18	\$ 715,833.58	\$ 130,195.84	2.75
Townships Portion	\$ 438,076.58	\$ 80,533.18	\$ 14,647.38	
City Portion	\$ 5,959.96	\$ 363,503.36	\$ 429,389.16	

	Assessed Valuations	Property Values	Operating	Yrs of Operating
Ninnescah Portion	\$ 230,816.72	\$ 62,601.64	\$ 11,165.17	20.67
Ohio Portion	\$ 215,923.85	\$ 19,524.27	\$ 3,482.21	62.01
City of Clearwater Portion	\$ 365,376.20	\$ 729,990.85	\$ 130,195.84	2.81
Townships Portion	\$ 446,740.56	\$ 82,125.91	\$ 14,647.38	
City Portion	\$ (2,704.02)	\$ 361,910.63	\$ 429,389.16	

**Clearwater Cemetery District
Board Meeting
November 13, 2025**

Request to Bury Urn in lot with Infant Burial

Context: Michelle Kliever contacted the office inquiring about burying her mother, Mildred Ruth Storment (Enegren), in the family plot. Her mother had always told her that she would be buried with her parents in the family plot. Her parents are Annie and Fred Enegren (position 1 and 2). Annie and Fred are in standard caskets. Dorothy and Donald are brother and sister infants buried in positions 3 & 4. Michelles mother has been cremated and is asking permission to place the urn in one of the lots with either Dorothy or Donald.

According to the districts rules and regs multiple burials can be in the same lot but must be determined with the first burial. Since the infant burials were from the 1920's there is no recorded multiple burial determinations made.

Mike Weakley has probed the lots but said the ground is too dense and he can't go very far. He also stated that graves in the 20's were 6' deep. For an urn he can go 28" anywhere in the grave and be fine to bury an urn only without a vault.



Action: Determine if Mildred Storment's urn can be buried in the lot with either Dorothy or Donald Enegren.

**Clearwater Cemetery District
Board Meeting
November 13, 2025**

Open/ Close Rate Change from Garretson

Context: Garretson Equipment informed the office that their open/ close rates were changes as of October. They are as follows:

Open/ Close Rates				
	Cemetery Charges	Garretson Fees	Difference	
CLEARWATER				
Weekdays	\$ 550	\$ 500	\$	50
Saturday	\$ 700	\$ 650	\$	50
Sunday	\$ 830	\$ 750	\$	80
Holidays	\$ 960	\$ 850	\$	110
Urns	\$ 375	\$ 400	\$	(25)
NOEL-HARRINGTON-RUBY				
Weekdays	\$ 600	\$ 575	\$	25
Saturday	\$ 795	\$ 725	\$	70
Sunday	\$ 925	\$ 825	\$	100
Holidays	\$ 1,055	\$ 925	\$	130
Urns	\$ 475	\$ 475	\$	-

Action: Decide whether the Cemetery District should change their open/ close rates based on the new prices from Garretson Equipment.