

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
October 28, 2025
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Council President Justin Shore called the meeting to order at 6:30 p.m. followed a moment of silence and flag salute.

2. Roll Call

The City Administrator called the roll to confirm the presence of a quorum. The following members were present: Councilmembers; Justin Shore, Jason Gordon, Samantha Warkins and Tim Robben.

The following staff members were present:

City Administrator Zollinger, Justin Patrick and Amber Ives.

Chief Ives and City Attorney, Scott Ufford were present via GoTo Meetings.

3. Approval of Agenda

Council President Shore asked if there were any modifications to the agenda, there were none.

Motion: *Warkins* moved; *Gordon* seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Council President Shore asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Accept Resignation – Fire Department

Municipal Judge Agreement 2025

Municipal Prosecutor Agreement 2025

Mayoral Appointment – Fire Department

Motion: *Robben* moved; *Warkins* seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Shore asked about the ISO regression. Zollinger explained that every few years the organization goes through a rating for ISO which sets insurance rates. The City received a regression letter for the rural area, the City submitted a response to participate in retro regression, in which a plan will need to be made within a year. There were no rating changes for the City.
- Fire Department – Justin Patrick – Shore asked how the training went for engulfment, Patrick stated that it went well.
- Police Department – Kirk Ives – None.
- Public Works/Parks – Courtney Zollinger – Zollinger updated Council on the repair to the 2001 F350 costing \$500 .
- Senior Center – Amber Ives– Robben asked for an update on the expansion of the Senior Center. Zollinger explained that they are still in the planning phase with David Wells at SPT and PEC. There should be drawings and preliminary pricing brought to Council soon.

7. Business

- a. **Adopt Resolution Calling for Temp Notes – Indian Ridge PH 2**

The last City Council meeting, the Governing Body was informed that General Obligation Temporary Note 2025 would not cover the cost of all improvements in Indian Ridge since the paving bids came in higher than engineers estimate. At the meeting council accepted the revised petition for paving and adopted resolution 17-2025. Because GO Temp Note 2025 will not cover the entire project council could elect to use cash funds which would be tied up for the length of the project (3 years) or take out another temporary note. There was consensus at the last meeting to proceed with a temporary note.

Motion: *Warkins* moved, *Gordon* seconded to adopt Resolution 18-2025 authorizing the offering for sale of General Obligation Temporary Notes, Series 2025B, of the City of Clearwater, Kansas. Voted and passed unanimously.

9. Governing Body

Warkins – None.

Gordon – Wished good luck to the 6th grade football team.

Robben – Believes that the expansion of the Senior Center is important.

Shore – Congratulated Jaye on graduation and the lights on one side of the street were off on Main Street.

10. Executive Session

None.

11. Adjournment

Motion: *Robben* moved; *Warkins* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:42 PM.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the October 28th, 2025, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 11th day of November 2025.


Jaye Poe, City Clerk

