

CLEARWATER CEMETERY DISTRICT

Meeting Agenda
Thursday, October 9, 2025, 6:30 PM
129 E Ross Ave Clearwater, KS 67026

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Money Market Balance	\$439,194.65
Checking Balance	\$4,841.89
Equipment Reserve Balance	\$20,000.00

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Consent Agenda**
 - a. [Minutes 9/11/2025](#)
 - b. [September Accounts Payable](#)
 - c. [September Receipt Report](#)
 - d. [October Payroll](#)
 - e. [2025-2026 Work Comp Policy](#)
5. **Reports**
 - a. [YTD Financial Report](#)
6. **Business**
 - a. **Discussion:** Senate Bill – Not in Packet
 - b. **Discussion:** [Financial Distribution](#)
 - c. **Other Business**
7. **Executive Session**
8. **Comments**
9. **Adjournment**

CLEARWATER CEMETERY DISTRICT

Clearwater Cemetery District
Board Meeting
September 11, 2025
6:30 PM, City Hall

1. Call to Order

Board member Loos called the meeting to order at 6:30p.m.

2. Roll Call

David Loos, Trustee Ohio Township, Tim Erwin, Trustee Ninnescah Township and Burt Ussery, Mayor of City of Clearwater were present.

Others present: Courtney Zollinger, City Administrator, Mike Weakly, Cemetery Sexton, and Logan Patrick, Office of the Senate Majority Leader.

3. Approval of Agenda

MOTION: *Ussery* moved, *Erwin* seconded to approve the agenda as submitted. Voted and passed unanimously. 3-0

4. Consent Agenda

- a. Minutes 8/14/2024
- b. August Accounts Payable
- c. August Receipt Report
- d. September Payroll

MOTION: *Loos* moved, *Ussery* seconded to approve the consent agenda as presented. Voted and passed unanimously. 3-0

5. Reports

- 66.6% through the year. Revenues are at 82.9% and expenses are at 26.5%.
- The new Cemetery Software was released to us mid-August. We will have reports for the board on the software next month and we will also have the view live on the website.
- Reddi has not been able to fix Ruby Cemetery fence yet. It is scheduled for 9/22 pending weather.
- Logan Mills, CED will be at the next meeting for the board to discuss development options for columbariums.
- Weakley s changing oil in the mowers, sharpening blades and waiting for the grass to dry a little to weed eat the fence line. Also keeping up with hauling off brush.
- 1 Lot sale, 4 burials, and 1 quit claim

MOTION: *Ussery* moved, *Loos* seconded to accept the reports. Voted and passed unanimously. 3-0

6. Business –

- a. **Logan Patrick, Office of the Senate Majority Leader** – Mr. Patrick came back with a senate bill proposal that said:

CLEARWATER CEMETERY DISTRICT

SENATE BILL NO. ____

By Senator Blasi

AN ACT concerning cemeteries; authorizing the reorganization of the Clearwater cemetery district; deleting Ohio township from the district.

Be it enacted by the Legislature of the State of Kansas:

Section 1. (a) The board of trustees of the Clearwater cemetery district located in Sedgwick county is authorized to reorganize such cemetery district by adoption of a resolution of reorganization to exclude Ohio township from the district. Such resolution shall be adopted by a unanimous vote of the trustees. The resolution shall provide for the election of a third member of the board of trustees at the next meeting of the board. The third member may reside in either the city of Clearwater or Ninnescah township and shall represent the entire district. The Ohio township and the reorganized Clearwater cemetery district may enter into an interlocal cooperation agreement regarding the future care of cemeteries and the sharing of existing tax funds.

(b) A copy of the reorganization resolution shall be mailed to the Sedgwick county clerk. The reorganization of the cemetery district shall be deemed effective on January 1, 2026.

Sec. 2. This act shall take effect and be in force from and after its publication in the Kansas register.

The board discussed the proposal and made the following recommendations and comments:

- Ussery and Loos were not in favor of the vote needing to be unanimous but didn't think the bill would pass if it wasn't unanimous.
- Sharing of existing funding must be addressed in the resolution.
- The open position on the board whether statute states that there shall be 3 or 5 members on the board, any at-large position should be voted in on a ballot and not through an electoral meeting.

Patrick stated he will go back to the revisors office and review any conflicting statutes that exist and be back at the next meeting with more information.

CLEARWATER CEMETERY DISTRICT

b. 2026 Budget Hearing –

MOTION: *Loos* moved, *Ussery* seconded to open the 2026 Budget Hearing at 7:29pm. Voted and passed unanimously. 3-0

Notice: The Public Notice for the 2026 Clearwater Cemetery District Budget Hearing was posted in the Times Sentinel Newspaper on August 28, 2025, setting the public hearing for September 11, 2025, at 6:30pm at City Hall.

Budget Proposal Recap: The Board has proposed keeping one Sexton for grounds maintenance, continuing contract with Whitney Landscaping for mowing, TruGreen for chemical spraying on the Clearwater Cemetery lawn, and hiring tree trimmers when necessary.

Capital projects include development for the new cemetery. The Board has also proposed to set aside \$30,000 for the equipment reserve for the purchase of a new maintenance truck.

Beginning Cash estimated for 2025 = \$270,962.42
Total Revenue outside of Ad Valorem taxes = \$60,523 (lot sales, burials, etc)
Total Expenditures = \$471,953
Total Ad Valorem Taxes Needed = \$143,542

The Cemetery District voted not to exceed the Revenue Neutral Rate therefore will not be asking for more taxes for the 2025 budget. The mill levy will go from 2.637 to 2.479.

No comments or questions from the board.

No comments or questions from the public.

MOTION: *Loos* moved, *Erwin* seconded to close the 2026 Budget Hearing at 7:31pm. Voted and passed unanimously. 3-0

MOTION: *Loos* moved, *Erwin* seconded to adopt the 2026 Budget as presented. Voted and passed unanimously. 3-0

7. Executive Session – No Executive Session

8. Comments – Ussery asked that the financial models the board worked on a couple years ago when disorganization discussions were discussed, be brought back to the next meeting to be part of the discussion of the Senate Bill.

9. Adjournment

With there being no further business the meeting was adjourned at 7:40pm

Check Register Report

Date: 10/07/2025

Time: 3:46 pm

Page: 1

City of Clearwater

BANK: CEMETERY EFT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
CEMETERY EFT Checks								
44	09/11/25	Reconciled		09/30/25	ADT	ADT SECURITY SERVICES	Cemetery Sept 16 - Oct 15	62.09
45	09/11/25	Reconciled		09/30/25	VISA	CARDMEMBER SERVICES	Cemetery - 8/20 Statement	160.05
46	09/11/25	Reconciled		09/30/25	EVERGY	EVERGY KANSAS CENTRAL	Cemetery - August 27 Statement	51.45
47	09/11/25	Reconciled		09/30/25	KDOL	KANSAS DEPARTMEN OF LABOR	Cemetery Q3/2025 SUTA	7.25
				Total Checks: 4		Checks Total (excluding void checks):		280.84
				Total Payments: 4		Bank Total (excluding void checks):		280.84

Check Register Report

Date: 10/07/2025

Time: 3:46 pm

Page: 2

City of Clearwater

BANK: CEMETERY CHECKING

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
CEMETERY CHECKING Checks								
8943	09/11/25	Reconciled		09/30/25	AAA PORTA	AAA PORTABLE SERVICES, INC.	Cemetery - Sept 3 - Sept 30	120.75
8944	09/11/25	Reconciled		09/30/25	BB LUMBER	B & B LUMBER	Cemetery - Marking Paint	29.96
8945	09/11/25	Reconciled		09/30/25	CEMIFY	CEMIFY	Aug 2025 - Aug 2026	690.00
8946	09/11/25	Reconciled		09/30/25	CTY CLRWTR	CITY OF CLEARWATER	Cemetery Interlocal Agreement	1,000.00
8947	09/11/25	Reconciled		09/30/25	GARRETSON	GARRETSON EQUIPMENT	Cemetery 8-21-25 Statement	2,330.00
8948	09/11/25	Reconciled		09/30/25	JOHN DEER	JOHN DEERE FINANCIAL	Cemetery 8/27 Statement	44.40
8949	09/11/25	Reconciled		09/30/25	LAZARUS	LAZARUS CEMETERY MAPPING INC.	2nd Half Cemetery Mapping	9,000.00
8950	09/11/25	Reconciled		09/30/25	MULVANE CO	MULVANE COOP	Cemetery - 8/31 Statement	87.52
8951	09/11/25	Reconciled		09/30/25	TIMES NWSP	TIMES-SENTINEL NEWSPAPERS	Cemetery - Budget Publication	137.06
8952	09/11/25	Reconciled		09/30/25	WL01	WHITNEY LANDSCAPING	Cemetery - august Mowing	8,400.00

Total Checks: 10

Checks Total (excluding void checks): 21,839.69

Total Payments: 10

Bank Total (excluding void checks): 21,839.69

Total Payments: 14

Grand Total (excluding void checks): 22,120.53

RECEIPTS BY GENERAL LEDGER NUMBER - DETAIL

From 09/01/2025 To 09/30/2025

Page: 1

10/7/2025

3:47 pm

City of Clearwater

Receipt #	Drawer	Received From	Rec.Type	Reference ID	Post Date	Amount	
Cash Drawer: XCEM							
Fund Number: 700							
GL Numbe	700-000.000-401.000	ADVALOREM PROPERTY TAX					
231	XCEM	SEDGWICK COUNTY TREAS	CEME	9/19/25 DISBURSEMENT	09/19/2025	\$2,503.42	
	700-000.000-401.000					Total:	\$2,503.42
GL Numbe	700-000.000-402.000	DELINQUENT TAXES					
231	XCEM	SEDGWICK COUNTY TREAS	CEME	9/19/25 DISBURSEMENT	09/19/2025	\$1,265.88	
	700-000.000-402.000					Total:	\$1,265.88
GL Numbe	700-000.000-405.000	MOTOR VEHICLE TAX					
231	XCEM	SEDGWICK COUNTY TREAS	CEME	9/19/25 DISBURSEMENT	09/19/2025	\$6,527.50	
	700-000.000-405.000					Total:	\$6,527.50
GL Numbe	700-000.000-406.000	RECREATIONAL VEHICLE TAX					
231	XCEM	SEDGWICK COUNTY TREAS	CEME	9/19/25 DISBURSEMENT	09/19/2025	\$164.70	
	700-000.000-406.000					Total:	\$164.70
GL Numbe	700-000.000-406.500	WATERCRAFT					
231	XCEM	SEDGWICK COUNTY TREAS	CEME	9/19/25 DISBURSEMENT	09/19/2025	\$16.12	
	700-000.000-406.500					Total:	\$16.12
GL Numbe	700-000.000-407.000	16/20 M TRUCKS					
231	XCEM	SEDGWICK COUNTY TREAS	CEME	9/19/25 DISBURSEMENT	09/19/2025	\$(4.99)	
	700-000.000-407.000					Total:	\$(4.99)
GL Numbe	700-000.000-407.100	CMV DISTRIBUTION					
231	XCEM	SEDGWICK COUNTY TREAS	CEME	9/19/25 DISBURSEMENT	09/19/2025	\$19.86	
	700-000.000-407.100					Total:	\$19.86
GL Numbe	700-000.000-462.000	INTEREST ON IDLE MONEY					
235	XCEM	EMPRISE BANK	CEME	SEPT INTERST	09/30/2025	\$879.65	
	700-000.000-462.000					Total:	\$879.65
GL Numbe	700-000.000-476.000	OTHER					
232	XCEM	STATE OF KANSAS	CEME	PFANNENSTIEL RESTITUI	09/10/2025	\$11.35	
233	XCEM	STATE OF KANSAS	CEME	PFANNENSTIEL RESTITUI	09/10/2025	\$37.84	
234	XCEM	SEDGWICK COUNTY	CEME	TAX EXEMPTION	09/05/2025	\$100.00	
	700-000.000-476.000					Total:	\$149.19
GL Numbe	700-000.000-476.300	LOT SALES					
230	XCEM	TERRY SULLIVAN	CEME	SEC 4, LOT 84, POS 3/4	09/18/2025	\$750.00	
	700-000.000-476.300					Total:	\$750.00
GL Numbe	700-000.000-476.400	OPEN/CLOSE					
229	XCEM	UTT FAMILY	CEME	CINDY KNOLL	09/18/2025	\$375.00	
	700-000.000-476.400					Total:	\$375.00
Total for Fund:						\$12,646.33	
Cash Drawer XCEM Subtotal:						\$12,646.33	
Grand Total:						\$12,646.33	

Earnings History Report (Detail)

Emp. Code Desc.: Clearwater Cemetery District
City of Clearwater
From: 10/01/2025
To: 10/31/2025

Date: 9/30/2025
Time: 15:02:07

I.D. #: 50263	Name: Timothy R Erwin	Dept Code: 400
Address: 9360 S 199th St W	S.S.#: XXX-XX-1851	Local Tax Status:
	Gender: M	State Marital Table: S
	Birthday: 06/23/1960	EIC Status:
City: Viola	Hire Date: 01/01/2025	# State Exempts: 0
State: KS	Prom Date:	Extra State W/H: \$ 0.0000
ZIP: 67149	Term Date:	# Local Exempts: 0
Phone: () - x	Marital St: M	Extra Local W/H: \$ 0.0000
Employment Status: A		Extra Fed W/H: \$ 0.0000

Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay
10/05/2025	9010901	\$ 0.4808	\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33
			\$ 0.00	\$ 0.00	\$ 0.00	1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95
Employee Totals:			\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33
			\$ 0.00	\$ 0.00	\$ 0.00	1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95

I.D. #: 50260	Name: David J Loos	Dept Code: 400
Address: 9751 S 51st St W	S.S.#: XXX-XX-4182	Local Tax Status:
	Gender: M	State Marital Table: S
	Birthday:	EIC Status:
City: Peck	Hire Date: 01/01/2020	# State Exempts: 2
State: KS	Prom Date:	Extra State W/H: \$ 0.0000
ZIP: 67120	Term Date:	# Local Exempts: 0
Phone: () - x	Marital St: M	Extra Local W/H: \$ 0.0000
Employment Status: A		Extra Fed W/H: \$ 0.0000

Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay
10/05/2025	9010902	\$ 0.5769	\$ 100.00	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	100.00
			\$ 0.00	\$ 0.00	\$ 0.00	1.45	\$ 6.20	\$ 0.00	\$ 0.00	92.35
Employee Totals:			\$ 100.00	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	100.00
			\$ 0.00	\$ 0.00	\$ 0.00	1.45	\$ 6.20	\$ 0.00	\$ 0.00	92.35

I.D. #: 50141	Name: Burt L Ussery	Dept Code: 400
Address: 444 S Clear Creek	S.S.#: XXX-XX-3326	Local Tax Status:
	Gender: M	State Marital Table: S
	Birthday: 07/10/1951	EIC Status:
City: CLEARWATER	Hire Date: 01/01/2015	# State Exempts: 0
State: KS	Prom Date:	Extra State W/H: \$ 0.0000
ZIP: 67026	Term Date:	# Local Exempts: 0
Phone: () - x	Marital St: M	Extra Local W/H: \$ 0.0000
Employment Status: A		Extra Fed W/H: \$ 0.0000

Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay
10/05/2025	9010903	\$ 0.4808	\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33
			\$ 0.00	\$ 0.00	\$ 0.00	1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95
Employee Totals:			\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33
			\$ 0.00	\$ 0.00	\$ 0.00	1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95

Earnings History Report (Detail)

Emp. Code Desc.: Clearwater Cemetery District
 City of Clearwater
 From: 10/01/2025
 To: 10/31/2025

Date: 9/30/2025
 Time: 15:02:07

I.D. #: 50238			Name: Michael E Weakley				Dept Code: 400					
Address: 216 West 120th North			S.S.#: XXX-XX-1702		Gender: M		Local Tax Status:		State Marital Table: S			
			Birthday: 06/16/1942		Hire Date: 05/14/2016		EIC Status:		# State Exempts: 0			
City: Clearwater							Prom Date:		Fed Marital Table: S		Extra State W/H: \$ 0.0000	
State: KS ZIP: 67026							Term Date:		# Fed Exempts: 1		# Local Exempts: 0	
Phone: () - x			Employment Status: A		Marital St: D		Extra Fed W/H: \$ 0.0000		Extra Local W/H: \$ 0.0000			
Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay		
10/05/2025	9010904	\$ 21.0000	\$ 1,869.00	89.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	1,869.00		
			\$ 97.73	\$ 81.57	\$ 0.00	\$ 27.10	\$ 115.88	\$ 0.00	\$ 0.00	1,546.72		
Employee Totals:			\$ 1,869.00	89.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	1,869.00		
			\$ 97.73	\$ 81.57	\$ 0.00	\$ 27.10	\$ 115.88	\$ 0.00	\$ 0.00	1,546.72		
Grand Totals:			\$ 2,135.66	89.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	2,135.66		
			\$ 97.73	\$ 81.57	\$ 0.00	\$ 30.97	\$ 132.42	\$ 0.00	\$ 0.00	1,792.97		



FARM BUREAU FINANCIAL SERVICES

Farm Bureau Property & Casualty Insurance Company
5400 University Avenue West Des Moines, IA 50266-5997

WORKERS COMPENSATION & EMPLOYER'S LIABILITY INSURANCE POLICY

Policy Number	Policy Period	
	From	To
WC 6012408	11/16/2025 12:01 A.M. Standard Time at the described location	11/16/2026

0000000775

Transaction Renewal/Rewrite of Policy No.			
RENEWAL DECLARATION			WC 6012408
CUSTOMER BILL			
1. Named Insured and Address		Agent	
BOARD OF TRUSTEES CLEARWATER CEMETERY DISTRICT 129 E ROSS ST CLEARWATER KS 67026-7824		GORDON S RITTHALER 301 W GRAND AVE, STE B PO BOX 354 HAYSVILLE KS 67060 Telephone: 316-239-7800	
Carrier # 17256	FEIN #	Risk ID # 000000000	Entity of Insured UNINCORPORATED ASSOC

Additional Locations:

2. The Policy Period is from 11/16/2025 to 11/16/2026 12:01 a.m. Standard Time at the Insured's mailing address.
3. A. Workers Compensation Insurance: Part ONE of the policy applies to the Workers Compensation Law of the states listed here: KS

 B. Employers Liability Insurance: Part TWO of the policy applies to work in each state listed in Item 3A.

The limits of our liability under Part TWO are:

Bodily Injury by Accident	\$	500,000	each accident
Bodily Injury by Disease	\$	500,000	policy limit
Bodily Injury by Disease	\$	500,000	each employee
- C. Other States Insurance: Part THREE of the policy applies to the states, if any, listed here:

ALL STATES EXCEPT NORTH DAKOTA, OHIO, WASHINGTON,

WYOMING, AND STATES DESIGNATED IN ITEM 3.A.

 D. This policy includes these endorsements and schedules: See attached schedule.
4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates, and Rating Plans.

All information required below is subject to verification and change by audit.

SEE EXTENSION OF INFORMATION PAGE

Minimum Premium	\$840	Total Estimated Annual Premium	\$918
		Expense Constant	\$200
		Premium Discount	
Assessments and Taxes	See Attached Extension of Information Page	Deposit Premium	\$918

Premium Adjustment Period: ☒ Annual; ☐ Semiannual; ☐ Quarterly; ☐ Monthly

Countersigned this
Issued Date: 09/09/2025
Issuing Office
11

Authorized Representative

Policy Number: WC 6012408

Named Insured: BOARD OF TRUSTEES

Agent: GORDON S RITTHALER

0040611

0000000777

EXTENSION OF INFORMATION PAGE

CLASSIFICATION OF OPERATIONS

Code No.	Classification Description	Premium Basis Total Est. Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
Kansas				
UNIT: 00001 ADDRESS: 129 E ROSS ST				
PERIOD: 11/16/2025 TO 11/16/2026				
0106	TREE PRUNING, SPRAYING, REPAIRING-ALL OPERATIONS & DRIVERS	* IF ANY *	6.500000	0.00
8810	CLERICAL OFFICE EMPLOYEES NOC	* IF ANY *	0.090000	0.00
9220	CEMETERY OPERATION & DRIVERS	17,308	3.100000	537.00
	Manual Premium			\$ 537.00
9807	INCREASED LIMITS OF EMPLOYERS LIABILITY	537	0.008000	4.00
9848	TO EQUAL MINIMUM PREMIUM (E L)		0.000000	71.00
	Subtotal			\$ 612.00
0900	EXPENSE CONSTANT			200.00
0990	TO EQUAL MINIMUM PREMIUM		0.000000	103.00
9740	TERRORISM	17,308	0.007000	1.00
9741	CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM)	17,308	0.010000	2.00
	State Total			\$ 918.00
	Policy Total			\$ 918.00

FARM BUREAU FINANCIAL SERVICES
Farm Bureau Property & Casualty Insurance Company
5400 University Avenue West Des Moines, IA 50266-5997

WORKERS COMPENSATION & EMPLOYER'S LIABILITY
INSURANCE POLICY

Policy Number: WC 6012408	
Named Insured: BOARD OF TRUSTEES	
Agent: GORDON S RITTHALER	0040611

0000000779

SITE LOCATION SCHEDULE

State	Kansas	Site	1
BOARD OF TRUSTEES			
CLEARWATER CEMETERY DISTRICT			
129 E ROSS ST			
CLEARWATER KS 67026-7824			

Policy Number: WC 6012408

Named Insured: BOARD OF TRUSTEES

Agent: GORDON S RITTHALER

0040611

0000000781

ENDORSEMENT SCHEDULE

State	Form Nbr.	Ed. Date	Description
US	WC0000000C	(1/15)	WC & EMP LIAB INSURANCE POLICY
KS	FBIL9015	(1/09)	AUTOMATIC TERMINATION ENDORSEM
KS	FBIL9017	(8/23)	PREMIUM REFUND ENDORSEMENT
KS	WC0000001A	(5/88)	WC & EMP LIAB INFORMATION PAGE
KS	WC000414A	(1/19)	NOTIFICATION OF CHG IN OWNERS
KS	WC000419A	(8/22)	PREMIUM AMENDATORY ENDORSEMENT
KS	WC000421F	(8/22)	CATASTROPHE (O/T C.A.T.) PRM EN
KS	WC000422C	(1/21)	TRIP REAUTHORIZATION ACT DISCL
KS	WC000424	(1/17)	AUDIT NONCOMPLIANCE CHARGE END
KS	WC000425	(5/17)	EXPERIENCE RATING MOD
KS	WC150401A	(1/10)	KS FINAL PREMIUM ENDT
KS	WC150601A	(1/87)	KS CANC/NON-RNL ENDT

CLEARWATER CEMETERY DISTRICT

To: Cemetery Board of Directors

Date: 10/9/2025

RE: Reports

- 75% through the year. Revenues are at 88.9% and expenses are at 31.3%
- All forward facing web pages for Find my Gravesite are now up for viewing. <https://clearwaterks.org/cemetery-district/> There is a separate one for each cemetery.
- All functions are now implemented for Cemify and working great. A burial report and lot report for Clearwater is part of this report. The sales function didn't get fully implemented until late September.
- Wichita Tree trimmed the trees along Tracy. There was \$5,000 in the budget and it cost \$2,775.
- Reddi Fence repaired Ruby Cemetery gate/fence.

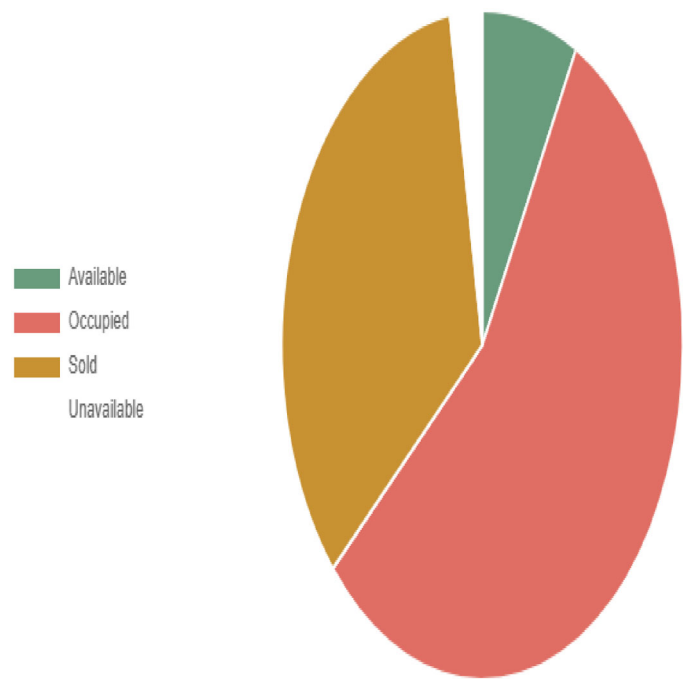
LOT SALES

ADD	SEC	LOT	POS	NAME
	4	84	3 & 4	Terry &/or Curtis &/or Jennifer Sullivan



Burials Over Time

MONTH	CREMATION	TRADITIONAL BURIAL	TOTAL
Jan 2025	1	0	1
Feb	0	3	3
Mar	1	1	2
Apr	1	1	2
May	0	4	4
Jun	1	5	6
Jul	3	2	5
Aug	0	4	4
Sep	1	0	1
Oct	0	0	0
Total	8	20	28



Plot Status Totals

STATUS	TOTAL
Available	503
Occupied	3616
Sold	2211
Unavailable	169

Plot Status by Section

SECTION	AVAILABLE	OCCUPIED	SOLD	NO STATUS	UNAVAILABLE	TOTAL
1	17	537	200	0	0	754
1st Addition 1	0	566	144	0	23	733
2	1	618	199	0	6	824
2nd Addition A	0	330	70	0	0	400
2nd Addition B	0	314	84	0	2	400
2nd Addition C	0	256	143	0	1	400
2nd Addition D	1	96	45	0	6	148
4	206	142	324	0	16	688
5	36	259	325	0	36	656
6	238	135	347	0	48	768
7	4	363	330	0	31	728

REVENUE/EXPENDITURE REPORT

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City of Clearwater

For the Period: 1/1/2025 to 9/30/2025

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 700 - CEMETERY DISTRICT							
Revenues							
Dept: 000.000 NON-DEPARTMENTALIZED							
Acct Class: 3001 TAXES							
401.000 ADVALOREM PROPERTY TAX	143,552.00	143,552.00	140,704.91	2,503.42	0.00	2,847.09	98.0
402.000 DELINQUENT TAXES	500.00	500.00	4,008.25	1,265.88	0.00	-3,508.25	801.7
405.000 MOTOR VEHICLE TAX	20,347.87	20,347.87	11,188.41	6,527.50	0.00	9,159.46	55.0
406.000 RECREATIONAL VEHICLE TAX	530.90	530.90	255.87	164.70	0.00	275.03	48.2
406.500 WATERCRAFT	265.00	265.00	274.12	16.12	0.00	-9.12	103.4
407.000 16/20 M TRUCKS	293.09	293.09	270.06	-4.99	0.00	23.03	92.1
407.100 CMV DISTRIBUTION	281.99	281.99	257.44	19.86	0.00	24.55	91.3
TAXES	165,770.85	165,770.85	156,959.06	10,492.49	0.00	8,811.79	94.7
Acct Class: 3200 CHARGES FOR SERVICES							
476.350 QUIT CLAIM FILED	200.00	200.00	50.00	0.00	0.00	150.00	25.0
476.400 OPEN/CLOSE	15,000.00	15,000.00	15,250.00	375.00	0.00	-250.00	101.7
CHARGES FOR SERVICES	15,200.00	15,200.00	15,300.00	375.00	0.00	-100.00	100.7
Acct Class: 3300 USE OF MONEY & PROPERTY							
421.000 LEASE	1,950.00	1,950.00	0.00	0.00	0.00	1,950.00	0.0
462.000 INTEREST ON IDLE MONEY	9,000.00	9,000.00	9,384.44	879.65	0.00	-384.44	104.3
476.300 LOT SALES	13,000.00	13,000.00	3,375.00	750.00	0.00	9,625.00	26.0
USE OF MONEY & PROPERTY	23,950.00	23,950.00	12,759.44	1,629.65	0.00	11,190.56	53.3
Acct Class: 3350 MISCELLANEOUS							
476.000 OTHER	5,000.00	5,000.00	1,559.81	149.19	0.00	3,440.19	31.2
MISCELLANEOUS	5,000.00	5,000.00	1,559.81	149.19	0.00	3,440.19	31.2
NON-DEPARTMENTALIZED	209,920.85	209,920.85	186,578.31	12,646.33	0.00	23,342.54	88.9
Revenues	209,920.85	209,920.85	186,578.31	12,646.33	0.00	23,342.54	88.9
Expenditures							
Dept: 000.000 NON-DEPARTMENTALIZED							
Acct Class: 4001 PERSONNEL SERVICES							
711.001 SALARIES	52,993.50	52,993.50	15,834.00	1,911.00	0.00	37,159.50	29.9
711.006 SEASONAL	7,725.00	7,725.00	0.00	0.00	0.00	7,725.00	0.0
711.014 BOARD/ COMMISSION	3,200.00	3,200.00	2,399.94	266.66	0.00	800.06	75.0
712.000 SOCIAL SECURITY	4,000.00	4,000.00	1,130.58	135.02	0.00	2,869.42	28.3
712.100 MEDICARE	1,000.00	1,000.00	264.43	31.58	0.00	735.57	26.4
715.000 WORKERS COMPENSATION	2,300.00	2,300.00	0.00	0.00	0.00	2,300.00	0.0
716.000 UNEMPLOYMENT TAXES	100.00	100.00	14.48	7.25	0.00	85.52	14.5
PERSONNEL SERVICES	71,318.50	71,318.50	19,643.43	2,351.51	0.00	51,675.07	27.5
Acct Class: 4020 SUPPLIES & MATERIALS							
720.003 GROUNDS MAINTENANCE/SUPPLIES	2,000.00	2,000.00	1,314.98	120.75	0.00	685.02	65.7
720.013 DEPARTMENTAL OPERATING	1,300.00	1,300.00	529.09	137.06	0.00	770.91	40.7
720.016 COMPUTER SOFT/HARDWARE	1,055.00	1,055.00	18,690.00	9,690.00	0.00	-17,635.00	1771.6
721.002 POSTAGE	0.00	0.00	78.00	78.00	0.00	-78.00	0.0
734.001 GAS, OIL, DIESEL	4,000.00	4,000.00	443.93	44.40	0.00	3,556.07	11.1
734.003 SHOP SUPPLIES	300.00	300.00	493.37	117.48	0.00	-193.37	164.5
735.001 SAND & GRAVEL	800.00	800.00	480.00	180.00	0.00	320.00	60.0
SUPPLIES & MATERIALS	9,455.00	9,455.00	22,029.37	10,367.69	0.00	-12,574.37	233.0
Acct Class: 4100 CONTRACTUAL							
720.014 CONTRACT LABOR	27,000.00	27,000.00	54,095.80	9,400.00	0.00	-27,095.80	200.4
721.006 INSURANCE	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
721.010 VEHICLE REPAIRS/SERVICE	2,000.00	2,000.00	484.57	8.25	0.00	1,515.43	24.2
721.020 Open/ Close Grave	13,000.00	13,000.00	10,200.00	2,150.00	0.00	2,800.00	78.5
721.035 SECURITY MONITORING SERVICES	720.00	720.00	544.81	62.09	0.00	175.19	75.7
722.001 EVERGY	600.00	600.00	451.11	51.45	0.00	148.89	75.2

REVENUE/EXPENDITURE REPORT

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City of Clearwater

For the Period: 1/1/2025 to 9/30/2025	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 700 - CEMETERY DISTRICT							
Expenditures							
Dept: 000.000 NON-DEPARTMENTALIZED							
Acct Class: 4100 CONTRACTUAL							
726.002 ARCHITECTUAL & ENG. FEES	20,000.00	20,000.00	1,521.00	0.00	0.00	18,479.00	7.6
CONTRACTUAL	70,820.00	70,820.00	67,297.29	11,671.79	0.00	3,522.71	95.0
Acct Class: 4101 CONTRACTUAL CITY WIDE							
720.001 SANITATION SERVICES	210.00	210.00	71.05	0.00	0.00	138.95	33.8
CONTRACTUAL CITY WIDE	210.00	210.00	71.05	0.00	0.00	138.95	33.8
Acct Class: 4150 CAPITAL OUTLAY							
723.002 RESERVE	163,500.00	163,500.00	0.00	0.00	0.00	163,500.00	0.0
741.001 CAPITAL OUTLAY	155,500.00	155,500.00	47,885.00	0.00	0.00	107,615.00	30.8
CAPITAL OUTLAY	319,000.00	319,000.00	47,885.00	0.00	0.00	271,115.00	15.0
Acct Class: 4200 TRANSFERS OUT							
771.000 TRANSFER OUT	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
TRANSFERS OUT	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
NON-DEPARTMENTALIZED	500,803.50	500,803.50	156,926.14	24,390.99	0.00	343,877.36	31.3
Expenditures	500,803.50	500,803.50	156,926.14	24,390.99	0.00	343,877.36	31.3
Grand Total Net Effect:	-290,882.65	-290,882.65	29,652.17	-11,744.66	0.00	-320,534.82	

ASSESSED VALUATIONS %

Cemetery District	\$ 54,475,436.00		Ad Valorem Tax 2025	\$ 143,552.00
Ninnescah Township	\$ 15,482,800.00	28%	Based on 2025 Budget	\$ 40,799.80
Ohio Township	\$ 22,247,887.00	41%	Based on Difference between City &	\$ 58,626.95
City of Clearwater	\$ 24,508,825.00	45%	Based on 2025 Budget	\$ 64,584.90
				\$ 84,925.05 Without Ohio Township

PROPERTY VALUES

Cemetery	Municipality	Owner	2024 Valuation	Purchase Price	
Harrington	Ninnescah	Clearwater Cemetery	\$ 10,900.00		4%
Ruby	Ninnescah	Clearwater Cemetery	\$ 9,300.00		4%
Noel	Ohio	City Hall Clearwater	\$ 6,300.00		2%
Clearwater	Clearwater	Clearwater Cemetery	\$ 37,200.00		14%
Clearwater 1st Add	Clearwater	Clearwater Cemetery	\$ 34,300.00		13%
Clearwater 2nd Add	Clearwater	Clearwater Cemetery	\$ 36,400.00		14%
Clearwater 3rd Add	Clearwater	Clearwater Cemetery	\$ 121,770.00	\$ 4,800.00	46%
NEW **	Clearwater	Clearwater Cemetery	\$ 5,880.00	\$ 273,000.00	2%
			\$ 262,050.00	\$ 277,800.00	
Ninnescah Total 8% Ohio Total 2% City Total 90%					

CEMETERY OPERATING EXPENDITURES

2020	\$ 86,245.79	Breakdown by Property Value
2021	\$ 129,604.67	
2022	\$ 122,256.85	
2023	\$ 168,876.19	
2024	\$ 217,232.60	
Average	\$ 144,843.22	

ASSETS**"Based on Land Valuation"**

Tools/ Equipment Values	\$ 90,280.22	
Land Values	\$ 262,050.00	
Checking Balance	\$ 4,841.89	Changes Daily
Money Market Balance	\$ 439,194.65	Changes Daily
TOTAL	\$ 796,366.76	

ASSETS BREAKOUT BASED ON...

	Assessed Valuations	Property Values	Operating	Yrs of Operating
Ninnescah Portion	\$ 226,340.31	\$ 61,387.55	\$ 11,165.17	0.00
Ohio Portion	\$ 325,237.92	\$ 19,145.62	\$ -	0.00
City of Clearwater Portion	\$ 358,290.18	\$ 715,833.58	\$ 130,195.84	2.75
Townships Portion	\$ 551,578.24	\$ 80,533.18	\$ 14,647.38	
City Portion	\$ (107,541.70)	\$ 363,503.36	\$ 429,389.16	

Based on "Land Purchase Price"

Tools/ Equipment Values	\$ 90,280.22	
Land Values	\$ 277,800.00	
Checking Balance	\$ 3,003.07	Changes Daily
Money Market Balance	\$ 423,863.56	Changes Daily
TOTAL	\$ 794,946.85	

	Assessed Valuations	Property Values	Operating	Yrs of Operating
Ninnescah Portion	\$ 225,936.75	\$ 61,278.10	\$ 11,165.17	20.24
Ohio Portion	\$ 324,658.03	\$ 19,111.49	\$ 3,482.21	93.23
City of Clearwater Portion	\$ 357,651.35	\$ 714,557.26	\$ 130,195.84	2.75
Townships Portion	\$ 550,594.78	\$ 80,389.59	\$ 14,647.38	
City Portion	\$ (106,558.24)	\$ 363,646.95	\$ 429,389.16	