

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
September 9, 2025
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The Deputy City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Jason Gordon, Justin Shore, Samantha Warkins, Shirley Palmer-Witt and Tim Robben.

The following staff members were present:

City Administrator Zollinger, Deputy City Clerk Reitberger, Kirk Ives, Cole Hollis, Amber Ives, and City Attorney, Jennifer Hill.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, there were none.

Motion: *Robben* moved; *Warkins* seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Designate Safety Zone – Downtown Trick or Treat

Motion: *Palmer-Witt* moved; *Gordon* seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Palmer-Witt asked if the road work has been delayed due to the weather, Zollinger stated yes but there was also a halt due to the gas company fixing some of their lines. The schedule for completion has been pushed back one month, which is now October 1st.
- Fire Department – Courtney Zollinger – None.
- Police Department – Kirk Ives – None.
- Public Works/Parks – Cole Hollis – Mayor Ussery asked if anything needed to be hauled off from the brush dump, Hollis stated no.
- Senior Center – Amber Ives – Ives stated that the lunch had a great turn out today with one hiccup.

7. Proclamation – National Senior Center Month

Mayor Ussery read the Proclamation recognizing September as National Senior Center Month: WHEREAS, National Senior Center Month originated as National Senior Center Week in May of 1979, was proclaimed by President Reagan 1985, and was extended to the full month of September in 2007: and WHEREAS, the concept of celebrating senior centers nationally, gained wide support through organizations like the National Council on Aging, the U.S. Conference of Mayors Aging Task Force, and the full Senate and House Select Committee on Aging; and WHEREAS, the 2025 theme of National Senior Center Month is Powering Possibilities: Flip the Script, because senior centers provide countless hours of support and encouragement to older adults: and WHEREAS, innovative programs hosted at senior centers can change the perception of aging and create community resources for aging expertise: and WHEREAS, The Clearwater Senior

Center offers 55+ programming to include education, exercise classes, book clubs, outings, parties, meals, and cooking classes to create an engaging and valuable culture of health for local seniors. NOW, THEREFORE I, Burt Ussery, Mayor of the City of Clearwater, Kansas do hereby proclaim the month of September as National Senior Center Month in Clearwater and encourage citizens to visit the Senior Center or take a step further by volunteering to help with the events they'll be throwing this month and beyond.

Motion: *Shore* moved, *Palmer-Witt* seconded to approve the proclamation. Voted and passed unanimously

8. Business

a. 2025 Budget Amendment

Motion: *Palmer-Witt* moved, *Robben* seconded to open the public hearing at 6:36. Voted and passed unanimously

Zollinger reported during the 2025 budget adoption, the city did not know if the Senior Center would qualify for the larger grant of \$35,000. So, when adopting the budget, the Department on Aging Fund was at \$18,000 expenditure. Since the larger grant has been received the council must amend the 2025 budget to allow for the added expenditure for that Fund. The General Fund and Department on aging are split 70/30. 70% paid by the General Fund and 30% by the Department on Aging Fund. The city is required to hold a public hearing to amend the 2025 budget. If there is no protest to increase the spending authority, then the Governing Body will approve the increase in spending authority for the Department on Aging fund. The increase in funding from the Department on Aging alleviates the general fund by \$17,000. There were no comments or discussions from council or the public.

Motion: *Robben* moved, *Shore* seconded to close the public hearing at 6:37. Voted and passed unanimously.

Motion: *Shore* moved, *Gordon* seconded to approve the budget amendment to the Department on Aging Fund. Voted and passed unanimously

9. Governing Body

Gordon – None.

Shore – None.

Warkins – None

Palmer-Witt – None.

Robben – Appreciated Shirley checking on him.

Ussery – None.

10. Executive Session

None.

11. Adjournment

Motion: *Palmer-Witt* moved; *Warkins* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:39 PM

CERTIFICATE

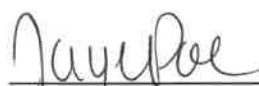
State of Kansas }

County of Sedgwick }

City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the September 9th, 2025, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 23rd day of September 2025.


Jaye Poe, City Clerk

