



City of Clearwater Council Meeting Agenda
Tuesday June 10, 2025, at 6:30pm
129 E Ross Clearwater, KS 67026

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1. **Call to Order/ Invocation and Flag Salute**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
5. **Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [Previous Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
 - c. [Mayoral Appointment](#)
6. **Staff Reports**
7. **Business**
 - a. **Action:** [Chisholm Ridge Lot Offer](#)
 - b. **Action:** [Water and Sanitary Sewer Study](#)
 - c. **Action:** [Senior Center Design-Bid-Build](#)
8. **Governing Body Comments**
9. **Executive Session**
10. **Adjournment**

City of Clearwater Council Workshop Agenda
Tuesday June 10, 2025, following Council Meeting
129 E Ross Clearwater, KS 67026

1. **Call to Order**
2. **Budget Discussion**
3. **Adjournment**

Next Assignment Numbers

Charter Ordinance: 25

Ordinance: 1118

Resolution: 11-2025

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
May 27, 2025
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Justin Shore, Samantha Warkins, Shirely Palmer-Witt and Tim Robben.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Kirk Ives, Amber Ives, Cole Hollis, and City Attorney, Jennifer Hill. Jared Dinwiddie was present via GoTo Meetings.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, there were none.

Motion: *Warkins* moved; ***Robben*** seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Approve Hire – FT Officer

Palmer-Witt asked for the Claims and Warrants to be pulled from the consent agenda.

Motion: *Palmer-Witt* moved; ***Shore*** seconded to approve the consent agenda as modified. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Council discussed the Railroad crossing that was repaired on Tracy and asked if the other ones would be repaired, Zollinger stated they have not sent notification of the other crossings being fixed.
- Fire Department – Jared Dinwiddie – None.
- Police Department – Kirk Ives – Council discussed the restrictions on golf carts being the same for driver's licenses. There have been instances where young children have been driving them, Ives stated they addressed an issue recently regarding these concerns. Although minors cannot be directly issued tickets for this violation, the parents or guardians can be cited. However, this can potentially escalate into a Child in Need of Care case.
- Public Works/Parks – Cole Hollis – None.
- Senior Center – Amber Ives – Shore said he has been receiving more compliments on the Senior Center. They will be going to Stearman's this Friday, with 37 signed up, a van was not available to rent so they will carpool and drive separately.

7. Business

a. Claims and Warrants

Palmer-Witt stated there is an invoice for Ron Witt and wished to abstain from the vote. Mayor Ussery asked if that was necessary, Jennifer Hill stated it is good practice since she will be profiting from the services her husband was paid for.

Motion: Shore moved; **Warkins** seconded to approve the claims and warrants. Voted and passed unanimously with Palmer-Witt abstaining.

b. General Obligation Bond Series 2025

The Indian Ridge Phase 1 projects are complete and are ready to issue the bonds. Much of the costs are to be paid by special assessments, minus the water loop that the City agreed to pay for and has been paid already with cash. Before levying assessments, state law requires the city to hold a hearing allowing property owners to comment on proposed assessments. Tonight's action schedules the hearing for the June 24 city council meeting and authorizes city staff and consultants to provide for the appropriate notices. Special assessment billings will begin with December 2025 tax statements. Assessments will be for 20 years. The first step would be to approve each of the said documents, one would be to schedule a public hearing on June 24th, publish the notice for the public hearing, mail the notice to each property owner and make the same available for public inspection. Council questioned the streetlights, Zollinger stated that Evergy pays for them but gets approval of placement from the City first. They give the developer an allowance to put in a certain number of lights since they get those costs back through the services. It applies to Kansas Gas as well.

Motion: Robben moved; **Palmer-Witt** seconded to approve all documents, schedule a public hearing for June 24th, Publish the Notice of Public Hearing, Mail the notice to each property owner and make the same available for public inspection. Voted and passed unanimously.

c. 130 N Grant Extension

At the last meeting, Mr. John Mishler was told he needed to put a fence around his property at 130 N Grant within 60 days and he agreed. Cole Hollis was asked to go to Mr. Mishler's property and outline the fence. 130 N Grant has many plastic tubs and other items on the property that have been identified as a nuisance. The abatement process would be to put up a fence where the buckets and vehicles were out of sight. Hollis and Zollinger met with Mr. Mishler and showed him where his property line was and where the buckets were protruding into the City right of way which would need to be moved onto his property. Mr. Mishler asked for an extension since he has planted items for this growing season already. Once the growing season is over, he would then move all his plastic tubs behind his property line and put up a fence. Zollinger responded with he needs to proceed as if an extension has not been granted since it wasn't guaranteed. Council discussed the time of the growing season; it seemed to be mid-July. Council discussed the fence that was already up in the City right of way which will need to be moved, Zollinger stated it is a ground garden. The first notice was sent to Mr. Mishler in November of last year. The vehicles were discussed, they are both registered, but one is missing tires and the other is on cinder blocks so technically they are not operational. The tractor tires and buried in the ground about 6". The protection of state for the farm vehicles was discussed, but since there is no agriculture zoning within the City, it doesn't apply, Ives believes. Shore suggested that a survey be conducted for the exact property lines since the Sedgwick County GIS isn't 100% accurate, Warkins and Palmer-Witt stated that would be costly and a fence is already presenting a hardship for Mr. Mishler as it stands. Consensus was to allow an extension to August 1st since the growing season will be over, but all buckets will need to be moved onto his property as well as the fence that is in the City Right of Way and the fence will need to be installed with a barrier. Zollinger mentioned that he is planning to use tomato cage wire to build the fence with a mesh barrier. If the fence and items are not moved, then a formal resolution declaring it a nuisance will come to Council, and he will have 10 days after that to get it taken care of or a fine may be issued.

Motion: Palmer-Witt moved; **Warkins** seconded to grant the extension to August 1st, 2025, for a deadline for 130 N. Grant. Voted and passed unanimously.

d. Chisholm Ridge Lot Offer

The City has received an offer to purchase the remaining 4 lots in Chisholm Ridge. These lots are listed at \$17,500 each and the offer for all 4 lots is \$30,000 plus 7% buyer's brokerage fee. Since they were marketed on MLS last year one lot has sold. All these lots are in the Chisholm Ridge Phase 3 where the Governing Body elected to pay for the water and sewer portion of improvements on the city owned lots to sell them quicker. The city started out with 20 lots in this section and since infrastructure was put in all, but 4 lots remain. The city YTD has invested \$47,510.45 and each year they are not sold and will continue to pay street specials of \$3,792.92. Special payments end in 2041. It was recommended to counter the offer not to pay the broker fee and stipulate that a minimum of 2 houses must be built on the 4 lots 1 on Wrangler and 1 on Trailblazer. If the offer is accepted, it would be finalized before any of the taxes would be due. Council mentioned this seemed almost like an incentive that they have opposed and want to remain consistent. Council asked if they would be able to combine all 4 lots, Zollinger stated it would have to be one owner but if a stipulation was put in place, then they wouldn't be able to pull a permit. Council discussed a counteroffer of \$50,000-\$55,000 that stipulates a minimum of 2 houses must be built and to eliminate the 7% fee. Zollinger stated that 1 lot sold last year for \$17,500 but it was a couple of years since a lot sold before that. The City has owned these lots (34) since 2014. Originally there were incentives, but Council decided to eliminate those. Council asked how the specials work in this area, Zollinger stated the city paid for all water and sewer for all the city lots and believes it's by linear foot. Council discussed having a certificate of occupancy within 365 days of the sale so the lots won't sit empty.

Motion: *Palmer-Witt* moved; *Robben* seconded to authorize staff to send a counter offer at \$50,000 without the broker fee of 7%, minimum of 2 houses 1 per double lot and a certificate of occupancy within 365. Voted and passed unanimously.

8. Governing Body

Shore –

Warkins - None

Palmer-Witt – None.

Robben - The Slurry Seal in Park Glen looks nice.

Ussery – None.

9. Executive Session

None.

10. Adjournment

Motion: *Warkins* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:09 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 27th, 2025, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 10th day of June 2025.

Jaye Poe, City Clerk

City of Clearwater, Kansas
Sedgwick County
City Council Workshop - **MINUTES**
May 27, 2025
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order

Mayor Burt Ussery called the meeting to order at 7:10 p.m.

2. Budget Discussion

Zollinger presented the general revenues:

	2025 Budgeted	2026 Requesting	Variance over PY	% Variance	Reason
Administration	\$ 817,410.00	\$ 864,330.00	\$46,920.00	5.43%	Tyler Technologies/ ProCode Compliance
Senior Center	\$ 68,345.00	\$ 58,048.00	(\$10,297.00)	-17.74%	Higher Donation from Dept on Aging
Police	\$ 1,026,445.00	\$ 977,015.00	(\$49,430.00)	-5.06%	Remove 7th FT Position
Court	\$ 86,000.00	\$ 85,010.00	(\$990.00)	-1.16%	Actuals
Public Works	\$ 196,625.00	\$ 191,465.00	(\$5,160.00)	-2.70%	Actuals
Fire	\$ 294,830.00	\$ 290,439.74	(\$4,390.26)	-1.51%	1-Time Purchases from 2025
Park	\$ 260,921.71	\$ 256,056.00	(\$4,865.71)	-1.90%	Actuals
Pool	\$ 105,156.00	\$ 106,750.00	\$1,594.00	1.49%	Actuals
Museum Building	\$ 11,610.00	\$ 13,050.00	\$1,440.00	11.03%	Actuals
Library Building	\$ 7,379.00	\$ 6,850.00	(\$529.00)	-7.72%	Actuals
Special Projects	\$ 585,928.01	\$ 338,800.00	(\$247,128.01)	-72.94%	Includes Dept Request but NO Sp PROJECT like walkability etc..
Reserve	\$ 850,607.79	\$ 850,000.00	(\$607.79)	-0.07%	

Zollinger presented the Special Projects next:

DEPARTMENTAL REQUESTS FOR PURCHASES - Found in Dept Totals

ADMIN	\$ 6,000.00		Replace Stone Trash Cans in 200 Block of E Ross (2 @Emprise, 1 @Pizza Hut)	
ADMIN		\$ 6,000	Adjust return air vent in City Hall	
ADMIN		\$ 10,000	Review/ Modify Subdivision & Zoning Ordinance	These are wants but not needed for the 2026 budget
SR			Parking Lot Maintenance	
SR	\$ 1,400	\$ 1,400	Insurance/ Maintenanc for Passenger Van (\$600 with DoA - Total \$2,000)	
POLICE	\$ 1,000	\$ 1,000	Add Eq Res Line Item for Bullet Proof Vests	
POLICE	\$ 2,000	\$ 2,000	Increase EQ Res for PD Vehicles	
POLICE	\$ 900	\$ 900	Add Eq Res Line for AED Replacement	
COURT	\$ 792	\$ 792	Increase Municipal Judge Pay by 6%	
COURT	\$ 720	\$ 720	Increase Municipal Prosecutor by 6%	Water and Sewer are emprise funds which do not affect taxes.
PW	\$ 2,000	\$ 2,000	Increase Eq Res Transfer for Backhoe by \$2,000 in PW/WTR/SWR	
FIRE	\$ 25,000		New Generator	
FIRE			Parking Lot Maintenance	Waiting on pricing
FIRE	\$ 40,000	\$ 40,000	NEW Tender (15 year payment)	In addition to current fleet, not replacing any
FIRE	\$ 13,500		Replace Flooring in Training Room, office, bathrooms	
FIRE	\$ 6,000		Gear Racks	
FIRE	\$ 1,700		EMS Mannequins for Training	
FIRE	\$ 2,000	\$ 2,000	Increase Eq Res Transfer for Radios by \$2,000	
FIRE	\$ 500	\$ 500	Increase Eq Res Transfer for Bunker Gear	
FIRE	\$ 2,145	\$ 2,145	Increase Inland Marine Policy to \$200,000	
FIRE	\$ 600		Nomex & Gloves	Was a one time purchase in 2026, but FD requesting it to be annual
FIRE	\$ 1,500		Boots (3 sets) See SPPRJ	
FIRE	\$ 800		Helmets (2 helmets) See SPPRJ	
FIRE	\$ 700		Fire Resistent Flashlights (6 lights) See SPPRJ	
PARK		\$ 11,000	Monthly Maintenance on Chisholm Ridge Ponds (Monitor and Clean pond water a	
POOL			Parking Lot Maintenance	Waiting on pricing
SP PRJ		\$ 2,000.00	Speed Hump/Bump Park Glen Street	Should put in after the "Street Study" is done
SP PRJ	\$ 1,500.00		Pedestrian Symbols for Kansas	
	\$ -	\$ 110,757	\$ 82,457	

CITY AT LARGE CAPITAL PROJECTS

	\$ 25,000	25,000	25,000	Section 1 Annual Road Maintenance Split with Sp Hwy/ Section 2 2027
ALREADY COMMITTED				
Economic Development	\$ 3,200	\$ 3,800	\$ 3,800	Chisholm Ridge Specials (Unsold City Owned Lots) (2042)
	\$ 14,000	\$ 4,000	\$ 3,000	Annual Incentive Payout Commitment (PGE/ Other/ CR) (2027)
TOTAL ECONOMIC DEVELOPMENT	\$ 17,200	\$ 7,800	\$ 6,800	
TOTAL LEASE PURCHASE	\$ 31,000	\$ 31,000	\$ 31,000	Real Estate Lease Payment Emprise (2022 - 2036) Property N. of Chisholm Ridge.

CONTINUED TRANSFERS TO EQUIPMENT RESERVE AND SPECIAL PARKS

Equip Reserve	\$ 20,000			Walkability	Sidewalks	Balance:	\$ 249,489.00
	\$ -			Empty Lot Ross/ Tracy		Balance:	\$ 65,450.00
	\$ 202,728			Infrastructure Improvement	Offsetting rev for road project down	Balance:	\$ 308,843.49
	\$ 1,000	\$ -		Electronic Sign Replacement		Balance:	\$ 41,242.50
	\$ 275,000	\$ 275,000	\$ 275,000	City Sales Tax Revenue - Infrastructure Project (In/Out)			\$ 289,421.31
	\$ 5,000			Streetlight Installation Fund			\$ 5,000.00
				Senior Center Addition		Balance:	\$ 162,150.00
				ARC 95 (Clearwater area around 2034)		Balance:	\$ 10,000.00
	\$ 503,728	\$ 275,000	\$ 275,000				
Special Parks	\$ 11,500			Park Improvements			
TOTAL TRANSFER	\$ 515,228.00	\$ 275,000.00	\$ 275,000.00				

Zollinger then went into the Revenue Neutral Rate (RNR). If Council wishes to stay Revenue Neutral, then there is \$190,833.04 available without having any of the departmental additional requests or the "Special Projects". The assessed valuation must be sent to the City no later than June 15th.

3. Adjournment

Motion: *Shore* moved; *Walter* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:47PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 27th, 2025, City Council Workshop.

Given under my hand and official seal of the City of Clearwater, Kansas, this 10th day of June 2025.

Jaye Poe, City Clerk

Check Register Report

Date: 05/29/2025
Time: 12:29 pm
Page: 1

City of Clearwater BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
51681	06/03/25	Printed			SOUTH	SOUTH CENTRAL SEALING	SLURRY SEAL SECTION #4	112,412.04
					Total Checks: 1		Checks Total (excluding void checks):	112,412.04
					Total Payments: 1		Bank Total (excluding void checks):	112,412.04
					Total Payments: 1		Grand Total (excluding void checks):	112,412.04

Check Register Report

Date: 06/03/2025

Time: 2:33 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
51683	06/04/25	Printed			AMS1	AIRGAS USA, LLC	2 CYLINDER LEASE RENEWALS PW	305.50
51685	06/04/25	Printed			AMAZ	AMAZON BUSINESS	CLAMPS/CARTRIDGES/BACK DROPS	1,086.00
51686	06/04/25	Printed			AFF1	AMERICAN FUN FOOD CO., INC.	Nacho Cheese/Chips/Trays	355.06
51687	06/04/25	Printed			AXON	AXON ENTERPRISE, INC	BODY CAMERA MOUNT LYDEN	34.00
51688	06/04/25	Printed			BOWMAN	DAVE PHD BOWMAN	CORBETT HIRE EVAL	200.00
51689	06/04/25	Printed			BSWI	BRENNTAG SOUTHWEST, INC.	Chlorine/Hydrofluorilosilic	2,081.00
51690	06/04/25	Printed			CED2	CERTIFIED ENGINEERING DESIGN	Professional Services	650.00
51691	06/04/25	Printed			CHS1	CLEARWATER HIGH SCHOOL	Pool Concessions	1,868.37
51692	06/04/25	Printed			CWC02	CLEARWATER WELLNESS CENTER	JUNE WELLNESS	85.00
51693	06/04/25	Printed			CORE &	CORE & MAIN LP	METERS SMART POINT	9,890.00
51694	06/04/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	129 E. ROSS SAL	66.91
51695	06/04/25	Printed			FELD	FELD FIRE	ANNUAL COMPRESSOR SERVICE	917.61
51696	06/04/25	Printed			FULKERSON	ETHEL FULKERSON	RESTITUTION CASE 24-234	200.00
51697	06/04/25	Printed			GPI1	GLOCK PROFESSIONAL, INC.	C ROSS ARMORER TRAINING	300.00
51698	06/04/25	Printed			GRANT PROF	GRANT PROFESSIONALS ASSOCIATIO	GRANT MEMBERSHIP DUES 2025	235.00
51699	06/04/25	Printed			BH01	BECKY. C. HURTIG	Professional Services - Judge	1,100.00
51700	06/04/25	Printed			IVES/A	AMBER IVES	MILEAGE FOR SENIOR EVENTS	473.27
51701	06/04/25	Printed			KST1	KANSAS STATE TREASURER	TREASURER'S REPORT MAY COURT	1,239.00
51702	06/04/25	Printed			KIE1	KIEFER AQUATICS	RETURN 3 LIFEGUARD UNIFORM SUI	535.00
51703	06/04/25	Printed			LA LI	J. LARRY LINN	PROSECUTION SERVICES	1,000.00
51704	06/04/25	Printed			LCS1	LOWE'S	SAW BLADES FIRE DEPT	65.27
51705	06/04/25	Printed			EMILY	EMILY MERSEAL AND OR	DARE SCHOLARSHIP 2025	500.00
51706	06/04/25	Printed			METRO	METROPOLITAN AREA BUILD & CONS	B/E/M/P PERMITS MAY 2025	2,615.60
51707	06/04/25	Printed			MTRL	MOTOROLA SOLUTIONS, INC	PD RADIO REPAIRS	9,482.16
51708	06/04/25	Printed			NOP1	NAVRAT'S OFFICE PRODUCTS	POOL & PW SHIRTS	629.00
51709	06/04/25	Printed			ONE	ONESOURCE TECHNOLOGY, INC	MICROSOFT 365 IT SERVICES	4,107.00
51710	06/04/25	Printed			PEARSON	PEARSON CONSTRUCTION LLC	PAY REQUEST #8	243,662.99
51711	06/04/25	Printed			PELZ	DEBORAH PELZ	Senior Center Floor cleaning	130.00
51712	06/04/25	Printed			PCA1	PETTY CASH	POLICE DEPT CAR WASH	20.00
51713	06/04/25	Printed			PP,INC	POSTALOCITY	MAIL MAY WATER BILLS	900.00
51714	06/04/25	Printed			RJ01	ROASTER JOE'S	PD DRINKING WATER	54.81
51715	06/04/25	Printed			ROSS	COOPER ROSS	TRAINING IN AUGUSTA MILEAGE	56.00
51716	06/04/25	Printed			SAFE	SAFETY TEC	SPRING MAINTENANCE FIRE EXT	1,543.46
51717	06/04/25	Printed			SWSC	SALINA WHOLESALE SUPPLY CO	FITTINGS AND SETTERS	3,321.71
51718	06/04/25	Printed			MEGAN	MEGAN STEVENS AND OR	2025 DARE SCHOLARSHIP	500.00
51719	06/04/25	Printed			TSN1	TIMES-SENTINEL NEWSPAPERS	ORD 1117 PUBLIC 8031 BUTTERLY	80.63
51720	06/04/25	Printed			T2UL	TRUE2U AUTOMOTIVE, LLP	BATTERY	289.91
51721	06/04/25	Printed			USP1	U.S. POSTMASTER	P.O. BOX RENT ANNUAL CITY	84.00
51722	06/04/25	Printed			UNI	UNIFIRST CORPORATION	TP/TOWELS/MATS	1,251.58

Total Checks: 39

Checks Total (excluding void checks):

291,915.84

Total Payments: 39

Bank Total (excluding void checks):

291,915.84

Check Register Report

Date: 06/03/2025

Time: 2:33 pm

Page: 2

City of Clearwater

BANK: EMPRISE BANK - EFT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK - EFT Checks								
3609	06/04/25	Printed			AFL1	AFLAC	MAY AFLAC	538.16
3610	06/04/25	Printed			KGS1	KANSAS GAS SERVICE	401 W. ROSS PUMP HOUSE	44.76
3611	06/04/25	Printed			KGS1	KANSAS GAS SERVICE	129 E. ROSS CITY HALL	53.12
3612	06/04/25	Printed			KGS1	KANSAS GAS SERVICE	149 N. FOURTH MUSEUM	45.80
3613	06/04/25	Printed			KGS1	KANSAS GAS SERVICE	319 W. ROSS FIRE STATION	124.08
3614	06/04/25	Printed			KGS1	KANSAS GAS SERVICE	901 CLEARCREEK LIFT STATION	58.75
3615	06/04/25	Printed			KGS1	KANSAS GAS SERVICE	921 E. JANET SENIOR CENTER	49.99
3616	06/04/25	Printed			LIBERTY	LIBERTY NATIONAL	JUNE LIBERTY PREMIUM	455.07
3617	06/04/25	Printed			MERCHANT	MERCHANT SERVICES	MAY CREDIT CARD CONV FEES	826.96
3618	06/04/25	Printed			TWIN	TWIN VALLEY TELEPHONE	PARK BROADBAND	3.00
3619	06/04/25	Printed			TWIN	TWIN VALLEY TELEPHONE	SR CTR PHONE 921 E. JANET	62.83
3620	06/04/25	Printed			TWIN	TWIN VALLEY TELEPHONE	HIS PHONE/SECURITY 149 N. 4TH	101.62
3621	06/04/25	Printed			TWIN	TWIN VALLEY TELEPHONE	CITY & POOL PHONE 129 E. ROSS	312.23
3622	06/04/25	Printed			TWIN	TWIN VALLEY TELEPHONE	FIRE PHONE 319 W. ROSS	478.57
3623	06/04/25	Printed			TWIN	TWIN VALLEY TELEPHONE	PW PHONE 400 W. ROSS	109.91
3624	06/04/25	Printed			TWIN	TWIN VALLEY TELEPHONE	POLICE PHONE 109 S. LEE	247.01

Total Checks: 16

Checks Total (excluding void checks):

3,511.86

Total Payments: 16

Bank Total (excluding void checks):

3,511.86

Total Payments: 55

Grand Total (excluding void checks):

295,427.70

**City of Clearwater
City Council Meeting
June 10, 2025**

Mayoral Appointment

Context: Per City Code all volunteers are to be appointed by the Mayor upon approval of the City Council.

Chief Dinwiddie is requesting the following individuals to be appointed to the volunteer fire service:

Sylas Kraft – Fire Cadet

Financial: There is no financial obligation for the City.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Approve the mayor's appointment.

To: Mayor and City Council
From: Courtney Zollinger, City Administrator
Date: June 4, 2025
Re: Administration Report

- Pool season opened on May 24th but due to rain we have had to close several days. Rec and Pool rescheduled the opening party, and it was a hit on May 31st. Chuck Reitberger will be the speaker for this month's Coffee and Community at the Senior Center on June 4th.
- I have been meeting Carol B to help with the Recreation Commission QuickBooks reconciliation and 2025/2026 budget preparations.
- S 4th Street is next on the schedule for striping. It will be striped as soon as the weather allows.
- There have been many delays with the road project due to rain. Pearson is working when they can around the rain days.
- Jaye and I are going through many training sessions for the ERP Pro 10 conversion. There is around 44 hours each for configuration training we need to complete. All 4 office employees will have to go through an additional 95 hours of end-user and post-production training. Go Live is set for January 2026 for right now.
- Brew'd Awakening has received the Drinking Establishment license from ABC and has asked about having a patio outside of their business. A drawing with the placement and barriers will be provided for Council to approve.
- Kansas Curve was able to use Field 1 for the first time on Saturday May 31st due to the rain and said the field looks great.
- As of May 2025: 1% Sales Tax Collected: **\$148,205.53**

Dates to Remember

- June 10th – Budget Workshop After Council
- June 15th – Assessed Valuations due from County
- June 24th – Determine with City will exceed RNR
- July 8th – Finalize Budget
- August 26th – Budget Hearing and Adoption

Active Nuisances/ Code Violations

205 S Tracy	321 E Nancy	317 E Ross	150 N Tracy	139 N Gorin
249 N Grant	130 N Grant	235 N Lee	257 N Byers	312 S Lee
146 N Lee	350 S Prospect	148 S 3 rd	131 S Prospect	310 E Wood
208 W Ross	601 Rolling Hills Dr			

To: Mayor and City Council
From: Jared Dinwiddie
Clearwater Fire Chief
Date: June 5, 2025
Re: Fire Department Staff Report

- Clearwater Fire responded to **3** medical calls and **1** fire call since our last report.
- Average response time for SGCO EMS on medical calls has been around **17** minutes. Sedgwick County EMS Community Response Vehicle (CRV81) response time has averaged about 3 minutes.
- To Date: The department has been unable to respond to **2** emergency calls.
- To Date: The CRV has been unstaffed **14** times.
- The department cancelled its meeting scheduled on the 3rd due to the weather and high water risks that day.
- Due to the meeting cancellation, the department will hold a recognition of service for Kurtis Lauterbach at our meeting on the 17th.
- The department had no incidents involving the high waters last week.
- The department purchased a two-bottle SCBA fill station from Consolidated FD #1 out of Douglas County. During our annual certification of our current fill station, Feld Fire advised us that our current fill station is on the brink of going out and FD #1 had a fill station that was “like brand new” for sale. The department purchased this item for \$5,000 out of our donation fund (as opposed to purchasing a new one for \$40K)
- Radio Shop is currently reprogramming the old PD radios for FD use.
- The fundraising committee is hosting a hot dog feed during the city-wide garage sales on Saturday, June 7th from 11am-1pm at the fire station.

To: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: June 5, 2025

Re: Police Department Staff Report

Officers:

All the officers have completed training hours for the year.

Officers have been very busy with warrant, a motorcycle chase, domestic battery and firearm/ drug arrests.

Officer Corbett, our new officer, will be starting his 4 weeks of FTO training with the other officers to understand our policies and town streets. His first day will be June 17TH 2025.

Police Clerk:

SPV permits this year to date is 80.

Building:

Nothing to report.

Vehicles:

Our new vehicle has been pushed back due to availability but should be done at the end of this month.

Matters of interest since the last meeting on Police Activity:

We have had 67 dispatched/reported calls with 17 arrests and 18 citations issued since my last report. (Does not always include self-initiated calls).

To: Mayor and City Council Members
From: Chadd Posch
Date: June 5, 2025
Subject: Public Works Summary

1. Light replaced at the Sprouts Complex Girls bathroom.
2. 1 light converted to LED, and 1 light bulb replaced at the Library.
3. Flag poles and street flags are down and stored, banners have been changed.
4. Traced N. Tracy water main up to and past the railroad. Potholed along N. Tracy and located 4" water line to get OD for valve insertion.
5. A new button for the crosswalk at City Park has been ordered.
6. With the amount of rain, we have added stabilizer, Ph balance and chloring to the pool.
7. The "After-Hours" drop box was leaking at City Hall, that was repaired.
8. Started discharging at the waste ponds on June 1st.
9. Chisholm Ridge ponds were restocked on June 2nd.
10. Repaired alleys around town.
11. Water shut offs/on were done on June 2nd.
12. Removed a tree on June 3rd from the storm after hours as well as speed moved gravel roads due to the rain.
13. Public works staff attended the City safety meeting on June 3rd.
14. Due to the high water from the storms, we had to shut down then reopen the flooded roads on June 3rd.
15. Worked on the Spartan mower deck.
16. Took a trailer and BBQ grill to the Fire Department. We repaired the women's bathroom toilets there as well.
17. Starting to clean out ditches.
18. Filled in potholes along Tracy.
19. Cleaned up the debris after the storm at City park to include a downed tree.
20. City properties have been mowed.
21. Replaced the electric motor for sprayer rig.
22. Everyday work orders and duties were done as needed.



Clearwater Senior Center

Staff Report

June 5, 2025

To: Mayor & City Council

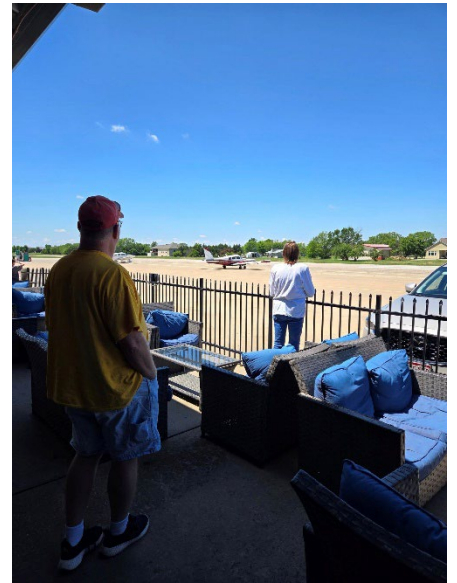
From: Amber Ives, Coordinator

These past couple of weeks have been great. We had speakers come in; we exercised and even started a new quilting group. We made it out to Benton to Stearman's for lunch. We ended up with 29 people attending. Everyone had a great time, especially those who were there on their birthday. They felt very loved by everyone. Commodities were also handed out at the end of May along with a surprise drop of peaches. We ended up picking up more peaches as they were very, very well received.

Coming up in June will be the return of our Friday trips to Walmart and the Car Wash. The car wash is just an added perk to have someone help with the power nozzle as it is just too powerful for many seniors to handle. We will be there for 1 hour to help. Last year, I had some students come and help with a few of our car washes. I hope to continue this tradition this year as well.

As always, the 2nd Tuesday is Lunch and Learn. CPAAA will be coming to speak about the RSVP Volunteer program, and we will be having pulled pork as the main dish. You are always welcome, but if you can only make it to one luncheon, I would love to have you join us in July. (July 8th at 12:00 PM)

Respectfully,
Amber Ives
Senior Center Coordinator



**City of Clearwater
City Council Meeting
June 5, 2025**

Chisholm Ridge Lot Offer

Context: The city reviewed an offer at the last meeting or for all four city owned Chisholm Ridge lots for \$30,000 plus paying a 7% brokerage fee. The council countered with a price of \$50,000, no brokerage fee, minimum 2 houses, and owner/ occupancy must be within 365 days from closing.

Klausmeyer Construction said they will commit to building 4 houses within one year and will only offer \$32,000 for the four lots.

Financial:

The city YTD has invested \$47,510.45 and each year they are not sold and will continue to pay street specials of \$3,792.92. Special payments end in 2041.

Chisholm Ridge					
Lot	Purchase Price	Water/ Sewer Install Price	Special Paid on Streets YTD	Investment	Future Annual Specials for Streets
43	\$ 518.49	\$ 3,302.83	\$ 5,658.65	\$ 9,479.97	\$ 948.23
44	\$ 516.28	\$ 7,755.17	\$ 3,952.49	\$ 12,223.94	\$ 948.23
47	\$ 516.28	\$ 7,755.17	\$ 3,600.99	\$ 11,872.44	\$ 948.23
48	\$ 520.28	\$ 7,755.17	\$ 5,658.65	\$ 13,934.10	\$ 948.23
				\$ 47,510.45	\$ 3,792.92

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Consider Klausmeyer Counter.

**City of Clearwater
City Council Meeting
June 5, 2025**

Water and Sewer Study

Context: With the growth of the city and potential future growth it is recommended to have another comprehensive study done on the water and sanitary sewer system, so the governing body has a better understanding of the current infrastructure and how it can withstand potential growth. The last sanitary sewer study was 2002 and the last water study was 2009.

Financial:

Certified Engineering Design's fee to conduct the study is \$15,000 to \$20,000 for the two studies. Equipment reserve funds from water and sewer will be used to pay for the study.

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve Certified Engineering Design to conduct the water and wastewater study.

**City of Clearwater
City Council Meeting
June 5, 2025**

Senior Center Design-Bid-Build

Context: The past several years the governing body has recognized the increased need to expand the senior center to accommodate more people and more activities as one time.

I have been working with architect David Wells from SPT Architecture to evaluate the growth of the senior and plan for expansion. David Wells works with Professional Engineering Consultants for engineering.

Wells reviewed the data of members and potential growth and proposed 2 additions to accommodate the growth. One was to the south where there is currently a lawn creating an additional 800 sq ft and the 2nd was to the west where the overhang drive through is adding 700 sq ft.

Financial: The cost for a firm to create a design-bid-build on one section will be between \$40,000 and \$50,000. This will create a plan and bid documents for the city to carry out the expansion. The city currently has \$162,500 in equipment reserve funds to go towards this project. There are also other funds that can be diverted to this project in equipment reserve such as the electronic sign and funds set aside for the Tracy and Ross empty lot that total an additional \$96,692.

The cost of building will continue to rise as time passes. The current estimated cost to expand is around \$375 per square foot. If the council moves forward with a design -bid-build packet the city will be able to get a better estimated cost for the project and better determine the funds needed to carry out an addition.

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve to hire PEC and David Wells to create a design-bid-build packet for a senior center expansion utilizing equipment reserve funds.