

CLEARWATER CEMETERY DISTRICT

Clearwater Cemetery District
Board Meeting
May 8 2025
6:30 PM, City Hall

1. Call to Order

Board member Loos called the meeting to order at 6:30 p.m.

2. Roll Call

David Loos, Trustee Ohio Township and Tim Erwin, Trustee Ninnescah Township were present.
Burt Ussery, Mayor City of Clearwater was absent.

Others present: Courtney Zollinger, City Administrator, and Mike Weakly, Cemetery Sexton

3. Approval of Agenda

MOTION: *Erwin* moved, *Loos* seconded to approve the agenda as submitted. Voted and passed unanimously. 2-0

4. Consent Agenda

- a. Minutes 4/10/2024
- b. April Accounts Payable
- c. April Receipt Report
- d. May Payroll

MOTION: *Loos* moved, *Erwin* seconded to approve the consent agenda as presented. Voted and passed unanimously. 2-0

5. Reports

- 33.3% through the year. Revenues are at 47.8% and expenses are at 4.8%. The tree payment will be posted in May. The final price was \$47,885. The budgeted tree installation for 2025 was \$75,000.
- Hukle family complied with the 12 x 12 pad and installed the Hukle memorial stone at Noel Cemetery.
- Weakley has mowed the fence line in the new section on the West side. The east side still needs mowed.
- There were 3 monuments set in Clearwater Cemetery and 1 monument set in Noel and 4 burials

MOTION: *Loos* moved, *Erwin* seconded to accept the reports. Voted and passed unanimously. 2-0

6. Business

a. Outhouse at Cemetery

Barbara Cook - Family to TL Pearson wants to keep the outhouse as an ornamental structure. They want permission to have it remain on the property and they will pay to have it updated with siding. They understand the outhouse needs to be filled in and they don't have a problem or disagree with that. Public Works is unable to fill the hole without moving

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the structure. The Cook family recommend filling it and padlocking the door so it can't be used.

They would be willing to sign something that states if the outhouse is not upkept and starts to fall apart the cemetery district has a right to remove it.

NOTE: Ussery is not in favor of having someone maintain it while it's on Cemetery property. He is in favor of the removal.

Loos and Erwin discussed the condition and liability of working on the dilapidated outhouse.

MOTION: *Erwin* moved, *Loos* seconded to remove the existing structure but allow the family to place a new one without a door on the existing spot. The family is not allowed to construct it on cemetery grounds but may deliver it. Voted and passed unanimously. 2-0

b. Port-o-Johns

The discussion last month was to remove the dilapidated outhouse at the cemetery grounds. The board wanted to review portable john prices for a possible replacement.

Single Port-o-John Quotes		
Company	Price	Services
AAA Portable Services	\$143.75	Once a week cleaning and restocking
Jacob Portable Toilet Rental	\$194 + \$43 Delivery fee (one time)	Once a week cleaning and restocking
Royal Deuces	\$150 + Fuel Surcharge	Once a week cleaning and restocking
Kansas Mobile Throne	\$100 + \$75 Delivery fee (one time)	Once a week cleaning and restocking

MOTION: *Erwin* moved, *Loos* seconded to order a john from AAA Portable services and review after 60 days. Voted and passed unanimously. 2-0

- c. **Other Business** – Erwin asked what the update was on the sale of property. Zollinger stated no offer has been submitted. Erwin also asked what the next steps were to combine all cemetery parcels. Zollinger stated she has already reached out to Logan Mills to inquire.

7. Executive Session – No Executive Session

8. Comments – No Comments

9. Adjournment

With there being no further business

MOTION: *Loos* moved, *Erwin* seconded to adjourn the meeting. Voted and passed unanimously. 2-0

Meeting adjourned at 6:43 p.m.