



City of Clearwater Council Meeting Agenda
Tuesday April 22, 2025, at 6:30pm
129 E Ross Clearwater, KS 67026

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- 1. Call to Order/ Invocation and Flag Salute**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
- 5. Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [Previous Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
- 6. Staff Reports**
- 7. Business**
 - a. **Action:** [Ordinance to annex Cemetery District](#)
 - b. **Discussion:** 7th Full-time Officer Position
- 8. Governing Body Comments**
- 9. Executive Session**
- 10. Adjournment**

Next Assignment Numbers

Charter Ordinance: 25

Ordinance: 1116

Resolution: 10-2025

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
April 08, 2025
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Crystal Walter, Justin Shore, Samantha Warkins, Shirely Palmer-Witt and Tim Robben.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Cole Hollis, Jared Dinwiddie, Amber Ives and City Attorney, Jennifer Hill.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, there were none.

Motion: *Robben* moved; ***Palmer-Witt*** seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Annexation – Prairie Meadows

Motion: *Walter* moved; ***Warkins*** seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Zollinger stated there are 2 seats for the Board of Zoning Appeals/Planning Commission as 2 people did not want to be reappointed. You must live within the City to sit on this board. Council discussed the topic further, the meetings are monthly only if there are items for a zoning change, variance requests, zoning violation or hearing request. May will be the first meeting of the year, last year was active so they met more frequently. These spots will need to be filled for the appointments in May. Council asked how business is conducted if they cannot find 2 people to appoint, Zollinger stated the by-laws changed that a quorum constitutes the number of people present. The board currently has Lyle Berntsen as the Chair who is an owner of Triple B which helps with certain construction questions but having a variety of people sit on the board is helpful. Robben asked if Council could sit on the board, Hill stated that they can not since it is appointed by Council and applications/adoptions come from Planning to Council. Mayor would like to have due diligence done on finding people to sit on the board. Council asked about the trees that were taken out, Zollinger stated that they were mature trees that were in the path for the new guttering. Mayor Ussery mentioned the cemetery is having trees put in the new portion of the cemetery. Robben asked about getting a projection for sales tax, Zollinger stated that the amount received so far has exceeded what was expected. Warkins asked where the pre-bid meeting was going to be held, Zollinger said she believes at the Public Works building.
- Fire Department – Jared Dinwiddie – Robben thanked Dinwiddie for his diligence in looking for grants.
- Police Department – Courtney Zollinger – Added that vehicle 2 i is currently down and suspected to have a starter issue, though there's a possibility the problem could be with the engine. If it is the engine, then the vehicle will not be in discussion for keeping during the budget process like previously discussed. The Mock accident will be held at the High School.
- Public Works/Parks - Cole Hollis – The dump truck had a valve issue that kept it from tilting, it was going in for service when the truck went out of commission completely. The City has 2 dump trucks, this one was more of a backup. There are funds to potentially replace the dump truck this year, but Hollis may delay the purchase until next year due to budget constraints.

The desired replacement is a tandem axle truck, which is more expensive. Council discussed the pre-bid meeting for the railroad bridge project, it is scheduled for this month. The timeline and cost estimates are not yet available. The full water line project and shut-off valve work are expected to happen in the fall. Zollinger and Hollis have more information hope to after the pre-bid meeting. Past meetings Sedgwick County seemed to want to have both projects at the same time for efficiency. Palmer-Witt asked about the meter lids, Hollis stated they are for the AMI (Advanced Metering Infrastructure) system. The radio system must pass through metal lids, and to make it work, a hole needs to be cut in the lid to insert the antenna. Zollinger stated the AMI system should be up and running in hopes after a month.

- Senior Center – Amber Ives – Mayor Ussery thanked Ives for her work with the Art Walk, Ives stated that it was Tricia who did that. Zollinger mentioned that the turnout was good considering the colder weather. Commodities will be next week on Wednesday, Thursday and Friday. Ives stated that there are around 47-55 who come in for these and Public Works is a huge help getting the items there.

8. Business

a. Proposal for approval from Clearwater Public Library to install ADA doors

The library has received a grant to update the front door to be ADA compliant and is asking for approval. Council asked if they had to get approval because it was a City owned building, Zollinger stated yes, any modifications need approval. Council asked if a patron requested the modification or if it was mandatory, Zollinger said an ADA study was done, and it was suggested to have ADA access on the City public buildings if it can be done. It is mandatory for new construction. The total cost for this project is approximately \$8,000, \$3,500 will be covered by the grant and the rest from the library budget. Council asked if all other items from the study have been taken care of, Zollinger mentioned the bathroom stalls, the pool entry and Museum door. The entry for the pool will have to be done if the pool is completely redone. Walter asked who wrote the grant for the library, Zollinger did not know.

Motion: *Shore* moved; *Warkins* seconded to authorize the public library to modify the front doors for ADA compliance. Voted and passed unanimously.

b. City Code Ordinance

At the last City Council meeting the Governing Body reviewed changes to the city code that included adopting a charter ordinance to continue appointing vacant seats on City Council by the mayor selecting with City Council's consent, replacing Roberts Rules of Order with Code of Procedures for Kansas Cities, adding a section on moving buildings, adding a section on minimum housing codes and environmental codes, and adopting a charter ordinance to continue appointing the court clerk by the City Council versus the Municipal Judge. The Governing Body also reviewed an ordinance on snow and ice removal but was against adopting an ordinance on this. City Code has prepared an ordinance to adopt the new outlined city code of ordinances and make the modifications approved by council at the March 25th meeting. Snow and Ice removal is not a part of this adoption. Shore asked if a Charter Ordinance needed to be adopted, Zollinger stated they were already adopted at the last meeting.

Motion: *Warkins* moved; *Walter* seconded to adopt Ordinance 1115 adopting the codification of ordinances of the city of Clearwater, Kansas, providing for the repeal of certain other ordinances not included therein, excepting certain ordinances from repeal and saving certain accrued rights and liabilities. Voted and passed unanimously.

c. Clearwater Fall Festival Special Event Permit

Clearwater Fall Festival has booked the carnival with WEE Entertainment for October 3-4, 2025. Fall Festival seeks permission to use City Park, Chisholm Trail Sports Complex, Aquatic Center parking lot, and city streets (mainly Ross Ave from 1st to 4th) for the 2025 Fall Festival from October 2nd through October 6th. October 2nd will begin set up and October 6th will be Ministerial Alliance church service and tear down. The parade is scheduled for October 4th at 10 am and will go straight down Ross, North on Tracy, East on Wood, and South on 4th. Street closures will be on Ross Ave between 4th and 1st from Friday around 4pm to Saturday at 11pm for the festival. Additional closures for the car show on Saturday afternoon will extend from 4th to Gorin. After the car show, the road closure will return to Ross Ave from 4th to 1st until the event concludes on Saturday evening. Historically, the City has not charged for use of facilities but in 2024, rental rates were established. The Fall Festival has not paid a fee for food vendors in the past, though it charges food vendors for water, electricity, and the use of park facilities. The carnival will use the ball diamond from setup on Thursday until tear-down on Sunday morning, and the shelters will be used from Friday at 5 PM until Sunday at 1 PM for the church service. The estimated fee for the Fall Festival, based on last year's numbers, is \$2,060, which includes the use of city facilities, street closures, and vendor fees. In the past, the City has waived these fees and has been a Platinum sponsor of the event due to the support provided by city staff and facilities. There was discussion about the City's contribution to the Fall Festival. Instead of waiving fees for the event, it was suggested that the City does a donation. Mayor Ussery asked if there was an agreement in place for the Car Show. Warkins stated the timeframes and locations were agreed upon verbally and are documented in meeting minutes. Initially, the option of moving the car show to a different location was considered, but Trent preferred to keep it at the same spot as previous years. Trent confirmed that they didn't want to move the car show location but were willing to adjust

the time to occur after the parade. This would allow the car show to be on Ross Avenue, in front of the flower store. They have been instructed to let the people that are part of the car show to arrive at a certain time that coincides with the end of the parade and oversee directing them to the location. It was noted that a formal agreement or written document including times, volunteers needed, layout, expectations and release of liability of Fall Festival and the City might be beneficial to avoid confusion or issues. Council discussed advertisements for the festival to include City social media and website. Warkins said they also advertise in Times Sentinel and have a website and Facebook page the events are subject to cancellation. Council discussed the food vendors being required to register and obtain a permit, which is submitted to the Department of Revenue. The City ensures that all necessary insurance and sales tax requirements are checked. Although the City has an Ordinance for vendor permits, it does not charge the fees listed in the fee schedule for Fall Festival vendors as they have been waived in the past. Mayor Ussery mentioned that there would be a scavenger hunt at Hammer's Park and requested it be added to the permit. Zollinger confirmed that he could write it in. Additionally, Zollinger noted that the 5k event plans to use the cross-country track.

Motion: Shore moved; **Robben** seconded to approve the special event permit for the Clearwater Fall Festival with modifications to add Hammer's Park. Voted and passed unanimously.

Motion: Shore moved; **Warkins** seconded to approve City fees and resources being donated to the Fall Festival. Voted and passed unanimously.

8. Governing Body

Walter – None

Shore – None.

Warkins – Glenda is making a quilt for the 40th anniversary of the Fall Festival and a picture of the 2015 button is needed out of the display case. Also, the button design contest is open and due by May 15th or 16th. The theme is "No Place Like Home" to symbolize the Ruby slippers and ruby representing the 40th year.

Palmer-Witt – None.

Robben – None.

Ussery – None.

9. Executive Session

None.

10. Adjournment

Motion: Walter moved; **Robben** seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:06 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 8th, 2025, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 22nd day of April 2025.

Jaye Poe, City Clerk

Check Register Report

Date: 04/08/2025

Time: 3:28 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
51514	04/09/25	Printed			1ST DUE	1ST DUE EMERGENCY RESPONSE	NAME PLATES FOR PPE FD	9,248.37
51515	04/09/25	Printed			APS1	AAA PORTABLE SERVICES, INC.	AYSO PORTA JOHN 4-7 - 5-4	241.50
51516	04/09/25	Printed			ALL S	ALL SEASONS SPORTSWEAR, INC	EMBROIDER JOB SHIRT BERGER FD	20.00
51517	04/09/25	Printed			AMAZ	AMAZON BUSINESS	DON FOR APPRECIATION DINNER	458.35
51518	04/09/25	Printed			BBL1	B & B LUMBER	WALL REPAIR	161.09
51519	04/09/25	Printed			BOWMAN	DAVE PHD BOWMAN	HIRING PSYCH EVAL-LYDEN	200.00
51520	04/09/25	Printed			CPSS1	CENTRAL POWER SYSTEMS & SERV	JOB #5 P & M GEN CITY HALL	1,700.00
51521	04/09/25	Printed			CED2	CERTIFIED ENGINEERING DESIGN	Professional Services	650.00
51522	04/09/25	Printed			CWC02	CLEARWATER WELLNESS CENTER	WELLNESS APRIL	100.00
51523	04/09/25	Printed			CORE & ERE1	CORE & MAIN LP	FITTING AND VALVE BOXES	395.31
51524	04/09/25	Printed			ERE1	EMERGENCY FIRE EQUIPMENT	WATER GAUGE FOR BR 71	1,777.71
51525	04/09/25	Printed			ENDS	JAMIE ENDSLEY	REIMBURSE COURT CONF MILEAGE	168.00
51526	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	129 E. ROSS SAL	68.65
51527	04/09/25	Printed			FOA1	FLAGS USA	FLAGS FOR CITY HALL	261.00
51528	04/09/25	Printed			GAL1	GALL'S INC.	LYDEN AND ROSS	671.68
51529	04/09/25	Printed			BH01	BECKY. C. HURTIG	Professional Services - Judge	1,100.00
51530	04/09/25	Printed			IN TR	INLAND TRUCK PARTS AND SERVICE	BR 72 ANNUAL MAINT/AC REPAIR	3,067.15
51531	04/09/25	Printed			KJC1	KANSAS JUDICIAL COUNCIL	2024 COURT MANUAL SUPPLEMENT	45.00
51532	04/09/25	Printed			KMIT	KANSAS MUNICIPAL INS. TRUST	2024 WORKMAN COMP ADDITIONAL	1,070.00
51533	04/09/25	Printed			KOC1	KANSAS ONE CALL SYSTEM, INC.	59 LOCATES	78.47
51534	04/09/25	Printed			KRW1	KANSAS RURAL WATER ASSN.	CONFERENCE FOR PUBLIC WORKS 5	1,235.00
51535	04/09/25	Printed			KST1	KANSAS STATE TREASURER	MARCH 25 TREASURER'S REPORT	999.50
51536	04/09/25	Printed			JOR	JORDAN LAUER	YEAR 5 OF 5 INCENTIVES	3,004.87
51537	04/09/25	Printed			LOK1	LEAGUE OF KS MUNICIPALITIES	UPDATED LABOR LAW POSTER	36.00
51538	04/09/25	Printed			LRE1	LEE REED ENGRAVING, INC.	WALTER RETIRE COUNCIL PLAQUE	72.30
51539	04/09/25	Printed			LA LI	J. LARRY LINN	PROSECUTION SERVICES	1,000.00
51540	04/09/25	Printed			LCS1	LOWE'S	LOCKERS FOR PW SHOP	1,100.52
51541	04/09/25	Printed			LYD	JARED LYDEN	PATCHES SEWN ON UNIFORM	76.18
51542	04/09/25	Printed			MERI	MERIDIAN ANALYTICAL LABS, LLC	BACTI SAMPLES WATER	135.00
51543	04/09/25	Printed			METRO	METROPOLITAN AREA BUILD & CONS	B/E/M/P PERMITS MARCH 2025	1,489.75
51544	04/09/25	Printed			MIG1	MIZE'S THRIFTWAY	MEAL STORM SPOTTER CLASS	143.17
51545	04/09/25	Printed			MC05	MULVANE COOP	DYED DIESEL	757.82
51546	04/09/25	Printed			NOP1	NAVRAT'S OFFICE PRODUCTS	POLO FOR K. BERGER	44.18
51547	04/09/25	Printed			OR	O'REILLY AUTO PARTS	TURN SIGNAL BULBS	8.18
51548	04/09/25	Printed			ONE	ONESOURCE TECHNOLOGY, INC	MICROSOFT IT SERVICES	4,107.00
51549	04/09/25	Printed			PELZ	DEBORAH PELZ	Senior Center Floor cleaning	130.00
51550	04/09/25	Printed			PCA1	PETTY CASH	POLICE CAR WASH	20.00
51551	04/09/25	Printed			PB03	PITNEY BOWES	POSTAL LEASE 1-30 - 4-29	259.98
51552	04/09/25	Printed			PCC	PROFESSIONAL CODE COMPLIANCE	PROFESSIONAL CODE COMPLIANCE	1,700.00
51553	04/09/25	Printed			RJ01	ROASTER JOE'S	POLICE DEPT DRINKING WATER	23.49
51554	04/09/25	Printed			SWSC	SALINA WHOLESALE SUPPLY CO	GASKETS 3/4	228.04
51555	04/09/25	Printed			0004	SEDGWICK COUNTY ELECTRIC COOP	WELL #7	1,862.54
51556	04/09/25	Printed			TSN1	TIMES-SENTINEL NEWSPAPERS	RES 06-2025 SEW IMPR IND RIDGE	1,177.12

Check Register Report

Date: 04/08/2025

Time: 3:28 pm

Page: 2

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
51557	04/09/25	Printed			TRUG	TRUGREEN	ROUND 1 TRUGREEN	1,824.13
51558	04/09/25	Printed			UNI	UNIFIRST CORPORATION	MATS AND TOILET PAPER	139.29
51559	04/09/25	Printed			VERMEER	VERMEER GREAT PLAINS	WAND & SPRAY NOZZLE	897.32
51560	04/09/25	Printed			WCI1	WASTE CONNECTIONS, INC.	TRASH BILLING	17,619.68
51561	04/09/25	Printed			WPF1	WATER PROTECTION FEE	1ST QUARTER WATER PROTECT FEE	890.82
51562	04/09/25	Printed			WL01	WHITNEY LANDSCAPING	CITY PARK MOWING/SENIOR CTR	9,770.00
51563	04/09/25	Printed			WILKS	WILKS UNDERGROUND UTILITIES	100 FT BORE	1,200.00

Total Checks: 50

Checks Total (excluding void checks):

73,434.16

Total Payments: 50

Bank Total (excluding void checks):

73,434.16

Check Register Report

Date: 04/08/2025

Time: 3:28 pm

Page: 3

City of Clearwater

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
3507	04/09/25	Printed			AFL1	AFLAC	MARCH AFLAC	538.16
3510	04/09/25	Printed			VISA	CARDMEMBER SERVICES	COURT CONFERENCE LODGING BURLEY	2,226.09
3511	04/09/25	Printed			CGSI	CASEY'S	STATEMENT	2,149.42
3512	04/09/25	Printed			CLA1	COLONIAL LIFE	APRIL COLONIAL PREMIUMS	87.30
3513	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	319 W. ROSS FIRE STATION	418.74
3514	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	107 S. GRAIN OLD TOWNSHP BUILD	45.49
3515	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	129 E. ROSS CITY HALL	297.06
3516	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	400 W. ROSS PUBLIC WORKS	157.52
3517	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	604 E. ROSS WELL HOUSE AT PARK	141.27
3518	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	P650 E. ROSS POOL/ PARK LIGHTS	467.07
3519	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	11159 S. 135TH W SEWER PONDS	302.35
3520	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	149 N. FOURTH MUSEUM	116.95
3521	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	901 CLEARCREEK LIFT STATION	157.32
3522	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	401 W. ROSS OLD TOWNSHIP BUILD	26.67
3523	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	1001 E. ROSS SPORTS COMPLEX 2	53.87
3524	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	1100 E. ROSS PUMP CR PONDS	26.55
3525	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	602 E. ROSS CITY PARK	171.03
3526	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	401 W. ROSS PW BUILDING #2	72.56
3527	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	STREET LIGHTS	2,406.02
3528	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	100 E. ROSS EMPTY LOT	43.22
3529	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	9731 S. 135TH ST W DIAGONAL SI	25.29
3530	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	1200 E. ROSS CR PONDS	26.55
3531	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	9801 S, 135TH W PUMP STATION	127.15
3532	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	921 E. JANET SENIOR CENTER	350.81
3533	04/09/25	Printed			EVERGY	EVERGY KANSAS CENTRAL	1001 E. ROSS FIELD SP COMPLEX	295.62
3534	04/09/25	Printed			FARMERS	FARMERS BANK	APRIL FCMI RESERVE PAYMENT	7,714.82
3535	04/09/25	Printed			KDOL	KANSAS DEPARTMEN OF LABOR	Q1 SUTA CITY	320.77
3536	04/09/25	Printed			KDOL	KANSAS DEPARTMEN OF LABOR	Q1 SUTA LIBRARY	23.16
3537	04/09/25	Printed			KDR1	KANSAS DEPARTMENT OF REVENUE	MARCH WATER SALES TAX	369.15
3538	04/09/25	Printed			KGS1	KANSAS GAS SERVICE	901 CLEARCREEK LIFT STATION	58.75
3539	04/09/25	Printed			KGS1	KANSAS GAS SERVICE	319 W. ROSS FIRE STATION	289.01
3540	04/09/25	Printed			KGS1	KANSAS GAS SERVICE	149 N. FOURTH HIS MUSEUM	180.35
3541	04/09/25	Printed			KGS1	KANSAS GAS SERVICE	129 E. ROSS CITY HALL	175.22
3542	04/09/25	Printed			KGS1	KANSAS GAS SERVICE	401 W. ROSS PUMP HOUSE	159.81
3543	04/09/25	Printed			KGS1	KANSAS GAS SERVICE	921 JANET SENIOR CENTER	146.46
3544	04/09/25	Printed			KANSAS	KANSAS TURNPIKE AUTHORITY	INMATE TRANSPORT	2.25
3545	04/09/25	Printed			MERCHANT	MERCHANT SERVICES	MARCH CREDIT CARD FEES	831.05
3546	04/09/25	Printed			SAM1	SAM'S CLUB	COFFEE FOR CITY HALL	300.30
3547	04/09/25	Printed			TWIN	TWIN VALLEY TELEPHONE	POLICE PHONE APRIL	246.85
3548	04/09/25	Printed			TWIN	TWIN VALLEY TELEPHONE	PUBLIC WORKS PHONE APRIL	109.83
3549	04/09/25	Printed			TWIN	TWIN VALLEY TELEPHONE	CITY PHONE APRIL	201.10
3550	04/09/25	Printed			TWIN	TWIN VALLEY TELEPHONE	PARK BROADBAND APRIL	3.00
3551	04/09/25	Printed			TWIN	TWIN VALLEY TELEPHONE	SENIOR CENTER PHONE APRIL	62.86
3552	04/09/25	Printed			TWIN	TWIN VALLEY TELEPHONE	HIS SOC PHONE/SECURITY APRIL	100.78
3553	04/09/25	Printed			TWIN	TWIN VALLEY TELEPHONE	FIRE PHONE APRIL	479.04
3554	04/09/25	Printed			VER	VERIZON WIRELESS	STATEMENT	478.41
3555	04/09/25	Printed			VER	VERIZON WIRELESS	FIRE DEPT BROADBAND	40.01

Total Checks: 47

Checks Total (excluding void checks):

23,023.06

Total Payments: 47

Bank Total (excluding void checks):

23,023.06

Total Payments: 97

Grand Total (excluding void checks):

96,457.22

To: Mayor and City Council
From: Courtney Zollinger, City Administrator
Date: April 18, 2025
Re: Administration Report

- There will be a workshop on the 29th from 6:30pm-8:30pm.
- The implementation process has begun with ERP Pro 10 and Municipal Justice. We have scheduled weekly meetings for this project.
- The Implementation for the new AMI software will be starting soon.
- Pearson Construction is scheduled to repair the median patch on April 17th.
- The Cemetery district has submitted their consent to annex their new property into the City.
- Cole and Logan attended the pre-bid conference for the bridge project on Friday, April 18th.
- City Wide Clean-up is this Saturday and Pearson has said there should be no interruption for the residents on the streets being worked on.
- There is an update from the Kansas State Fire Marshall for firework stands. Fireworks can now start selling on June 20th instead of June 27th. City Code states that firework tents can start selling in accordance with the Kansas State Fire Marshall but ends on July 4th. Discharging of fireworks remains from July 1st – July 4th in the city limits.
- I am planning to schedule a meeting with the Sports Complex Stakeholders to discuss their priority lists and possible financial support.
- Annual Appointments will be at the next meeting. There will be one Rec Commission, 4 Planning Commission/ Board of Zoning Appeals, 3 Historical Society, 2 Library Board appointments.
- As of March: 1% Sales Tax Collected: **\$95,010.24**

Dates to Remember

- April 19th – City Wide Clean-up
- April 21st – Fall Festival Meeting
- April 29th – Council Workshop 6:30PM – 8:30PM

Active Nuisances/ Code Violations

205 S Tracy	209 S Lee	213 S Lee	321 E Nancy	317 E Ross
139 N Lee	150 N Tracy	441 N 4 th	139 N Gorin	249 N Grant
130 N Grant	205 S 2nd	320 S Gorin	235 N Lee	710 Rolling Hills Dr
124 S Grant	115 N Gorin	112 S Grain	219 S Prospect	501 Rolling Hills Dr
230 S Byers	310 E Wood	111 E Nancy	402 E Park	302 S Tracy
301 S Gorin	808 Streamside Ln	601 Southeast Dr	231 Michelle Dr	427 N 1 st Ave Ct
131 E Nancy	428 Clear Creek	330 S Tracy	200 N Prospect	142 E Wood
1040 Silverado Ct	118 S Byers	241 Michelle Dr	117 S Gorin	421 S 3 rd
721 Southeast Dr	250 S Byers			

To: Mayor and City Council

From: Jared Dinwiddie
Clearwater Fire Chief

Date: April 17, 2025

Re: Fire Department Staff Report

- Clearwater Fire responded to **8** medical calls and **3** fire calls since our last report.
- Average response time for SGCO EMS on medical calls has been around **17** minutes. Sedgwick County EMS Community Response Vehicle (CRV81) response time has averaged about 3 minutes.
- To Date: The department has been unable to respond to **2** emergency calls.
- To Date: The CRV has been unstaffed **7** times.
- Members trained on vehicle extrication (hands-on) at our last meeting on the 15th. Thank you to Gary Berger for providing a vehicle for us to train on.
- Chief Dinwiddie attended the SUCO Chief's quarterly meeting on the 17th.
- CMO Patrick attended officer development and engine company operations training in Indianapolis over the week of April 6-12th.
- Forestry 6x6 is ready to be returned to the Forestry Service. CFD has notified the KS Forestry Service and is currently on the pick-up waiting list.
- Prom mock accident is scheduled for April 22nd at 1:30 P.M., with an alternate date of April 23rd (if there is inclement weather on the 22nd).



To: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: April 17, 2025

Re: Police Department Staff Report

Officers:

All the officers are working on finishing their training hours.

I attended the Kansas Chiefs (KPOA) training this last week.

Police Clerk:

SPV permits this year to date is 64.

Building:

Nothing to report.

Vehicles:

Vehicle #2 is still down with a starter issue currently. Vance from True-2-You is working on getting it in to look at it. I'm sure it will be up and running by this council meeting.

Matters of interest since the last meeting on Police Activity:

We have had 58 dispatched/reported calls with 111 arrests and 319 citations issued since my last report. (Does not always include self-initiated calls).

To: Mayor and City Council Members
From: Cole Hollis, Public Works Director
Date: April 18, 2025
Subject: Public Works Summary

1. Spring Banners installed
2. Replaced light switch in old vault at city hall
3. Removed lug tires on the blue tractor and installed the turf tires
4. Cleaned the waterway from Ross Ave to the south end of park glen ditch
5. Dewinterized Park concessions
6. Dewinterized Pool
7. Repaired water leak at 151 S Lee Ave. Pearson's contractor pulled the corp valve off the main while excavating
8. Removed an unused and leaking corp valve and service on S Lee Ave.
9. We have continued to machine lids and install the end points for the new AMI system. We are over 80% completed. Most of the remaining lids are on the out-of-town routes.
10. Replaced safety base at field 3
11. Picked up commodities and delivered to senior center
12. Repair broken bridge slats on the bridge in the park
13. Slide cylinder reinstalled on motor grader
14. Repaired PTO shaft on Landpride mower
15. All public works operators attended the 811 Dig safe summit



Clearwater Senior Center Staff Report

April 15, 2025

To: Mayor & City Council

From: Amber Ives, Coordinator

The Senior Center is changing! We had an Eagle Scout ask to work with us on a project. We decided to have the back room that needed to be overhauled so it could be more usable. We have purchased some storage cabinets with our Donations funding and are looking to add some much-needed metal tables as well. They have moved out all the items from our back area and built 2 cabinets. We are currently waiting for the rest to be delivered. At the same time, Ron Witt has graciously taken on putting in our ice machine and drinking fountain. Needless to say, the senior center has been "Under Construction" this week and it's been fun working with so many people willing to help make things better!

We continue to have some great speakers come in, giving so many seniors the opportunity to learn new skills, maintain skills and so much more!

CPAAA had asked for comments from seniors who attend at their specific center.

Statement 5: Clearwater Senior Center means a lot. I have made many new friends. I love the activities and events and even more the educational moments. It helps me exercise and I love helping teach line dancing as well as leading Calorie Burn. It means a lot to have a special place to go every day.

Becky S.

1. Sg. Co Legal
Services Info
Meeting

2. Ladies Bible
Study watching
the The Chosen,
Last Supper

3. Six Triple Eight
Movie

Respectfully,
Amber Ives
Senior Center Coordinator



**City of Clearwater
City Council Meeting
April 22, 2025**

Consent for Annexation – Cemetery

Context: A consent for annexation was received on April 14th 2025, for the Cemetery property with the legal description: TH PT NE 1/4 BEG 390.06 FT S NW COR NE 1/4 TH E 660 FT S 937.77 FT W 660 FT W LI SAID NE 1/4 TH N 937.77 FT TO BEG SEC 23-29-2W. The Property currently sits adjacent to city limits and requires annexation into the corporate boundaries of Clearwater to facilitate its development.

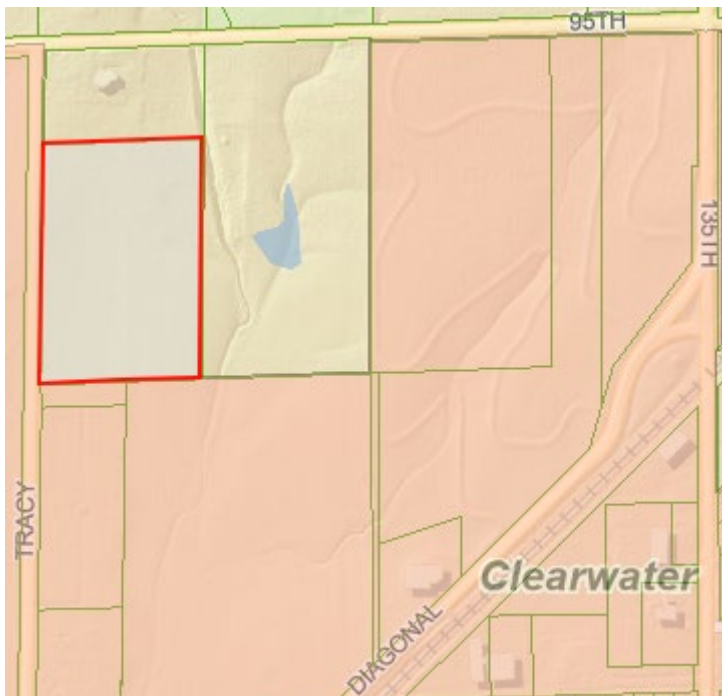
Unilateral annexation of the Property is permitted by K.S.A. 12-520(a)(2) as the land is owned by and adjoins the City of Clearwater. Annexing the Property into Clearwater would make the boundary lines of the City harmonious and contiguous. Such annexation would further allow the City to provide utility and police services to the Property.

Because the land adjoins the city it will not require the Board of County Commissioners to review and adopt a resolution. This property can be annexed into the city without a resolution.

Financial: There are no financial considerations for this item.

Legal Considerations: Legal has reviewed and prepared the ordinance for annexation.

Recommendations/Actions: Adopt Ordinance annexing the Cemetery Property TH PT NE 1/4 BEG 390.06 FT S NW COR NE 1/4 TH E 660 FT S 937.77 FT W 660 FT W LI SAID NE 1/4 TH N 937.77 FT TO BEG SEC 23-29-2W into Clearwater City Limits.



THE CITY OF CLEARWATER, KANSAS

ORDINANCE 1116

AN ORDINANCE ANNEXING AND INCORPORATING CERTAIN LAND WITHIN THE BOUNDARIES OF THE CITY OF CLEARWATER, KANSAS, PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF K.S.A. 12-520.

WHEREAS, on April 14, 2025, a written Consent to and Petition for Annexation was filed with the City Clerk of the City of Clearwater, Kansas, a copy of which is attached hereto; and

WHEREAS, the land described in said written Consent to and Petition for Annexation is legally described as TH PT NE 1/4 BEG 390.06 FT S NW COR NE 1/4 TH E 660 FT S 937.77 FT W 660 FT W LI SAID NE 1/4 TH N 937.77 FT TO BEG SEC 23-29-2W; and

WHEREAS, said tract adjoins the boundaries of the City of Clearwater, Kansas and may be served with potable water from an existing adjacent City of Clearwater, Kansas water main; and

WHEREAS, K.S.A. 12-520(a)(7) allows for the annexation of land into the City by ordinance where the land adjoins the city and a written petition for consent to annexation has been filed by the owner of the land.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS:

SECTION 1: The Governing Body of the City of Clearwater, Kansas, hereby certifies the land described below shares a common boundary with the City of Clearwater and is not currently part of the City of Clearwater.

SECTION 2: The Governing Body of the City of Clearwater, Kansas finds it advisable, desirable, beneficial and in the interests of the public to annex into the corporate boundaries of the City of Clearwater, Kansas the following real property, to-wit:

TH PT NE 1/4 BEG 390.06 FT S NW COR NE 1/4 TH E 660 FT S 937.77 FT W
660 FT W LI SAID NE 1/4 TH N 937.77 FT TO BEG SEC 23-29-2W.

SECTION 3: The aforementioned property, meeting one or more of the conditions for annexation prescribed in K.S.A. 12-520, is hereby annexed and incorporated within the corporate limits of Clearwater, Kansas, by this Ordinance.

SECTION 4: The officers, employees, and agents of the City of Clearwater, Kansas, are hereby authorized and directed to take such action, expend such funds, and execute such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

SECTION 5: That if any section, clause, sentence or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of the remaining parts of this ordinance.

SECTION 6: This Ordinance shall take effect and be in force from and after its publication in the official city newspaper.

Adopted by the City Council this 22nd day of April 2025.

Approved by the Mayor this 22nd day of April 2025.

MAYOR, Burt Ussery

SEAL

ATTEST:

CITY CLERK, Jaye Poe

CONSENT FOR ANNEXATION

TO: The Governing Body of the City of Clearwater, Kansas

The undersigned owners of record of the following described land hereby petition the Governing Body of the City of Clearwater, Kansas, to annex such land to the City. The land to be annexed is described as follows:

TH PT NE 1/4 BEG 390.06 FT S NW COR NE 1/4 TH E 660 FT S 937.77 FT W 660 FT W LI SAID NE 1/4 TH N 937.77 FT TO BEG SEC 23-29-2W

Property Identification Number: 30021774

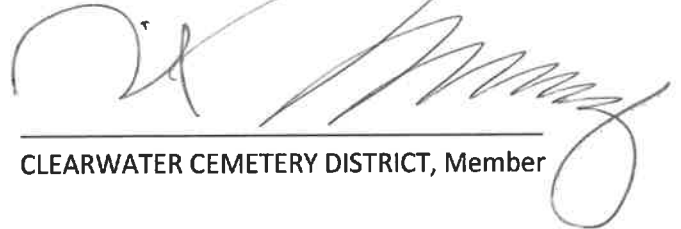
The undersigned further warrant and guarantee that they are the only owners of record of the land.



CLEARWATER CEMETERY DISTRICT, Chairman



CLEARWATER CEMETERY DISTRICT, Member



CLEARWATER CEMETERY DISTRICT, Member