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[Please note that the meeting agenda is subject to change during the meeting.]

City of Clearwater Public Building Commission Agenda
Tuesday February 11, 2025, at 6:00pm
129 E Ross Clearwater, KS 67026

1. **Call to Order**
2. **Confirm a Quorum is Present**
3. Minutes from 5/13/2020 Meeting
4. Business:
    a. Close the PBC Bank Account
        i. 2024 Financials
5. **Adjournment**

City of Clearwater, Kansas
Sedgwick County
Public Building Commission - **MINUTES**
May 13, 2020
Clearwater City Hall
129 E. Ross Avenue Clearwater, KS 67026

1. **Call Meeting to Order**

Zollinger called the meeting to order at 4:00pm

2. **Roll Call**

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:
Chuck Reitberger, Jeanne Long, David Papish, Dena Schule and Bob Cumming were present.
The following staff members were present:
Courtney Zollinger, City Clerk

3. **Minutes from April 23, 2019**

   Motion: ***Reitberger*** moved, ***Long*** seconded to approve the meeting minutes. Voted and passed unanimously.

4. **Financial Update**

Zollinger stated the account balance in the PBC bank is $4,587.11

5. **Project Update/Request**

Zollinger stated that there has been a request to put a reader board sign at the pool so the pool manager would be able to put events and hours up. Zollinger stated there were 3 quotes obtained.

NuLine Signs	**$3485.00**
George Lay Signs	**$5400.00**
Luminous Neon Inc	**$6530.45**

Zollinger recommended going with the low bid with NuLine Signs if the Commission was okay with moving forward with the purchase.

   Motion: ***Reitberger*** moved, ***Long*** seconded to approve the reader board purchase from NuLine Signs. Voted and passed unanimously.

6. **Adjournment**

With no further discussion the meeting was adjourned at 4:20pm.

City of Clearwater
Public Building Commission Meeting
February 11, 2025

Public Building Commission

Context: The Public Building Commission (PBC) was established in 1999 to help finance the Clearwater Aquatic Center. A new public building would require going to a vote to the residents where the PBC could title the building in it's name, carry the note, and lease it to the city, which is what happened. The PBC was formed, interlocal agreements signed and filed with the Secretary of State, and the pool was built. The city and rec budgeted to make a lease payment to the PBC until the bond was paid in full.

The note was paid in full in 2013 leaving a balance in the PBC checking account around $60,000. The Commission didn't meet from 2013 until 2016 to discuss how to best use the funds for pool improvements. Gilmore and Bell stated that since the funds were paid the PBC for pool, that is where they can be spent.

Since 2016 the PBC has paid for the following improvements/ installments: Lockers for the lifeguards, new storage cabinet for concession stand, new water fountain, ADA picnic table, lounge chairs, new diving board, pool paint, concession stand island, baby pool handrail, partial payment on red slides, shade structure replacement, new shed, pump cover, concrete deck repair, and a new illuminated sign cabinet.

Financial: There is a $1,117.56 balance left in the PBC checking account. The account receives around $0.24 in interest per month. Gilmore and Bell and the auditors were asked if and how we could close this account out. The Public Building Commission would need to make a motion to close the checking account and transfer funds to the City of Clearwater to use the municipal pool.

Legal Considerations: The bond council, Gilmore and Bell, gave direction on how to use the funds. As long as the city uses the funds for the pool, this is the proper way.

The Pool budget is $105,156.00 for 2025 and the remaining funds from the PBC can be used to help pay for those expenses.

Recommendations/Actions: Authorize to close the Public Building Commission checking account with Emprise Bank and transfer to the City of Clearwater to be used towards the municipal pool.

PUBLIC BUILDING COMMISSION
2024

				REVENUES			EXPENSES				BALANCES	
DATE	CHECK NO.	TRANSACTION DESCRIPTION	CASH	Recreation Commission	Interest	Transfers	Contractual	Capital Outlay	Bond Principle/ Interest	Reimbursed	Checking	CD
		2023 Ending Balance									$ 1,114.50	$ -
1/31/2024		Interest			$ 0.24						$ 1,114.74	
2/28/2023		Interest			$ 0.22						$ 1,114.96	
3/31/2023		Interest			$ 0.24						$ 1,115.20	
4/30/2023		Interest			$ 0.23						$ 1,115.43	
5/31/2023		Interest			$ 0.24						$ 1,115.67	
6/30/2023		Interest			$ 0.23						$ 1,115.90	
7/31/2023		Interest			$ 0.24						$ 1,116.14	
8/31/2023		Interest			$ 0.24						$ 1,116.38	
9/30/2023		Interest			$ 0.23						$ 1,116.61	
10/31/2023		Interest			$ 0.24						$ 1,116.85	
11/30/2023		Interest			$ 0.23						$ 1,117.08	
12/31/2023		Interest			$ 0.24						$ 1,117.32	
TOTAL			**$ -**	**$ -**	**$ 2.82**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,117.32**	