

City of Clearwater, Kansas
Sedgwick County
Planning Commission - **MINUTES**
October 1, 2024
Clearwater City Hall
129 E. Ross Avenue Clearwater, KS 67026

1. Call meeting to order.

Lyle Berntsen called the meeting to order at 6:30 p.m.

2. Roll Call

Deputy City Clerk called the roll to confirm the presence of a quorum. The following members were present: Lyle Berntsen, Kenny Watson, and J.J. Riggins. Jarod Ledington, Ryan Karrick, John Hurley and Michael McBee were absent.

The following staff member was present:

Courtney Zollinger, City Administrator; Carol Reitberger, Deputy City Clerk, City Attorney Scott Ufford.

Also present: Logan Mills, CED, Arnie and Jill Rausch, Zakary Guajardo and Kyler Newell.

3. Approve September 3, 2024, Minutes

Motion: *Watson* moved, *Riggins* seconded to approve the minutes of the September 3, 2024, as presented. The motion passed unanimously. 3-0

4. Plat – Rausch Addition

- a. Agenda Report – At the September 3, 2024 meeting the Planning Commission reviewed the Rausch Addition Preliminary Plate and asked for the following additions.
 1. Notate pad elevations on the plat
 2. Notate the new location for the existing streetlight
 3. Add a water utility easement and show the water main extension

The preliminary plat and final plat were reviewed by staff. The pad elevations, streetlight existing and new location is notated on the map, as well as the extension of the 6" main line and an easement on the north end of the Rausch Addition.

The only addition staff has requested on the plat is to draw the intended location of the driveway as well as the blowoff, so they don't conflict with one another on the preliminary plat. The way the 6" line is drawn in appears blowoff is right in the middle of what would be the driveway.

No questions or comments.

- b. Preliminary Plat

Motion: *Riggins* moved, *Watson* seconded to approve the preliminary plat as presented. The motion passed unanimously. 3-0

- c. Final Plat

Motion: *Watson* moved, *Riggins* seconded to approve the final plat as presented. The motion passed unanimously. 3-0

The final plat of the Rausch Addition will go before City Council at their October 22nd meeting at 6:30 p.m.

5. Other Business

The next meeting is scheduled for November 5. There is nothing for the agenda at this time, but Zollinger will keep board posted.

6. Adjournment

With there being no other business, **Watson** moved, **Riggins** seconded to adjourn the meeting. Voted and passed unanimously. 3-0

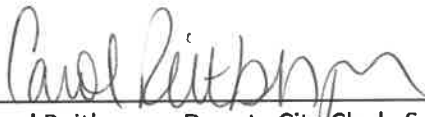
The meeting adjourned at 6:36 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the October 1, 2024, Planning Commission Board.

Given under my hand and official seal of the City of Clearwater, Kansas, this 6th May 2025.



Carol Reitberger, Deputy City Clerk, Secretary



~~Lyle Berntsen~~, Chairperson
Kenny Watson

City of Clearwater, Kansas
Sedgwick County
Board of Zoning Appeals - **MINUTES**
October 1, 2024
Clearwater City Hall
129 Ross Avenue Clearwater, KS 67026

1. Call meeting to order

Lyle Berntsen called the meeting to order at 6:36 p.m.

2. Roll Call

Deputy City Clerk called the roll to confirm the presence of a quorum. The following members were present: Lyle Berntsen, Kenny Watson, and J.J. Riggins. Michael McBee and Jarod Ledington were absent.

The following staff member was present:

Courtney Zollinger, City Administrator; Carol Reitberger, Deputy City Clerk, City Attorney Scott Ufford.

3. Approval of Minutes from September 3, 2024

Motion: *Riggins* moved, *Watson* seconded to approve the minutes of the September 3, 2024, as presented. The motion passed unanimously. 3-0

4. Other Business

Zollinger stated that the next meeting is November 5th. Nothing for agenda yet but will keep the board posted.

5. Adjournment

With there being no other business, *Watson* moved, *Riggins* seconded to adjourn the meeting. Voted and passed unanimously. 3-0

The meeting adjourned at 6:37 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the October 1, 2024, Board of Zoning Appeals Board.

Given under my hand and official seal of the City of Clearwater, Kansas, this 6th day of May 2025.



Carol Reitberger, Deputy City Clerk, Secretary



~~Lyle Bernsten~~, Chairperson
Kenny Watson