[Please note that the meeting agenda is subject to change during the meeting.]

City of Clearwater Council Meeting Agenda
Tuesday September 24, 2024, at 6:30pm
129 E Ross Clearwater, KS 67026

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1. **Call to Order/ Invocation and Flag Salute**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
5. **Consent Agenda -** Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
   a. Previous Council Meeting Minutes
   b. Claims and Warrants
   c. Accept Resignation - Firefighter
   d. Mayoral Appointment
6. **Staff Reports**
7. **Business**
   a. **Action:** Professional Code Compliance Agreement
   b. **Action:** FCMI Contract – Employee Health Plan
8. **Governing Body Comments**
9. **Executive Session**
10. **Adjournment**

Next Assignment Numbers
Charter Ordinance: 23
Ordinance: 1112
Resolution: 14-2024

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
September 10, 2024
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

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1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:
Mayor Burt Ussery, Councilmembers; Crystal Walter, Justin Shore, Shirley Palmer-Witt and Tim Robben. Samantha Warkins was present via GoTo Meetings.
The following staff members were present:
City Administrator Zollinger, City Clerk Poe, Amber Ives, Kirk Ives, Cole Hollis, Jared Dinwiddie and City Attorney, Jennifer Hill.
Others Present who spoke:
Kendall Pierce.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, Zollinger added Clearwater Fall Festival Temporary Alcohol Permit.

Motion: ***Palmer-Witt*** moved; ***Robben*** seconded to approve the agenda as modified. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes
Claims and Warrants
Designate Safety Zone – Downtown Trick or Treat
Mayoral Appointment

Motion: ***Walter*** moved; ***Shore*** seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Pearson will be starting the road project on September 11th instead of the end of the month. Notifications were left on the doors, the City Facebook page and the City Website. The Mil and Overlay will begin on Nancy, Michelle and Park between Tracy and Prospect. The streetlight has been installed and there have not been any requests for others at this time.
- Fire Department – The 1984 engine was sold for just shy of $5,000. The Kansas Forestry's Volunteer Fire Assistance grant is a 50/50 grant, and we should receive around $1,100 back. Warkins informed Dinwiddie that they could utilize the PA guy on stage at the Fall Festival to announce the raffle winner, the winner will be drawn on Saturday, October 5th at 5 p.m.
- Police Department – Kirk Ives – Council asked if the expired tags were being picked up by the cameras, Ives stated it was the Officers since the cameras can't pick those up.

- Public Works/Parks – Cole Hollis – Shore thanked him for getting to the trees across from the Cemetery. Palmer-Witt asked if they had located the water line, Hollis said they have not yet but are going to change directions and backtrack from a service line there.
- Senior Center – Amber Ives – None.

7. Business

a. Professional Code Compliance

The Governing Body has been discussing hiring a code enforcement officer for several years. Currently the City Administrator acts as the code enforcement officer and responds to violations only when they are reported. Research into the position has shown a pay range of $15 - $20 per hour with benefits turns into $51,000 to $71,000 (2-3 mills) which is why it has not been acted upon. Professional Code Compliance reached out to offer their third-party services for code compliance. Chief Ives, Jaye Poe, and I met with Kendall Pierce from PCC and asked him to make a presentation to the City Council. We all think hiring a contractor for a compliance officer will help staff immensely. The need to only respond to compliance issues when complaints are made would be eliminated. PCC would drive through town on a schedule and respond to code violations as they see them. If complaints come in, they would be turned over to PCC to investigate and respond to. All code violation pictures, and correspondence will be available for staff to review at any time. No fines would be implemented by PCC. PCC would take over with the notification to the residents about their violation and set the time frame to abate the issue and work with the resident. If the resident does not abate the issue in a timely manner, then the issue is brought to the city council to start the “formal” abatement process with resolutions and fines. Kendall Pierce was present to answer any questions Council had. He stated that they are a third party for smaller municipalities, and he is from Towanda. Towanda was having issues in this area which prompted Kendall to start this third-party service. He said the process would be first to drive around town and do a windshield survey based off Clearwater’s code. Pictures would be taken and would be time stamped. Based off the survey and code, the first step would be to hang door hangers on the properties in question. These will include the violation and time frame to abate the issue. Kendall is aware that nobody wants to be told what to do with their property. After the door hanger, if the violation has not been addressed, then a warning letter would be sent to the property owner certified and hand delivered to the tenant. Along with the pictures, any letters, hangers, notices are also uploaded so the City can see exactly what has happened with any one address. The contract is yearly, but there is a 4-month opt-out window if the City is not happy with the services. Kendall stated the 4-month time frame could be overlooked if it came down to it. City Code is in place for curb appeal and health and safety. If agreed, this would help not have to budget for an employee with benefits. A report is sent out bi-weekly with details for the month and if a court appearance is necessary, then he will be there to attend. His partner has been a city prosecuting attorney for 18 years. The request for changes to the contract from the City attorney has been received and is being looked over, but he does not see any issues with the requests. The changes that were requested were: Page 2, Section II-2 Power and Duties, In Section (c) after the second sentence add: *Revisit dwellings at periodic intervals to verify correction of violations by property owners and tenants.* Add another Duty, *(e) Investigate complaints from any source in a timely manner and ensure investigation results are communicated to the complainant.* Page 2, Section II-3, subsection (b) Add to the end of the paragraph the following sentence: *PCC will provide the City with documents of expenses if the $25 per month amount is exceeded.* Page 2, Section II-3 subsection (c) In the second line down please replace *“proceeding”* with “*following*”. Page 4, Section V-1. In the fourth line down replace “*of*” with “*or*” so that the text reads arising out of an alleged act or omission”. Page 4, Section V-1. In the sixth line down change the word “*with*” to “*within*”. Page 4, Section V-1. Delete the second paragraph entirely. We will not agree to pay their attorney fees. PCC’s price for Clearwater is $1,700 per month ($20,400 annually). Council discussed the company being 4 months old and having 6 contracts. Kendall stated they are growing but have put a pause on adding more cities so they can get the kinks worked out and possibly hire another person. He would be the representative for Clearwater. Council asked about reference letters, Kendall stated that he could provide those. There is about 68 hours per month for the agreement provided and he would be driving in a marked car and wearing his PCC shirt. The hours include driving from his home to Clearwater. Since this is not a budgeted item it would come out of the general fund special projects account funds (outside of sales tax) that is earmarked for the road project would be reduced to cover this expenditure. Council then discussed the uptick in violation letters being a shock to the community. It was discussed to put out communication if the city decided to sign up for this service to include the process. Kendall would be coming into town around every 10-14 days. PCC uses county for property owner contact information. He typically tries to avoid having to contact the property owner with the first door hanger. Council discussed this being a non-bias opinion and being proactive in contrast to how it is being handled currently. By the time someone submits a complaint, they can be exasperated. The city will not put all violation information out for everyone to see. Kendall said his first round will be just eye sores then will report that to the City. A process has been established for nuisance violations and PCC would use that. PCC does not have general liability as they would be covered under the Tort Claims Act and is covered by the City. Council questioned the drive time in the event of an accident, Hill stated it wouldn't be on the City because of their Independent contractor status. Kendall stated they should speak to Rob about all these questions. Having a background check was discussed and agreed upon. The consensus of Council was they would like to see this happen and to bring the agreement back to Council with the requested changes.

b. Approve Contract with Freedom Claims Management, Inc

At the August 13th meeting the council made a consensus to move forward with switch from State Employee Health Plan to Freedom Claims Management, Inc. (FCMI) By switching the City would be in more control of employee benefits than staying with the State Employee Health Plan. FCMI was asked to provide an agreement for the city attorney to review and she had requested some changes. FCMI has not reviewed them yet. SEHP will have to be notified by October 1st if the City will not be signing up for 2025, Zollinger wanted to make sure any questions were answered before the agreement was brought to council. The City has already set a budget for 2025 and will stick to that budget. BCBS has offered an umbrella policy at $7,100 and mirror the plans currently offered to employees. The FCMI fee per employee per month is $54.00. FCMI will also receive a percentage of savings recovered by the Company as a "Risk Based" MERP fee. The percentage of savings to be charged will be 20%. The initial set up fee is $850.00. HIC will come and do an open enrollment and help with the onboarding process. Council discussed the appointment of a designated person for the bank account out of Great Bend, which would be FCMI. Medical claims will be paid from this account, but the only information there is the amount, not any personal medical information for the claims. If FCMI overpays an employee on a claim, how strongly should FCMI try to recoup the funds? Hill suggested that we take that language out because we do not want them to sue any of the employees but to coordinate with Zollinger if there are issues. She does not feel comfortable delegating that responsibility to FCMI.

c. PUD Amendment – Indian Ridge at Clearwater

Bryan Lagaly Properties, LLC requested to change the Zoning classification from R-2 to R-3 to install three-family housing. The Board of Zoning Appeals denied the change because they didn't want to allow the option of apartment complexes in Indian Ridge. Since R-2 allows for triplex, the Board asked that the developer apply for a PUD change to remove the restrictions of single family and duplexes on these lots. Lots 3-14 Block 2. The areas surrounding these lots will be single and two-family units. North and East of the area are two and multi-family units (Indian Lakes and Senior Residence). R-2 Dwelling District. Byran Lagaly would like the Board to consider allowing tri-plex's in the stated lot without changing the R-2 zoning district but just amending the PUD allowable builds on these lots. The Planning Commission reviewed the request and found the request in line with the Comprehensive Plan and made a motion to approve the amendment to the PUD. If approved the PUD will be filed with the Sedgwick County Register of Deeds. Council asked how the specials are assessed, Zollinger stated it is per linear foot. Zollinger stated there have already been lot splits on Arrowhead and notification has been sent to the County. Council discussed how the triplex would look and fit in the lots requested for triplexes. Zollinger stated they would be more ranch style with long driveways, there are no building plans yet. The only thing approved by Planning Commission is to remove the restriction on just single- and two-family homes within R-2 and to allow triplexes in this area. Zollinger stated it is the job in the office to check the square footage, layout and setbacks once a building permit has been submitted to see if it complies with the code. If it does not comply, they will have to go back to the board of zoning appeals to request a variance. Zollinger stated that a triplex falls under commercial builds and would go through MABCD, but still has to abide by Clearwater City Code and a permit will not be issued if it does not fall in line with that.

Motion: ***Warkins*** moved; ***Robben*** seconded to approve the amended PUD. Voted and passed unanimously.

d. Sidewalk & Drainage Repair

In July the Council was presented with various concrete projects around town. Quotes from Triple B were presented, and the Council asked for a secondary quote. Zollinger reached out to BKZ, PPJ and Pearson, but only heard back from Pearson. In the spring Decker Electric was out to repair lights at the sports complex and damaged some sidewalks. The quote has already been turned into Decker Electric for them to review and an invoice will be sent once the work has been completed. The crosswalk at 4th and Ross needs to be fixed as well as the drainage hole at Tru2U. The Council asked for a quote for the ADA sidewalk to the fishing dock at the Chisholm Ridge Ponds.

	Triple B	Pearson
Tracy & Ross Drainage	$ 7,837.00	$14,000.00
Sports Complex/Wheelchair ramp	$ 9,642.00	$ 9,940.00
Chisholm Ridge Sidewalk	$19,040.00	$19,850.00

There is a sidewalk fund in Special Projects with a balance of $202,621 to cover the materials and labor for the sidewalks. For the drainage area next to Tru2U it is recommended to use Public Works Equipment Reserve. The balance of that account is $44,112. Zollinger stated the difference in price for the drainage between the 2 companies was the grate itself vs the concrete to help with the drainage. Triple B was able to find a cheaper grate than Pearson. Staff has submitted the quotes and invoices for the damage done by Decker Electric which included Garretson and Whitney Landscaping.

Motion: *Robben* moved; ***Walter*** seconded to approve Triple B to do the sidewalk and drainage repairs with the quoted amounts and funding with Special Projects and Public Works Equipment Reserve. Voted and passed unanimously.

e. Clearwater Fall Festival Temporary Alcohol Permit

On June 25, 2024, the City Council approved a temporary permit for Reflection Mobile Bar Service for the annual Clearwater Fall Festival. The original permit is for a beer garden on Friday October 4th from 6pm-10pm and Saturday from 2:00 PM to 10:00 PM. The request is to amend the beer garden hours to October 4th from 5pm to 10pm and October 5th from 11am to 10pm. Warkins stated the request is due to being able to be open during the Chili Feed on Friday night, and to coincide with the Cornhole tournament on Saturday.

Motion: *Shore* moved; ***Robben*** seconded to approve the amended temporary permit for the mobile bar service. Voted and passed unanimously with Shirley Palmer-Witt abstaining.

8. Governing Body

Walter – None.

Shore – Shore asked how issues are handled with code compliance behind privacy fences such as grass. Zollinger answered that unless a violation is noticeable without looking over the fence a or a neighbor complains about a nuisance would an action be taken.

Warkins – Warkins noticed the lights around the playground and walking path at city park were not lit at night over the weekend. She is concerned the issue is not fixed because Fall Fest is approaching. Zollinger stated they would get it fixed. She also stated someone pointed out to her that a person behind her, across the alley, is piling up brush in the alley and asked if that was considered a nuisance. Zollinger said for the person to turn in a nuisance complaint because it people are to keep all property between their property line and right-of-way/ easements maintained.

Palmer-Witt – None.

Robben – None.

Ussery – None.

9. Executive Session

None.

10. Adjournment

Motion: ***Palmer-Witt*** moved; ***Walter*** seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:52 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the September 10h, 2024, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 24th day of September 2024.

____
Jaye Poe, City Clerk

Check Register Report

City of Clearwater — BANK: EMPRISE BANK — Date: 09/10/2024 — Time: 2:59 pm — Page: 1

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
51030	09/11/24	Printed			ALERT	ALERT-ALL CORPORATION	FIRE PREVENTION WEEK	472.50
51031	09/11/24	Printed			AMAZ	AMAZON BUSINESS	12 BLACK CHAIRS	3,608.86
51032	09/11/24	Printed			BBL1	B & B LUMBER	FITTINGS	271.28
51033	09/11/24	Printed			CED2	CERTIFIED ENGINEERING DESIGN	Monthly Engineering Svc Fee	3,660.00
51034	09/11/24	Printed			CH	CHENEY DOOR	REPAIR FAR SW BAY DOOR	948.81
51035	09/11/24	Printed			CFF1	CLEARWATER FALL FESTIVAL	CRAFT FAIR RENTAL SEDGWICK CO	90.00
51036	09/11/24	Printed			CWC02	CLEARWATER WELLNESS CENTER	SEPT CLEARWATER WELLNESS	70.00
51037	09/11/24	Printed			DAV MO	DAVIS MOORE CHEVROLET	REPAIR VEHICLE #5	12,704.54
51038	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	129 E. ROSS SAL	69.86
51039	09/11/24	Printed			GRE	GREENLEE LAVONA	REFUND CREDIT BALANCE	181.92
51040	09/11/24	Printed			BH01	BECKY. C. HURTIG	Professional Services - Judge	1,100.00
51041	09/11/24	Printed			IRIS	IRIS BLOSSOMS	MISHLER SYMPATHY FLOWERS	50.00
51042	09/11/24	Printed			IRRIGATION	IRRIGATION BY DESIGN	SR CTR VALVE REPAIR/ZONE LEAK	399.00
51043	09/11/24	Printed			J. MAR	J. MARTIN CO.	HAMMERS PARKING CURBS ROCK	6,000.00
51044	09/11/24	Printed			K-42	K-42 RENTAL & STORAGE	E72 MAINT ANNUAL	981.45
51045	09/11/24	Printed			KMU1	KANSAS MUNICIPAL UTILITIES	POE CITY CLERK PROFESS MGMT	650.00
51046	09/11/24	Printed			KOC1	KANSAS ONE CALL SYSTEM, INC.	82 LOCATES	98.40
51047	09/11/24	Printed			KRW1	KANSAS RURAL WATER ASSN.	TRAINING BIGGS TRENCH & EVAC	540.00
51048	09/11/24	Printed			KST1	KANSAS STATE TREASURER	AUGUST 2024 TREASURER REPORT	1,164.00
51049	09/11/24	Printed			LIFE	LIFEGUARD TRAINING	SECOND 1/2 LIFEGUARD TRAINING	100.00
51050	09/11/24	Printed			LIFE	LIFEGUARD TRAINING	SECOND 1/2 LIFEGUARD TRAINING	100.00
51051	09/11/24	Printed			LIFE	LIFEGUARD TRAINING	SECOND 1/2 LIFEGUARD TRAINING	100.00
51052	09/11/24	Printed			LIFE	LIFEGUARD TRAINING	SECOND 1/2 LIFEGUARD TRAINING	100.00
51053	09/11/24	Printed			LA LI	J. LARRY LINN	PROSECUTION SERVICES	1,000.00
51054	09/11/24	Printed			MCDONALD	MCDONALD TINKER PA	AUGUST ATTORNEY FEES	5,313.99
51055	09/11/24	Printed			MHF1	MEL HAMBELTON FORD	BATTERIES F-250	349.90
51056	09/11/24	Printed			METRO	METROPOLITAN AREA BUILD & CONS	B/E/M/P PERMITS AUGUST 2024	893.14
51057	09/11/24	Printed			MIG1	MIZE'S THRIFTWAY	CUPS	344.35
51058	09/11/24	Printed			NOP1	NAVRAT'S OFFICE PRODUCTS	POLO SHIRT T VAUGHN	37.78
51059	09/11/24	Printed			OR	O'REILLY AUTO PARTS	BLINKER BULBS	13.18
51060	09/11/24	Printed			ONE	ONESOURCE TECHNOLOGY, INC	MICROSOFT 365 BUSINESS	3,645.00
51061	09/11/24	Printed			REG	REGISTER OF DEEDS	CEMETERY SWAP CORRECT DEED	76.00
51062	09/11/24	Printed			RJ01	ROASTER JOE'S	POLICE DRINKING WATER	54.81
51063	09/11/24	Printed			SWSC	SALINA WHOLESALE SUPPLY CO	SETTERS	3,700.00
51064	09/11/24	Printed			0004	SEDGWICK COUNTY ELECTRIC COOP	WELL #7	1,789.88
51065	09/11/24	Printed			TSC1	TRACTOR SUPPLY COMPANY	NEW SPRAYER AND PARTS	289.92
51066	09/11/24	Printed			TRUG	TRUGREEN	SR CTR, SOCCER, BB, SB & PARK	2,199.00
51067	09/11/24	Printed			TT1	TYLER TECHNOLOGIES	Fund Balance 10/1/24-9/30/25	8,293.65
51068	09/11/24	Printed			WL01	WHITNEY LANDSCAPING	AERATION ALL FIELDS	1,300.00
51069	09/11/24	Printed			WORKSTEPS	WORKSTEPS, INC	KADE MATTHEWS POET	75.00

Total Checks: 40 **Checks Total (excluding void checks): 62,836.22**

Total Payments: 40 **Bank Total (excluding void checks): 62,836.22**

Check Register Report

Date:	09/10/2024
Time:	2:59 pm
Page:	2

City of Clearwater BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
3157	09/11/24	Printed			AFL1	AFLAC	AUGUST AFLAC PREMIUMS	527.44
3158	09/11/24	Printed			VISA	CARDMEMBER SERVICES	STATEMENT	1,146.55
3159	09/11/24	Printed			CGSI	CASEY'S	STATEMENT	2,814.28
3160	09/11/24	Printed			CLA1	COLONIAL LIFE	COLONIAL LIFE PREMIUMS	56.96
3161	09/11/24	Printed			HSB1	EMPRISE BANK	LAND PURCHASE LOAN	30,933.95
3162	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	319 W. ROSS	747.85
3163	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	107 S. GRAIN	56.06
3164	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	129 E. ROSS	781.26
3165	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	400 W. ROSS	268.52
3166	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	604 E. ROSS	295.33
3167	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	650 E. ROSS	1,769.16
3168	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	1001 E. ROSS FIELDS	402.56
3169	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	11159 S. 135TH W	232.27
3170	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	149 N. FOURTH	430.06
3171	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	901 CLEARCREEK	115.44
3172	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	401 W. ROSS	26.55
3173	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	1001 E. ROSS	83.11
3174	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	1100 E. ROSS	26.55
3175	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	602 E. ROSS	53.26
3176	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	401 W. ROSS	36.53
3177	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	STREET LIGHTS	2,426.54
3178	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	100 E. ROSS	49.36
3179	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	9731 S. 135TH ST W	25.29
3180	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	1200 E. ROSS	26.55
3181	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	9801 S. 135TH W	114.93
3182	09/11/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	921 E. JANET	571.70
3183	09/11/24	Printed			KDR1	KANSAS DEPARTMENT OF REVENUE	POOL CONCESSIONS SALES TAX	93.38
3184	09/11/24	Printed			KDR1	KANSAS DEPARTMENT OF REVENUE	WATER SALES TAX	405.02
3185	09/11/24	Printed			KGS1	KANSAS GAS SERVICE	921 E. JANET	47.18
3186	09/11/24	Printed			KGS1	KANSAS GAS SERVICE	901 CLEARCREEK	62.38
3187	09/11/24	Printed			KGS1	KANSAS GAS SERVICE	319 W. ROSS	112.94
3188	09/11/24	Printed			KGS1	KANSAS GAS SERVICE	149 N. FOURTH	44.30
3189	09/11/24	Printed			KGS1	KANSAS GAS SERVICE	129 E. ROSS	48.17
3190	09/11/24	Printed			KGS1	KANSAS GAS SERVICE	401 W. ROSS	53.95
3191	09/11/24	Printed			KANSAS	KANSAS TURNPIKE AUTHORITY	TRAININGS & SEMINARS	5.38
3192	09/11/24	Printed			MERCHANT	MERCHANT SERVICES	AUG CC FEES E COMMERCE	560.41
3193	09/11/24	Printed			SAM1	SAM'S CLUB	STATEMENT	506.80
3194	09/11/24	Printed			TWIN	TWIN VALLEY TELEPHONE	HISTORICAL MUSEUM	100.11
3195	09/11/24	Printed			TWIN	TWIN VALLEY TELEPHONE	SENIOR CENTER PHONE	62.54
3196	09/11/24	Printed			TWIN	TWIN VALLEY TELEPHONE	POLICE PHONE	244.60
3197	09/11/24	Printed			TWIN	TWIN VALLEY TELEPHONE	CITY AND POOL PHONE	264.31

Check Register Report

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
3198	09/11/24	Printed			TWIN	TWIN VALLEY TELEPHONE	PARKS BROADBAND FIBER	3.00
3199	09/11/24	Printed			TWIN	TWIN VALLEY TELEPHONE	PUBLIC WORKS PHONE	109.72
3200	09/11/24	Printed			VER	VERIZON WIRELESS	FIRE DEPT BROADBAND FIBER	40.01
3201	09/11/24	Printed			VER	VERIZON WIRELESS	STATEMENT	478.13

Total Checks: 45 **Checks Total (excluding void checks): 47,260.39**

Total Payments: 45 **Bank Total (excluding void checks): 47,260.39**

Total Payments: 85 **Grand Total (excluding void checks): 110,096.61**

City of Clearwater
City Council Meeting
September 24, 2024

Resignation - Volunteer Fire

Context: Please accept the resignation of Joey Lewis as Volunteer Firefighter. He is unable to commit to the volunteer position at this time.

Financial: There is no financial obligation for the City.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Accept the resignation.

City of Clearwater
City Council Meeting
September 24, 2024

Mayoral Appointment

Context: Per City Code all volunteers are to be appointed by the Mayor upon approval of the City Council.

Chief Dinwiddie is requesting the following individuals to be appointed to the volunteer fire service:

Austin Roberson – Firefighter

Financial: There is no financial obligation for the City.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Approve the mayor's appointment.

To: Mayor and City Council
From: Courtney Zollinger, City Administrator
Date: September 20, 2024
Re: Administration Report

- Volunteers are needed for the Ducky Dash. Ducks will be sold at the Craft and Vendor fair from 8am to 1:45pm. The Ducky Dash will take place at 2pm. Please let me know if you can help.

- Jacob Baca with Kansas Curve has asked to come back for the 2025 season. The revenue brought in 2024 for the 18 games was $2,700. They were charged a fee of $150 per game.

- Pearson has subcontracted with PP&J to do the concrete work. Pearson has milled some of the south roads and PP&J are now working on the concrete patching in those areas.

- The mayor and I attended a BoCC meeting to answer questions about our island annexation request. The county would like the city to annex in the whole area however we are not sure if KSA 12-520 will allow this. If that is the case we will try and seek consent for annexation from the current owners. If they do not consent now, we will continue to do island annexations.

- Buttons and t-shirts are for sale. Make sure to support the Fall Festival by picking up your button and/or t-shirt. Emprise Bank, Home Bank, Clearwater Library and City Hall have them for sale.

- I am filling in as secretary for the Rec Commission meetings until they find a replacement.

- The Cemetery District has started their project to install fencing around their new northern section of the Cemetery.

- The website is under construction. Jaye has been working with TownWeb and HeyGov to improve the website and online experience. The site should launch in the first part of next year.

- Tricia Nichols submitted a KDOT cost share grant application for a portion of the road project. We will know in a couple of months whether our project is selected.

Dates to Remember

- Fall Festival October 4-5
- City offices will be closed October 14th for Columbus Day.
- Council Workshop October 29th 6:30 – 8:30
- Downtown Trick or Treat October 31st 5:30 – 7:30pm

Active Nuisances/ Code Violations

To: Mayor and City Council
From: Jared Dinwiddie
Clearwater Fire Chief
Date: September 19, 2024
Re: Fire Department Staff Report

- Clearwater Fire responded to **10** medical calls and **2** fire calls since our last report.
- Average response time for SGCO EMS on medical calls has been around **19** minutes. Sedgwick County EMS Community Response Vehicle (CRV81) response time has averaged about **3** minutes.
- To Date: The department has been unable to respond to **6** emergency calls.
- To Date: The CRV has been unstaffed **27** times.
- The department practiced hose deployment and hose placement for first due operations at our last meeting on the 17^{th}.
- The department has finally been granted payment approval from FEMA for our 2021 AFG grant. This grant covered all the power tools and loose equipment for the new engine.
- T71 had its annual vehicle service on the 16^{th}.
- Br72 has a small leak from the booster tank. Currently addressing the issue with Emergency Fire Equipment to get the issue fixed.

o: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: Sept 19, 2024

Re: Police Department Staff Report

Officers:

Officers have been very busy with citations.

A stolen truck was reported. With the help of FLOCK cameras, the Sheriff's Department, and the Casino video team the truck was located and returned to the owner. Two suspects have been identified. Arrest will be soon.

Police Clerk:

Staying busy with daily and weekly duties.

Building:

Has no issues currently.

Vehicles:

Regular routine maintenance.

Matters of interest since last meeting on Police Activity:

We have had 33 dispatched/report calls with 6 arrests and 11 citations issued since my last report. (Does not always include self-initiated calls).

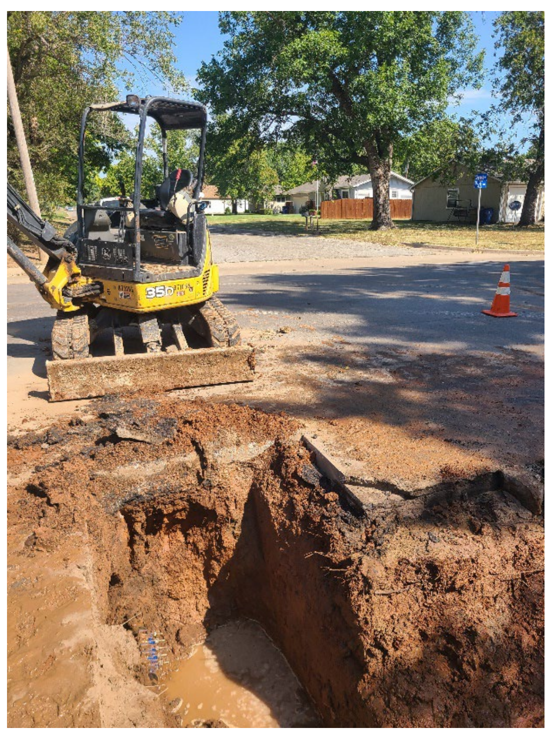
To: Mayor and City Council Members

From: Cole Hollis, Public Works Director

Date: September 24, 2024

Subject: Public Works Summary

1. Repair main break at 3rd & Ross. Crack on 4” main feeding fire hydrant
2. Move compost windrows to compost pile
3. Repair leak on frost free on third base line of field 2
4. Pool canopies dropped and stored
5. Repair main break at 2nd & Park Crack on 4” main
6. Repair leak on service line at 7021 W 103rd St S
7. Assist KDWP with stocking the Chisholm Ridge Ponds
8. Delivered stored commodities to senior center
9. Repair gate on mow trailer
10. Spray (In prep for fall fest)
11. Pushed up brush dump
12. Repaired burst hydraulic line on Backhoe
13. Check electrical outlets at city park (In prep for fall fest)
14. Track down all controllers for lights at city park
15. Replace parking lot light bulbs at city park



3rd & Ross

2nd & Park

Clearwater Senior Center

Staff Report

September 18, 2024

To: Mayor & City Council

From: Amber Ives, Coordinator

Today, I will be taking 11 people to the Museum of World Treasure and to lunch. This special event was made possible by a donation from the Clearwater Community Foundation. We were unable to secure a van for this event, so that money that we requested will be used for a future event. When we return, we will be filling up commodity food boxes for distribution today through Friday.

On Monday, September 23rd, 3 seniors and I will be traveling to the Haysville Senior Center to compete in a puzzle tournament. Seven surrounding senior centers will be completing the same puzzle to see who can finish first. Each location will be providing gift cards for the winning team. Our team is very excited about this and is ready to bring home the W!

Wednesday, September 25th, I will be attending the SHICK yearly review for Medicare. This training happens every year to prepare us for the upcoming enrollment period.

Saturday, September 28th will be our Drive-In movie night. We will have a jumbo screen to show the movie. This is a great opportunity for all ages to come together in this community.

Things are running very smoothly around the Center, so we all at the Center want to say, thank you for your support.

Respectfully,
Amber Ives
Senior Center Coordinator