

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
May 28, 2024
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Council President Justin Shore called the meeting to order at 6:30 p.m. followed a moment of silence and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Councilmembers; Crystal Walter, Justin Shore, Samantha Warkins, Shirley Palmer-Witt, and Tim Robben. Mayor Burt Ussery was absent.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Amber Ives, Cole Hollis, Jared Dinwiddie, and City Attorney Jennifer Hill.

3. Approval of Agenda

Council President Shore asked if there were any modifications to the agenda, there were none.

Motion: *Warkins* moved; *Walter* seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Council President Shore asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Mayoral Appointments

Mattress/ Box Spring Fee Resolution

Motion: *Robben* moved; *Palmer-Witt* seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Since the Aquatic Center went to digital pool passes and a new payment processor, Zollinger helped on opening day and Memorial Day. There seemed to be good attendance on those days. Council asked about the other large groups that would come to the pool, Zollinger stated that Wichita has stopped coming to the Aquatic Center and the Maize Rec is the only large group currently. They have pre-arranged days and increased their number from 100 to 120 this year. The membership passes can be purchased at City Hall or at the Aquatic Center. Council discussed the Swim Team, Zollinger stated they are their own organization and usually schedule their meet at the end of June. Council asked if the meeting with the Rec director has been rescheduled, Zollinger said she has not been contacted to rescheduled. Council commented on the social media post regarding the maintenance of yards, Zollinger thinks that it had a positive effect.

- Fire Department – Jared Dinwiddie – None.
- Police Department – Courtney Zollinger – Council discussed the SPV permits. They are required to be inspected every year. This includes having insurance, blinker checks, the orange triangle and checking any modifications that may have been made. There is one open position for the Police Department, once filled the department will be fully staffed again.
- Public Works/Parks – Cole Hollis – Robben thanked Hollis for taking care of the pothole. Council discussed the repairs at the pool preparing for opening of the season. Most of the repairs just cost Labor other than the paint. The sidewalk south on Ross has been fixed due to drainage issues and the grass is Bermuda which will take over so there will be no seeding. There is still some backfill that needs to be completed, but the progress looks good. Council asked if there has been any damage due to the storm. There were a few limbs, Public Works will remove the limbs at the parks.
- Senior Center –Amber Ives – Ives updated that there have been 27 new attendees at the Senior Center. Shore commented on giving her a card for an Italian restaurant in Wichita.

7. **Business**

8. **Governing Body**

Walter – None.

Shore – None.

Warkins – Warkins asked if 8’ fences were allowed, Zollinger stated up to 6’ was allowed. Warkins asked what the code stipulated for vehicles parked on roads for a long period of time, Zollinger stated if they were operable there is no code against it. If the car looks to be inoperable there is a code against it of 30 days and it should be reported. The person who reviews the parking violations can take a look at it.

Palmer-Witt – None.

Robben – None.

9. **Executive Session**

None.

10. **Adjournment**

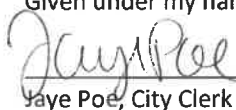
Motion: *Walter* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:42 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 28th, 2024, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 11th day of June 2024.


Jaye Poe, City Clerk

