

City of Clearwater Council Meeting Agenda
Tuesday May 14, 2024, at 6:30pm
129 E Ross Clearwater, KS 67026

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1. **Call to Order/ Invocation and Flag Salute**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
5. **Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [Previous Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
 - c. [Brain Freeze 2024 Contract](#)
6. **Staff Reports**
7. **Proclamation – National Police Week**
8. **Business**
 - a. **Action:** [Resolution 07-2024 – IRB Bond Redemption](#)
 - b. **Action:** [Mayoral Annual Appointments](#)
 - c. **Action:** [Field Use Agreement with Chisholm Trail Recreation Commission](#)
 - d. **Action:** [Wood Street Addition Triplex Incentives](#)
 - e. **Action:** [City Hall Hours](#)
 - f. **Action:** [Fiber Installation at Chisholm Trail Sports Complex](#)
 - g. **Action:** [Resolution 08-2024 Non-Discrimination Policy](#)
9. **Governing Body Comments**
10. **Executive Session**
11. **Adjournment**

City of Clearwater Council Workshop Agenda
Tuesday May 8, 2024, following Council Meeting
129 E Ross Clearwater, KS 67026

1. **Call to Order**
2. **Budget Discussion**
3. **Adjournment**

Next Assignment Numbers

Charter Ordinance: 22

Ordinance: 1109

Resolution: 07-2024

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
April 23 2024
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Crystal Walter, Justin Shore, Samantha Warkins, Shirley Palmer-Witt and Tim Robben.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Amber Ives, Kirk Ives, and City Attorney Scott Ufford. Jared Dinwiddie was present via GoTo Meetings.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, there were none.

Motion: *Robben* moved; ***Warkins*** seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes
Claims and Warrants

Motion: *Shore* moved; ***Walter*** seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – The Council Workshop is next Tuesday from 6:30 pm- 8:30pm. Zollinger had received formal complaints for the active nuisances, she then took action on those complaints. Nuisances are open records, the complainant is not included in the paperwork sent to the active nuisance address. Council asked if the pool would be ready for the season, Zollinger stated the sandblasting would be complete by Sunday and Public Works would be painting it on Monday.
- Fire Department – Jared Dinwiddie – None.
- Police Department – Kirk Ives – None.
- Public Works/Parks – Courtney Zollinger – Council discussed the area that Public Works still mow. Zollinger informed them they still mow the sewer ponds, city park wells, right of way, and the small buildings. There will be one seasonal mower hired this year. One person is dedicated to mowing the

right of ways and sewer ponds since a special mower is used for these areas. There are funds budgeted for the special mower and regular mower replacements in Equipment Reserve. Once the City starts maintaining Diagonal, they will utilize one of the special mowers. Public Works got the Hydro Vac in and have started the inventory process for the Lead and Copper Survey for the state. If the surveys are turned in with unknown and Public Works is unable to get the information, the state will automatically assume that the line is lead and the locations with unknowns will more than likely be flagged for mandatory water testing. The City already tests some locations, the resident is given a package with instructions on how to collect the water for testing. The deadline to turn the information into the state is October of 2024. The information is posted on the City Website, City Facebook page and forms are located at City Hall, with the returned survey's, a ten-dollar credit is issued on that addresses water bill. There are forms also located at the Senior Center and Crystal Walter will speak to the Ministerial Alliance about getting the information out as well. The meters that are being installed are for the new AMI system. With this new system, Public Works will not have to have 4 people walk to read the meters that currently takes two and a half to three days to complete. It will also help to detect leaks in a quick manner.

7. Senior Center –Amber Ives – The “Drug Take-Back” with the Police Department went well. The Taco Bar for the Senior Center will be held on Monday, May 6th from 11:30 am to 12:30 pm.

8. Business

a. Hammer’s Prairie Park and Nature Center Update

Mayor Ussery updated Council on the progress at Hammer’s Prairie Park and Nature Center. Jason Martin has the parking lot almost complete with just one more layer to go. A quote for a split rail fence should be coming to include the parking lot and a fence running North and South on the east side of the property which the Foundation will be paying for once the property swap between the City and Cemetery gets approved. The foundation for the Monument was poured today. There will be an “S” trail leading to the monument. There will be stones placed around the monument. On Saturday, June 8th at 10am there will be an official park opening. If there is inclement weather, this ceremony will be moved to the Methodist Church. In the MOU between the City and the Hammer’s Foundation, it stipulated that there would be no trees in the park and funding for that will be discussed during that time. With the property swap between the City and Cemetery, there are trees on that portion that will need to be taken down. There will be an 8 ft. walking path that will not allow for UTV’s or Bikes to be on. Council discussed putting up signs for the park such as, no smoking, no dogs unless on leash etc. The recommendation for maintaining the park is to burn the grass every 5 years and not to use chemicals. Lauren Van Allen has joined the Foundation’s board and is planning to apply for grants and engage her students to help with some of the park projects they could get credit for. Mayor Ussery reminded Council that the City paid for the split rail fence to be placed on the north end of the park as part of the MOU. The Foundation has been very generous in their funding.

Governing Body

Walter – Thanked the staff for being able to be a part of the budget discussions, it was very helpful.

Walter asked about the sign at the 4-way stop, Zollinger stated there is no update. Mayor Ussery added that the school was not interested in a cost share to fix or update the sign.

Shore – The League event was helpful and learned that the Mayor can vote on Charter Ordinances. He hopes to see the Council at the League event in the Fall since it will be in Wichita. Shore asked if the 1% sales tax payments received for January included the business information and amount paid in, Zollinger said that it did.

Warkins – Asked about the bump at Fourth and Ross, South of the intersection, Zollinger stated that was on the list to get done. Warkins said the Fall Festival discussed the Fireworks show and can not afford the \$12,500 for the show. It would take half of their funds, if a business wanted to sponsor the show, then it could happen. Shore asked if the \$6,000 for the license to sale fireworks could be used to help with the

show, Zollinger reminded Council that the funds were spent on the Salt Creek Court Street Light at \$5,600 and the \$400 electrical upgrade at the well house for the Fall Festival.

Palmer-Witt – None.

Robben – None.

Ussery – Reminded Council of the Workshop next Tuesday..

1. **Executive Session**

None.

2. **Adjournment**

Motion: *Warkins* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:59 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 23rd, 2024, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 14th day of May 2024.

Jaye Poe, City Clerk

Check Register Report

Date: 04/23/2024

Time: 2:04 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
50615	04/24/24	Printed			1ST DUE	1ST DUE EMERGENCY RESPONSE	BUNKER GEAR	2,132.00
50616	04/24/24	Printed			ACT	ACTIVE 911	ACTIVE 911 SUBSCRIPTION 2024	456.75
50617	04/24/24	Printed			AIR CA	AIR CAPITAL INVESTMENTS LLC	ZONING COMPLIANCE FEE PD TWICE	50.00
50618	04/24/24	Printed			AMS1	AIRGAS USA, LLC	LEASE FOR BOTTLE	280.00
50619	04/24/24	Printed			AMAZ	AMAZON BUSINESS	MARKING FLAGS AND PAINT	2,117.83
50620	04/24/24	Printed			BBL1	B & B LUMBER	SR CENTER CFCI OUTLET REPLACE	46.44
50621	04/24/24	Printed			BARCOPROD	BARCO PRODUCTS, LLC	POOL BENCHES	6,248.23
50622	04/24/24	Printed			BET 1	BETTS PEST CONTROL	911 E. JANET	214.00
50623	04/24/24	Printed			CORE &	CORE & MAIN LP	AMI ARPA	7,682.31
50624	04/24/24	Printed			DAFNE	DAFNE DURAN	COURT OVERPAY DURAN 23.51	4.00
50625	04/24/24	Printed			DE ELE	DECKER ELECTRIC	FIX LIGHTING AT SPORTS COMPLEX	10,587.17
50626	04/24/24	Printed			ERE1	EMERGENCY FIRE EQUIPMENT	VEHICLE REPAIRS T-71	295.14
50627	04/24/24	Printed			EMER	EMERGENCY VEHICLE RESPONSE	FINAL INSPECTION PIERCE TRUCK	2,909.42
50628	04/24/24	Printed			GAL1	GALL'S INC.	BOOTS FOR MCGUIRE	135.99
50629	04/24/24	Printed			HADLEY	HADLEY HOLLINGSWORTH	HOLLINGSWORTH MEMORY	500.00
50630	04/24/24	Printed			HOME	HOME DEPOT	PARK TOOLS	250.60
50631	04/24/24	Printed			IIM1	INTERNATIONAL INSTITUTE OF	11MC 2024 MEMBERSHIP POE	210.00
50632	04/24/24	Printed			ITRON	ITRON, INC	SOFTWARE MAINTENANCE	1,103.61
50633	04/24/24	Printed			JHS1	J & H STORAGE	STORAGE RENTAL PD	100.00
50634	04/24/24	Printed			K-42	K-42 RENTAL & STORAGE	'84 FORD F-700 FIRE DEPT	661.92
50635	04/24/24	Printed			KS DEPT	KANSAS DEPT OF ADMINISTRATION	ZOLLINGER BUDGET WORKSHOP	75.00
50636	04/24/24	Printed			KDHE2	KS DEPT HEALTH & ENVIRONMENT	WASTE WATER PERMIT FEE	185.00
50637	04/24/24	Printed			LOK1	LEAGUE OF KS MUNICIPALITIES	ZOLLINGER MTI CLASS BUDGET	75.00
50638	04/24/24	Printed			LFP1	LEASE FINANCE PARTNERS	COPIER LEASE	569.37
50639	04/24/24	Printed			MCDONALD	MCDONALD TINKER PA	MARCH ATTORNEY FEES	2,342.40
50640	04/24/24	Printed			MERI	MERIDIAN ANALYTICAL LABS, LLC	SEWER LAB TESTING	515.35
50641	04/24/24	Printed			MIG1	MIZE'S THRIFTWAY	STATEMENT	124.23
50642	04/24/24	Printed			RANSON	RANSON FINANCIAL GROUP LLC	GO BONDS 2024	17,849.00
50643	04/24/24	Printed			RJ01	ROASTER JOE'S	POLICE DEPARTMENT	39.15
50644	04/24/24	Printed			RLM1	RUSSELL L. MILLS	COURT APPOINTED ATTORNEY	200.00
50645	04/24/24	Printed			SWSC	SALINA WHOLESALE SUPPLY CO	SETTERS AND ADAPTERS	536.00
50646	04/24/24	Printed			SCDF	SEDGWICK COUNTY	PRISONER HOUSING	12.05
50647	04/24/24	Printed			0004	SEDGWICK COUNTY ELECTRIC COOP	WELL #7 ELECTRIC CHARGE	1,392.30
50648	04/24/24	Printed			SOUTH	SOUTH CENTRAL SEALING	SMALL WIDE CRACK FILL SEC #3	22,183.93
50649	04/24/24	Printed			STATE OF K	STATE OF KANSAS	GO BOND 2024 PUBLICATION	300.00
50650	04/24/24	Printed			SUPPL	SUPPLYHOUSE.COM	IGNITE FOR FURNACE #1 @ LIBRAR	42.87
50651	04/24/24	Printed			HART	THE HARTFORD	BUSINESS TRAVEL ACCIDENT INS	750.00
50652	04/24/24	Printed			TSN1	TIMES-SENTINEL NEWSPAPERS	SPRING SPORTS GUIDE 2024	260.25
50653	04/24/24	Printed			TSC1	TRACTOR SUPPLY COMPANY	JEANS	139.98
50654	04/24/24	Printed			T2UL	TRUE2U AUTOMOTIVE, LLP	BRAKES AND ROTOR VEH #2	857.50
50655	04/24/24	Printed			VERMEER	VERMEER GREAT PLAINS	POTHOLER FOR PUBLIC WORKS	65,521.20
50656	04/24/24	Printed			WAV	WAV SERVICES, INC	COUNCIL TV FOR CLICKSHARE	815.00
50657	04/24/24	Printed			WL01	WHITNEY LANDSCAPING	REPAIR RUTS @ SPORTS COMPLEX	800.00
50658	04/24/24	Printed			WWW1	WICHITA WINWATER WORKS	2 VALVES	1,614.60
50659	04/24/24	Printed			WILKS	WILKS UNDERGROUND UTILITIES	BORING FOR LONG SERVICE	960.00
50660	04/24/24	Printed			WOOD	WOODS TREE FARM	REPLACEMENT TREE FOR DOWNTOWN	465.00

Check Register Report

Date: 04/23/2024
Time: 2:04 pm
Page: 2

City of Clearwater BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
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Total Checks: 46 Checks Total (excluding void checks): 154,610.59

Total Payments: 46 Bank Total (excluding void checks): 154,610.59

Check Register Report

Date: 04/23/2024

Time: 2:04 pm

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City of Clearwater

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
2939	04/24/24	Printed			VISA	CARDMEMBER SERVICES	STATEMENT	4,443.99
2940	04/24/24	Printed			HSB1	EMPRISE BANK	BANK DEPOSIT SLIPS	97.72
2941	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	FIRE STATION	381.26
2942	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	OLD NINNESCAH TOWNSHOP	53.55
2943	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	CITY BUILDING	292.44
2944	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	PUBLIC WORKS	198.77
2945	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	PARK TENNIS COURTS	157.99
2946	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	WATER	399.24
2947	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	SPORTS COMPLEX	287.82
2948	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	SEWER POND	345.65
2949	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	HISTORICAL MUSEUM	114.88
2950	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	LIFT STATION	145.15
2951	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	ROSS ST PUMP	26.55
2952	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	SPORTS COMPLEX	81.24
2953	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	1100 E ROSS PUMP	26.55
2954	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	FALL FESTIVAL PARK	278.11
2955	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	PARK BUILDING	83.54
2956	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	STREET LIGHTS	2,378.83
2957	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	EMPTY LOT	42.42
2958	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	ROCK SIGN	25.29
2959	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	1200 E. ROSS PUMP	26.55
2960	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	PUMP STATION	143.17
2961	04/24/24	Printed			EVERGY	EVERGY KANSAS CENTRAL	SENIOR CENTER	311.04
2962	04/24/24	Printed			LIBERTY	LIBERTY NATIONAL	LIBERTY NATIONAL	227.78
2963	04/24/24	Printed			SER	SERIOUSLY SEO, LLC	SOCIAL MEDIA SERV APR-MAY	650.00

Total Checks: 25

Checks Total (excluding void checks):

11,219.53

Total Payments: 25

Bank Total (excluding void checks):

11,219.53

Total Payments: 71

Grand Total (excluding void checks):

165,830.12

Check Register Report

Date: 05/07/2024

Time: 3:13 pm

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City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
50661	05/08/24	Printed			APS1	AAA PORTABLE SERVICES, INC.	AYSO 2 PORT O JOHN SOCCER	241.50
50662	05/08/24	Printed			ACCESS	ACCESS GRANTED SYSTEMS	ONLINE MEMBERSHIP POOL	741.00
50663	05/08/24	Printed			AMAZ	AMAZON BUSINESS	CREDIT FOR BROKEN CASH DRAWER	77.43
50664	05/08/24	Printed			AMBER	AMBER IVES	REIMBURSED EXPENSES	345.60
50665	05/08/24	Printed			ARC	ARC PHYSICAL THERAPY PLUS	A SCHROEDER SCREEN PWSEASON	35.00
50666	05/08/24	Printed			BBL1	B & B LUMBER	PLUMBING REPAIR-POOL	315.74
50667	05/08/24	Printed			BH01	BECKY C. HURTIG	Professional Services - Judge	1,100.00
50668	05/08/24	Printed			BTM	BOUND TREE MEDICAL	GLOVES	241.30
50669	05/08/24	Printed			BOWER	BOWERCOMM INC	MAR-APR CAMPAIGN SUBSCRIPTION	52.50
50670	05/08/24	Printed			CED2	CERTIFIED ENGINEERING DESIGN	Monthly Engineering Svc Fee	650.00
50671	05/08/24	Printed			CLEARWATE	CLEARWATER PUBLIC LIBRARY	LIBRARY APPROPRIATION	4,843.46
50672	05/08/24	Printed			CWC02	CLEARWATER WELLNESS CENTER	WELLNESS MAY	70.00
50673	05/08/24	Printed			CORE &	CORE & MAIN LP	WATER METERS	8,100.00
50674	05/08/24	Printed			ELLA	ELLA BERNTSEN AND OR	DARE SCHOLARSHIP	500.00
50675	05/08/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	129 E. ROSS SAL	68.33
50676	05/08/24	Printed			GEQ1	GARRETSON EQUIPMENT	DIRT TO SP COMPLEX/FIX RUTS	900.00
50677	05/08/24	Printed			ICT	ICT PLUS LLC	1/3 PAYMENT FOR FENCE	9,283.40
50678	05/08/24	Printed			IRIS	IRIS BLOSSOMS	VOLUNTEER BANQUET	249.94
50679	05/08/24	Printed			ISABELLE	ISABELLE BUCHMAN AND OR	DARE SCHOLARSHIP	500.00
50680	05/08/24	Printed			LA LI	J. LARRY LINN	PROSECUTION SERVICES	1,000.00
50681	05/08/24	Printed			J. MAR	J. MARTIN CO.	DRAINAGE FOR 4TH/ROSS SIDEWALK	8,975.00
50682	05/08/24	Printed			JARED D	JARED DINWIDDIE	REIMBURSE MILEAGE/FEES	274.65
50683	05/08/24	Printed			JUSTI	JUSTIN SHORE	LEADERS FOR SPRING LKM	203.68
50684	05/08/24	Printed			KOC1	KANSAS ONE CALL SYSTEM, INC.	107 LOCATES APRIL 2024	128.40
50685	05/08/24	Printed			KST1	KANSAS STATE TREASURER	APRIL 2024 REPORT	1,010.00
50686	05/08/24	Printed			KHE1	KS DEPT OF HEALTH & ENVIRON.	WATER LAB WORK	1,358.00
50687	05/08/24	Printed			LOK1	LEAGUE OF KS MUNICIPALITIES	ZOLLINGER MTI PLAN & ZONE	25.00
50688	05/08/24	Printed			MHF1	MEL HAMBELTON FORD	20 DODGE DURANGO REPAIR	73.47
50689	05/08/24	Printed			MERI	MERIDIAN ANALYTICAL LABS, LLC	SEWER ANALYSIS	590.35
50690	05/08/24	Printed			METRO	METROPOLITAN AREA BUILD & CONS	B/E/M/P PERMITS APRIL 24	1,478.45
50691	05/08/24	Printed			MIES	MIES CONSTRUCTION	PAYMENT REQUEST #4	115,641.00
50692	05/08/24	Printed			MIG1	MIZE'S THRIFTWAY	BATTERIES FOR LOCATOR	159.38
50693	05/08/24	Printed			MC05	MULVANE COOP	WEED KILLER	450.50
50694	05/08/24	Printed			NEW	NEW ROOTS LANDSCAPING LLC	BOULDERS FOR HAMMERS PARK	1,000.00
50695	05/08/24	Printed			OR	O'REILLY AUTO PARTS	HEADLIGHT VEHICLE #2	5.54
50696	05/08/24	Printed			ONE	ONESOURCE TECHNOLOGY, INC	IT SERVICES MICROSOFT 365	3,645.00
50697	05/08/24	Printed			OPTIV	OPTIV SECURITY INC.	FOB TOKENS KCJIS	273.95
50698	05/08/24	Printed			PCA1	PETTY CASH	POLICE CAR WASH	20.00
50699	05/08/24	Printed			RA01	PITNEY BOWES	POSTAGE FOR METER	300.00
50700	05/08/24	Printed			PP,INC	POSTALOCITY	MAIL WATER BILLS APRIL	800.00
50701	05/08/24	Printed			PYE	PYE-BARKER FIRE & SAFETY LLC	EXTINGUISHER RECHARGE	132.00
50702	05/08/24	Printed			RIVER	RIVER CITY PAINTING, INC	BUILDING PAINT 1ST PAYMENT	2,366.43
50703	05/08/24	Printed			RJ01	ROASTER JOE'S	CITY SHOP	62.64
50704	05/08/24	Printed			SAMA	SAMANTHA WARKINS	LEADERS FOR SPRING LKM	199.66
50705	05/08/24	Printed			0004	SEDGWICK COUNTY ELECTRIC COOP	WELL #7	1,743.57
50706	05/08/24	Printed			SWC1	SHERWIN WILLIAMS CO.	POOL PAINT	8,570.11

Check Register Report

Date: 05/07/2024

Time: 3:13 pm

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City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
50707	05/08/24	Printed			TSC1	TRACTOR SUPPLY COMPANY	EQUIPMENT REPAIRS	54.99
50708	05/08/24	Printed			TRUG	TRUGREEN	LAWN SERVICES PARKS AND SR CTR	1,901.00
50709	05/08/24	Printed			UNI	UNIFIRST CORPORATION	SUPPLIES	391.93
50710	05/08/24	Printed			WPF1	WATER PROTECTION FEE	1ST QUARTER 2024	867.20
50711	05/08/24	Printed			WL01	WHITNEY LANDSCAPING	APRIL MOWING	5,175.00
50712	05/08/24	Printed			WICHITA SH	WICHITA SHREDDING LLC	SHRED EVENT 2024	750.00
50713	05/08/24	Printed			WORKSTEPS	WORKSTEPS, INC	A SCHROEDER POET	75.00

Total Checks: 53

Checks Total (excluding void checks):

188,017.10

Total Payments: 53

Bank Total (excluding void checks):

188,017.10

Check Register Report

Date: 05/07/2024

Time: 3:13 pm

Page: 3

City of Clearwater

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
2964	05/08/24	Printed			AFL1	AFLAC	APRIL AFLAC	527.44
2965	05/08/24	Printed			CGSI	CASEY'S	GAS BILL	3,008.25
2966	05/08/24	Printed			CLA1	COLONIAL LIFE	COLONIAL LIFE PREMIUM	56.96
2967	05/08/24	Printed			KDR1	KANSAS DEPARTMENT OF REVENUE	WATER SALES TAX APRIL 2024	459.21
2968	05/08/24	Printed			KGS1	KANSAS GAS SERVICE	149 N. 4TH HIS MUSEUM	80.99
2969	05/08/24	Printed			KGS1	KANSAS GAS SERVICE	129 E. ROSS CITY HALL	69.52
2970	05/08/24	Printed			KGS1	KANSAS GAS SERVICE	319 W. ROSS FIRE DEPT	142.46
2971	05/08/24	Printed			KGS1	KANSAS GAS SERVICE	901 CLEARCREEK LIFT STATION	62.52
2972	05/08/24	Printed			KGS1	KANSAS GAS SERVICE	921 E. JANET SENIOR CENTER	86.32
2973	05/08/24	Printed			KGS1	KANSAS GAS SERVICE	401 W. ROSS PUMP HOUSE	61.86
2974	05/08/24	Printed			MERCHANT	MERCHANT SERVICES	E COMMERCE/UB ONLINE/CC FEES	606.49
2975	05/08/24	Printed			SEHP	STATE EMPLOYEE HEALTH PLAN	MAY INSURANCE PREMIUM	25,423.58
2976	05/08/24	Printed			TWIN	TWIN VALLEY TELEPHONE	SENIOR CENTER PHONE	59.50
2977	05/08/24	Printed			TWIN	TWIN VALLEY TELEPHONE	FIRE DEPT PHONE	473.25
2978	05/08/24	Printed			TWIN	TWIN VALLEY TELEPHONE	POLICE PHONE	247.21
2979	05/08/24	Printed			TWIN	TWIN VALLEY TELEPHONE	PUBLIC WORKS PHONE	103.71
2980	05/08/24	Printed			TWIN	TWIN VALLEY TELEPHONE	HIS SOCIETY PHONE/SECURITY	99.96
2981	05/08/24	Printed			TWIN	TWIN VALLEY TELEPHONE	CITY BUILDING PHONE	204.15
2982	05/08/24	Printed			VER	VERIZON WIRELESS	FIRE BROADBAND	40.01
2983	05/08/24	Printed			VER	VERIZON WIRELESS	PHONE AND BROADBAND	478.00
Total Checks: 20							Checks Total (excluding void checks):	32,291.39
Total Payments: 20							Bank Total (excluding void checks):	32,291.39
Total Payments: 73							Grand Total (excluding void checks):	220,308.49

Agreement – Operations at City Park Concession Stand

THIS AGREEMENT is entered this ____ day of _____, 2024, between Kylie Cain, hereinafter referred to as “lessee” and the City of Clearwater, Kansas, hereinafter referred to as “City”.

WHEREAS, lessee owns concession equipment and seeks to operate such equipment as a sole proprietorship at the concession stand in City Park within the City;

WHEREAS, City seeks to have concessions offered at the City Park for the summer;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, it is agreed by and between the parties as follows:

1. **Payment:** In consideration for the cooperation of City as to the city park concession stand, Lessee agrees to pay to the City the sum of \$250.00 per month for the term of this Agreement. Said payment shall be due and payable to the City Clerk on the first day of each month.
2. **Utilities:** City shall be solely responsible for all utilities.
3. **Maintenance:** Lessee will maintain the interior concession stand area in a clean, sanitary condition and shall keep the area surrounding the concession stand clean and free of debris arising from operation of the business.
4. **Relationship of parties.** Lessee is, at all times, an independent contractor. Lessee is solely responsible for remittance of sales tax.
5. **Term.** The term of this Agreement shall be from May 1, 2024 to August 31, 2024 without respect to the actual operating dates of lessee’s business at the location.
6. **Non-interference; cooperation.** Lessee agrees not to interfere with City employees in the conduct of their duties.
7. **Removal of equipment and property.** On or before midnight, August 31, 2024, lessee shall remove all equipment and property from City’s premises belonging to lessee.
8. **Assignment; sub-leasing prohibited.** This agreement is personal to lessee and shall not be assigned. The City’s concession stand shall not be sub-leased by lessee to another party.
9. **Liabilities.** The lessee covenants and agrees to indemnify and protect the City from any and all claims of third parties for injuries to persons or property by reason of any incident or occurrence related to the concession stand which is the subject of this Agreement. The Occupant shall furnish to the City of Clearwater a Certificate of Insurance naming “City of Clearwater, Kansas” as additional named insured. General liability coverage shall be issued on the policy in an amount not less than \$1,000,000.00 combined single limit per occurrence for bodily injury, personal injury, and property damage. Lessee will provide its own insurance coverage for their property kept on City premises. The City will not be liable for replacement or repair of any Brain Freeze property damaged, lost, stolen, etc.

IN WITNESS THEREOF the undersigned affirmatively state that they are authorized to enter into this agreement on the date first written above.

Burt Ussery, Mayor, City of Clearwater

Kylie Cain

Attest:

Jaye Poe, City Clerk

To: Mayor and City Council
From: Courtney Zollinger, City Administrator
Date: May 09, 2024
Re: Administration Report

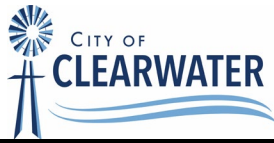
- Growing season is here. I drove around the city on May 8th and identified no less than 45 properties that are in violation of the [weed ordinance](#). Our policy states we only act on violations when the city has received a written complaint, however if people are timid about telling City Hall their neighbor isn't mowing their grass it could lead to an increase in pests and insects (mosquitoes and/ticks). Should we wait for a report to be made or act without one?
- The Mayor and I attended the Recreation Commission meeting on May 8th. They were asked to consider the 2024 Field Usage Agreement and 50% funding for fiber installation at the Chisholm Trail Sports Complex. Neither were voted on at the meeting. The mayor also requested that the Recreation Commission consider allocating funding equivalent to 1 of their mills to support the recreation of the city. (letter included)
- South Central Sealing is completing the slurry seal for section 3. They should be done by May 14th.
- Swim lessons and pool passes are for sale.
- The pool will open Saturday May 25th.
- I attended two MTI training sessions put on by LKM. One was for financing the other for Planning.
- Ks Dept of Agriculture conducted an inspection for the pool food license.
- Public Works has been filling in at the Cemetery while the Sexton it out. The Cemetery District has contracted with Whitney Landscaping to mow until the end of May.
- I will be out of the office May 17th – May 20th.

Dates to Remember

- May 25th Pool Opens for the season
- May 27th Memorial Day – City offices will be closed

Active Nuisances/ Code Violations

- 131 S Prospect
- 221 N Grant
- 427 N 1st Ct



May 8, 2024

Chisholm Trail Recreation Commission

RE: Future Funding for Clearwater Recreation System

The City of Clearwater is requesting financial support for the city's recreation system from Chisholm Trail Recreation Commission.

The recreation system consists of City Park, Chisholm Ridge Fishing Ponds, Chisholm Trail Sports Complex, and Aquatic Center. The recreation system supports not only the citizens of Clearwater but those who live within the boundaries of USD 264 School District and beyond. The Recreation Commission receives its funding from the greater tax base of USD 264 School District.

To maintain the recreation system as it is, the Governing Body is allocating anywhere between 12 – 14 mills of the city's annual budget (1 mill in 2024 = \$22,362).

As we are looking to the future, the Governing Body realizes we need to put more focus on the infrastructure of the city that includes roads, sidewalks, water lines/ improvements, sewer lines/ improvements, police and fire protection, etc. We believe that the recreation system is also a vital part of the community, but we recognize that the city residents alone should not bear the burden to maintain it while a much broader scope of people take advantage of it.

In order for the City of Clearwater to remain as competitive as possible, with other local communities with respect to property taxes, it is deemed necessary and appropriate for the Recreation Commission to consider allocating funds equivalent to 1 Mill of your annual budget. These funds would assist in supporting the community recreation system.

We genuinely appreciate your consideration of the request.

Burt Ussery
Mayor
City of Clearwater

To: Mayor and City Council
From: Jared Dinwiddie
Clearwater Fire Chief
Date: May 10, 2024
Re: Fire Department Staff Report

- Clearwater Fire responded to **8** medical calls and **3** fire calls since our last report.
- Average response time for SGC0 EMS on medical calls has been around **18** minutes. Sedgwick County EMS Community Response Vehicle (CRV81) response time has averaged about 3 minutes.
- To Date: The department has been unable to respond to **1** emergency call.
- To Date: The CRV has been unstaffed **9** times.
- The department has taken delivery of the new engine. Members will now get extensive training on the apparatus before it is placed into service. Any council member that would like to see the new apparatus, and look at our current fleet, please reach out to Chief Dinwiddie to set up a time.
- A representative from Pierce will be here on June 8th to teach a “Train the Trainer” class on the new engine for fire personnel.
- Department is tentatively planning on an open house/push in ceremony for the new engine on July 20th.
- Personnel started loading supply and attack hose onto the new engine at our last fire meeting on the 7th.
- Medical personnel reviewed medication dosages and administration at our last medical training on the 9th.
- CFD will take part in the CIC’s water day on the 16th. The department has been asked to assist with spraying the kids during this event.



To: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: May 9, 2024

Re: Police Department Staff Report

Officers:

Most Officers have completed all their training hours.

Officer Jacks has been working on end of school year recaps and meeting with youth on drivers' safety for next year's upcoming freshman.

I spent last week in Chiefs leadership training.

Police Clerk:

Trish has been working hard on SPV permits.

Building:

Has no issues currently.

Vehicles:

Regular routine maintenance on the other vehicles has been completed.

No other issues currently.

Matters of interest since last meeting on Police Activity:

We have had 69 dispatched/report calls with 9 arrests and 17 citations issued since my last report. (Does not always include self-initiated calls).

To: Mayor and City Council Members

From: Cole Hollis, Public Works Director

Date: April 23, 2024

Subject: Public Works Summary

1. Dewinterized pool
2. Pool Painted
3. Sewer pond effluent closed for May
4. Gutters at Library and Museum cleaned out
5. New Rim panic bar and latch installed at museum
6. Water Tower washed out
7. Began installing cellular endpoints on meters
8. Began to hydrovac out meter pits for LCR
9. Grade dirt roads
10. Replace fuel pump on 04
11. Mow
12. Replace chlorine ejector at well 7



Clearwater Senior Center

Staff Report

May 8, 2024

To: Mayor & City Council

From: Amber Ives, Coordinator

The Annual Taco Bar was a great success with around 45-50 people in attendance. The food is always great, but the sounds of people chatting and laughter is the best!

I had 3 people attend the Sedgwick County Senior Expo and they had a ball. It was very encouraging to walk around all the booths and being able to say, "you've been out to our Center" and all of them remember our great little home away from home facility that we have. I was excited to gather some new agencies to have out as well. This will definitely be an event we continue to attend in the future.

Lunch and Learn is Tuesday and will have the Workforce here to speak about opportunities they provide for seniors.

I will be completing a Bingocize training on May 20th. This is an evidence-based program that we will incorporate into our schedule focusing on maintaining balance.

Want to help wash cars? Senior Free Car Wash Day is Tuesday, May 21 at 2:00 – 4:00 PM. Come by and say HI!

Looking ahead – Biscuits & Gravy is June 1.

Respectfully,
Amber Ives
Senior Center Coordinator



Senior Expo
2024



Taco Bar
Fun.



PROCLAMATION

NATIONAL POLICE WEEK

WHEREAS, The Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week; and

WHEREAS, the members of the law enforcement agency of the City of Clearwater, Kansas play an essential role in safeguarding the rights and freedoms of City of Clearwater, Kansas; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the law enforcement agency of City of Clearwater, Kansas, unceasingly provide a vital public service;

NOW, THEREFORE, I, Burt Ussery, Mayor of the City of Clearwater, Kansas, call upon all citizens of the City of Clearwater, Kansas, and upon all patriotic, civic and educational organizations to observe the week of May 12–18, 2024, as Police Week with appropriate ceremonies and observances in which all of the people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and securities of all citizens.

I further call upon all citizens of the City of Clearwater, Kansas to observe Wednesday, May 15, 2024, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Clearwater, Kansas to be affixed.

Burt Ussery, Mayor

Jaye Poe, City Clerk

REQUEST FOR PROCLAMATION

Sixty years ago, in 1962, President John F. Kennedy signed Public law 87-726 designating May 15th as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police Week. The law was amended by the Violent Crime Control and Law Enforcement Act of 1994, Public Law 103-322, signed by President Bill Clinton, directed that the flag of the United States be displayed at half-staff on all government buildings on May 15th each year. While the actual dates change from year to year, National Police Week is always the calendar week, beginning on Sunday, which includes May 15th.

**City of Clearwater
City Council Meeting
May 13, 2024**

Resolution – IRB Bond Redemption

Background: In 2022, the City of Clearwater adopted ordinance 1087 authorizing the issuances of \$11,789,523.51 taxable Industrial Revenue Bonds (IRB) for Plains Cotton Cooperative Association (PCCA). The IRB was acquired by PCCA and Security Bank is the issuer of the bonds. Since 2022 PCCA has made interest payments to themselves and now wishes to redeem (payoff) the majority of the IRB. They will not redeem 100%, if they do they will not be able to continue the 80% ad valorem exemption on their property.

Since the City issued the IRB for PCCA this is an administrative move by the City for PCCA to redeem a portion of their bond.

The city must adopt a resolution authorizing the redemption and payment of a portion of its taxable IRB.

The resolution reads:

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS AUTHORIZING THE REDEMPTION AND PAYMENT OF A PORTION OF ITS TAXABLE INDUSTRIAL REVENUE BONDS, SERIES 2022 (PLAINS COTTON COOPERATIVE ASSOCIATION PROJECT)

Actions: Approve Resolution 07-2024 redeeming a portion of its taxable Industrial revenue Bond, Series 2022.

May 13 2024

City of Clearwater, Kansas
129 E. Ross Avenue
Clearwater, Kansas 67026
Attention: City Clerk

Security Bank of Kansas City
701 Minnesota Avenue, Suite 206
P.O. Box 171297
Kansas City, Kansas 66117
Attention: Commercial Loan Department

Re: City of Clearwater, Kansas
Taxable Industrial Revenue Bonds, Series 2022
(Plains Cotton Cooperative Association Project) (the "Bonds")

Ladies and Gentlemen:

The Bonds are subject to redemption at any time upon our instructions to you.

Plains Cotton Cooperative Association hereby irrevocably instructs you to call for redemption Bonds in the aggregate principal amount of \$11,539,523.51 on June 10, 2024, subject to availability of funds therefore. As the sole Bond Owner, Plains Cotton Cooperative Association waives any notice of redemption pursuant to Section 4(a) of the Bond Agreement dated as of December 22, 2022 authorizing and securing the Bonds.

Very truly yours,

PLAINS COTTON COOPERATIVE ASSOCIATION

By: _____
Name: Stoney Williams
Title: Chief Financial Officer,
Vice President Accounting & Finance

[Issuer Letterhead]

June 1, 2024

Security Bank of Kansas City
701 Minnesota Avenue, Suite 206
P.O. Box 171297
Kansas City, Kansas 66117
Attention: Commercial Loan Department

Re: City of Clearwater, Kansas
Taxable Industrial Revenue Bonds, Series 2022
(Plains Cotton Cooperative Association Project) (the "Bonds")

Ladies and Gentlemen:

The City of Clearwater, Kansas has been requested by Plains Cotton Cooperative Association to call for redemption prior to maturity Bonds in the aggregate principal amount of \$11,539,523.51 for redemption on June 10, 2024 as provided in Section 4(a) of the Bond Agreement dated as of December 22, 2022 authorizing and securing the Bonds, subject to the availability of funds therefor.

CITY OF CLEARWATER, KANSAS

By: _____
Jaye Poe, Clerk

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF CLEARWATER, KANSAS
HELD ON MAY 14, 2024**

The governing body met in regular session at the usual meeting place in the City Council on May 14, 2024, at 6:30 p.m., the following members being present and participating, to wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *
(Other Proceedings)

Thereupon, there was presented a Resolution entitled:

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF
CLEARWATER, KANSAS AUTHORIZING THE REDEMPTION AND PAYMENT
OF A PORTION OF ITS TAXABLE INDUSTRIAL REVENUE BONDS, SERIES
2022 (PLAINS COTTON COOPERATIVE ASSOCIATION PROJECT)**

Thereupon, Councilmember _____ moved that said Resolution be adopted. The motion was seconded by Councilmember _____. Said Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried by the vote of the governing body, the vote being as follows:

Aye: _____.

Nay: _____.

Thereupon, the Mayor declared said Resolution duly adopted and the Resolution was then duly numbered Resolution No. 07-2024 and was signed by the Mayor and attested by the Clerk.

* * * * *
(Other Proceedings)

On motion duly made, seconded and carried, the meeting hereupon adjourned.

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Clearwater, Kansas held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

[SEAL]

Clerk

RESOLUTION NO. 07-2024

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS AUTHORIZING THE REDEMPTION AND PAYMENT OF A PORTION OF ITS TAXABLE INDUSTRIAL REVENUE BONDS, SERIES 2022 (PLAINS COTTON COOPERATIVE ASSOCIATION PROJECT)

WHEREAS, pursuant to Ordinance No. 1087 and the Bond Agreement dated as of December 22, 2022, the City of Clearwater, Kansas (the “Issuer”) has previously issued its Taxable Industrial Revenue Bonds, Series 2022 (Plains Cotton Cooperative Association Project) in the original aggregate principal amount of \$11,789,523.51 (the “Bonds”) to finance the cost of acquisition, construction, renovation and equipping of a commercial cotton storage facility (the “Project”) and leased to Plains Cotton Cooperative Association, a Texas cooperative association (the “Tenant”), pursuant to a Project Lease dated as of December 22, 2022 between the City and the Tenant (the “Lease”); and

WHEREAS, the Tenant desires to provide for the immediate payment of Bonds in the principal amount of \$11,539,523.51 (the “Refunded Bonds”, the redemption premium and interest thereon accruing to the redemption date of Jun 10, 2024 (the “Redemption Date”), by depositing a sum sufficient for such purpose with Security Bank of Kansas City, Kansas City, Kansas, as paying agent and registrar for the Bonds (the “Bank”), or by acknowledging, as Owner of the Bonds, the redemption of the Refunded Bonds; and

WHEREAS, the Issuer and the Tenant have provided the Bank written notice to redeem outstanding Bonds in the aggregate principal amount of \$11,539,523.51 on the Redemption Date; and

WHEREAS, the accomplishment of such redemption of the Refunded Bonds on the Redemption Date will leave \$250,000 principal amount of Bonds outstanding.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS:

Section 1. All action necessary to accomplish the purpose of this Resolution is hereby authorized, including providing for notice of redemption of the outstanding Bonds in the aggregate principal amount of \$11,539,523.51 on the Redemption Date in accordance with the requirements of Section 4(a) of the Bond Agreement dated December 22, 2022 authorizing and securing the Bonds.

ADOPTED by the governing body of the City of Clearwater, Kansas on May 14, 2024.

CITY OF CLEARWATER, KANSAS

[SEAL]

Attest:

Mayor

By: _____
Clerk

BANK'S RECEIPT AND CERTIFICATION

Re: City of Clearwater, Kansas
Taxable Industrial Revenue Bonds, Series 2022
(Plains Cotton Cooperative Association Project) (the "Bonds")

The undersigned, on behalf of Security Bank of Kansas City, Kansas City, Kansas, hereby certifies that as of the date hereof, the principal in the amount of \$11,539,523.51 (the "Refunded Bonds"), including premium if any, and interest as of June 10, 2024, has been redeemed. As of the date hereof, Bonds in the amount of \$250,000 remain outstanding under the Bond Agreement dated December 22, 2022 authorizing and securing the Bonds, and all fees and expenses of the Bank in connection with such Bonds have been paid in full to date.

Dated: June 10, 2024

**SECURITY BANK OF KANSAS CITY
KANSAS CITY, KANSAS**

By: _____
Name: Shawn Hoebener
Title: Vice President and Trust Officer

BONDOWNER CONSENT TO REDEMPTION

Re: City of Clearwater, Kansas
Taxable Industrial Revenue Bonds, Series 2022
(Plains Cotton Cooperative Association Project) (the “Bonds”)

The undersigned, being a duly authorized representative of Plains Cotton Cooperative Association, the sole Owner of 100% of the outstanding principal amount of the referenced Bonds, hereby consents to the redemption and payment of outstanding Bonds in the amount of \$11,539,523.51, premium if any, and interest on the Bonds on or about June 10, 2024, as set forth in the Bond Agreement dated as of December 22, 2022 (the “Bond Agreement”) authorizing and securing the Bonds, and waives any notice of such redemption as may be required by the Bond Agreement.

Dated: May 30, 2024

PLAINS COTTON COOPERATIVE ASSOCIATION

By: _____
Name: Stoney Williams
Title: Chief Financial Officer,
Vice President Accounting & Finance

BONDOWNER'S RECEIPT

Re: City of Clearwater, Kansas
Taxable Industrial Revenue Bonds, Series 2022
(Plains Cotton Cooperative Association Project) (the "Bonds")

The undersigned, being a duly authorized representative of Plains Cotton Cooperative Association, the sole Owner of 100% the outstanding principal amount of the referenced Bonds, acknowledges payment of \$11,539,523.51 in principal and interest due on the Bonds on June 10, 2024 (the "Redemption Date"), as well as actual payment of all interest and premium due on the Bonds prior to the Redemption Date.

Dated: June 10, 2024

PLAINS COTTON COOPERATIVE ASSOCIATION

By: _____
Name: Stoney Williams
Title: Chief Financial Officer,
Vice President Accounting & Finance

**City of Clearwater
City Council Meeting
May 13, 2024**

Approve Annual Mayoral Appointments

Context: Per State Statute and Clearwater Municipal Code, the Mayor is required at the first meeting in May to appoint the following city officers for the City:

State Statute 15-204 requires the Mayor to appoint a City Clerk, Treasurer, Freedom of Information Officer, and Municipal Judge.

City Code requires the Mayor appoint a Fire Chief (14-19) and Chief of Police (22-19).

City Code, Chapter 2 Article 4, requires the Mayor appoint members of the Planning Commission, Senior Community Advisory Board, Public Building Commission, the Park Advisory Board and two representatives to the Chisholm Trail Recreation Commission to staff each entity or fill vacancies. Appointments are also made to fill vacancies as they occur throughout the year.

The Mayor also will reappoint all volunteer members of the Fire Department at the first meeting in May. Volunteers are also appointed throughout the year as they join the service.

The city created, by the council, under the authority of K.S.A. 12-1757 et seq., a municipal corporation to be known as the City of Clearwater, Kansas, Public Building Commission (the PBC) in 1999 when the Aquatic Center was being built.

The PBC is created for the purposes of, and shall have the powers and shall perform the functions set forth in, K.S.A. 12-1757 et seq. The council, by ordinance or Charter ordinance, shall have the authority to limit or expand the purposes, powers, and functions of the PBC. The PBC shall have the authority to adopt bylaws, resolutions or other official actions authorized by K.S.A. 12-1757 et seq. and not inconsistent with the provisions of this division to govern its actions.

The PBC is comprised of 5 members appointed by the Council. Staff verified with our Bond Counsel if the City Council could be appointed as the Board and the answer was, yes. The PBC has had 5 members that were part of the Aquatic Center project. The Board met once a year to review the minutes from the prior meeting as well as their financial statements. The General Obligation Bond was paid in full in 2013. Since the GO Bond is paid in full, it was recommended for the Governing Body appoint themselves as the PBC since they are only required to meet once per year. There is still an account balance of \$1,114 that needs to be managed by a board. The PBC can meet once per year at 6pm right before a council meeting to meet statutory duties. Otherwise, 5 members of the city would need to be recruited to serve on this board to meet once a year. Past members were David Wells, Jeanne Long, David Papish, Bob Cumming, and Chuck Reitberger. These people served on the board for several terms.

Financial: No financial considerations

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve the attached list of Mayoral appointments.

**City of Clearwater
Mayor Appointments
2024 - 2025**

ADMINISTRATIVE

Courtney Ostgren	Treasurer
Jaye Poe	City Clerk/ FIO

POLICE

Kirk Ives	Chief of Police
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MUNICIPAL COURT

Becky Hurtig	Municipal Judge
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PARK – Seasonal Hire

Aiden Schroeder	Seasonal Mower
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AQUATIC CENTER – Seasonal Hire

Chuck Reitberger	Pool Manager
Stephanie Mendenhall	Asst Pool Manager
Mary Mellen	Asst Pool Manager
Emily Cotton	Lifeguard Supervisor
Shannon Cleary	Lifeguard
Justine Berlin	Lifeguard
Kaiya Chmielewski	Lifeguard
Madison Clevenger	Lifeguard
Addison Dannenberg	Lifeguard
Aaron Foley	Lifeguard
Jaeden Fisher	Lifeguard
Taryne Fisher	Lifeguard
Zane Gill	Lifeguard
Christian Lange	Lifeguard
Livia Miller	Lifeguard
Sadie Straub	Lifeguard
Brynna Christiansen	Basket Room Attendant
Anna McIntyre	Basket Room Attendant
Alaina Smith	Basket Room Attendant
Brylie Christiansen	Basket Room Attendant

PUBLIC BUILDING COMMISSION (CITY COUNCIL)

Crystal Walter
Justin Shore
Samantha Warkins
Shirley Palmer-Witt
Tim Robben

PARK ADVISORY BOARD

Vacant	2024 – 2028
Vacant	2021 – 2025
Vacant	2021 – 2025

HISTORICAL SOCIETY BOARD

Samantha Warkins	2024 – 2028
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LIBRARY BOARD (May – May)

Doris Schulze	2024 – 2028
Vacant	2024 – 2028

**City of Clearwater
City Council Meeting
May 13, 2024**

Field Usage Agreement with Chisholm Trail Recreation Commission

Context: The 2024 Field Usage Agreement was sent to the Recreation Chairman and Director on April 17 for their review and approval at their May 8th meeting. In the agreement the city added in a \$6,000 maintenance fee, as discussed with the City Council, as well as a field usage schedule that was discussed between the Director and City Administrator. The schedule is April 8 – May 6, Monday through Friday from 6:30pm to 9:00pm and May 7 until the end of their season Monday through Thursday from 6:30pm to 8:00pm.

The Commission has asked to change the hours of beginning and end time to 5pm to 10pm on game days. This change does not affect the reservation schedule and is acceptable. They also asked to change game weeks from Monday – Thursday to Monday – Friday. Friday would be used as a makeup day if they needed it for a makeup game. The Director and I agreed that we would keep the reservations for games Monday – Thursday and put Friday on an as needed basis. This means that Fridays will be available for others to reserve it. If the Rec needs to use the field for Friday make-up game and there is already a person that has reserved it, the Rec will get priority and the private person will need to be rescheduled or refunded. This allows Fridays to stay open for other people in the community to reserve for practice.

Financial: The Rec Director stated that the Rec Commission had budgeted \$5,000 for field use this year. The city has asked for \$6,000 and the Rec has approved it in the agreement.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Approve the 2024 Field Usage Agreement with Chisholm Trail Recreation Commission.

FIELD USAGE AGREEMENT

1. PURPOSE

The purpose of this Agreement is to define the terms of the Agreement between Chisholm Trail Recreation Commission (Occupants) and the City of Clearwater (City) for the utilization and maintenance of the Chisholm Trail Sports Complex, City Park, and their facilities. The Agreement will clarify the roles and responsibilities of the entities.

2. RESPONSIBILITIES OF THE CITY

- 2.1 The City owns the Clearwater City Park, the Chisholm Trail Recreational Sports Complex, the Chisholm Trail Outdoor Recreational Sports Complex Building, shelters, gazebos, scoreboards, lights, other improvements located on said property, and adjacent parking lots. These properties are located on East Ross in Clearwater Kansas and shall be identified throughout this Agreement as "Facilities".
- 2.2 The City will pay water, gas, electrical, trash service and other utility charges for the Facilities.
- 2.3 The City will provide mowing and watering services to the Facilities. This work will include maintenance and repairs to the irrigation system. This work will also include spraying and maintenance of the fence lines. The City will coordinate watering schedules with the Occupants' use of the Facilities, including practice and game times.
- 2.4 The City will maintain general liability insurance coverage on the property in the amount of \$1,000,000 per occurrence.
- 2.5 The City maintains primary responsibility for the maintenance and upkeep of said Facilities. Routine maintenance of said Facilities for activities sponsored by the Occupant shall be the responsibility of the Occupant such as marking fields for play or practice.
- 2.6 The City shall always have access to all portions of the Facilities in case of emergency and/or to take action to protect the security of said Facilities. The City shall maintain all locks on all inside and outside doors within buildings located on said Facilities and shall provide Occupants with 10 copies of keys to the same. The Occupants shall maintain a log of all individuals and entities to whom copies of said keys have been issued, and annually file an updated version thereof with the City Clerk. The City may elect to change locks within such buildings if it appears that unauthorized copies of such keys have been made. In the event that the Occupant wants to add any additional locks within the Facilities, at least one key for each such lock shall be furnished to the City Clerk

2.7 In the event said Facilities shall be destroyed or so damaged by fire, tornado or other storm, explosion, or earthquake, or by any other unavoidable casualty as to become unusable, then the City may elect to either rebuild or put said Facilities in good condition and fit for occupancy within a reasonable time after such total or partial destruction, or may give notice, in writing, terminating this Agreement. If the City elects to repair or rebuild said Facilities, the City shall give reasonable notice after such injury of its intentions to repair and proceed to do the same.

3. RESPONSIBILITIES OF THE OCCUPANTS

3.1 Occupants shall provide the chalking and marking of fields that it intends to use. Proper facilities and field maintenance techniques will be used.

3.2 Occupant shall be responsible for installing and removing any temporary structures, including fence, that is needed for their play on city property.

3.3 All Occupants will schedule activities, games, practices, events, and any usage of the Facilities with City Staff. Such scheduling will include identification of the fields and specific locations that Occupant intends to use at any given time. Cancelled games, practices and tournaments will be rescheduled in cooperation and coordination with the City.

3.4 Occupants will ensure trash is properly contained and disposed of after every use of the Facilities. Occupant must ensure trash bins are brought to the roadside for pick up on Wednesday evenings.

3.5 Concessions. The Occupant may operate a concession stand within said Facilities with the following provisions:

- a. The Occupant will be responsible for the operations, supply, personnel, and cleanliness of the concession area within said Facilities.
- b. The City Administrator or other City representative has the general right to review and monitor the conduct for the concession operation. City shall notify the Occupant if any condition exists that requires immediate attention or remediation.
- c. The Occupant will maintain all funds derived from the operation or sale of concessions within or at said Facilities during the said season.
- d. No beer or alcoholic beverages may be sold at any concession site or consumed at the Facilities.
- e. The Concession stand will comply with all applicable health regulations relating to the concession operations.

3.6 Occupants shall not engage in or permit to be performed any acts or practices which may cause or allow injury to the Facilities, and the Occupant expressly agrees to comply with all applicable laws, ordinances, policies, rules and regulations of the

City of Clearwater, Kansas and any other governmental authority having jurisdiction over said Facilities.

3.7 The Occupants shall not have the right, privilege, or power to in any way create liens for labor or materials upon the interests of the City in said Facilities. In connection with any preapproved (1) repairs to said Facilities and/or (2) construction of any improvements or the installation of any equipment within or upon said Facilities by Occupants, the Occupant shall pay for all materials and labor and will not permit any mechanic's liens to be filed against said Facilities and the interests of the City therein.

3.8 No occupant shall authorize hanging advertisement/sponsorship banners or placards along fencing or other structures within the facilities without the written consent of the City of Clearwater. In the event consent is given by the City, any banners/placards will be constructed in a manner so as not to damage the fence or structure utilized and approved by the City of Clearwater.

3.9 At the end of the season all banners/ placards, equipment, practice equipment, and any other property owned by Occupant or its teams are to be removed from each field.

4. TERM

The terms of this agreement shall be from the executed date of the this document to the end of the Occupants baseball/ softball season.

5. FEE

The occupant agrees to contribute \$6,000 to the maintenance of the ball diamonds and common areas for the season.

6. GENERAL TERMS AND CONDITIONS

6.1 Nothing in any term of this Agreement shall be construed to at any time give any entity exclusive rights to the use of the Facilities. The Facilities shall always be available to the City for inspection and maintenance activities.

6.2 The occupant will be allotted a reservation for the use of the city ball fields from April 8, 2024, through May 6, 2024 Monday through Friday from 6:30PM until 9:00PM and May 7, 2024 through end of their season Monday through Thursday from 6:30PM until 8:00PM

6.3 Weather or other hazardous situations may require that activities at the Facilities are suspended. No Occupant shall use the Facilities if such usage poses a hazard to the public health or maintenance of the Facility. At any time, City police officers

Handwritten notes:
5:00 pm
5 pm - 10 pm
Friday
Fridays will be coordinated on an as need basis.

have the absolute right to discontinue usage and evacuate the Facilities due to weather or other threats. Occupants fully agree to comply with police directives in such circumstances.

6.4 Each Occupant has the oversight authority of its own programs including sponsorship and co-sponsorship of its activities. This oversight responsibility includes hiring and firing of its employees, program approval, expenditure of funds, addressing of complaints, program evaluation, equipment purchases and usage, and general programming made available. No Occupant shall utilize the City of Clearwater name or logo in its marketing or materials.

6.5 Occupants have access to storage of equipment at the Facilities. Storage will be properly designated to each Occupant. The Occupant shall maintain the interior portions of the storage facilities in good repair. The Occupant shall have no right to make any claim against the City for damage to property stored at City Facilities, absent an incident of gross negligence or intentional conduct by a City employee.

6.6 Prior to the beginning of the season a representative of Occupant will do a walkthrough of the property with the City's Parks and Facilities Superintendent to identify any damage that would be the responsibility of the City to repair. At the end of said season an additional walk through will be conducted to inspect for any damages that occurred during the season and would be the responsibility of the Occupant to repair.

6.7 Any structural changes to the Facilities require the prior written approval of the City. Any request for such approval shall include documentation or other evidence that such changes may be made without expense or obligation to the City.

6.8 From the first approved KSHSAA day of practice until final day of KSHSAA competition, preference will be given to the Unified School District 264 for usage of the baseball and softball fields (Fields 1, 2 and 3) for the purposes of their school season.

6.9 All vehicles will be parked in the parking lot, even for loading and unloading equipment. Occupant shall not allow motor vehicles to drive on any portion of the property that is irrigated.

6.10 When damage occurs to the Facilities, the Occupant must notify the City and get City approval for any plan to repair the damage.

7. LIABILITIES

The Occupant covenants and agrees to indemnify and protect the City from any and all claims of third parties for injuries to persons or property by reason of any incident or occurrence on or around said Facilities which are the subject of this Agreement.

The Occupant shall furnish to the City of Clearwater a Certificate of Insurance naming "City of Clearwater, Kansas" as additional named insured. General liability coverage shall be issued on the policy in an amount not less than \$1,000,000.00 combined single limit per occurrence for bodily injury, personal injury, and property damage.

The Occupants will provide their own insurance coverage for their property kept in City Facilities. The City will not be liable for replacement or repair of any Occupant property damaged, lost, stolen, etc. while maintained in City Facilities.

8. MISCELLANEOUS PROVISIONS

8.1 This Agreement may be altered, amended, or modified only by an instrument in writing, executed by the parties to this agreement and by no other means.

8.2 The interpretation and construction of this Agreement shall be governed by the law of the State of Kansas without regard to the conflict of laws principals. The venue for any dispute for this Agreement shall be the 18th Judicial District Court in Sedgwick County, Kansas.

8.3 This Agreement is effective as of the date of signing by both parties (Effective Date).

8.4 This Agreement is effective for a period of one (1) year after the Effective Date.

8.5 This Agreement constitutes the entire agreement between the parties and supersedes all prior verbal discussions and written contracts between the parties on the subject matters addressed herein. No representations on the subject matters addressed herein have been made other than those set forth herein. The provisions of this Agreement are severable and if any part of it is found to be unenforceable, the other sections shall remain fully valid and enforceable.

8.6 Both parties to this Agreement understand, acknowledge, and agree that this is a binding agreement and contract upon the parties, their legal representatives, successors or assigns of the parties hereto. Neither party may assign their rights, duties, and responsibilities under this Agreement without the express written consent of the other party hereto.

8.7 The parties shall not transfer or assign their interests in this Agreement at any time without written consent from all parties.

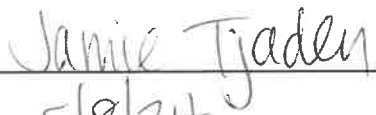
IN WITNESS WHEREOF, City and Occupants have executed this Agreement by their authorized representative as set forth below to become effective upon final execution.

CITY OF CLEARWATER

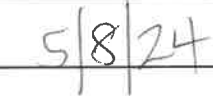


CHISHOLM TRAIL RECREATION
COMMISSION

By: _____

By:  _____

Date: _____

Date:  _____

**City of Clearwater
City Council Meeting
May 13, 2024**

Wood Street Addition Triplex Incentive Request

Context: In November 2022 the Wood Street Addition Final Plat was approved by the Governing Body. The plat plan is to develop a set of two apartments (triplex or quadplex) in the 400 block of E. Wood.

Wheat State Capital Investments, LLC Request:

Shaun and Ashley Weaver, along with a few other friends, have decided to proceed with building two Triplexes on the Wood Street Addition lots. The Weavers' local and the partners are from Conway Springs. Neither are part of a larger co-op group of investors. The partnership name is Wheat Capital Investments, LLC.

It is their goal to make the triplexes economical in today's new construction rental market. There is quite a gap in the pricing from existing rentals to the newly constructed options. Growth is absolutely needed, but vacant new construction helps no one.

These 3 bedroom, 1 bath, slab foundation triplex units will have 2.5 parking spaces per unit. They will be all-electric units to help with not having an extra deposit for gas utilities upon move-in as well. We are aiming to keep these units rented at \$1,200/mo. or less (with respect to inflation year-over-year).

They would like to request incentives to help defray cost to best meet this objective of offering lower cost new construction rentals in Clearwater. The request is much like that of the Patio Homes previously held, but with no up-front out of pocket by the city.

The request is as follows:

- 5-year 50% property tax rebate (city portion)
- 50% off building permits
- Waived Sewer and Water Tap Fees

In 2021 the Governing Body passed Resolution 03-2021 for Park Glen Estates incentives. The incentives included 3 year 50% back on city portion of taxes, \$1500 homebuyers cash allowance, and 50% reduction in water and sewer connections. This homeowner incentive had an end date of 12-31-2023 to purchase the designated lots and receive the \$1500 cash allowance and 3 year 50% back on city portion of taxes. 5 lots out of the allowed 10 were purchased and are currently enrolled in the incentives.

The last city-wide incentive program was 2022 that gave 3 year 50% back on city property taxes and \$1,500 cash allowance. For the 2023 and 2024 budgets the Governing Body elected to discontinue incentives.

For the 2024 budget there are 14 property owners enrolled (\$18,000), 2025 there will be 10 (\$14,000), 2026 there will be 3 (\$4,000), and by 2027 there will just be 1 (\$2,000) because each incentive program had an end date.

Financial:

5 Year 50% on city portion of taxes on each triplex – on a \$350,000 valued property the 50% of the city portion taxes would be \$1,300 per triplex (\$13,000 over 5 years for two triplexes)

50% off building permit – The building permit cost is determined by valuation of the project. If the project is valued around \$350,000 the cost for a permit would be around \$3,500 (price set through MABCD review of project). 50% of the cost of each building permit goes to MABCD to cover the cost of inspection. The other 50% is kept by the City to cover staff costs and a revenue source for the General Fund.

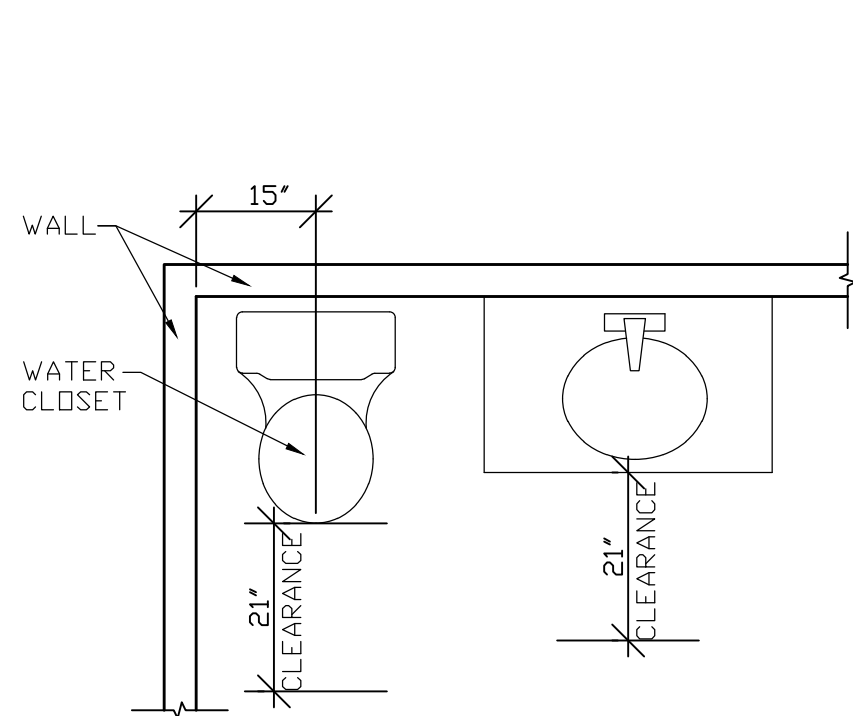
Waived Sewer Fee - \$500 x 6 units (\$3,000 total) – Covers staff time and is a revenue source for the Sewer Fund

Waived Water Tap - \$1500 x 6 (\$9,000 Total) - \$1,000 of each fee covers the cost of materials and \$500 covers staff time and a revenue source for the Water Department.

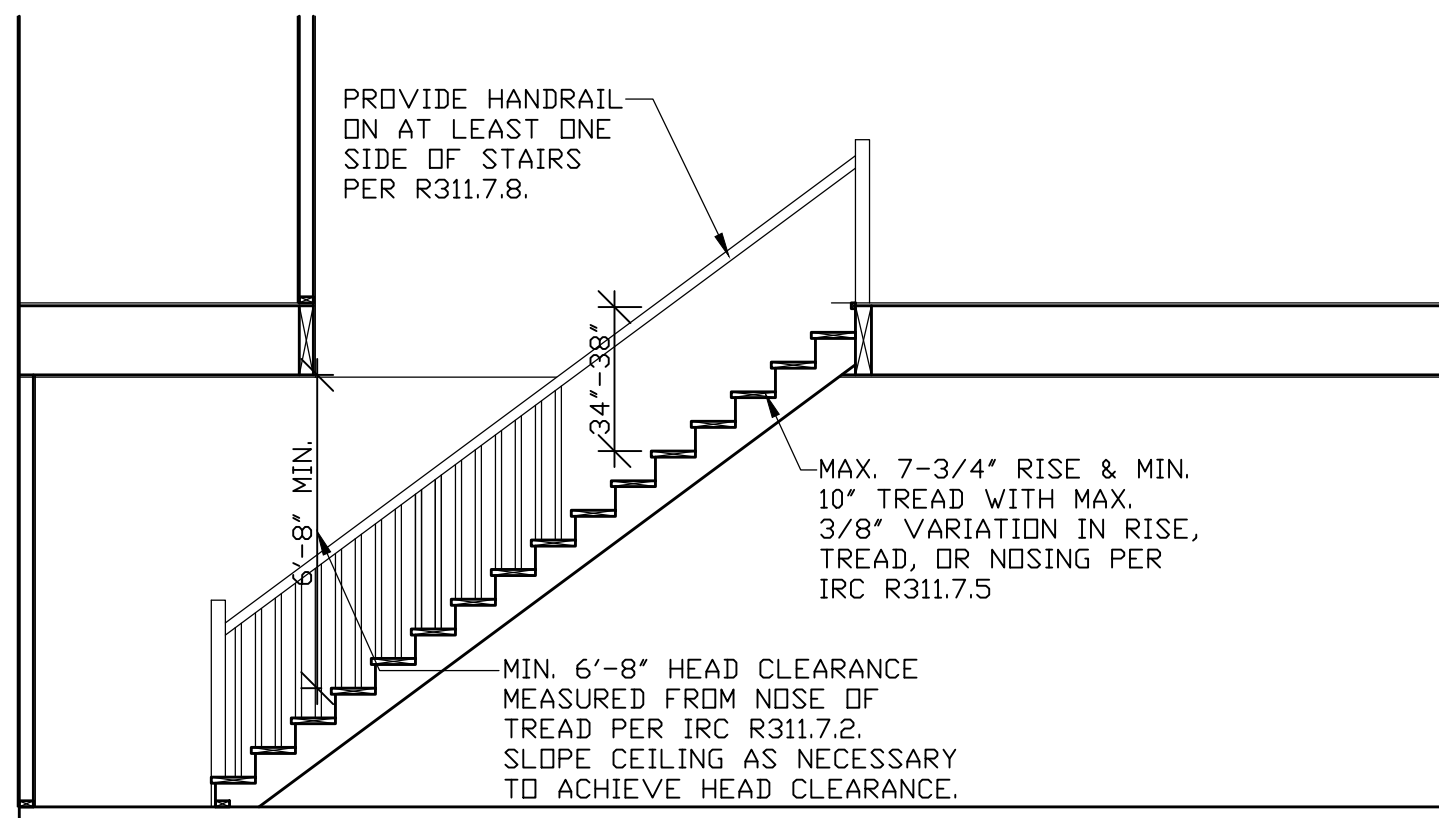
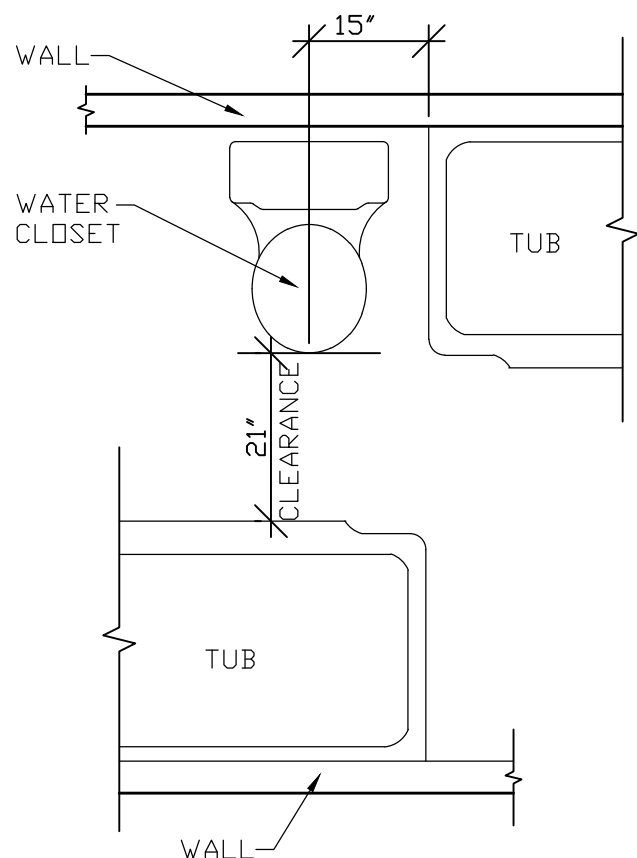
Legal Considerations: review and comment as necessary.

Recommendations/Actions: Consider the request from Wheat State Capital Investments, LLC.

WEAVER TRIPLEX



A MINIMUM FIXTURE CLEARANCES
NTS



B STAIRWAY MEANS OF EGRESS
NTS

NOTES:

GENERAL:

WHILE EVERY EFFORT HAS BEEN TAKEN TO AVOID OMISSIONS AND ERRORS THIS DESIGN SERVICE CANNOT GUARANTEE AGAINST HUMAN ERROR. CONTRACTOR MUST CHECK ALL DIMENSIONS AND DETAILS AND BE RESPONSIBLE FOR THE SAME.

BUILDING PLANNING AND CONSTRUCTION:

WINDOWS PER OWNER SPECIFICATIONS - CONTRACTOR & OWNER TO VERIFY ROUGH OPENING PRIOR TO CONSTRUCTION.

ALL EGRESS REQUIREMENTS SHALL BE CONFIRMED PER LOCAL CODE REQUIREMENTS.

FIREPLACES AND FLUES ARE TO BE U.L. RATED AND INSTALLED PER MANUFACTURER'S SPECIFICATIONS.

DWELLING-GARAGE FIRE SEPARATION FURNISH GYP BOARD ON ALL GARAGE WALLS AND CEILINGS SEPARATING THE GARAGE FROM HABITABLE SPACES ABOVE OR DIRECTLY NEXT TO THE GARAGE AS REQUIRED PER 2018 IRC SECTION R302.6.

FIREBLOCKING SHALL COMPLY WITH 2018 IRC SECTION R302.11 AND SHALL BE PROVIDED IN COMBUSTIBLE CONSTRUCTION TO CUT OFF BOTH VERTICAL AND HORIZONTAL CONCEALED DRAFT OPENINGS AND TO FORM AN EFFECTIVE FIRE BARRIER BETWEEN STORIES, AND BETWEEN A TOP STORY AND THE ROOF SPACE.

SAFETY GLAZING SHALL COMPLY WITH THE REQUIREMENTS LISTED IN 2018 IRC SECTION R308. HAZARDOUS LOCATIONS REQUIRING SAFETY GLAZING SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING LOCATIONS PER SECTION R308.4:

- GLAZED OPENINGS IN DOORS OF A SIZE THROUGH WHICH A 3-INCH DIAMETER SPHERE IS ABLE TO PASS.
- GLAZING ADJACENT TO DOORS WHERE THE BOTTOM EXPOSED EDGE OF THE GLAZING IS LESS THAN 60 INCHES ABOVE THE FLOOR OR WALKING SURFACE AND MEETS EITHER OF THE FOLLOWING CONDITIONS:
 - GLAZING IS WITHIN 24 INCHES OF EITHER SIDE OF THE DOOR IN THE PLANE OF THE DOOR IN A CLOSED POSITION
 - WHERE THE GLAZING IS ON A WALL LESS THAN 180 DEGREES FROM THE PLAN OF THE DOOR IN A CLOSED POSITION AND WITHIN 24 INCHES OF THE HINGE SIDE OF AN IN-SWINGING DOOR.
- GLAZING IN WINDOWS - IN AN INDIVIDUAL FIXED OR OPERABLE PANEL THAT MEETS ALL OF THE FOLLOWING CONDITIONS SHALL BE CONSIDERED TO BE A HAZARDOUS LOCATION:
 - THE EXPOSED AREA OF AN INDIVIDUAL PANE IS LARGER THAN 9 SQUARE FEET,
 - THE BOTTOM EDGE OF THE GLAZING IS LESS THAN 18 INCHES ABOVE THE FLOOR,
 - THE TOP EDGE OF THE GLAZING IS MORE THAN 36 INCHES ABOVE THE FLOOR, AND
 - ONE OR MORE WALKING SURFACES ARE WITHIN 36 INCHES MEASURED HORIZONTALLY AND IN A STRAIGHT LINE, OF THE GLAZING.
- GLAZING IN ALL GUARDS AND RAILINGS INCLUDING STRUCTURAL BALUSTER PANELS AND NONSTRUCTURAL IN-FILL PANELS
- GLAZING AND WET SURFACES - GLAZING WHERE THE BOTTOM EXPOSED EDGE OF THE GLAZING IS LESS THAN 60 INCHES MEASURED VERTICALLY ABOVE ANY STANDING OR WALKING SURFACE AND THAT IS WITHIN 60 INCHES MEASURED HORIZONTALLY FROM THE WATER'S EDGE OF A BATHTUB, HOT TUB, SPA, WHIRPOOL, OR SWIMMING POOL OR FROM THE EDGE OF A SHOWER, SAUNA OR STEAM ROOM SHALL BE CONSIDERED A HAZARDOUS LOCATION AND BE PROVIDED WITH SAFETY GLAZING.
- GLAZING ADJACENT TO STAIRS AND RAMP

SKYLIGHTS SHALL COMPLY WITH THE REQUIREMENTS OF 2018 IRC SECTION R308.6

AUTOMATIC GARAGE DOOR OPENERS IF PROVIDED, SHALL BE LISTED AND LABELED IN ACCORDANCE WITH UL 325.

BUILDING PLANNING AND CONSTRUCTION CONT.:

EMERGENCY ESCAPE AND RESCUE OPENING SHALL COMPLY WITH 2018 IRC SECTION R310 AND SHALL BE PROVIDED IN AT LEAST ONE LOCATION IN BASEMENTS, HABITABLE ATTICS AND EVERY SLEEPING ROOM. EMERGENCY ESCAPE OPENINGS SHALL HAVE A NET CLEAR OPENING OF NOT LESS THAN 5.7 SQUARE FEET. THE NET CLEAR HEIGHT OPENING SHALL BE NOT LESS THAN 24 INCHES AND THE NET CLEAR WIDTH SHALL BE NOT LESS THAN 20 INCHES.

WINDOW SILL HEIGHT - WHERE A WINDOW IS PROVIDED AS THE EMERGENCY ESCAPE AND RESCUE OPENING, IT SHALL HAVE A SILL HEIGHT OF NOT MORE THAN 44 INCHES ABOVE THE FLOOR, WHERE THE SILL HEIGHT IS BELOW GRADE, IT SHALL BE PROVIDED WITH A WINDOW WELL IN ACCORDANCE WITH SECTION R310.2.3.

WINDOW FALL PROTECTION (IRC R312.2)

- IN DWELLING UNITS, WHERE THE TOP OF THE SILL OF AN OPERABLE WINDOW OPENING IS LOCATED LESS THAN 24 INCHES ABOVE THE FINISHED FLOOR AND GREATER THAN 72 INCHES ABOVE THE FINISHED GRADE OR ON OTHER SURFACE BELOW ON THE EXTERIOR OF THE BUILDING, THE OPERABLE WINDOW SHALL COMPLY WITH ONE OF THE FOLLOWING:
 - OPERABLE WINDOW OPENINGS WILL NOT ALLOW A 4-INCH-DIAMETER SPHERE TO PASS THROUGH WHERE THE OPENINGS ARE IN THEIR LARGEST OPENED POSITION. OPERABLE WINDOWS ARE PROVIDED WITH WINDOW FALL PREVENTION DEVICES THAT COMPLY WITH ASTM F2090.
 - OPERABLE WINDOWS ARE PROVIDED WITH WINDOW OPENING CONTROL DEVICES THAT COMPLY WITH THE FOLLOWING:
 - WINDOW OPENING CONTROL DEVICES SHALL COMPLY WITH ASTM F2090. THE WINDOW OPENING CONTROL DEVICE, AFTER OPERATION TO RELEASE THE CONTROL DEVICE ALLOWING THE WINDOW TO FULLY OPEN, SHALL NOT REDUCE THE NET CLEAR OPENING AREA OF THE WINDOW UNIT TO LESS THAN THE AREA REQUIRED BY SECTION R310.2.1 OF THE INTERNATIONAL RESIDENTIAL CODE.

GUARDS SHALL BE PROVIDED FOR THOSE PORTIONS OF OPEN-SIDED WALKING SURFACES, INCLUDING STAIRS, RAMPS, AND LANDINGS, THAT ARE LOCATED MORE THAN 30 INCHES MEASURED VERTICALLY TO THE FLOOR OR GRADE BELOW AT ANY POINT WITHIN 36 INCHES HORIZONTALLY TO THE EDGE OF THE OPEN SIDE. INSECT SCREENING SHALL NOT BE CONSIDERED AS A GUARD.

SMOKE ALARMS SHALL BE INSTALLED TO COMPLY WITH NFPA 72 AND 2018 IRC SECTION R314

CARBON MONOXIDE ALARMS SHALL BE INSTALLED TO COMPLY WITH 2018 IRC SECTION R315

ELEVATORS - WHERE PROVIDED, PASSENGER ELEVATORS, LIMITED-USE AND LIMITED-APPLICATION ELEVATORS OR PRIVATE RESIDENCE ELEVATORS SHALL COMPLY WITH ASME A17.1/CSA B44 PER 2018 IRC SECTION R321

FLOOD RESISTANT CONSTRUCTION - BUILDINGS AND STRUCTURES CONSTRUCTED IN WHOLE OR IN PART IN FLOOD HAZARD AREAS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE PROVISIONS LISTED IN 2018 IRC SECTION R322. BUILDINGS AND STRUCTURES THAT ARE LOCATED IN MORE THAN ONE FLOOD HAZARD AREA SHALL COMPLY WITH THE PROVISIONS ASSOCIATED WITH THE MOST RESTRICTIVE FLOOD HAZARD AREA. BUILDINGS AND STRUCTURES LOCATED IN WHOLE OR IN PART IN IDENTIFIED FLOODWAYS SHALL BE DESIGNED AND CONSTRUCTED IN ACCORDANCE WITH ASCE 24.

STORM SHELTERS SHALL BE CONSTRUCTED IN ACCORDANCE WITH ICC/NSSA-500 IN ADDITION TO OTHER APPLICABLE REQUIREMENTS OF THE 2018 INTERNATIONAL RESIDENTIAL CODE PER 2018 IRC SECTION R323.

SOLAR ENERGY SYSTEMS SHALL COMPLY WITH THE PROVISIONS OF THE 2018 IRC SECTION R324

SWIMMING POOLS, SPAS, AND HOT TUBS SHALL BE DESIGNED AND CONSTRUCTED TO COMPLY WITH THE INTERNATIONAL SWIMMING POOL AND SPA CODE PER 2018 IRC SECTION R326.

FOUNDATION AND SLAB:

SLAB ON GRADE AND BASEMENT SLABS SHALL BE 4IN. 3000PSI (28-DAY COMPRESSIVE STRENGTH CONCRETE) WITH 6x6-10/10 WELDED WIRE MESH UNLESS OTHERWISE NOTED OR REQUIRED BECAUSE OF THE SOIL CONDITIONS OF THE SITE.

MINIMUM COMPRESSIVE STRENGTH OF CONCRETE SHALL BE 3,500 PSI (STRENGTH AT 28 DAYS PSI) FOR THE FOLLOWING LOCATIONS THAT ARE EXPOSED TO FREEZING AND THAWING:

- PORCHES
- CARPORT SLABS AND STEPS EXPOSED TO WEATHER
- GARAGE FLOOR SLABS

SEE IRC SECTION R402.2 FOR ADDITIONAL COMPRESSIVE REQUIREMENTS OF CONCRETE BASED ON THE WEATHERING POTENTIAL.

BASEMENT SLAB BASE - A 4-INCH-THICK BASE COURSE CONSISTING OF CLEAN GRADED SAND, GRAVEL, CRUSHED STONE, CRUSHED CONCRETE OR CRUSHED BLAST-FURNACE SLAG PASSING A 2-INCH SIEVE SHALL BE PLACE ON THE PREPARED SUBGRADE WHERE THE SLAB IS BELOW GRADE

VAPOR RETARDER - INTERIOR SLABS SHALL HAVE 6MIL. POLYETHYLENE VAPOR RETARDER WITH JOINTS LAPPED NOT LESS THAN 6 INCHES PER 2018 IRC SECTION R506.2.3.

FURNISH REQUIRED EXPANSION AND CONTROL JOINTS.

FOOTINGS AT LOAD BEARING WALLS AND COLUMN LOCATIONS - SEE FOOTING AND FOUNDATION PLAN FOR LOCATIONS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO COORDINATE ROOF AND FLOOR TRUSS SHOP DRAWINGS, BEAM SIZES, AND HEADERS TO WORK WITH SUGGESTED FOOTING LOCATIONS.

TERMITE PROTECTION - PROVIDE AS REQUIRED BY HUD MINIMUM PROPERTY STANDARDS AND TO MEET THE REQUIREMENTS OF 2018 IRC SECTION R318.

STRUCTURAL LOADS - ALL LOADS AND SEISMIC ZONING SHALL BE VERIFIED AND CONFIRMED PRIOR TO CONSTRUCTION. ALL REQUIRED CHANGES TO PLANS SHALL BE RELAYED BACK TO DESIGNER TO MAKE NECESSARY ADJUSTMENTS.

SOILS TEST - REFER TO THE MOST CURRENT SOILS TEST PROVIDED BY THE CLIENT FOR ALL RECOMMENDATIONS PERTAINING TO THE SITE AND THE FOUNDATION DESIGN. IN LIEU OF A COMPLETE GEOTECHNICAL EVALUATION, THE LOAD-BEARING VALUES IN IRC TABLE R401.4.1 SHALL BE ASSUMED. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ASSURE THE ALLOWABLE SOIL BEARING VALUE AND FROST DEPTH AND TO DESIGN THE FOUNDATION FOR THE CONDITIONS ENCOUNTERED. DESIGNER ASSUMES NO RESPONSIBILITY FOR AND/OR LIABILITY FOR SOIL CONDITIONS ON SITE OR THE RELATED FOUNDATION DESIGN.

CONCRETE AND MASONRY FOUNDATION WALLS SHALL EXTEND ABOVE THE FINISHED GRADE ADJACENT TO THE FOUNDATION AT ALL POINTS A MINIMUM OF 4 INCHES WHERE MASONRY VENEER IS USED AND A MINIMUM OF 6 INCHES ELSEWHERE PER IRC R404.1.6.

SAFE ROOMS - REFER TO FEMA DOCUMENT FEMA-P-320 (2014) FOR ADDITIONAL REQUIREMENTS FOR SAFE ROOM DESIGN

STRUCTURAL & FRAMING:

SIZE AND SPACING OF ALL FRAMING AND STRUCTURAL MEMBERS SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. ANY ADDITIONAL STRUCTURAL MEMBERS NOT SHOWN ON PLANS OR REQUIRED IN FIELD SHALL BE SIZED BY CONTRACTOR.

ALL STRUCTURE AND REINFORCEMENT SIZES ARE SUGGESTIONS ONLY - ALL SIZES AND PLACEMENT OF REINFORCEMENTS SHALL BE VERIFIED WITH CITY AND LOCAL CODES AND IF REQUIRED STRUCTURAL ENGINEER.

STAIRS ARE ALL LAID OUT AS 10 IN. TREADS WITH 1 IN. NOSING (11 IN. TOTAL) VERIFY HEIGHT OF RISERS DURING CONSTRUCTION (NOT TO EXCEED 7.75 IN.). ALL STAIRS MUST ALSO COMPLY WITH ALL REQUIREMENTS OF 2018 IRC SECTION R311.7

ROOF TRUSS AND FLOOR TRUSS LAYOUT DRAWINGS, CALCULATIONS, AND DESIGNS ARE THE SOLE RESPONSIBILITY OF THE TRUSS MANUFACTURER & SHALL COMPLY WITH ALL REQUIREMENTS OF 2018 IRC SECTION R502.11.

NOTE: "BUILDER'S PLANS"

THE CONTRACTOR WARRANTS TO THE DESIGNER THAT HE POSSESS THE PARTICULAR COMPETENCE AND SKILL IN CONSTRUCTION NECESSARY TO BUILD THIS PROJECT WITHOUT FULL ENGINEERING AND DESIGNERURAL SERVICES, AND, FOR THE REASON THAT THE CONTRACTOR WISHES TO RELY UPON HIS OWN COMPETENCE, THE CONTRACTOR OR OWNER HAS RESTRICTED THE DESIGNER'S SCOPE OF PROFESSIONAL SERVICES. IN RELIANCE ON THE CONTRACTOR'S WARRANTY AND AT THE EXPRESS REQUEST OF THE CONTRACTOR OR OWNER, THE DESIGNER HAS UNDERTAKEN A LIMITED SCOPE OF PROFESSIONAL SERVICES. THE CONSTRUCTION DOCUMENTS PROVIDED BY THE LIMITED SERVICES SHALL BE TERMED "BUILDER'S PLANS" IN RECOGNITION OF THE CONTRACTOR'S SOPHISTICATION. CONSTRUCTION WILL REQUIRE THAT THE CONTRACTOR ADAPT THE "BUILDER'S PLANS" TO THE FIELD CONDITIONS ENCOUNTERED AND MAKE LOGICAL ADJUSTMENT IN FIT, FORM, DIMENSION, AND QUANTITY THAT ARE TREATED ONLY GENERALLY BY THE "BUILDER'S PLANS". IN THE EVENT THAT ADDITIONAL DETAIL OR GUIDANCE IS NEEDED BY THE CONTRACTOR OR OWNER FOR CONSTRUCTION OF ANY ASPECT OF THE PROJECT, HE SHALL IMMEDIATELY NOTIFY THE DESIGNER. FAILURE TO GIVE A SIMPLE NOTICE SHALL RELIEVE THE DESIGNER OF RESPONSIBILITY FOR THE CONSEQUENCES. ANY DISCREPANCY OR AMBIGUITY DISCOVERED BY THE USE OF THESE PLANS SHALL BE REPORTED IMMEDIATELY TO THE DESIGNER. CHANGES MADE FROM THE PLANS WITHOUT THE CONSENT OF THE DESIGNER ARE UNAUTHORIZED AND SHALL RELIEVE THE DESIGNER OF RESPONSIBILITY FOR ALL CONSEQUENCES ARRIVING OUT OF SUCH CHANGES.

PLAN CHANGES:

- BUILDER HAS THE FREEDOM TO MAKE MINOR ALTERATIONS TO THESE PLANS. FOR MAJOR CHANGES PLEASE CONTACT DESIGNER FOR INFORMATION ON ADDITIONAL CHARGES TO COMPLETE REQUIRED CHANGES.

Weaver Triplex

DRAWN

02.29.2024 HOUSE NO. 2410

SHEET TITLE

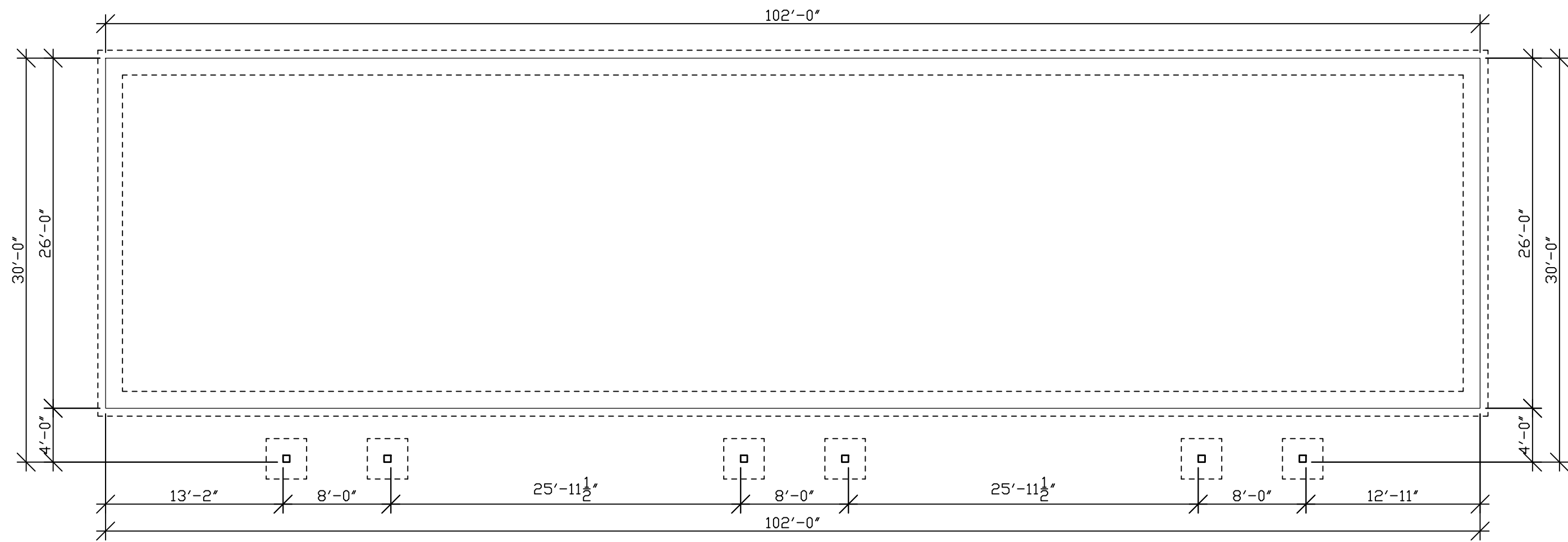
COVER SHEET

PRINTS ISSUED

03.01.2024	PRELIMINARY PLANS
03.04.2024	FLOOR PLAN OPTION #2
03.14.2024	PLAN REVS. & PRELIM. EXTERIOR
03.17.2024	UPDATED PLANS
03.29.2024	PORCH FOUNDATION REVISION

SHEET NUMBER

COVER

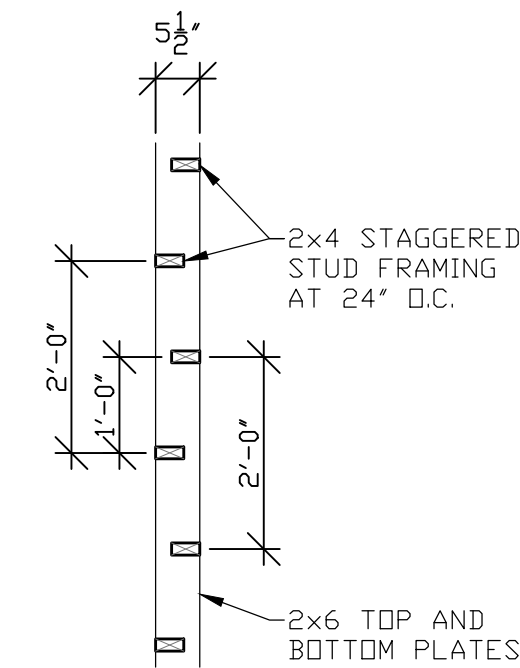


FOUNDATION PLAN

1/8" = 1'-0"

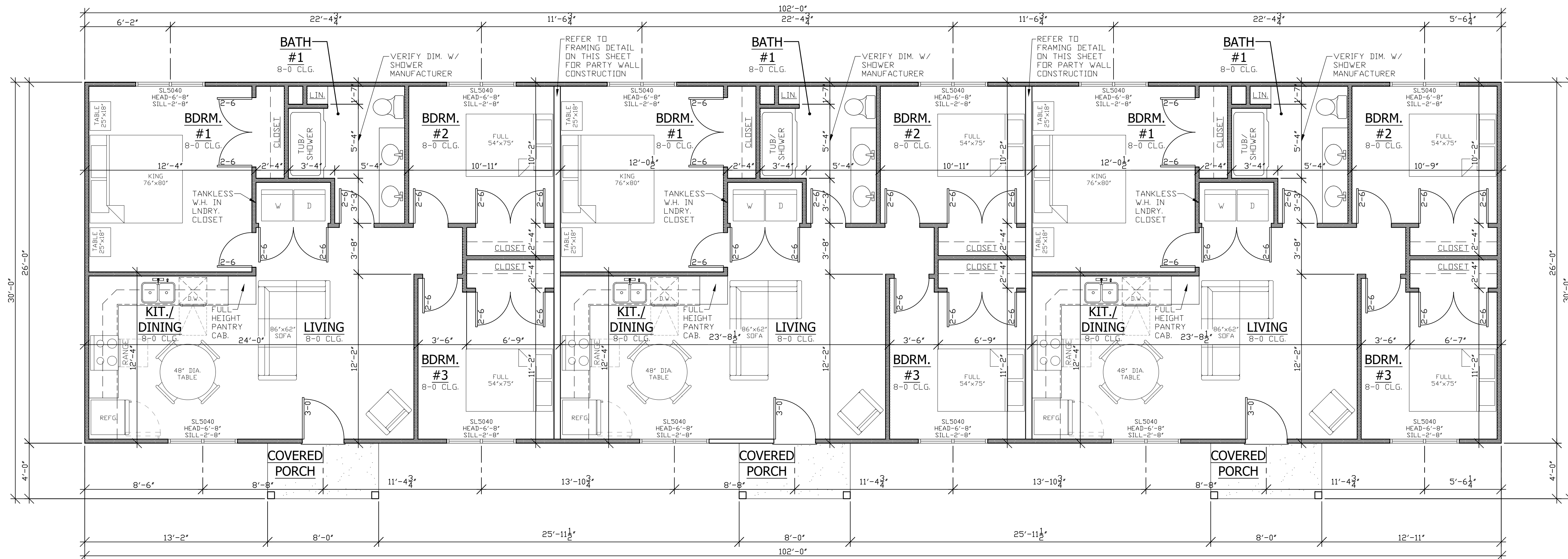
FOUNDATION NOTES:

1. VERIFY ALL BEARING WALLS & FOOTING LOCATIONS WITH TRUSS MANUFACTURER'S TRUSS DESIGN
2. FOUNDATION CONTRACTOR TO DESIGN FOUNDATION WALLS & FOOTINGS TO INCLUDE APPROPRIATE FOUNDATION & FOOTING THICKNESS & DEPTH, REINFORCING, COMPRESSIVE STRENGTH OF CONCRETE, ETC. BASED ON PROPOSED FOUNDATION WALL HEIGHT & SITE CONDITIONS (INCLUDING SOIL TYPE AT SITE, BACKFILL HEIGHT ON OUTSIDE OF FOUNDATION WALL, STRUCTURAL LOADS, FROST DEPTH, ETC.)



PARTY WALL FRAMING DTL.

1/2" = 1'-0"



MAIN LEVEL FLOOR PLAN

1/4" = 1'-0"

AREA (FOR EACH TRIPLEX UNIT)

MAIN LEVEL AREA - 884 sq. ft.
PORCH AREA - 32 sq. ft.

2x4 STUD WALL
2x6 STUD WALL

WINDOW SIZES & TYPES

WIDTH FT. IN. HEIGHT FT. IN.

0000

S.H. = SINGLE HUNG
D.H. = DOUBLE HUNG
F = FIXED
C = CASEMENT
SL = SLIDING

WINDOW NOTES (PER IRC)

1. EGRESS WINDOWS SHALL HAVE MIN NET CLEAR OPENING OF 5.7 SQ. FT.
2. GRADE FLOOR OR BELOW GRADE EGRESS WINDOWS HAVE A NET CLEAR OPENING OF NOT LESS THAN 5 SQ. FT.
3. EGRESS WINDOW MIN. NET CLEAR OPENING WIDTH SHALL BE 20". MIN NET CLEAR OPENING HEIGHT SHALL BE 24".
4. EGRESS WINDOW SILL HEIGHT SHALL NOT BE MORE THAN 44" A.F.F.
5. REFER TO COVER SHEET FOR ADDITIONAL NOTES ON WINDOW FALL PROTECTION & SAFETY GLAZING REQUIREMENTS

NOTE:
VERIFY LOCATIONS FOR
MECH. UNITS W/ OWNER

Weaver Triplex

DRAWN

02.29.2024 HOUSE NO. 2410

SHEET TITLE

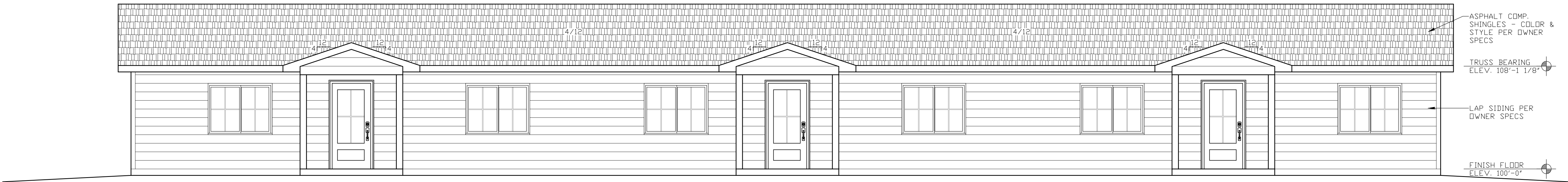
MAIN LEVEL FLOOR PLAN &
FOUNDATION PLAN

PRINTS ISSUED

03.01.2024	PRELIMINARY PLANS
03.04.2024	FLOOR PLAN OPTION #2
03.14.2024	PLAN REVS. & PRELIM. EXTERIOR
03.17.2024	UPDATED PLANS
03.29.2024	PORCH FOUNDATION REVISION

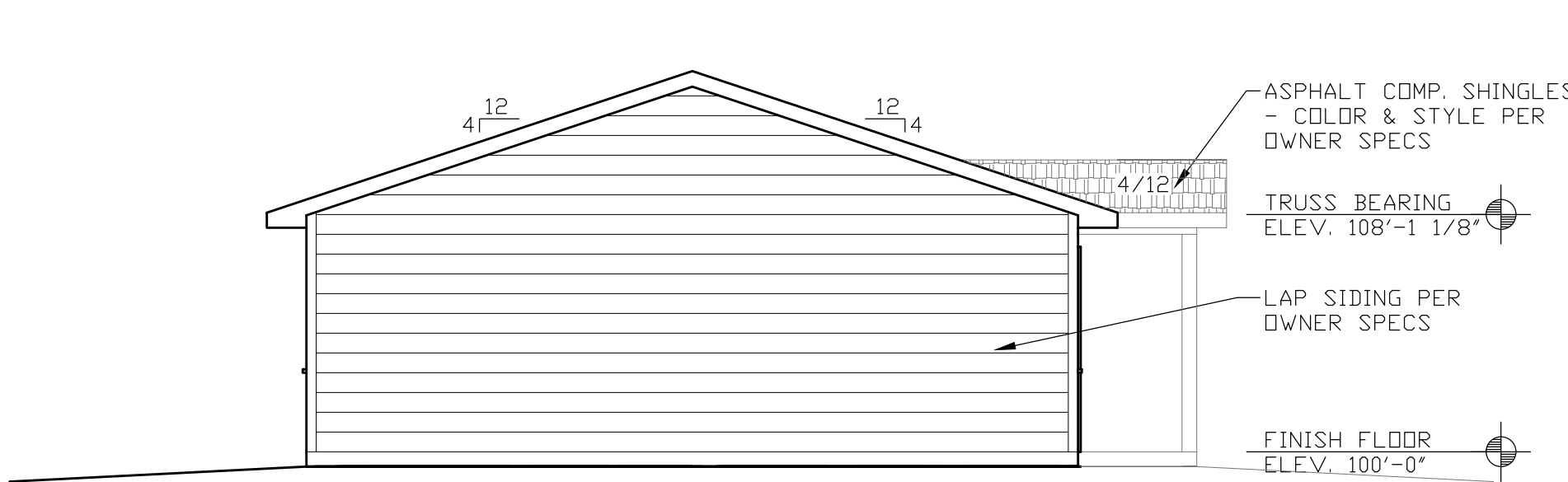
SHEET NUMBER

A1



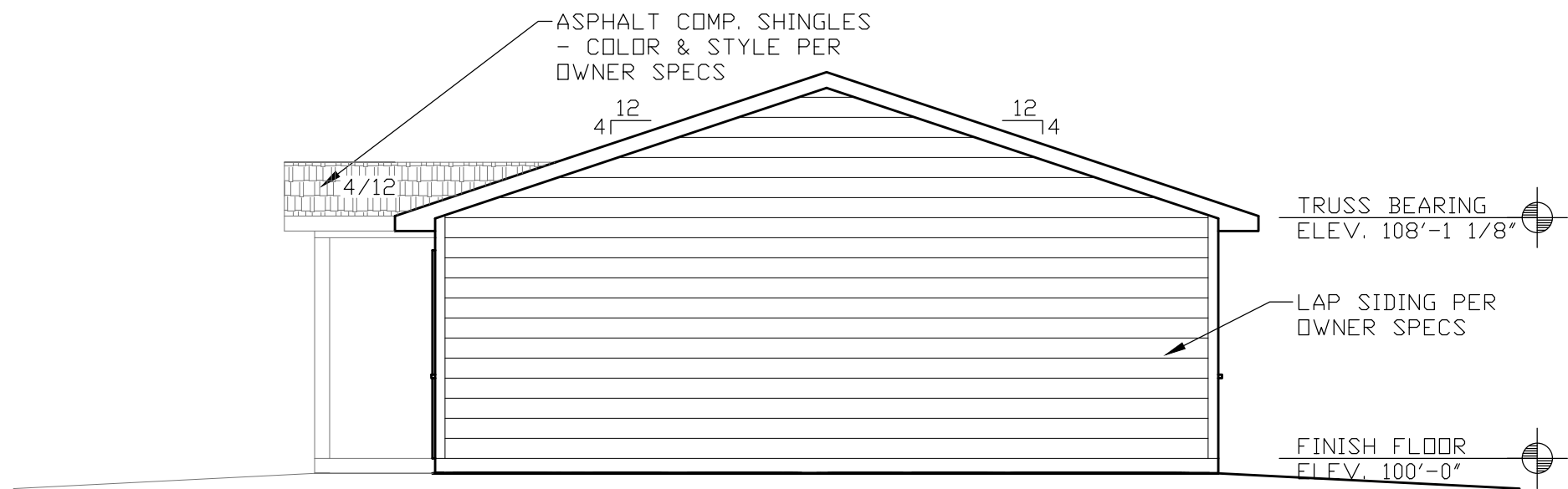
FRONT ELEVATION

1/4" = 1'-0"



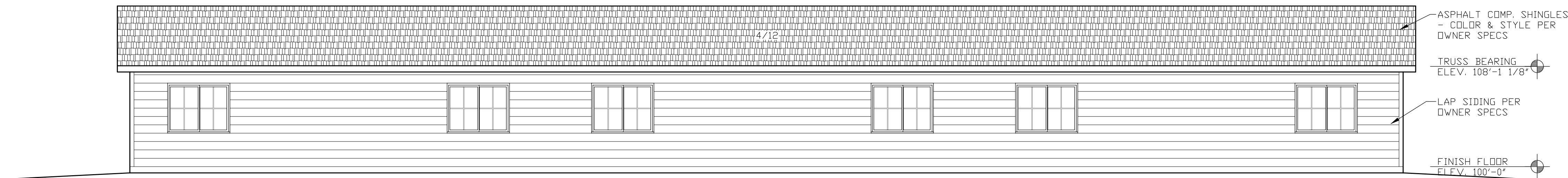
LEFT ELEVATION

3/16" = 1'-0"



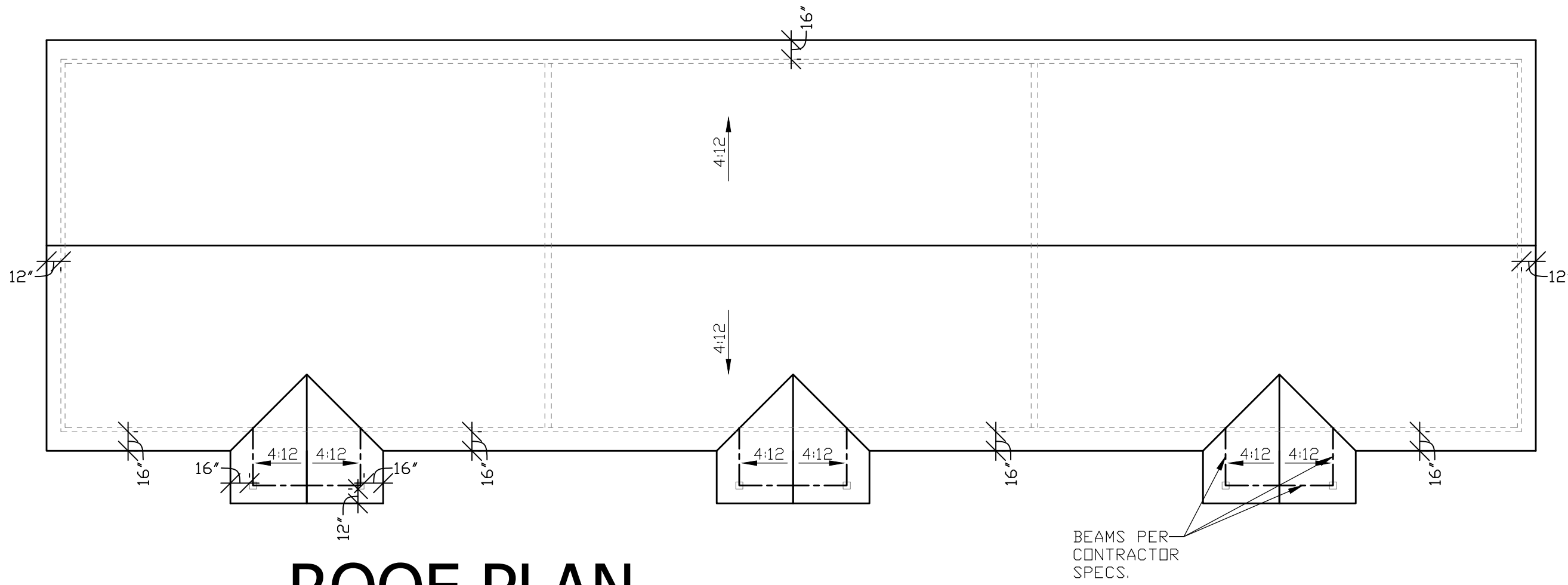
RIGHT ELEVATION

3/16" = 1'-0"



BACK ELEVATION

3/16" = 1'-0"



ROOF PLAN

1/8" = 1'-0"

Weaver
Triplex

DRAWN

02.29.2024

HOUSE NO. 2410

SHEET TITLE

EXTERIOR ELEVATIONS &
ROOF PLAN

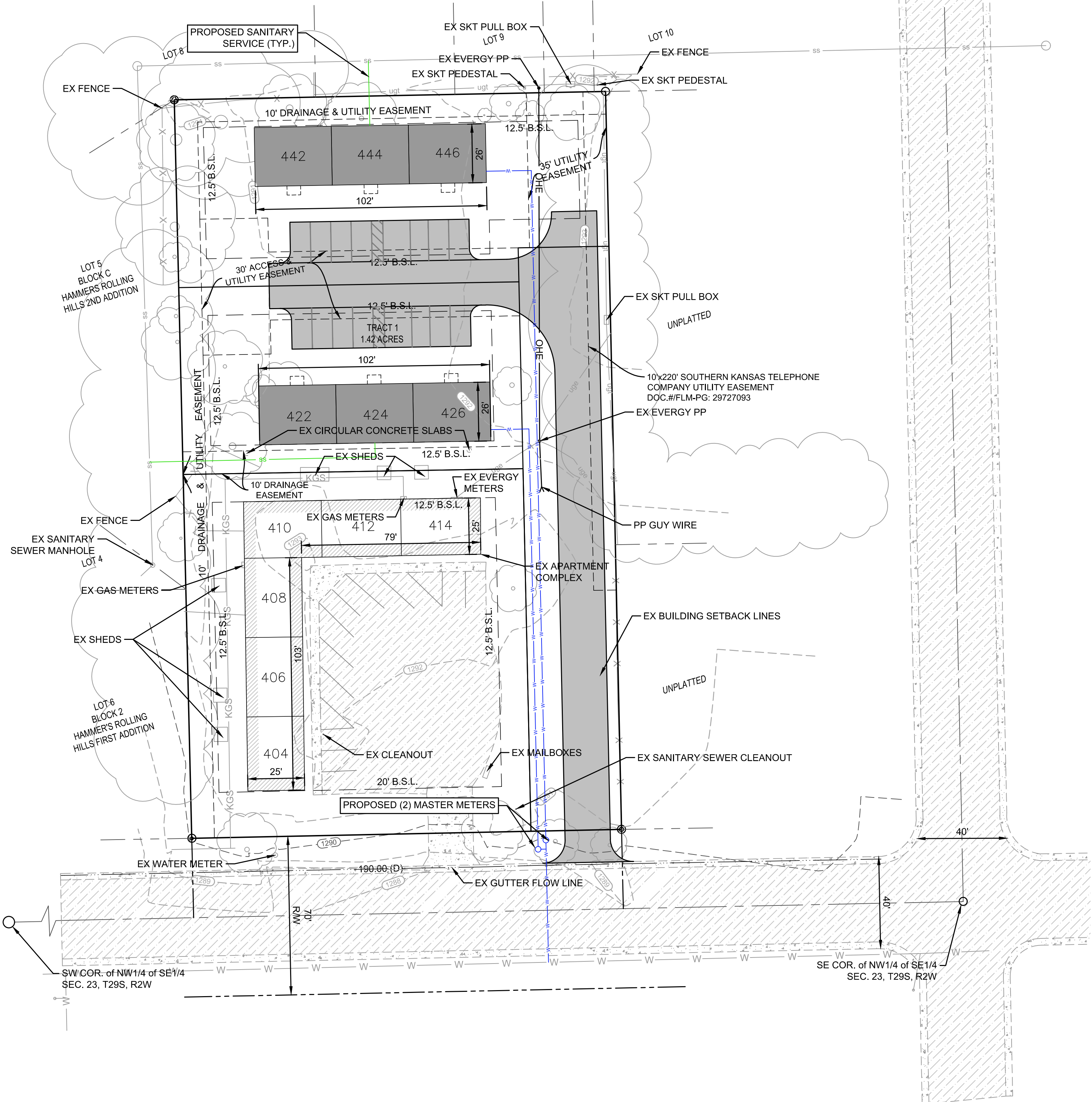
PRINTS ISSUED

03.01.2024	PRELIMINARY PLANS
03.04.2024	FLOOR PLAN OPTION #2
03.14.2024	PLAN REVS. & PRELIM. EXTERIOR
03.17.2024	UPDATED PLANS
03.29.2024	PORCH FOUNDATION REVISION

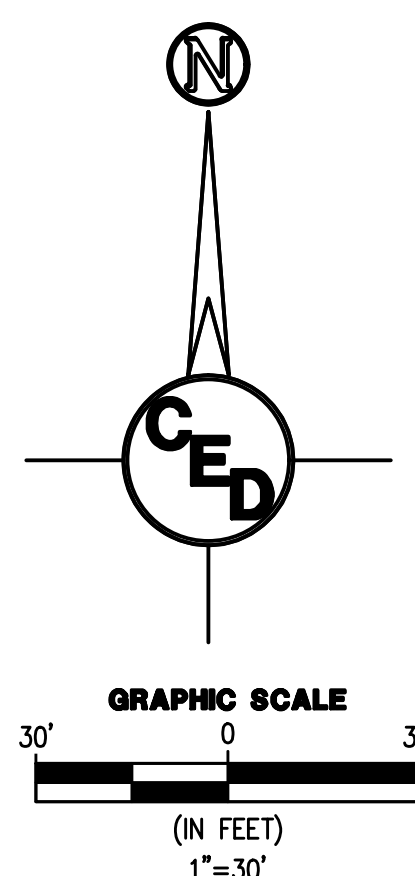
SHEET NUMBER

A2

FILE LOCATION: C:\Users\User2\OneDrive - CED\2024\20243568\DWG\Wood Street Addition - Triplex.dwg TAB NAME: Triplex Exhibit USER: User2 SAVED: 3/19/2024 11:13 PM PLOTTED: 3/19/2024 11:13 PM

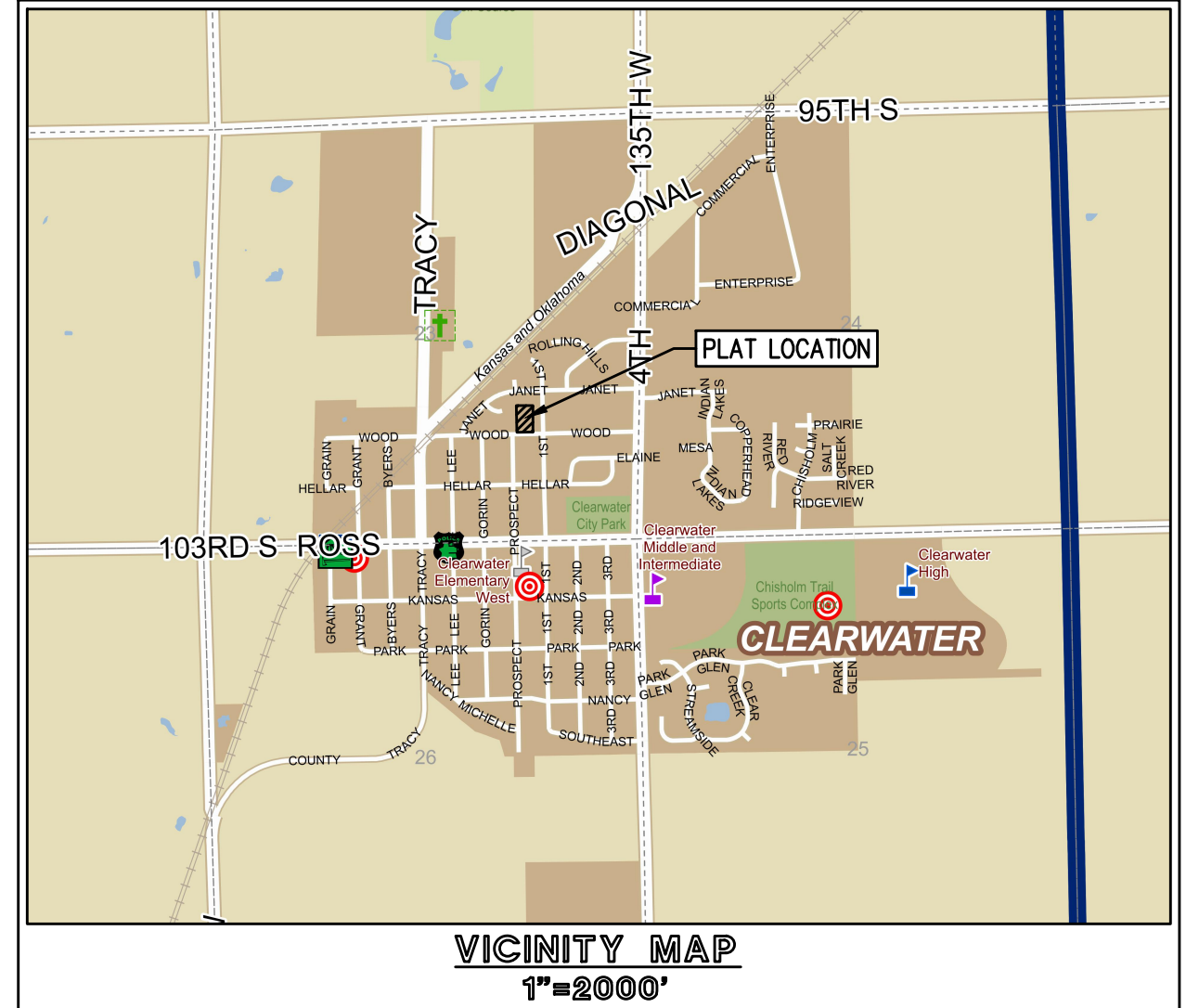


- LEGEND**
- EX LOT LINES
 - EX BUILDING SETBACK LINES
 - EX FENCE LINES
 - OHE EX EVERGY OVERHEAD ELECTRIC LINES
 - EX SKT TELEPHONE LINES
 - EX GAS LINES KANSAS GAS
 - EX ROAD CENTERLINE
 - PROPOSED WATER SERVICE LINE
 - PROPOSED SANITARY SERVICE
 - EX ASPHALT
 - EX CONCRETE
 - MAJOR CONTOUR LINES
 - MINOR CONTOUR LINES
 - EX TREE/VEGETATION LINES
 - 1 1/8" iron pipe found
 - 3/4" iron pipe found
 - 1/2" iron pipe found
 - 1" iron pipe found
 - M - measured distance
 - D - deed distance
 - B.S.L. - Building Setback Line



WOOD STREET ADDITION

AN ADDITION TO SEDGWICK COUNTY
A PORTION OF THE SOUTHEAST QUARTER OF SECTION 23,
TOWNSHIP 29 SOUTH, RANGE 2 WEST OF THE 6TH PRINCIPAL
MERIDIAN, SEDGWICK COUNTY, KANSAS



LEGAL DESCRIPTION:
A TRACT IN THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 29 SOUTH, RANGE 2 WEST OF THE SIXTH PRINCIPAL MERIDIAN, SEDGWICK COUNTY, KANSAS, DESCRIBED AS FOLLOWS:
BEGINNING 150 FEET WEST OF THE INTERSECTION OF THE CENTER LINE OF FIRST AVENUE AND WOOD AVENUE, AS PLATTED IN THE TOWN OF CLEARWATER, SEDGWICK COUNTY, KANSAS; THENCE WEST ALONG THE CENTER LINE OF SAID WOOD AVENUE, 190 FEET; THENCE NORTH 361 FEET; THENCE EAST 190 FEET; THENCE SOUTH 361 FEET TO THE PLACE OF BEGINNING.

OWNER:
WEAVER HOLDINGS, LLC
226 E ROSS ST | SUITE 104
CLEARWATER, KS 67026

SUBDIVIDER/LAND PLANNER:
LOGAN MILLS
CERTIFIED ENGINEERING DESIGN, P.A.
1935 W. MAPLE ST.
WICHITA, KANSAS 67213
(316) 262-8808

SURVEYOR:
CERTIFIED ENGINEERING DESIGN, P.A.
1935 W. MAPLE ST.
WICHITA, KANSAS 67213
(316) 262-8808

ZONING:
R-3 MULTIPLE-FAMILY DWELLING DISTRICT

DATE OF DRAWING PREPARATION:
JULY 29TH, 2022

NOTE: BOUNDARY SURVEY COMPLETED BY CERTIFIED ENGINEERING, P.A., ON OR ABOUT MAY 12, 2022.
TOPOGRAPHIC SURVEY COMPLETED BY CERTIFIED ENGINEERING DESIGN, P.A., ON OR ABOUT MAY 12, 2022.

BENCHMARK:
SQUARE CUT AT BOTTOM OF DRIVEWAY WEST SIDE IN GUTTER APPROXIMATELY 63 FT SE OF THE SE BUILDING CORNER OF APARTMENT COMPLEX
ELEV. = 1287.961 (NAVD88)

DRAWINGS PREPARED BY:		
CERTIFIED ENGINEERING DESIGN, P.A.		
1935 WEST MAPLE STREET WICHITA, KANSAS 67213 PH: (316) 262-8808 FAX: (316) 262-1669		
	SHEET	1
	TOTAL	1

**City of Clearwater
City Council Meeting
May 13, 2024**

City Hall Hours

Context: City Hall is open from 7am to 5pm Monday – Thursday and 7am – 1pm on Friday. To avoid overtime the staffing hours at City Hall are staggered, two come in at 7 and two come in at 7:30 (except for training, vacation, sick time). We started opening earlier to better service the residents of Clearwater since many work 8am-5pm.

With very little to no phone calls or traffic between 4pm-5pm we would like to align everyone's schedule to change the operating hours on Monday – Thursday to 7am – 4pm. If approved, we would implement this Memorial Week.

Financial: No financial affect

Legal Considerations: review and comment as necessary.

Recommendations/Actions: Approve the office hours change for City Hall.

**City of Clearwater
City Council Meeting
May 13, 2024**

Fiber Installation at Chisholm Trail Sports Complex

Context: On April 4 superintendent, Jason Johnson, asked if the city would consider installing internet at the sports complex. The school has purchased cameras that they can utilize to livestream games like they do for football and basketball.

I reached out to Twin Valley, and they said they would be willing to provide the service at no cost if they can put a Twin Valley Wi-Fi sign at the complex. However, they would need to install 1,400 - 1,500 feet of cable at \$5 per foot (\$7,500) to do this. Twin Valley said they would be interested in splitting the construction costs with City/ School/ and Rec. The school is unable to utilize funds for installation on property they do not own. The Rec Commission was asked to consider funding 50% of the fiber installation. At their May 8th meeting the commission approved to fund 50% up to \$3,750 of the installation. The city has an equipment reserve Special Parks for park improvements that could go towards the installation.

Last year the city invested \$41,000 towards complex improvement and \$22,000 for turf maintenance. This year the city has allocated \$36,000 for turf maintenance and \$17,000 for improvement.

Financial: The Special Parks equipment reserve park improvement (\$11,000) is set aside for a new concession stand at the sports complex. Currently there is a group working on a master plan for the sports complex which might change the priorities of the development of the complex.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Approve the installation of the fiber at the sports complex and consider a cost share with Twin Valley and Rec for installation of fiber.



Sports Complex Fiber

Option 1 - West Side to Main Building

Option 2 - East side - connection point at picnic awning and main building

Legend

**City of Clearwater
City Council Meeting
May 13, 2024**

Policy and Notice of Nondiscrimination

Context: The city has received federal grant money for the Volunteer Fire Department. Part of the grant money requirements are that the City has a policy specifically stating its compliance with various civil rights statutes. Obviously, it has always been the City's policy to follow the law for everyone including citizens that the City interacts with. But DHS requires the policy to be in writing and publicized for citizens, contractors, individuals, and anyone else. The current written policies apply to only employment and employees.

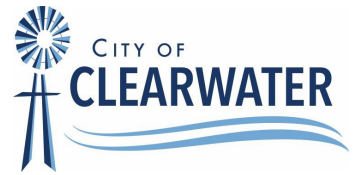
Financial: No financial affect

Legal Considerations: Counsel has written and prepared the policy and resolution for adoption.

Recommendations/Actions: Adopt the Resolution to formally adopt the Policy and Notice of Nondiscrimination for the City of Clearwater, KS



**Homeland
Security**



POLICY AND NOTICE OF NONDISCRIMINATION

The City of Clearwater, Kansas complies with Federal civil rights laws and is committed to providing its programs and services without discrimination in accordance with:

- *Title VI of the Civil Rights Act of 1964*, which prohibits discrimination based on **race, color, or national origin** (including language).
- *Section 504 of the Rehabilitation Act of 1973*, which prohibits discrimination based on **disability**.
- *Title IX of the Education Amendments Act of 1972*, which prohibits discrimination based on **sex** in education programs or activities.
- *Age Discrimination Act of 1975*, which prohibits discrimination based on **age**.
- *U.S. Department of Homeland Security regulation 6 C.F.R. Part 19*, which prohibits discrimination based on **religion** in social service programs.

It is against the law for the City of Clearwater, Kansas to retaliate against anyone who takes action to oppose discrimination, files a grievance, or participates in the investigation of a grievance in accordance with the above authorities.

To File a Complaint

If you think that the City of Clearwater, Kansas has failed to provide these services or discriminated in another way based on race, color, national origin (including language), disability, sex, age, or religion, you can file a complaint in person or by mail, fax or email with: The City Clerk for the City of Clearwater, Kansas, Attn: Jaye Poe, 129 E. Ross Ave, PO Box 453, Clearwater, KS 67026. Phone number 620-584-2311 and Fax 620-584-3119

You can also file a civil rights complaint with the U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties (CRCL):

E-mail: CRCLCompliance@hq.dhs.gov (fastest method to submit your complaint)

Fax: 202-401-4708

U.S. Mail:

U.S. Department of Homeland Security
Office for Civil Rights and Civil Liberties
Compliance Branch, Mail Stop #0190
2707 Martin Luther King, Jr. Ave., SE
Washington, D.C. 20528

For additional information: www.dhs.gov/crcl
Phone: 202-401-1474 Toll-Free: 1-866-644-8360

**Information and Services for
Persons with Disabilities and**

Persons with Limited English Proficiency

City of Clearwater, Kansas

- Provides free aids and services, such as qualified sign language interpreters and written information in other formats (large print, audio, accessible electronic formats, etc.), to communicate effectively with persons with disabilities.
- Provides free language services, such as qualified foreign language interpreters and information written in other languages, to ensure meaningful access to programs and activities for persons with limited English proficiency.

If you need these services, please contact: The City Clerk for the City of Clearwater, Kansas, Attn: Jaye Poe, 129 E. Ross Ave, PO Box 453, Clearwater, KS 67026. Phone number 620-584-2311 and Fax 620-584-3119

CITY OF CLEARWATER, KANSAS

Resolution No. 08-2024

**A RESOLUTION TO FORMALLY ADOPT THE POLICY AND
NOTICE OF NONDISCRIMINATION FOR THE CITY OF
CLEARWATER, KANSAS.**

WHEREAS, THE CITY OF CLEARWATER, KANSAS governs itself pursuant to all applicable Federal civil rights law;

WHEREAS, THE CITY OF CLEARWATER, KANSAS is committed to providing its programs and services without discrimination; and

WHEREAS, the City of Clearwater, Kansas is committed to appropriately investigating and managing any complaint of discrimination in violation of any Federal civil rights law.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLEARWATER, KANSAS:

The City of Clearwater is formally adopting the Policy and Notice of Nondiscrimination attached to this resolution.

PASSED AND APPROVED this 14th day of May, 2024.

Burt Ussery, Mayor

ATTEST:

Jaye Poe, City Clerk