

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
April 23 2024
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Crystal Walter, Justin Shore, Samantha Warkins, Shirley Palmer-Witt and Tim Robben.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Amber Ives, Kirk Ives, and City Attorney Scott Ufford. Jared Dinwiddie was present via GoTo Meetings.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, there were none.

Motion: *Robben* moved; *Warkins* seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Motion: *Shore* moved; *Walter* seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – The Council Workshop is next Tuesday from 6:30 pm-8:30pm. Zollinger had received formal complaints for the active nuisances, she then took action on those complaints. Nuisances are open records, the complainant is not included in the paperwork sent to the active nuisance address. Council asked if the pool would be ready for the season, Zollinger stated the sandblasting would be complete by Sunday and Public Works would be painting it on Monday.
- Fire Department – Jared Dinwiddie – None.
- Police Department – Kirk Ives – None.
- Public Works/Parks – Courtney Zollinger – Council discussed the area that Public Works still mow. Zollinger informed them they still mow the sewer ponds, city park wells, right of way, and the small buildings. There will be one seasonal mower hired this year. One person is dedicated to mowing the

right of ways and sewer ponds since a special mower is used for these areas. There are funds budgeted for the special mower and regular mower replacements in Equipment Reserve. Once the City starts maintaining Diagonal, they will utilize one of the special mowers. Public Works got the Hydro Vac in and have started the inventory process for the Lead and Copper Survey for the state. If the surveys are turned in with unknown and Public Works is unable to get the information, the state will automatically assume that the line is lead and the locations with unknowns will more than likely be flagged for mandatory water testing. The City already tests some locations, the resident is given a package with instructions on how to collect the water for testing. The deadline to turn the information into the state is October of 2024. The information is posted on the City Website, City Facebook page and forms are located at City Hall, with the returned survey's, a ten-dollar credit is issued on that addresses water bill. There are forms also located at the Senior Center and Crystal Walter will speak to the Ministerial Alliance about getting the information out as well. The meters that are being installed are for the new AMI system. With this new system, Public Works will not have to have 4 people walk to read the meters that currently takes two and a half to three days to complete. It will also help to detect leaks in a quick manner.

7. Senior Center –Amber Ives – The “Drug Take-Back” with the Police Department went well. The Taco Bar for the Senior Center will be held on Monday, May 6th from 11:30 am to 12:30 pm.

8. Business

a. Hammer’s Prairie Park and Nature Center Update

Mayor Ussery updated Council on the progress at Hammer’s Prairie Park and Nature Center. Jason Martin has the parking lot almost complete with just one more layer to go. A quote for a split rail fence should be coming to include the parking lot and a fence running North and South on the east side of the property which the Foundation will be paying for once the property swap between the City and Cemetery gets approved. The foundation for the Monument was poured today. There will be an “S” trail leading to the monument. There will be stones placed around the monument. On Saturday, June 8th at 10am there will be an official park opening. If there is inclement weather, this ceremony will be moved to the Methodist Church. In the MOU between the City and the Hammer’s Foundation, it stipulated that there would be no trees in the park and funding for that will be discussed during that time. With the property swap between the City and Cemetery, there are trees on that portion that will need to be taken down. There will be an 8 ft. walking path that will not allow for UTV’s or Bikes to be on. Council discussed putting up signs for the park such as, no smoking, no dogs unless on leash etc. The recommendation for maintaining the park is to burn the grass every 5 years and not to use chemicals. Lauren Van Allen has joined the Foundation’s board and is planning to apply for grants and engage her students to help with some of the park projects they could get credit for. Mayor Ussery reminded Council that the City paid for the split rail fence to be placed on the north end of the park as part of the MOU. The Foundation has been very generous in their funding.

Governing Body

Walter – Thanked the staff for being able to be a part of the budget discussions, it was very helpful.

Walter asked about the sign at the 4-way stop, Zollinger stated there is no update. Mayor Ussery added that the school was not interested in a cost share to fix or update the sign.

Shore – The League event was helpful and learned that the Mayor can vote on Charter Ordinances. He hopes to see the Council at the League event in the Fall since it will be in Wichita. Shore asked if the 1% sales tax payments received for January included the business information and amount paid in, Zollinger said that it did.

Warkins – Asked about the bump at Fourth and Ross, South of the intersection, Zollinger stated that was on the list to get done. Warkins said the Fall Festival discussed the Fireworks show and can not afford the \$12,500 for the show. It would take half of their funds, if a business wanted to sponsor the show, then it could happen. Shore asked if the \$6,000 for the license to sale fireworks could be used to help with the

show, Zollinger reminded Council that the funds were spent on the Salt Creek Court Street Light at \$5,600 and the \$400 electrical upgrade at the well house for the Fall Festival.

Palmer-Witt – None.

Robben – None.

Ussery – Reminded Council of the Workshop next Tuesday..

1. **Executive Session**

None.

2. **Adjournment**

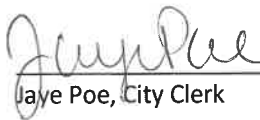
Motion: *Warkins* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:59 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 23rd, 2024, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 14th day of May 2024.


Jaye Poe, City Clerk

