



City of Clearwater Council Meeting Agenda
Tuesday April 9, 2024, at 6:30pm
129 E Ross Clearwater, KS 67026

Please join my meeting from your computer, tablet, or smartphone.

<https://www.gotomeet.me/ClearwaterCouncilMeeting>

You can also dial in using your phone.

United States: [+1 \(669\) 224-3412](tel:+16692243412)

Access Code: 304-128-245

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/304128245>

1. **Call to Order/ Invocation and Flag Salute**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
5. **Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [Previous Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
6. **Staff Reports**
7. **Business**
 - a. **Action:** [Median at Park Glen Estates](#)
 - b. **Update:** [Clearwater Street Reconstruction Project](#)
 - c. **Action:** [Historical Society Request for Funding](#)
 - d. **Action/Discussion:** [Fireworks Show](#)
8. **Governing Body Comments**
9. **Executive Session**
10. **Adjournment**

Next Assignment Numbers

Charter Ordinance: 22

Ordinance: 1109

Resolution: 07-2024

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
March 26 2024
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Justin Shore, Crystal Walter, Samantha Warkins, Shirley Palmer-Witt and Tim Robben.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Amber Ives, Kirk Ives, Jared Dinwiddie and City Attorney Jennifer Hill.

Others Present:

Ed Lange and Ashley Gerlach.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, there were none.

Motion: *Robben* moved; *Palmer-Witt* seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Motion: *Warkins* moved; *Shore* seconded to approve the consent agenda as submitted. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Palmer-Witt thanked Zollinger for getting them the two pricings. Shore asked about Civic Plus being a package deal, Zollinger stated that they provide our City Code and Website and the cost is increasing annually.
- Fire Department – Jared Dinwiddie – The final inspection for the new apparatus is Thursday. Any issues found will be fixed before Clearwater takes possession. It should be here mid-late April, then there will be training before it can be used for calls. Dinwiddie is planning on having an open house once the apparatus is ready to be used.
- Police Department – Kirk Ives – None.
- Public Works/Parks – Courtney Zollinger – Cole Hollis is at the Kansas Rural Water Conference. The Locksmith has ordered parts to fix the door at the Museum, but they are on back order. The light for

displays at the Museum will be looked at by George Rudy for repair. A resident reported the issue at the pickleball court which has been fixed. There is no date set for the office expansion to the Public Works building to be complete. They work on it when they have down time and currently the meter replacements for the AMI are taking up a lot of the time. The plan to have the pool sandblasted is to start on Thursday, weather permitting.

- Senior Center –Amber Ives – In March, some of the Senior Center attendees will be going to the Casino, in April they will go see a movie and in May they will plan to go out for lunch.

7. Business

a. Salt Creek Ct Streetlight Petition and Easement

In February 2024 the governing body reviewed streetlight locations and approved a policy to install streetlights in locations in neighborhoods where streetlights were not located in relation to the new standards. A petition was received signed by eight property owners on Salt Creek Ct asking for a streetlight to be installed. Per the new policy this location qualifies the council to consider the request to pay for the installation. In addition to the petition, the City received a Utility Easement from one property owner granting access to place the utility on the north 10' of Lot 4 Block 3 Chisholm Ridge Addition (commonly known as 220 N Salt Creek Ct). All signatures were reviewed and confirmed as property owners. Everygy has reviewed the request and confirmed this is a suitable location to install the light. There is a junction box behind 226 N Salt Creek Ct where they can pull the electrical from to 220 N Salt Creek Ct and bring the line to the street. Everygy will need to lift the junction box because it's below grade from when the house was constructed per the City Engineer's request. This will cost a little extra. The cost for this will be around \$5,600. This is an unbudgeted item and if approved will come out of the General Fund. Everygy will do all the work. Council decided in a previous meeting to limit the requests to 3 per year. This will be worked into the 2025 budget. Ashley Gerlach at 227 Salt Creek Ct. had questions on the placement of the streetlight and the junction box. Zollinger explained where they would be pulling the electrical from. Everygy will have to take down any fence in the easement to complete this job, but they will put it back up. Any landscaping, however, will not be replaced or fixed. Property owners will be notified.

Motion: *Walter* moved; *Warkins* seconded to approve the \$5,600 cost, the petition and the Easement to install the streetlight from Everygy. Voted and passed unanimously.

b. Electrical Modifications to Wellhouse #2 for Fall Festival

The Fall Festival Committee has requested to place the main stage at the pool parking lot instead of the by the baseball diamond for their festival. They provided the City with their needs for the stage and sound equipment for the concert. Cole Hollis confirmed we do not have the electrical available for their request. Tri-County Electric, was contacted to review the location and see if we would be able to add the needed requirements to the location. The cost is \$400 and is an unbudgeted item that would come out of the General Fund. Warkins explained the committee has made some rearrangements with events. The beer garden is being moved to the basketball area for more containment. The live entertainment wouldn't be drowned out by the carnival music if it was in the pool parking lot and has better lighting there. The proposal the Committee received for the sound/stage did not include any power. The modifications being requested would be inside the wellhouse and would only have to utilize one cord. Council discussed this being a modification that would be beneficial to future events.

Motion: *Palmer-Witt* moved; *Shore* seconded to approve \$400 to modify the electrical at the well house. Voted and passed unanimously.

c. Sidewalk at 4th and Ross

Sidewalk installation on the North side of Ross Ave from Chisholm Ridge Ponds to the corner of 4th and Ross was discussed for the 2024 Budget. This project did not get included in the 2024 plans, but funds were put into equipment reserve for future sidewalk construction. When Ed Lange, owner of Cornerstone at Clearwater, came in to inquire of existing easements he was informed there weren't any existing easements on his property but in the future, the City would be asking for a sidewalk easement to extend a sidewalk from the ponds to that corner. Since

they have begun their renovations, they asked to meet with the City to discuss where the future sidewalk would go. They would really like to work their modifications around the construction of a sidewalk. Logan Mills, Certified Engineering Design, and Zollinger met with them to talk about the future location. The City ideally would like to construct a 6' wide sidewalk along the whole stretch, but Cornerstone at Clearwater will have an outdoor patio area they are trying to maximize and have agreed to grant 5' wide access at least from the south driveway to the west driveway. The sidewalk can be widened to 6' past those areas on their property. With the modifications the Lange's are making on the outside of the building they feel it would be best if the city is able to pour the sidewalk at that corner now so that none of their exterior improvements are disturbed once they are installed. Ed Lange asked his concrete person to submit a quote to install a 215' at 5' wide sidewalk (5.5" thick with 3 runs of #4 rebar, with a broom finish) for \$14,000. This would be driveway-to-driveway. It does not include a culvert or sidewalk to cross 4th avenue to the pool nor extend beyond either sidewalk. After consulting with Logan Mills, it was advised to get a price from the company for a 6" thick sidewalk with wire mesh instead of rebar. The installation of the sidewalk across their whole property front, as well as extending it north to connect with the sidewalk at Casey's was also discussed since it could be cheaper to do all at once. We are also contacting Triple B, Jason Martin, and Prado for a price quote for the area. Because of the time and coordination with the Cornerstone at Clearwater renovations, approval to move forward with this project with a "not to exceed" amount is requested. \$13.02/sqft is within a competitive range for concrete work. Per our purchasing policy we must get 3 quotes for a project like this. There would be approximately 600 linear feet of new sidewalk with a new culvert installed to cross 4th street to the pool. There is \$275,000 in Equipment Reserve for sidewalks and an additional \$70,000 budgeted to transfer this year to the fund. The engineers' estimate for the sidewalk from Chisholm Ridge Ponds to the corner was \$274,000 not considering any costs for sidewalk easements, if there would be any. During our walkability study in 2018 the North side of Ross Ave and the East side of 4th Avenue were identified as areas to install new sidewalks. By approving a sidewalk project for 4th and Ross this would be a positive step to put the plan into action. Ed Lange plans to open in May. CED would do the plans and go out for bid and get back to the City in a week. Council discussed the use of the parking lot at Cornerstone, Lange said there will be very minimal parking spots on the NW side of the building, which will be reserved for ADA but the rest of the lot has been cleared and will be utilized for more parking. Council discussed the options to have a sidewalk put in from driveway to driveway, having the 4th street access (include culvert at apx. \$8,000), access to cross Ross going South and the sidewalk for the whole corner. There are no easements obtained from owners east of Cornerstone and those would need to be obtained to build the sidewalk all the way to Chisholm Ridge. If easements cannot be obtained, the city could put culverts in the ditch and put a sidewalk above those, that is a very costly project. Sidewalk maintenance becomes the responsibility of the property owner once installed. The final consensus was to have the sidewalk connect to Casey's and the East side of the driveway to include the 4th street culvert. If this is not doable with the time of the Cornerstone, then the City will go back to the original quote from BKZ only installing the sidewalk in from driveway to driveway for \$14,000.

Motion: Palmer-Witt moved; **Walter** seconded to approve the 4th and Ross Sidewalk installation not to exceed 35k. Voted and passed unanimously.

d. Property Adjustment with Cemetery District

The Cemetery District was presented with an idea from Mayor Ussery. The newly acquired Hammers Prairie Park and Nature Center has a panhandle that sits between the main cemetery and the newly acquired section from Hammers LLC north of it. Ussery asked if the Cemetery Board would be agreeable to put a formal agreement together with the City of Clearwater and the Clearwater Cemetery District to give the panhandle to the Cemetery in exchange for a section of their property that is to the east of the HPPNC. This action, if approved, would then have the existing cemetery join with the newly acquired property to the north. The Cemetery Board agreed since this would allow the cemeteries to be combined and asked that the City work up a proposal for the exchange. Mayor Ussery has spoken with the Hammer's family regarding the property and has gotten their signed approval. The only cost for this should be a survey, appraisal and quick claim deed, which the cemetery would cover since they are the ones requesting this property switch. The parking lot for HPPNC is being constructed now and the monument should be up in April. The cemetery will have a gate for emergency access. The consensus of the Council was to prepare an agreement for the property swap between the City of Clearwater and the Clearwater Cemetery district.

e. 4th of July Fireworks

We reached out to the Rainbow Fireworks at the end of February (typical time) and when they got back with us, they informed us all their shooters had been booked up by January. We then reached out to Victory Pyrotechnics and asked if they had any shooters available. Currently they don't unless a client cancels. Their minimum also went from \$10,000 to \$12,500 this year because of a higher demand. Victory Pyrotechnics reports there has been an increased demand. They are booking into 2026 right now. The options are as follows: 1. Have a firework show on July 5th. Both Rainbow Fireworks and Victory Pyrotechnics can do a show for \$6,000 on that day. 2. See if a group in Clearwater wants to have a 4th of July event in the Park and the City can donate funds for them to put it on with no fireworks. 3. Sponsor a Fall Festival firework show for 2024. 4. Put the \$6,000 budgeted for 2024 and add it to 2025 to have a \$12,000 show. 5. Forego a show this year and book the \$6,000 show for 2025. This requires a 50% downpayment upon booking. With Rainbow, a \$6,000 (budgeted for 2024 from the wholesale fireworks sales permit) would get an 8-minute show, but the shots would not be very high. Council would like to see what it would cost or look like if it could get on a 3 year booking schedule now with both companies. The pool does have 4th of July events, just not fireworks on the day of. Council discussed possibly sponsoring a show for the Fall Festival and the feedback from previous years firework shows. They have heard the show's haven't been long enough or started on time. Some people do not like the fireworks because of their animals. City staff will get the information to the Council for further guidance.

1. Governing Body

Walter – None.

Shore – None.

Warkins – The lights in Elementary East are not sufficient for the events that are held there for the Fall Festival and Warkins has not gotten any response from the school district on replacing them. Zollinger stated that she would reach out and see if she could help. The Fall Festival Committee is willing to pay for the replacements.

Palmer-Witt – The realtor for the 135th and 79th property that is up for sale has been contacted regarding the water verbiage discussed at the last Council meeting was contacted. Palmer-Witt has just not checked to see if a response was received. The crosswalk by City Park needs to be checked. It seems the timing may be off.

Robben – Thanked the Fire Department for their showing at Officer Hollingsworth's funeral as well as the Police Department. Robben requested a memorial for him be looked into. He questioned if line of duty could be looked into since he was on his way home from work. Mayor Ussery stated this has been looked into and could be discussed further but not in this manner.

Ussery – The Community outpour for Officer Hollingsworth and his family was incredible. The support from the City was outstanding and appreciated.

2. Executive Session

None.

3. Adjournment

Motion: *Walter* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:58 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the March 26th, 2024, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 9th day of April 2024.

Jaye Poe, City Clerk

Check Register Report

Date: 03/26/2024

Time: 2:34 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
50549	03/26/24	Printed			3JL	3JL MOBILE BLASTINT	SANDBLAST POOL	22,500.00
50550	03/27/24	Printed			ACCREDITED	ACCREDITED SECURITY	TASER	814.00
50551	03/27/24	Printed			AMAZ	AMAZON BUSINESS	WIRELESS BARCODE SCANNER	797.12
50552	03/27/24	Printed			AXON	AXON ENTERPRISE, INC	REPLACEMENT TASER	1,396.00
50553	03/27/24	Printed			BA01	BARCO	POOL BENCHES	6,248.23
50554	03/27/24	Printed			BPS1	BAYSINGER POLICE SUPPLY	2 SETS OF COLLAR PINS	21.00
50555	03/27/24	Printed			BPEC	BUSINESS PROTECTION EQUIP CORP	SHREDDER MAINT AGREEMENT	229.50
50556	03/27/24	Printed			CERTIFIED	CERTIFIED LABORARTORIES DIV	GREASE FOR EQUIPMENT	345.66
50557	03/27/24	Printed			DETECT	DETECTACHEM, INC	FENTANYL TEST KITS	98.85
50558	03/27/24	Printed			H002	HACH COMPANY	FLUORIDE TESTING	528.01
50559	03/27/24	Printed			HOME	HOME DEPOT	STATEMENT	1,234.97
50560	03/27/24	Printed			IRIS	IRIS BLOSSOMS	HOLLINGSWORTH FLOWERS	75.00
50561	03/27/24	Printed			IRRIGATION	IRRIGATION BY DESIGN	SR CENTER IRRIGATION CHECK	472.00
50562	03/27/24	Printed			JHS1	J & H STORAGE	STORAGE UNIT	100.00
50563	03/27/24	Printed			KST1	KANSAS STATE TREASURER	GO BOND 2024	1,636.25
50564	03/27/24	Printed			KDHE1	KDHE - BUREAU OF WATER	NOTICE OF INTENT ST IMPROVE	60.00
50565	03/27/24	Printed			LOK1	LEAGUE OF KS MUNICIPALITIES	SHORE LEADERSHIP ACADEMY	350.00
50566	03/27/24	Printed			LFP1	LEASE FINANCE PARTNERS	COPIER LEASE APRIL	569.37
50567	03/27/24	Printed			OMEGA	OMEGA RAIL MANAGEMENT, INC	APP FOR TEMP ENTRY PERMIT	2,600.00
50568	03/27/24	Printed			PCA1	PETTY CASH	CITY POLICE DEPT CAR WASH	40.00
50569	03/27/24	Printed			PB03	PITNEY BOWES	POSTAL METER LEASE 1-30 - 4-29	284.16
50570	03/27/24	Printed			RJ01	ROASTER JOE'S	POLICE DEPT	46.98
50571	03/27/24	Printed			SWSC	SALINA WHOLESALE SUPPLY CO	FITTINGS	813.00
50572	03/27/24	Printed			SOMEPHONE	SOMEPHONE BOUARAVONG	INCENTIVE PAYOUT	3,028.20
50573	03/27/24	Printed			THE RAD1	THE RADAR SHOP	RADAR INSPECTION	505.00
50574	03/27/24	Printed			TRA	TRAVELERS	IVES NOTARY	50.00
50575	03/27/24	Printed			WAV	WAV SERVICES, INC	COUNCIL TV FOR CLICKSHARE	730.00
50576	03/27/24	Printed			WL01	WHITNEY LANDSCAPING	TOP DRESSING DIAMOND/SOCCER	6,250.00
50577	03/27/24	Printed			WTC1	WICHITA TRACTOR CO.	OIL FILTER	3.46
50578	03/27/24	Printed			WORKSTEPS	WORKSTEPS, INC	COWHERD POET	75.00
Total Checks: 30					Checks Total (excluding void checks):			51,901.76
Total Payments: 30					Bank Total (excluding void checks):			51,901.76

Check Register Report

Date: 03/26/2024

Time: 2:34 pm

Page: 2

City of Clearwater

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
2891	03/27/24	Printed			VISA	CARDMEMBER SERVICES	STATEMENT	1,231.11
2892	03/27/24	Printed			CGSI	CASEY'S	STATEMENT	2,332.26
2893	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	319 W. ROSS	405.26
2894	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	107 S. GRAIN	53.87
2895	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	129 E. ROSS	310.33
2896	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	400 W. ROSS	314.06
2897	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	604 E. ROSS	191.86
2898	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	650 E. ROSS	423.93
2899	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	1001 E. ROSS	147.72
2900	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	11159 S. 135TH W	364.22
2901	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	149 N. FOURTH	120.79
2902	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	901 CLEARCREEK	158.78
2903	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	401 W. ROSS	26.55
2904	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	1001 E. ROSS	52.09
2905	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	1100 E. ROSS	26.55
2906	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	602 E. ROSS	157.02
2907	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	401 W. ROSS	88.33
2908	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	STREET LIGHTS	2,378.96
2909	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	100 E. ROSS	46.47
2910	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	9731 S. 35TH ST W SIGN	25.29
2911	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	1200 E. ROSS	26.55
2912	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	9801 S. 135TH W PUMP	145.51
2913	03/27/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	921 E. JANET	262.02
2914	03/27/24	Printed			LIBERTY	LIBERTY NATIONAL	LIBERTY NATIONAL	227.78
2915	03/27/24	Printed			SER	SERIOUSLY SEO, LLC	SOCIAL MEDIA	650.00
2916	03/27/24	Printed			SEHP	STATE EMPLOYEE HEALTH PLAN	APRIL HEALTH PLAN	25,573.58

Total Checks: 26

Checks Total (excluding void checks):

35,740.89

Total Payments: 26

Bank Total (excluding void checks):

35,740.89

Total Payments: 56

Grand Total (excluding void checks):

87,642.65

To: Mayor and City Council
From: Courtney Zollinger, City Administrator
Date: April 5, 2024
Re: Administration Report

- The Utility Easement at 220 E Ross has been filed with the Register of Deeds. We do not yet have a date for light installation.
- EMC Insurance rates went up around 9% and we budgeted for a 7% increase across the departments. Jaye sought quotes for insurance and EMC will continue to be our insurance carrier for now.
- We have reviewed 4 municipal websites and found a solution that is nearly half the annual cost of Civic Plus.
- Wood's Tree Farm will be installing the downtown street tree next week.
- South Central Sealing has started crack sealing section 3.
- Bids for the sidewalk at 4th and Ross came in in excess of the \$35,000 approved budget. We narrowed the project down to the 5' wide section only from drive to drive and adding in the culverts for the sidewalk to cross 4th street to the pool. This will allow Cornerstone to complete their work so they can open their doors. Logan Mills and I will meet with the contractors and owner either Monday or Tuesday to schedule the work. We will work on getting the easements to complete the sidewalk towards Chisholm Ridge Ponds this year.
- The crosswalk at the park was checked at councilmember Palmer-Witt's request and is functioning properly.
- I followed up with the superintendent of schools for the Fall Festival request to install lights. Mr. Johnson said if the committee will purchase the lights the schools maintenance crew will install.

Dates to Remember

- April 10th – Public Works Budget Discussion 2pm, Senior Center Budget Discussion 10am
- April 12-13 – City Leaders Academy
- April 15th – Fall Festival Meeting
- April 17th – Police Budget Discussion 10am
- April 18th – Fire Budget Discussion 10am, Administration Budget Discussion 12pm
- April 20th – City Wide Cleanup
- April 20th – Shred Event 2Pm – 5PM
- April 30th – Council Budget Workshop

Active Nuisances/ Code Violations

- 131 S Prospect
- 400 E Ross
- 151 S Tracy

To: Mayor and City Council
From: Jared Dinwiddie
Clearwater Fire Chief
Date: April 4, 2024
Re: Fire Department Staff Report

- Clearwater Fire responded to **6** medical calls and **3** fire calls since our last report.
- Average response time for SGCO EMS on medical calls has been around **17** minutes. Sedgwick County EMS Community Response Vehicle (CRV81) response time has averaged about 3 minutes.
- To Date: The department has been unable to respond to **1** emergency call.
- To Date: The CRV has been unstaffed **6** times.
- Members trained on search tactics at our last meeting on the 2nd.
- Brush 71's boxes are built and installed on the brush. Thank you to Industrial Maintenance for building them for us.
- The department received a response from Firehouse Subs to our grant request of last quarter, and we were unfortunately denied any funding. Chief Dinwiddie submitted another grant request on the 4th for new radios.
- Chief Dinwiddie, CMO Patrick, and Lt. Cowherd traveled to Appleton WI on March 28th-30th to conduct a final inspection of the new engine at the Pierce factory. Members found about 80 cosmetic flaws that needed to be addressed before the apparatus leaves the factory. Once the apparatus is delivered to Conrad Fire Equipment, our members will travel to Conrad to make sure those flaws were fixed. A special thank you to Win Slauch with EVR for assisting us with the inspection.
- Chief Dinwiddie contacted Unruh Fire to receive a quote for refurbishing T72.
- The department had two hoses fail during our acceptance testing of them. They will be returned to the manufacturer for replacement.



To: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: April 8, 2024

Re: Police Department Staff Report

Officers:

The staff is working as normal.

All the Officers are still working on training hours for our June 30th deadline.

Police Clerk:

Trish and I have been working on the budget and have a upcoming meeting with the administration.

Her Art walk was a successful show.

Building:

Has no issues currently.

Vehicles:

Two of the seats in Durango's have developed holes where our duty gear rub, I'm looking into how fix this issue.

We have found a heavy-duty seat cover we are going to try.

No other issues currently.

Matters of interest since last meeting on Police Activity:

We have had 52 dispatched/report calls with 7 arrests and 11 citations issued since my last report. (Does not always include self-initiated calls).

To: Mayor and City Council Members

From: Cole Hollis, Public Works Director

Date: April 9, 2024

Subject: Public Works Summary

Office Expansion:

1. Appliances installed
2. Installed lights over sink

Normal Operation:

1. Install turf tires on blue tractor
2. We continue to change out ¾ meters
3. Scoreboard at field 3 has been fixed by Tri-county Electric
4. Decker Electric changed lights and ballast at sports complex
5. Musco (Philips electric) finished repairing lights at city ball field
6. Pool Pumped out in preparation for sand blasting
7. Burned brush dump before April burn ban
8. Sprayer installed in Polaris
9. Sand blasting the chipped paint at the pool has begun
10. Install service at 8240 Butterfly (Bore done by wilks underground)
11. Barricades dropped off and picked up for Artwalk
12. Artwalk banners installed
13. Replaced GFCI outlet at senior center



Clearwater Senior Center
Staff Report

April 3, 2024

To: Mayor & City Council

From: Amber Ives, Coordinator

The monthly SCOOP Newsletters are available in the last week of the previous month. (ie. last week of March for April). Participants really like being able to plan for events. As I sit in my office, I hear more and more about how much this place means to them and they have no idea I can hear them. That is the ultimate goal for me as a coordinator; having a place where seniors feel safe, heard and wanted. Being a second home is a pretty great feeling!

We will be learning about the Solar Eclipse as well as partaking in a few fun foods (Sun Chips, Moon Pies, etc.) on Monday, April 8, 2024. We are praying for less clouds so they can actually see the eclipse with special eclipse glasses.

Lunch & Learn is coming up and Alzheimer's Association will be speaking with a POSSIBLE guest joining us. I don't want to jinx it, so I am not mentioning names, but it just may be someone who was to come before and missed it a couple of times. If this "guest" shows up, she will be having conversations before we enjoy our luncheon together.

International Parkinson's Disease Day is coming, and we plan on honoring Dan, our senior who comes in everyday with a special surprise event just for him. If you can come, we will begin at 1:00 PM on Thursday, April 11th.

We continue to have added people attend each and every event. We truly have the best of times, everyday. Thank you for your support of the seniors in our great community!

Respectfully,
Amber Ives
Senior Center Coordinator

Attendance	Monthly Participants (Unduplicated)	New to the Center	Commodities
January	60	1	0
February	96	13	42
March	116	3	0

**City of Clearwater
City Council Meeting
April 9, 2024**

Park Glen Estates Median

Context: The Planning Commission discussed the median at Park Glen Estates at their April 2, 2024, meeting. At that meeting they discussed the following.

Median Time Frame

1. *During the process for platting Park Glen Estates in 2015, there were several complaints about the 2nd entrance into Park Glen (Yvonne drive) and the high school kids using it as a racetrack to avoid the 4-way stop. Those complaints brought up ideas about traffic calming options to implement (speed bumps, medians, curb bulbs, etc.).*
2. *When the plat got recorded there wasn't a median on the plat. Typically, medians are placed in reserves on the plat when homeowner's associations want to have signs, landscaping, etc. that gives them control.*
3. *When the construction plans were completed for the street, we did add a median (per Shaun's request). It was to help calm traffic and be a place for him to put up a sign, at the cost of the Park Glen Estates HOA.*
4. *Justin Givens would have been the City Administrator at that time. It is very likely street plans were shared with him before it got constructed. But there is no record in Planning Commission nor City Council minutes where the plan came before them. There is also a walk through at the end of the project to make sure city staff accepts the project, there are no notes of comments or concerns regarding the median or its placement.*
5. *Construction started on November 9, 2015, and the contractor had 40 days to complete the project. The median was put in place during the 1st phase of Park Glen Estates when Park Glen St was not a through street.*
6. *Park Glen Estates became a through street when the 2nd Phase of Park Glen Estates was completed. Yvonne Drive was officially opened in the Summer of 2021.*
7. *Since the median isn't in a reserve it has been placed in the city's dedicated street right-of-way. By default, the street right-of-way maintenance is the city's responsibility.*
8. *Since Park Glen St has been open to through traffic there have been 2 accidents where the median/ sign was ran into, and destroyed. One by a contractor working in the area in February 2022 and another by a resident of Clearwater in March 2024. Both times the sign was replaced and paid for by the Park Glen Estates HOA.*

Median Consideration

1. *There is a no parking zone between the westernmost intersection of Stoney Creek Street and continuing westerly for 100 feet. (Sec 34-43 City Code). This area is marked on the curb and has signs marking the area to keep that section of road clear for cars to pass through.*
2. *Zollinger has spoken to the former president of Park Glen HOA, about traffic calming solutions the HOA had for Park Glen St. Park Glen HOA had no comment or suggestions for the median or sign placement. When Park Glen Street was becoming a through street the Park Glen HOA had concerns about people speeding through Park Glen and suggested the following to Ron Marsh, former City Administrator.*

- a. *Put a 3-Way stop signs at the intersection of Clear Creek and Park Glen St.*
- b. *Put a breakaway gate between Park Glen and Park Glen Estates. This would allow for emergency responders to get through but would be closed for public use.*
- c. *Install speed bumps to help calm traffic.*

These suggestions were not implemented.

- 3. *Per the developer's agreement Park Glen Street was required to have a minimum of 35' from back of curb to back of curb which was met. The portion of the road where the median is located the west bound traffic lane is 15ft and the east bound traffic lane is 15ft.*
- 4. *According to the Uniform Fire code #18.2.3.1.1 the access road shall have an unobstructed width of not less than 20ft. for two-way traffic. The median meets the dimensions.*
- 5. *It has been suggested by residents of Clearwater that the median is a hazard because of the location. However, the width of the road meets the minimum standards for road construction.*
- 6. *Since the median is within the city's right-of-way, the Planning Commission must review the location and make recommendations on how to move forward with it since the right-of-way has been dedicated to the city.*
 - a. *Remove the island at the complete expense of the city.*
 - b. *Keep it and vacate the location to place it in a reserve that the Park Glen HOA will have control of.*
 - i. *Require warning signs to be placed at either end indicating a median.*



- ii. *Add speed bumps/ humps at either side.*

Other Information

- 7. *Speed Limits – There have been reports of people speeding through Park Glen. The Police Department did a study in Park Glen and found that the majority of people driving in the area drove around 20MPH (posted speed limit is 30MPH). If a person drives 30MPH then it would appear they are speeding when the majority of people drive much slower. It was also stated that many people who see the police will immediately slow down traveling down the road.*

Outcome

The Planning Commission discussed the situation and concluded that the median should stay in place and the City should vacate the location and grant it to the Park Glen Estates HOA. They also suggested that median signs, preferably lit, would be placed at either end of the median as well as further east and west of the location indicating a median ahead.

Park Glen residents spoke and still raised concerns about speeding on Park Glen St. Their request was to install 3-way stop signs at Clear Creek and Park Glen, but it was pointed out that nobody would be able to park at least 25' from those stop signs. That would limit any resident where those stop signs are placed to park on the road.

They also suggested reducing the speed in Park Glen to 20 MPH. Since Park Glen Street is narrower than the majority of city streets that have through traffic they believe 30MPH is too fast for the neighborhood.

Financial: If the city council decides to oppose the Planning Commission's recommendation to keep the median and instead, have it removed the possible cost would \$5,000.

Legal Considerations: review and comment as necessary.

Recommendations/Actions: To follow the recommendation of the Planning Commission and keep the median, requiring the posting of median signs.

Consider Park Glen requests to either install stop signs or reduce the speed limit to 20MPH in Park Glen.



State of Kansas) SS
Sedgwick County)

I, Bryon Miller, Wellington, Kansas, holder of a mortgage on the above described property, do hereby consent to this plat of "PARK GLEN ESTATES"; to Sedgwick County, Kansas.

Bryon Miller

State of Kansas)
Sumner County) ss

The foregoing instrument acknowledged before me, this _____ day of _____ 2015.

Notary Public

My App't. Exp _____

State of Kansas) SS
Sedgwick County)

This plat of "PARK GLEN ESTATES", an Addition to Clearwater, Sedgwick County, Kansas, was approved by the Clearwater City Planning Commission on this _____ day of _____, 2015 and was recommended for approval by the City Council of, Clearwater, Kansas.

Clearwater Planning Commission

_____*Chairman*

Ryan Shackelford

Secretary

Carol Reitberger

State of Kansas) SS
Sedgwick County)

This plat approved and all dedications shown on this plat, if any, are hereby accepted by the City Council of the City of Clearwater, Kansas, this day _____ of _____, 2015.

Mike York, Mayor

Courtney Meyer, City Clerk

Reviewed in accordance with K.S.A. 58-2005 on this
 _____ day of _____, 2015.

Tricia L. Robello, L.S. #1246
Deputy County Surveyor
Sedgwick County, Kansas

Entered on transfer record this _____ day of _____, 2015

County Clerk

Kelly B. Arnold

State of Kansas) SS
Sedgwick County)

This is to certify that this plat has been filed for record in the office of the Register of Deeds, this _____ day of _____ 2015, at _____ o'clock _____ M: and is duly recorded.

Register of Deeds

Bill Meek

Deputy

Tonya Buckingham

PARK GLEN ESTATES, LLC

_____, *Managing Member*
Shaun M. Weaver

State of Kansas) SS
Sedgwick County)

The foregoing instrument acknowledged before me, this _____ day of _____ 2015, by Shaun M. Weaver, Managing Member, on behalf of PARK GLEN ESTATES, LLC.

Notary Public

My App't. Exp _____

■ = 5/8" Iron Set in Concrete
 Δ = Armstrong Cap Found
 □ = 3/8" Rebar Found
 ○ = Iron Found
 (C) = Calculated
 (M) = Measured
 SB = Setback Line

CERTIFIED ENGINEERING DESIGN, P.A.

CED	1935 WEST MAPLE STREET
	WICHITA, KANSAS 67213
	PH.(316)262-8808 FAX.(316)262-1669

**City of Clearwater
City Council Meeting
April 9, 2024**

City Street Reconstruction Project

Context: Plans are about ready to go to bid for the reconstruction project for the identified city streets. This project can be scheduled for 2024 instead of 2025. In the bid packet we are asking for bid alternates for asphalt vs concrete streets and half closure vs. full road closure.

The portion of the project is estimated to be \$5,000,000. The new 1% sales tax collected will go towards the price of the project. We estimated to receive \$18,000 per month in sales tax and January sales have brought in \$22,000. A bond payment of \$5,000,000 will be approximately \$375,000.

During the council meeting we will review current at-large city bonded projects in relation to this project as well as an extension of Yvonne and Janet.

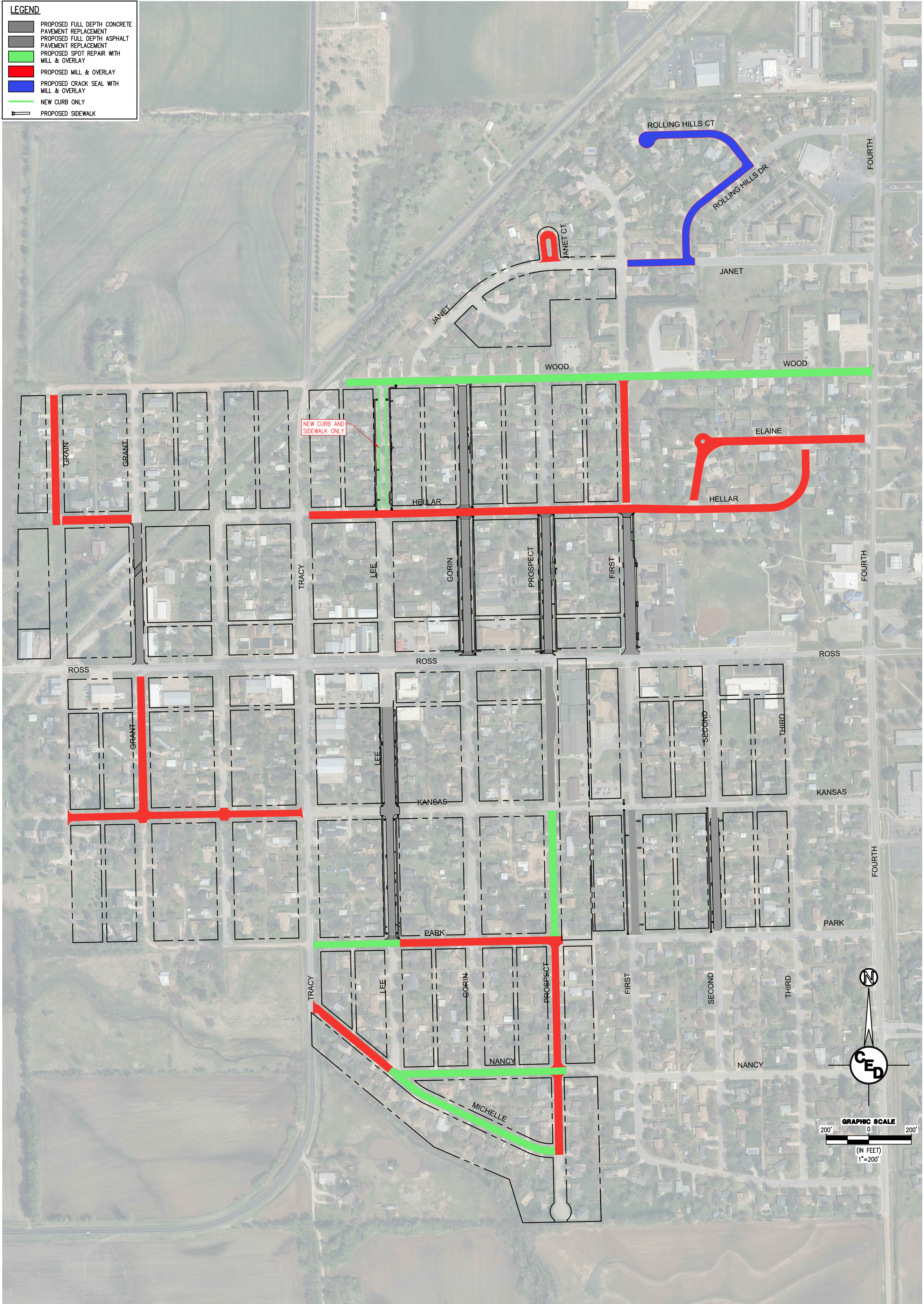
We will also cover resident communication of the project where we will be considering full road closures.

Financial: This project would be bonded and paid for with a combination of property and sales tax.

Legal Considerations: review and comment as necessary.

Recommendations/Actions: No action recommended.

FILE LOCATION: C:\Users\User2\OneDrive - CED\Projects\2023\20233242\CMC\Overall\Clearwater Streets Exhibit.dwg USER: User2 TAB NAME: Typical Sections-Downtown PLOTTED: 4/2/2024 11:36 AM SAVED: 4/2/2024 11:36 AM



STREET IMPROVEMENTS
CITY OF CLEARWATER
SEDGWICK COUNTY, KANSAS

DRAWINGS PREPARED BY:		
CERTIFIED ENGINEERING DESIGN, P.A.		
CEd	1935 WEST MAPLE STREET	SHEET
	WICHITA, KANSAS 67213	1
	PH: (316) 262-8808	TOTAL
	FAX: (316) 262-1669	1

**City of Clearwater
City Council Meeting
April 5, 2024**

Historical Museum Cabinet Lighting

Context: The Historical Museum has display lighting go out in their back room. Since it is display lighting, it is the responsibility of the Historical Society to make the repairs.

Glenda Gladfelter, museum employee, has received a quote for \$750.00 from Tri-County Electric. She feels this is a good price for the work that needs done.

Gladfelter is asking for a cost share with the City to help pay for the repairs. The museum receives donations only and does not have a set funding source. She did not request a specific amount but stated that anything would be helpful.

The Historical Society operating account has \$17,727.40 and they have a CD with a balance of \$23,294.61.

Last year they received \$3,654 in donations, spent \$1,344 and \$733 was in salaries. The current year donations are \$272, and their YTD expenses are \$525. Many of the donations come in during the fall.

Gladfelter was asked if there was a reason the Society funds couldn't be used. She said there is memorial money available in a separate account that can be used but since the Historical Society has no regular income, it never hurts to ask for assistance.

Financial: For the Historical Society the city covers the telephone, insurance, security monitoring services, electric, and gas. The city also covers structure repairs, the general electrical for the building, and the air conditioning and heater repairs and maintenance. The total budgeted amount for the Museum Building is \$11,610. \$1,000 of that total is put into equipment reserve for future building repairs.

This year we are replacing a broken exterior lock on the front door. The cost for that is nearly \$800. There is \$920 in equipment reserve to cover this cost. Once paid there will be \$120 left in equipment reserve to cover other building repair costs. Last year the minor repairs to exterior lighting, back exit door, and furnace were \$1070.

If funded the amount would need to come out of the General Fund as an unbudgeted item.

Legal Considerations: review and comment as necessary.

Recommendations/Actions: Consider the request from the Historical Society

**City of Clearwater
City Council Meeting
April 5, 2024**

Fireworks Show

Context: At the last council meeting it was determined since a fireworks shooter was not available on July 4, 2024, that the city would not have a show this year.

The governing body asked staff to see if either Rainbow Fireworks or Victory Pyrotechnics were available on the dates of our Fall Festival. Yes, both are. Rainbow will do a 10-minute show for \$6,000 and Victory will do a 10-minute show for \$12,500. A discharge permit for a fireworks display is \$1,000.

The governing body also asked if we could sign a 3-year contract with either group and what would the terms be. Yes, both companies offer multiple-year contracts. Rainbow requires 50% down each year and we are guaranteed a shooter for the 3 years. Victory requires a full payment each year of \$12,500 but offers a cash discount of 4% (\$12,000 each year) or an 6% increase in product.

The other question was how many other cities a 4th of July fireworks show and who funds it if they do.

City	Funding Source
LaCygne	City/Chamber
Conway Springs	No Show
Peabody	Private Group
Inman	Private Group
Anthony	Private Group/ Chamber
Wellington	City
Caldwell	Chamber
Maize	No Show
Oxford	Masonic Lodge
Cheney	No Show
Sedgwick	Rec Commission
Mulvane	No Show
Haysville	City
Independence	Private Group
Garden Plaine	Chamber
Goddard	Lions Club

Financial: This would be a 3-year commitment from the city on either contract.

Legal Considerations: review and comment as necessary.

Recommendations/Actions: Consider options for fireworks display.



clearwaterartwalk.com ~ clearwaterartwalk@gmail.com

April 8, 2024

Thank you!!

I apologize for not being able to attend the Tuesday, April 9th Council Meeting. I have a class at that time.

I do want to thank each of you for your continued support of the Art Walk. We had a beautiful evening-despite the smoke from the Flint Hills. We had a count of over 550 come through the library. I will tell you that I repeatedly hear from our participants that this is one of their favorite events. They love our town, it's residents and the laid back, friendly atmosphere of the Art Walk.

I had a couple of people approach me about being on the committee...yea! I was also given information regarding the 2024 Kansas Arts Council Symposium to be held in Salina October 9th & 10th. The Kansas Arts Councils Symposium brings together emerging and established arts councils, organizations, and artists from around Kansas to facilitate professional development, partnership, and celebration of the arts in our communities. I have made plans to attend. It is also open to government & community leaders, if any of you are interested.

Sincerely,

Tricia Nichols

Clearwater Art Walk Committee
300 S First, Clearwater, Kansas 67026
316.249.8141