



City of Clearwater Council Meeting Agenda
Tuesday March 26, 2024, at 6:30pm
129 E Ross Clearwater, KS 67026

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1. **Call to Order/ Invocation and Flag Salute**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
5. **Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [Previous Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
6. **Staff Reports**
7. **Business**
 - a. **Action:** [Salt Creek Ct Streetlight Petition and Easement](#)
 - b. **Action:** [Electrical Modifications to Wellhouse #2 for Fall Festival](#)
 - c. **Action:** [Sidewalk at 4th and Ross](#)
 - d. **Action/Discussion:** [Property Adjustment with Cemetery District](#)
 - e. **Action/ Discussion:** [4th of July Fireworks](#)
8. **Governing Body Comments**
9. **Executive Session**
10. **Adjournment**

Next Assignment Numbers

Charter Ordinance: 22

Ordinance: 1109

Resolution: 07-2024

NOTICE: SUBJECT TO REVISIONS



[Please note that the meeting agenda is subject to change during the meeting.]

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
March 12 2024
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Justin Shore, Crystal Walter, Samantha Warkins, Shirley Palmer-Witt and Tim Robben.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Amber Ives, Kirk Ives, and City Attorney Scott Ufford. Jared Dinwiddie present via GoTo Meetings.

Others Present:

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda, there were none.

Motion: *Robben* moved; ***Shore*** seconded to approve the agenda as submitted. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Wholesale Fireworks Sales

Walter stated the minutes from February 27th need to be edited. She was not at the last council meeting. It had her listed as motioning.

Motion: *Walter* moved; ***Warkins*** seconded to approve the consent agenda with edits to the previous council meeting minutes. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Zollinger received the petition for the Street lights at Salt Creek today. The sign for Park Glen Estates will be reviewed at the next Planning Commission meeting on April 2nd. Palmer-Witt stated the pothole at Lee and Nancy still needs to be fixed.
- Fire Department – Jared Dinwiddie – None.
- Police Department – Kirk Ives – None.
- Public Works/Parks – Courtney Zollinger – The Fall Festival has submitted a request for more power at City park. This will require modifications and will be brought to Council for consideration.

- Senior Center –Amber Ives – Friday the Potato Bar will be at 11:30. The lunch bunch will be on the next month that has 5 Wednesdays in it. Mayor Ussery asked about Commissioner Lopez missing the event for the Senior Center. Ives received a message from her recently but needs to find a date that will work for her to come out again. Mayor stated that Sedgwick County was reviewing Senior Center’s and asked her to put Clearwater on the list for review.

7. Business

a. GO Bond Series 2024

On January 9, 2024 Council adopted ordinance 1106 levying special assessments for Park Glen Estates Phase 2 and Resolution 03-2024 authorizing the sale of General Obligation bonds. Property owners were notified by mail with options to pay in whole or part to the City by February 15, 2024 their portion of the improvements on their property. The City Clerk received one payment for Lot 5, Block 2 and notified Larry Kleeman, Ranson Financial, and Kevin Cowan, Gilmore and Bell. The General Obligation went to bid on March 12, 2024. Low bid was from Central States Capital markets with an average net interest rate at 3.7535% and a true interest cost of 3.7498%.

Motion: *Warkins* moved; *Walter* seconded to approve the best bid from Central States Capital Markets. Voted and passed unanimously.

Motion: *Shore* moved; *Robben* seconded to Adopt Ordinance 1107. Voted and passed unanimously.

Motion: *Palmer-Witt* moved; *Walter* seconded to Adopt Resolution 06-2024. Voted and passed unanimously.

Motion: *Warkins* moved; *Robben* seconded to Authorize the mayor and City Clerk to execute the closing documents. Voted and passed unanimously.

b. Pool Surface Sand Blasting

The pool deck paint has started peeling up over the last couple of years. Public Works Director, Cole Hollis, believes this was due to a chemical imbalance that occurred during that time. Since then, the water quality has been closely monitored by Hollis and has been consistently good. However, due to the imbalance a couple years ago paint continues to chip even with fresh coats of paint. It is recommended to have the pool deck sand blasted to remove the effected layers and re-apply the paint. Hollis contacted 3 vendors and 2 were willing to quote for the work.

Dustless J & R Sales \$32,000

3JL Mobile Blasting \$30,000

After the sand blasting is complete Public Works will re-paint the pool deck. The cost of the paint will be around \$3,500. It will be necessary to start the project soon so the pool will be ready to fill at the beginning of May. The city has been putting funds aside in equipment reserve for the pool surface. The balance for the project is \$35,359. By using equipment reserve funds this will not impact the general fund budget. Council discussed the quotes not including paint, but to remove the paint and/or epoxy that is currently on the pool that needs to be sandblasted. The process will take a couple of days and then Public Works will paint it, which may take a week. This has never been done before, so it is in need of doing now.

Motion: *Robben* moved; *Warkins* seconded to Approve 3JL Mobile Sandblasting. Voted and passed unanimously.

c. Annexation 8240 Butterfly St Ordinance

In February 2024 the city received a Consent for and Petition to Annex into the corporate limits of the City of Clearwater from the property owners at 8240 Butterfly St. At the February 13, 2024 meeting the Governing Body adopted Resolution 04-2024 finding it advisable to annex the referenced property. Per state statute, that resolution was sent to the Sedgwick County Board of County Commissioners and at

their March 6th meeting the Sedgwick County BOCC adopted resolution 045-2024 releasing the property for the City to annex. The Governing Body needs to adopt a separate ordinance officially annexing the property into the city. Once finished the new residential home would generate approximately \$1,500 to connect to city services and around \$4,000 in city property taxes based on similarly constructed homes in the area. There are 13 lots that have not been annexed. Once one whole road on either side is annexed it will be the responsibility of the city to maintain that road.

Motion: *Palmer-Witt* moved; *Warkins* seconded to adopt Ordinance 1108 annexing 8240 Butterfly St into Clearwater city limits. Voted and passed unanimously.

1. Governing Body

Shore – Mentioned the lot for sale at 135th and 79th being for sale and communicating with the Realtor that the option to hook up to City water is available.

Walter – Is on the Ministerial Alliance Board and went over some of the funds for each committee. Elaina is the Secretary who would be the contact person if anyone wanted to give funds. Added the Cornerstone of Clearwater coming in. The State Fire Marshall will be the one to inspect it, not Clearwater Fire. They have cleared much of the spot for a parking lot.

Warkins – None.

Palmer-Witt – None.

Robben – Just getting back from vacation and glad to see the town still doing well.

Ussery – None.

2. Executive Session

None.

3. Adjournment

Motion: *Walter* moved; *Robben* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:54 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the March 12th, 2024, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 26th day of March 2024.

Jaye Poe, City Clerk

Check Register Report

Date: 03/12/2024

Time: 2:42 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
50481	03/13/24	Printed			1ST DUE	1ST DUE EMERGENCY RESPONSE	SHIELDS FOR HELMETS	1,314.80
50482	03/13/24	Printed			AMAZ	AMAZON BUSINESS	VEHICLE FILE CASES	1,268.44
50483	03/13/24	Printed			ARC	ARC PHYSICAL THERAPY PLUS	COWHERD DRUG SCREEN	35.00
50484	03/13/24	Printed			BBL1	B & B LUMBER	OFFICE EXPANSION	230.14
50485	03/13/24	Printed			BH01	BECKY C. HURTIG	PROFESSIONAL SERVICES	1,100.00
50486	03/13/24	Printed			BOWER	BOWERCOMM INC	DEC - FEB CAMPAIGN	105.00
50487	03/13/24	Printed			CED2	CERTIFIED ENGINEERING DESIGN	Monthly Engineering Svc Fee	281,810.82
50488	03/13/24	Printed			CWC02	CLEARWATER WELLNESS CENTER	JANUARY WELLNESS	255.00
50489	03/13/24	Printed			CYN	CYNTHIA ALCARAZ	OVERPAYMENT OF WATER BILL	5.44
50490	03/13/24	Printed			DAV MO	DAVIS MOORE CHEVROLET	2020 DODGE DURANGO	1,620.47
50491	03/13/24	Printed			EMP1	EMERGENCY MEDICAL PRODUCTS INC	MEDICAL SUPPLIES AMBULANCE	77.76
50492	03/13/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	129 E. ROSS SAL	66.78
50493	03/13/24	Printed			FELD	FELD FIRE	COMPRESSOR SERVICE	414.20
50494	03/13/24	Printed			IRRIGATION	IRRIGATION BY DESIGN	SPORTS COMPLEX SPRINKLERS	1,287.10
50495	03/13/24	Printed			LA LI	J. LARRY LINN	PROSECUTION SERVICES	1,000.00
50496	03/13/24	Printed			JUSTIN J	JUSTIN JACKS	MEETING REIMBURSEMENTS	557.85
50497	03/13/24	Printed			KOC1	KANSAS ONE CALL SYSTEM, INC.	FEBRUARY 109 LOCATES	130.80
50498	03/13/24	Printed			KST1	KANSAS STATE TREASURER	TREASURERS REPORT	1,040.50
50499	03/13/24	Printed			KTW1	KANSASLAND TIRE	TIRES	4,857.92
50500	03/13/24	Printed			LCS1	LOWE'S	STATEMENT	206.30
50501	03/13/24	Printed			MCDONALD	MCDONALD TINKER PA	FEBRUARY ATTY FEES	2,136.90
50502	03/13/24	Printed			MERI	MERIDIAN ANALYTICAL LABS, LLC	SEWER ANALYSIS	590.35
50503	03/13/24	Printed			METRO	METROPOLITAN AREA BUILD & CONS	B/E/M/P PERMITS FEB 2024	3,087.75
50504	03/13/24	Printed			MIDW	MIDWEST ROOFING SERVICES, INC	PUBLIC WORKS ROOF REPAIR	34,742.10
50505	03/13/24	Printed			MIES	MIES CONSTRUCTION	PGE 2ND SANITARY SEWER	181,382.09
50506	03/13/24	Printed			MIG1	MIZE'S THRIFTWAY	STATEMENT	69.53
50507	03/13/24	Printed			MC05	MULVANE COOP	PROPANE	843.75
50508	03/13/24	Printed			NOP1	NAVRAT'S OFFICE PRODUCTS	FIRE DEPT UNIFORMS	269.26
50509	03/13/24	Printed			OR	O'REILLY AUTO PARTS	STATEMENT	317.67
50510	03/13/24	Printed			ONE	ONESOURCE TECHNOLOGY, INC	STATEMENT	3,645.00
50511	03/13/24	Printed			RJ01	ROASTER JOE'S	POLICE DEPT	31.32
50512	03/13/24	Printed			SWSC	SALINA WHOLESALE SUPPLY CO	WATER FITTINGS	685.18
50513	03/13/24	Printed			SOS	SECRETARY OF STATE	SEEK PVT PLC GO BOND SER 2024	71.00
50514	03/13/24	Printed			SCDF	SEDGWICK COUNTY	FEB 2024 PRISONER HOUSING	269.92
50515	03/13/24	Printed			0004	SEDGWICK COUNTY ELECTRIC COOP	ENERGY CHARGE	319.75
50516	03/13/24	Printed			STELLAR	STELLAR STEAM CARPET CLEANING	CARPET CLEANING POLICE DEPT	350.00
50517	03/13/24	Printed			TSN1	TIMES-SENTINEL NEWSPAPERS	GO BOND SERIES 2024	71.40
50518	03/13/24	Printed			T2UL	TRUE2U AUTOMOTIVE, LLP	TIRE SWAP	25.00
50519	03/13/24	Printed			UNI	UNIFIRST CORPORATION	STATEMENT	236.39
50520	03/13/24	Printed			VELOCITY	VELOCITY PROMOTIONS, LLC	WRISTBANDS FOR POOL	440.00
50521	03/13/24	Printed			WC11	WASTE CONNECTIONS, INC.	STATEMENT	16,847.25
50522	03/13/24	Printed			WAV	WAV SERVICES, INC	COUNCIL CHAMBERS TV CONNECT	85.00
50523	03/13/24	Printed			WL01	WHITNEY LANDSCAPING	SPORTS COMPLEX MARCH MOW	3,700.00
50524	03/13/24	Printed			WTC1	WICHITA TRACTOR CO.	OIL/FUEL & HYDRAULIC FILTER	899.18

Total Checks: 44

Checks Total (excluding void checks):

548,500.11

Check Register Report

Date: 03/12/2024
Time: 2:42 pm
Page: 2

City of Clearwater BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Total Payments: 44							Bank Total (excluding void checks):	548,500.11

Check Register Report

Date: 03/12/2024

Time: 2:42 pm

Page: 3

City of Clearwater

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
2867	03/13/24	Printed			AFL1	AFLAC	AFLAC STATEMENT	527.44
2868	03/13/24	Printed			CLA1	COLONIAL LIFE	COLONIAL LIFE	56.96
2869	03/13/24	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	DUPLICATE FINAL BILL LIBRARY	3.81
2870	03/13/24	Printed			KDR1	KANSAS DEPARTMENT OF REVENUE	WATER SALES TAX FEB 2024	288.26
2871	03/13/24	Printed			KGS1	KANSAS GAS SERVICE	401 W. ROSS PUBLIC WORKS	293.53
2872	03/13/24	Printed			KGS1	KANSAS GAS SERVICE	319 W. ROSS	360.71
2873	03/13/24	Printed			KGS1	KANSAS GAS SERVICE	129 E. ROSS	201.01
2874	03/13/24	Printed			KGS1	KANSAS GAS SERVICE	921 E. JANET	201.80
2875	03/13/24	Printed			KGS1	KANSAS GAS SERVICE	149 N. FOURTH	208.65
2876	03/13/24	Printed			KGS1	KANSAS GAS SERVICE	901 CLEARCREEK LIFT STATION	62.52
2877	03/13/24	Printed			KST1	KANSAS STATE TREASURER	GO BONDS SR 2014	9,137.50
2878	03/13/24	Printed			KST1	KANSAS STATE TREASURER	GO BONDS SR 2013	2,103.75
2879	03/13/24	Printed			KST1	KANSAS STATE TREASURER	TEMP NOTES SERIES 2023A	14,590.63
2880	03/13/24	Printed			KST1	KANSAS STATE TREASURER	TEMP NOTES 2021A	975.00
2881	03/13/24	Printed			KST1	KANSAS STATE TREASURER	GO BONDS 2015A	4,325.00
2882	03/13/24	Printed			KST1	KANSAS STATE TREASURER	BONDS SERIES 2021	3,577.50
2883	03/13/24	Printed			KST1	KANSAS STATE TREASURER	TEMP NOTES 2022A	19,875.00
2884	03/13/24	Printed			KST1	KANSAS STATE TREASURER	TEMP NOTES SERIES 2023B	20,211.11
2885	03/13/24	Printed			MERCHANT	MERCHANT SERVICES	CITY HALL CC CONV FEES	39.17
2886	03/13/24	Printed			MERCHANT	MERCHANT SERVICES	EVENTS FEB CC FEES	21.70
2887	03/13/24	Printed			MERCHANT	MERCHANT SERVICES	FEB E COMM CC FEES	492.59
2888	03/13/24	Printed			SAM1	SAM'S CLUB	STATMENT	485.10
2889	03/13/24	Printed			VER	VERIZON WIRELESS	FIRE MOBILE BROADBAND	40.01
2890	03/13/24	Printed			VER	VERIZON WIRELESS	STATEMENT	478.07

Total Checks: 24

Checks Total (excluding void checks): 78,556.82

Total Payments: 24

Bank Total (excluding void checks): 78,556.82

Total Payments: 68

Grand Total (excluding void checks): 627,056.93

To: Mayor and City Council
From: Courtney Zollinger, City Administrator
Date: March 12, 2024
Re: Administration Report

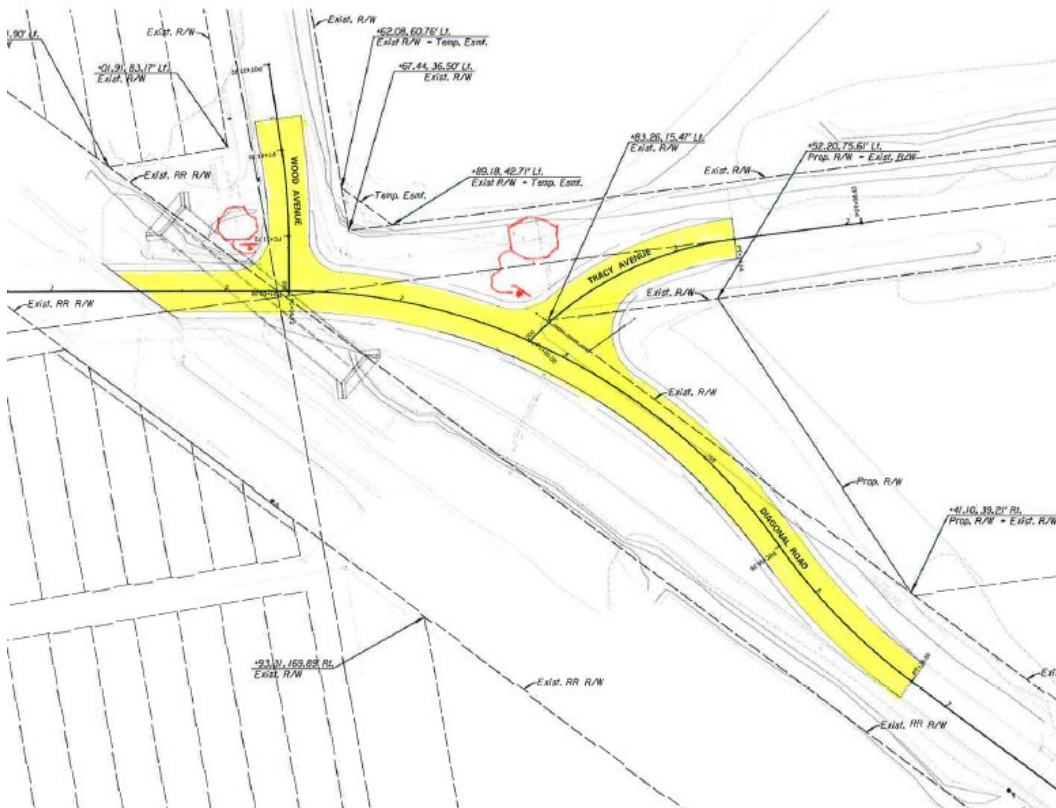
- Department Budget Discussion have been set to the following dates and times:
 - Senior Center – 4/10 10am
 - Public Works – 4/10 2pm
 - Police – 4/17 10am
 - Fire – 4/18 10am
 - Administration – 4/18 12pm
- Cemetery District has granted Sedgwick County a permanent right of way access to the south side of their property (ditch area). Sedgwick County needed the property to make changes to Diagonal Road during the bridge project that will be taking place next year. (image of change below)
- City Wide Curbside Cleanup is April 20th and Shred Event will be 2pm to 5pm on the same day.
- Hammers Prairie Park and Nature Center parking lot construction is underway. The HPPNC board approved the remainder of the funding to get the park construction underway. The city approved \$10,000 for the project and the board will cover the remaining cost.
 - A parking area (gravel) estimated at \$34,000 (Jason Martin)
 - Trails that will be mowed.
 - A fence at the park area with a park entrance estimated at \$7,300. (Reddi Fence)
 - Placement of the already purchased memorial with gravel around it – No estimate for gravel yet.
 - Signage for the park and walking trails are estimated between \$1,500 - \$3,000.
- Whitney Landscaping has applied top dressing to the diamonds and two of the soccer fields. This will ensure an even and safe playing surface. The dressing adds nutrients to the soil and creates a firm ground to reduce wear with cleats. The cost was \$6,250 which is covered in budget.
- I am reviewing options for a new website host. The City has been with Civic Plus since 2017. When we started the annual cost was \$3,525 and it is now \$5,856.90 and increasing by 5% each year.
- I am also reviewing different options for our municipal code hosting and codification. The City has been with Municode for many years. In 2023 Municode was purchased by CivicPlus. In 2015 the cost with Municode was \$1,700 and is currently at \$2,574 and will now increasing by 5% each year.

Dates to Remember

- April 5th – Art Walk
- April 10th – Public Works Budget Discussion 2pm, Senior Center Budget Discussion 10am
- April 12-13 – City Leaders Academy
- April 15th – Fall Festival Meeting
- April 17th – Police Budget Discussion 10am
- April 18th – Fire Budget Discussion 10am, Administration Budget Discussion 12pm
- April 20th – City Wide Cleanup
- April 20th – Shred Event 1Pm – 4PM
- April 30th – Council Budget Workshop

Active Nuisances/ Code Violations

- 131 S Prospect



To: Mayor and City Council
From: Jared Dinwiddie
Clearwater Fire Chief
Date: March 21st, 2024
Re: Fire Department Staff Report

- Clearwater Fire responded to **9** medical calls and **5** fire calls since our last report.
- Average response time for SGCO EMS on medical calls has been around **17** minutes. Sedgwick County EMS Community Response Vehicle (CRV81) response time has averaged about 3 minutes.
- To Date: The department has been unable to respond to **0** emergency calls.
- To Date: The CRV has been unstaffed **5** times.
- The department performed acceptance testing of the remaining new hose at our training on the 19th.
- CFD assisted SUCO FD#9 with a cabin fire on the morning of the 19th.
- The department will hold a CPR class for members wanting CPR certification on the 25th.
- The department received a response from the TC Energy grant request for new radios and was unfortunately denied any funding from that request.
- Chief Dinwiddie, CMO Patrick, and Lt. Cowherd will travel to Appleton WI March 28th-30th to conduct a final inspection of the new engine at the Pierce factory.
- Met with Willy Vinson from Emergency Fire Equipment on the 14th to discuss alterations to T72 and requested a quote price on refurbishing it.
- Pictures of the production process for the new engine can be found on Conrad Fire's website (conradfire.com). Click on the "Apparatus in Production" tab at the top of the home page, and then click on "38400 Clearwater, KS" tab to view our truck.
(<https://conradfire.com/apparatus/38400-clearwater-ks/>)

To: Mayor and City Council

From: Kirk Ives, Chief of Police

Date: March 21, 2024

Re: Police Department Staff Report

Officers:

The staff is working as normal.

It has been a tough week with the loss of Officer Scott Hollingsworth. All Officers have met with me, and we are in a good place with this tragic loss.

All the Officers have been working on training hours for our June 30th deadline.

Police Clerk:

Trish and I have been working on the budget and have a upcoming meeting with the administration.

Building:

Has no issues currently.

Vehicles:

Two of the seats in the Durango's have developed holes where our duty gear rub, I'm looking into how fix this issue.

No other issues currently.

Matters of interest since last meeting on Police Activity:

We have had 48 dispatched/report calls with 9 arrests and 7 citations issued since my last report. (Does not always include self-initiated calls).

To: Mayor and City Council Members

From: Cole Hollis, Public Works Director

Date: March 26, 2024

Subject: Public Works Summary

Office Expansion:

1. Finish 2nd half of flooring
2. Move desks to new Office
3. Bathroom toilet installed
4. Floor trim installed
5. Locker and Bathroom doors hung

Normal Operation:

1. Change oil on mowers and tractor
2. We continue to change out $\frac{3}{4}$ meters
3. Fixed hazard at Pickle ball court
4. Converted lights to led at EMS bay
5. Scoreboard at field 3 has bad contactor Tri-county to replace
6. Decker Electric scheduled to change lights at sports complex (March 22th)
7. Musco scheduled to fix lights at city ball field (waiting for parts)
8. Fixed backstop boards at field 2
9. F-250 (diesel) repaired and back to shop repair covered by warranty (\$200 deductible)
10. Replaced swing seats at park
11. Locksmith at museum waiting on parts.
12. Added asphalt milling to sports complex parking lot
13. Assembled benches for pool



Clearwater Senior Center

Staff Report

March 21, 2024

To: Mayor & City Council

From: Amber Ives, Coordinator

We are excited to be starting our Fresh Conversations classes with the K-State Research Extension office about their new program. This series will be 6 months long and begins March 28th.

Our Annual Baked Potato Bar was great with a good turnout, and we are already looking forward to our Annual Taco Bar in May.

We have an outing scheduled for this month as well as some other fun activities planned, but right now, people are really loving the exercise classes. We have an average of 20 people on Tuesdays and Fridays for Chair Yoga.

By the end of March, we will have had 10 Special Events and 6 Special Education classes.

Respectfully,

Amber Ives

Senior Center Coordinator



Preparing potatoes for the Baked Potato Bar. It was for sure a group effort!

Above: Stuffing Easter Eggs for the City Egg Hunt

**City of Clearwater
City Council Meeting
March 22, 2024**

Salt Creek Ct Streetlight

Context: In February 2024 the governing body reviewed streetlight locations and approved a policy to install streetlights in locations in neighborhoods where streetlights were not located in relation to the new development standards.

A petition was received signed by eight property owners on Salt Creek Ct asking for a streetlight to be installed. Per the new policy this location qualifies the council to consider the request to pay for the installation.

In addition to the petition the City has received a Utility Easement granting access to place the utility on the north 10' of Lot 4 Block 3 Chisholm Ridge Addition (commonly known as 220 N Salt Creek Ct). All signatures were reviewed and confirmed they all are listed property owners.

Everygy has reviewed the request and has confirmed this is a suitable location to install the light. There is a junction box behind 226 N Salt Creek Ct where they can pull the electrical from to 220 N Salt Creek Ct and bring the line to the street.

Everygy will need to lift the junction box because it is below grade from when the house was constructed. This will cost the city a little extra.

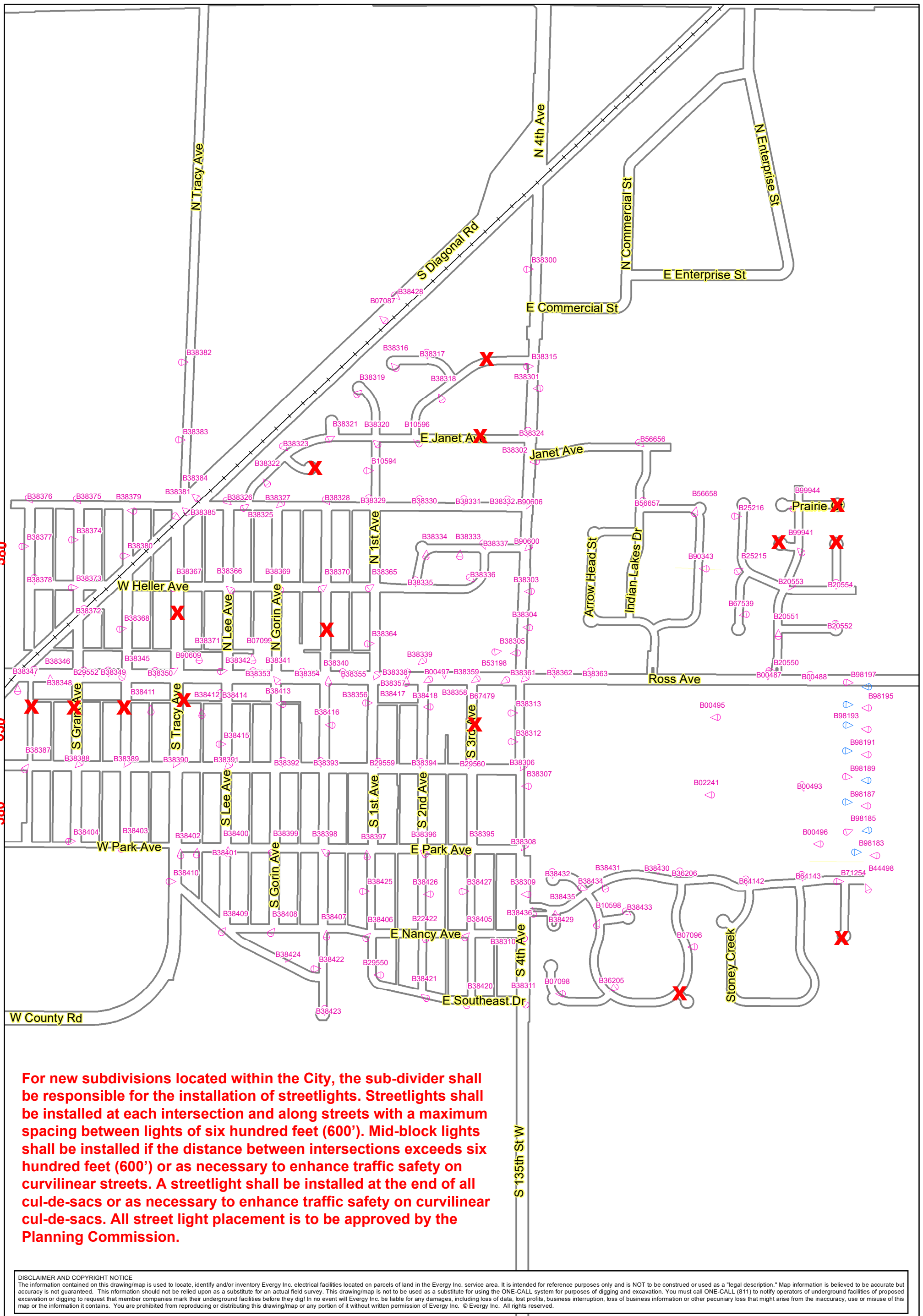
Financial: The cost to the City install the light and raise the pedestal for this location will be around \$5,600. This is an unbudgeted item and if approved will come out of the General Fund.

Legal Considerations: review and comment as necessary.

Recommendations/Actions: Consider the petition and approve the installation of the streetlight.

The lots in green are the properties that signed the petition





For new subdivisions located within the City, the sub-divider shall be responsible for the installation of streetlights. Streetlights shall be installed at each intersection and along streets with a maximum spacing between lights of six hundred feet (600'). Mid-block lights shall be installed if the distance between intersections exceeds six hundred feet (600') or as necessary to enhance traffic safety on curvilinear streets. A streetlight shall be installed at the end of all cul-de-sacs or as necessary to enhance traffic safety on curvilinear cul-de-sacs. All street light placement is to be approved by the Planning Commission.

DISCLAIMER AND COPYRIGHT NOTICE

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<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Exist</td> <td style="width: 50%; text-align: center;">New</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td colspan="2" style="text-align: center;">Line Direction</td> </tr> </table>	Exist	New	_____	_____	_____	_____	_____	_____	Line Direction		N 		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3" style="padding: 5px;"> Title Clearwater, KS Streetlights </td> </tr> <tr> <td style="width: 70%; padding: 5px;"> By RLC </td> <td style="width: 15%; padding: 5px;"> WR # XOXOXO </td> <td style="width: 15%; padding: 5px;"> Crew HQ XOXO </td> </tr> <tr> <td style="padding: 5px;"> Date 12/11/2023 </td> <td style="padding: 5px;"> Scale 1 inch = 679 feet </td> <td style="padding: 5px;"> Sheet Page 1 </td> </tr> <tr> <td style="padding: 5px;"> Sub/Ckt AAAA 00-00 </td> <td colspan="2" style="padding: 5px;"> Upstream Device X000X00000 </td> </tr> </table>	Title Clearwater, KS Streetlights			By RLC	WR # XOXOXO	Crew HQ XOXO	Date 12/11/2023	Scale 1 inch = 679 feet	Sheet Page 1	Sub/Ckt AAAA 00-00	Upstream Device X000X00000	
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**City of Clearwater
City Council Meeting
March 26, 2026**

Electrical Modifications – Well House #2

Context: The Fall Festival Committee has requested to place the main stage at the pool parking lot for their festival. They provided the city with their needs for the stage and sound equipment for the concert. Cole Hollis, Public Works Director, checked the available electrical but we currently do not have enough for their request.

George Rudy, Tri-County Electric, was contacted to review the location and see if we would be able to add the needed requirements to the location.

George is preparing a quote for the City to consider.

Financial: The cost for modifying the electrical is an unbudgeted item would come out of the General Fund.

Legal Considerations: review and comment as necessary.

Recommendations/Actions: Consider modifying the electrical at well house to accommodate the requests of the Fall Festival Committee. Pricing will be available at the meeting.

**City of Clearwater
City Council Meeting
March 26, 2024**

Sidewalk at 4th and Ross

Context: During the budget discussion in May 2023 the city-at-large projects for consideration were discussed. One of them was a sidewalk installation on the North side of Ross Ave from Chisholm Ridge Ponds to the corner of 4th and Ross. This project did not get included in the 2024 plans but funds were identified to put into equipment reserve for future sidewalk construction.

When Ed Lange, owner of Cornerstone at Clearwater (old Walt's), came in to inquire of existing easements I told him there weren't any existing easements on his property but in the future, the city would be asking for a sidewalk easement to extend a sidewalk from the ponds to that corner. Since they have begun their renovations they asked to meet with the City to discuss where the future sidewalk would go. They would really like to work their modifications around the construction of a sidewalk.

Logan Mills, Certified Engineering Design, and I met with them to talk about the future location. The city ideally would like to construct a 6' wide sidewalk along the whole stretch, but Cornerstone at Clearwater will have an outdoor patio area they are trying to maximize and have agreed to grant 5' wide access at least from the south driveway to the west driveway. We can then widen the sidewalk to 6' past those areas on their property.

With the modifications the Lange's are doing on the outside of the building they feel it would be best if the city is able to pour the sidewalk at that corner now so that none of their exterior improvements are disturbed once they are installed.

Ed Lange was kind to ask his concrete person to submit a quote to install a 215' at 5' wide sidewalk (5.5" thick with 3 runs of #4 rebar, with a broom finish) for \$14,000. This is from driveway-to-driveway price. It does not include a culvert or sidewalk to cross 4th avenue to the pool nor extend beyond either sidewalk.

After consulting with Logan Mills, City Engineer, I was advised to get a price from the company for a 6" thick sidewalk with wire mesh instead of rebar. I have reached out to the company but have not heard back yet. We also discussed installation of the sidewalk across their whole property front, as well as extending it north to connect with the sidewalk at Casey's.

We are also contacting Triple B, Jason Martin, and Prado for a price quote for the area.

Because of the time and coordination with the Cornerstone at Clearwater renovations I am seeking approval to move forward with this project with a "not to exceed" amount.

Financial: There is \$275,000 in Equipment Reserve for sidewalks and an additional \$70,000 budgeted to transfer this year to the fund. The engineers' estimate for the sidewalk from Chisholm Ridge Ponds to the corner was \$274,000 not considering any costs for sidewalk easements, if there would be any.

I plan to have more pricing for the council's consideration at the Tuesday's meeting.

Legal Considerations: review and comment as necessary.

Recommendations/Actions: During our walkability study in 2018 the North side of Ross Ave and the East side of 4th Avenue were identified as areas to install new sidewalks. By approving a sidewalk project for 4th and Ross this would be a positive step to put the plan into action.

Consider approving the 4th and Ross sidewalk installation with a not to exceed amount to be determined at the council meeting.

Purple line indicates existing sidewalk from Indian Ridge and red line indicates proposed sidewalk at 4th and Ross.





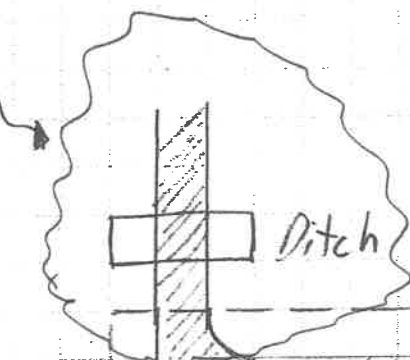
TRANE

For _____
Location Cornerstone
Subject city proposed sidewalk

Job No. _____
Page _____
Date _____
By Ed Lange
(316) 213-3031

Centerline of 4th

Not in scope
(future)



Ditch

Centerline of 103rd (Ross)

Stone sign
approx. 4' tall

Concrete curb
for fence space
Outdoor space

Building

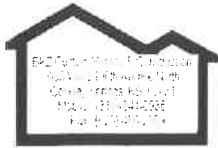
PATIO

5' wide
sidewalk
(proposed)

← 40' R/W →

East Drive Way

West Driveway



BKZ Custom Home & Construction

985 West 100th Ave North
Conway Springs, Ks 67031
Mobile (316-641-0936) Fax (620-456-2359)

672

QUOTE

Customer

Name CITY OF CLEARWATER

Address

City

State

ZIP

Phone

Date

3/18/2024

Order No.

Rep

FOB

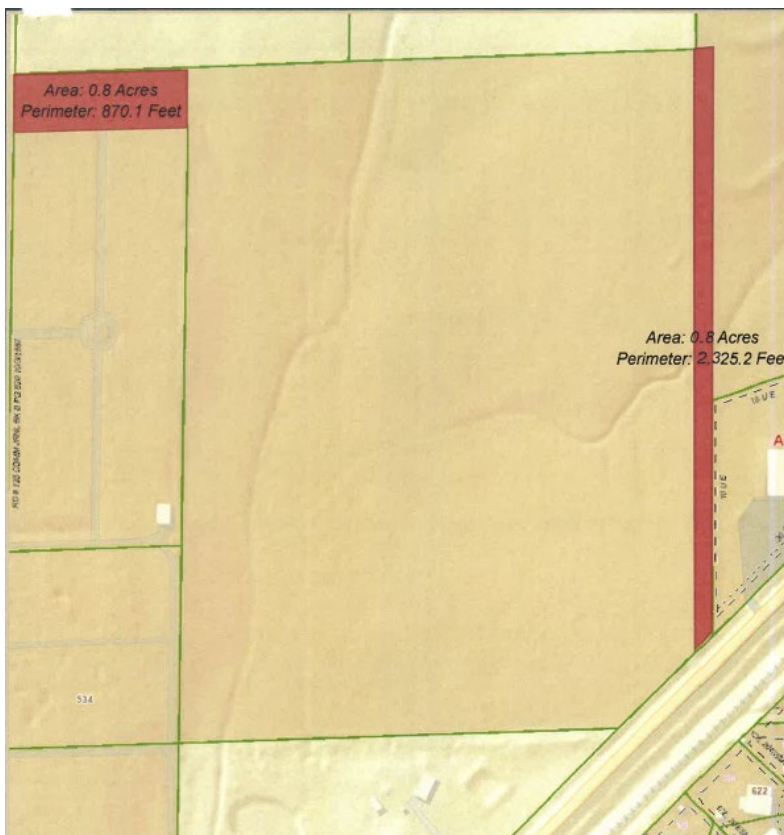
Qty	Description	Unit Price	TOTAL
1	215' AT 5' WIDE SIDEWALK 5 1/2' THICK 3 RUNS OF #4 REBAR BROOM FINISH LABOR AND MATERIAL	\$14,000.00	\$14,000.00
SubTotal			\$14,000.00
Shipping & Handling			\$0.00
Taxes KS			
TOTAL			\$14,000.00

**City of Clearwater
City Council Meeting
March 26, 2026**

Property Adjustment with Cemetery District

Context: The Cemetery District was presented an idea from Mayor Ussery. He explained to the Board that the newly acquired Hammers Prairie Park and Nature Center (HPPNC) for the city has a panhandle that sits between the main cemetery and the newly acquired section from Hammers LLC north of it. Ussery is asking the Cemetery Board would be agreeable to put a formal agreement together with the City of Clearwater and the Clearwater Cemetery District to give the panhandle to the Cemetery in exchange for a section of their property that is to the east of the HPPNC. This action, if approved, would then have the existing cemetery join with the newly acquired property to the north.

The Cemetery Board agreed since this would allow the cemeteries to be combined and asked that the City work up a proposal for the exchange.



Financial: The cost of doing the transaction is unknown.

Legal Considerations: review and comment as necessary.

Recommendations/Actions: Prepare an agreement with the Cemetery District.