

**City of Clearwater, Kansas**  
Sedgwick County  
City Council Meeting - **MINUTES**  
March 12 2024  
Clearwater City Hall – Council Chambers  
129 E. Ross Avenue Clearwater, KS 67026

---

**1. Call to Order/ Invocation and Flag Salute**

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

**2. Roll Call**

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Justin Shore, Crystal Walter, Samantha Warkins, Shirley Palmer-Witt and Tim Robben.

The following staff members were present:

City Administrator Zollinger, City Clerk Poe, Amber Ives, Kirk Ives, and City Attorney Scott Ufford. Jared Dinwiddie present via GoTo Meetings.

Others Present:

**3. Approval of Agenda**

Mayor Ussery asked if there were any modifications to the agenda, there were none.

**Motion:** *Robben* moved; *Shore* seconded to approve the agenda as submitted. Voted and passed unanimously.

**4. Public Forum**

None.

**5. Consent Agenda**

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Previous Council Meeting Minutes

Claims and Warrants

Wholesale Fireworks Sales

Walter stated the minutes from February 27<sup>th</sup> need to be edited. She was not at the last council meeting. It had her listed as motioning.

**Motion:** *Walter* moved; *Warkins* seconded to approve the consent agenda with edits to the previous council meeting minutes. Voted and passed unanimously.

**6. Staff Reports:**

- Administration Office – Courtney Zollinger – Zollinger received the petition for the Street lights at Salt Creek today. The sign for Park Glen Estates will be reviewed at the next Planning Commission meeting on April 2<sup>nd</sup>. Palmer-Witt stated the pothole at Lee and Nancy still needs to be fixed.
- Fire Department – Jared Dinwiddie – None.
- Police Department – Kirk Ives – None.
- Public Works/Parks – Courtney Zollinger – The Fall Festival has submitted a request for more power at City park. This will require modifications and will be brought to Council for consideration.

- Senior Center –Amber Ives – Friday the Potato Bar will be at 11:30. The lunch bunch will be on the next month that has 5 Wednesdays in it. Mayor Ussery asked about Commissioner Lopez missing the event for the Senior Center. Ives received a message from her recently but needs to find a date that will work for her to come out again. Mayor stated that Sedgwick County was reviewing Senior Center’s and asked her to put Clearwater on the list for review.

## 7. Business

### a. GO Bond Series 2024

On January 9, 2024 Council adopted ordinance 1106 levying special assessments for Park Glen Estates Phase 2 and Resolution 03-2024 authorizing the sale of General Obligation bonds. Property owners were notified by mail with options to pay in whole or part to the City by February 15, 2024 their portion of the improvements on their property. The City Clerk received one payment for Lot 5, Block 2 and notified Larry Kleeman, Ranson Financial, and Kevin Cowan, Gilmore and Bell. The General Obligation went to bid on March 12, 2024. Low bid was from Central States Capital markets with an average net interest rate at 3.7535% and a true interest cost of 3.7498%.

**Motion:** *Warkins* moved; *Walter* seconded to approve the best bid from Central States Capital Markets. Voted and passed unanimously.

**Motion:** *Shore* moved; *Robben* seconded to Adopt Ordinance 1107. Voted and passed unanimously.

**Motion:** *Palmer-Witt* moved; *Walter* seconded to Adopt Resolution 06-2024. Voted and passed unanimously.

**Motion:** *Warkins* moved; *Robben* seconded to Authorize the mayor and City Clerk to execute the closing documents. Voted and passed unanimously.

### b. Pool Surface Sand Blasting

The pool deck paint has started peeling up over the last couple of years. Public Works Director, Cole Hollis, believes this was due to a chemical imbalance that occurred during that time. Since then, the water quality has been closely monitored by Hollis and has been consistently good. However, due to the imbalance a couple years ago paint continues to chip even with fresh coats of paint. It is recommended to have the pool deck sand blasted to remove the effected layers and re-apply the paint. Hollis contacted 3 vendors and 2 were willing to quote for the work.

|                      |          |
|----------------------|----------|
| Dustless J & R Sales | \$32,000 |
| 3JL Mobile Blasting  | \$30,000 |

After the sand blasting is complete Public Works will re-paint the pool deck. The cost of the paint will be around \$3,500. It will be necessary to start the project soon so the pool will be ready to fill at the beginning of May. The city has been putting funds aside in equipment reserve for the pool surface. The balance for the project is \$35,359. By using equipment reserve funds this will not impact the general fund budget. Council discussed the quotes not including paint, but to remove the paint and/or epoxy that is currently on the pool that needs to be sandblasted. The process will take a couple of days and then Public Works will paint it, which may take a week. This has never been done before, so it is in need of doing now.

**Motion:** *Robben* moved; *Warkins* seconded to Approve 3JL Mobile Sandblasting. Voted and passed unanimously.

### c. Annexation 8240 Butterfly St Ordinance

In February 2024 the city received a Consent for and Petition to Annex into the corporate limits of the City of Clearwater from the property owners at 8240 Butterfly St. At the February 13, 2024 meeting the Governing Body adopted Resolution 04-2024 finding it advisable to annex the referenced property. Per state statute, that resolution was sent to the Sedgwick County Board of County Commissioners and at

their March 6th meeting the Sedgwick County BOCC adopted resolution 045-2024 releasing the property for the City to annex. The Governing Body needs to adopt a separate ordinance officially annexing the property into the city. Once finished the new residential home would generate approximately \$1,500 to connect to city services and around \$4,000 in city property taxes based on similarly constructed homes in the area. There are 13 lots that have not been annexed. Once one whole road on either side is annexed it will be the responsibility of the city to maintain that road.

**Motion:** *Palmer-Witt* moved; *Warkins* seconded to adopt Ordinance 1108 annexing 8240 Butterfly St into Clearwater city limits. Voted and passed unanimously.

**1. Governing Body**

Shore – Mentioned the lot for sale at 135<sup>th</sup> and 79<sup>th</sup> being for sale and communicating with the Realtor that the option to hook up to City water is available.

Walter – Is on the Ministerial Alliance Board and went over some of the funds for each committee. Elaina is the Secretary who would be the contact person if anyone wanted to give funds. Added the Cornerstone of Clearwater coming in. The State Fire Marshall will be the one to inspect it, not Clearwater Fire. They have cleared much of the spot for a parking lot.

Warkins – None.

Palmer-Witt – None.

Robben – Just getting back from vacation and glad to see the town still doing well.

Ussery – None.

**2. Executive Session**

None.

**3. Adjournment**

**Motion:** *Walter* moved; *Robben* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:54 PM

**CERTIFICATE**

State of Kansas       }  
County of Sedgwick   }  
City of Clearwater    }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the March 12<sup>th</sup>, 2024, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 26<sup>th</sup> day of March 2024.

  
\_\_\_\_\_  
Jaye Poe, City Clerk

