

CLEARWATER CEMETERY DISTRICT

Meeting Agenda
Thursday, August 8, 2024, 6:30 PM
129 E Ross Ave Clearwater, KS 67026

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Money Market Balance	\$534,322.09
Checking Balance	\$5,764.88
Equipment Reserve Balance	\$20,000

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Consent Agenda**
 - a. [Minutes 07/11/2024](#)
 - b. [July Accounts Payable](#)
 - c. [July Receipt Report](#)
 - d. [August Payroll](#)
5. **Reports**
 - a. [YTD Financial Report](#)
6. **Business**
 - a. **Hearing:** [Budget Hearing](#)
 - b. **Action:** [Veteran Markers](#)
 - c. **Other Business**
7. **Executive Session**
8. **Comments**
9. **Adjournment**

CLEARWATER CEMETERY DISTRICT

Clearwater Cemetery District Board Meeting July 11, 2024 6:30 PM, City Hall

1. Call to Order

Board Member Erwin called the meeting to order at 6:30 p.m.

2. Roll Call

Burt Ussery, Clearwater Mayor and Tim Erwin, Ninnescah Township, David Loos, Ohio Township (on phone), were present.

Others present: Courtney Zollinger, City Administrator

3. Approval of Agenda

MOTION: *Ussery* moved, *Erwin* seconded the motion to approve the agenda as presented. Voted and passed unanimously. 3-0

4. Consent Agenda

- a. 06-13-24 Minutes
- b. June Accounts Payable
- c. June Receipt Report
- d. July Payroll

MOTION: *Ussery* moved, *Erwin* seconded the motion to approve the consent agenda as presented. Voted and passed unanimously. 3-0

5. Reports

- 50% through the year. Revenues YTD are at 82.7% of the budget and expenditures are at 7.9%. If you don't account for the "\$400,000" reserve, expenditures are at 45%
- 1 burial took place in May, 2 Quit Claims filed

6. Business

- a. **Tree Trimming** – At the last meeting the Chairman Erwin pointed out that the trees at the back of the Cemetery needed to be trimmed.

Sexton, Mike Weakley, contracted Weaver Construction, Baker Tree, Superior, and Chuck Edmunson to quote the project. He received two quotes back, one from Baker Tree for \$1,750 and the second from Weaver Construction for \$1,800. After submitting their bid, Weaver Construction pulled their bid.

CLEARWATER CEMETERY DISTRICT

Weakley would like the Boards approval to hire Baker Tree to trim the trees for \$1,750. There is \$5,000 in the budget designated for tree trimming.

MOTION: *Erwin* moved, *Ussery* seconded the approve the hire of Baker Tree for \$1,750. Voted and passed unanimously. 3-0

b. Fence Quote

At the last meeting the Board a proposal for planting trees in the new section as well as in front of the existing sections of 4, 5, 6, & 7. The cost for the trees and installation was quoted around \$74,000.

While discussing the trees, the board decided it might be better to put up a fence around the property first then plant the trees. C. Zollinger was asked to get a quote for fencing.

American Fence, Reddi Fence, and Burwell Construction were contacted and said they would look at the project. Only Reddi Fence sent in a quote. To install chain link around the back and sides, wrought iron along Tracy with 3 gates, the bid came in at \$103,840.76.



The diagram sent to the bidders and the one quote received are in the packet.

The board discussed and would have liked the other two quotes to compare but decided that Reddi Fence's quote was reasonable and agreed to move forward using available funds.

MOTION: *Erwin* moved, *Ussery* seconded hire Reddi Fence to install a fence around the new cemetery section. Voted and passed unanimously. 3-0

- c. **TruGreen Contract** - TruGreen has been spraying the property for two years now. I asked them to send a 2025 contract plus two additional years for the Board to review.

CLEARWATER CEMETERY DISTRICT

To continue with the same level of service, TruGreen is proposing a 3% increase for 2025, 0% increase in 2026, and a 3% increase in 2027.

Cross Reference Location	Address	Service	ITEM	2024	2025	2026	2027
City of Clearwater - Ceme	ORTH TRACY AND WEST DIAGONAL ROAD	HORTREC	IDIJR02	\$360.00	\$370.80	\$370.80	\$381.92
City of Clearwater - Ceme	ORTH TRACY AND WEST DIAGONAL ROAD	LLAWN	CLWNR01	\$2,500.00	\$2,575.00	\$2,575.00	\$2,652.25
City of Clearwater - Ceme	ORTH TRACY AND WEST DIAGONAL ROAD	LLAWN	CLWNR02	\$2,300.00	\$2,369.00	\$2,369.00	\$2,440.07
City of Clearwater - Ceme	ORTH TRACY AND WEST DIAGONAL ROAD	LLAWN	CLWNR07	\$2,500.00	\$2,575.00	\$2,575.00	\$2,652.25
TOTAL				\$7,660.00	\$7,889.80	\$7,889.80	\$8,126.49

The board discussed and decided prices are only going up and to lock in a 3 year pricing with minimal increases was in the best interest of the District.

MOTION: *Ussery* moved, *Erwin* seconded enter into a 3-year contract with TruGreen. Voted and passed unanimously. 3-0

- d. **Future Cemetery Layout** - On June 13, 2024, Logan Mills, Certified Engineering and Design, P.A., attended the board meeting to discuss the future layout of the newly acquired cemetery land. The Board requested CED to prepare the following:
 - i. They do not want to move forward with the concrete layouts for caskets.
 - ii. They plan to install columbarium's in the new section toward the eastern property line. Start with one and have a layout for one or two more further north
 - iii. Expand the northern road wider to allow for two-way traffic
 - iv. Keep the sectioning smaller to allow for people to access plots easily.
 - v. Create approximately 6 "phases" for development
 - vi. Place the location of a parking lot and shop near the newly widen road at the eastern end.
 - vii. Make a spot for a new directory placement near the parking lot.

CED has provided a new drawing with proposed pricing for the Board to consider.

The board reviewed and felt comfortable with the layout.

There was not action taken.

- e. **2025 Budget Hearing** – The board set the hearing for the 2025 Budget for their regularly scheduled meeting on August 8, 2024 at 6:30pm and set their budget adoption date for August 20, 2024 at 6:00pm.
- f. **Other Business** – Loos inquired about Weakley and Zollinger update that he is still on restrictions but still making phone calls and scheduling for the Cemetery.

7. **Executive Session** – no executive session

8. **Comments** – No comments

CLEARWATER CEMETERY DISTRICT

9. Adjournment

With there being no further business

MOTION: *Erwin* moved, *Ussery* seconded to adjourn the meeting. Voted and passed unanimously. 3-0

Meeting adjourned at 6:54 p.m.

Check Register Report

Date: 08/05/2024
Time: 1:14 pm
Page: 1

City of Clearwater BANK: CEMETERY EFT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
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CEMETERY EFT Checks

14	07/11/24	Reconciled		07/31/24	ADT	ADT SECURITY SERVICES	CEMETERY	164.98
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Total Checks: 1 Checks Total (excluding void checks): 164.98

Total Payments: 1 Bank Total (excluding void checks): 164.98

Check Register Report

Date: 08/05/2024

Time: 1:14 pm

Page: 2

City of Clearwater

BANK: CEMETERY CHECKING

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
CEMETERY CHECKING Checks								
8833	07/11/24	Reconciled		07/31/24	CI CL	CITY OF CLEARWATER	CEMETERY INTERLOCAL AGREEMENT	1,000.00
8834	07/11/24	Reconciled		07/31/24	CVI	CONCRETE VAULTS, INC.	CEMETERY MONUMENT MARKERS	609.00
8835	07/11/24	Reconciled		07/31/24	EVERGY	EVERGY KANSAS CENTRAL INC	CEMETERY	50.28
8836	07/11/24	Reconciled		07/31/24	GEQ1	GARRETSON EQUIPMENT	CEMETERY O/C MARTIN	400.00
8837	07/11/24	Reconciled		07/31/24	MIG1	MIZE'S THRIFTWAY	CEMETERY TRASH BAGS	15.09
8838	07/11/24	Reconciled		07/31/24	MC05	MULVANE COOP	CEMETERY GASOLINE	58.46
8839	07/11/24	Reconciled		07/31/24	TRUG	TRUGREEN	CEMETERY	360.00
8840	07/11/24	Reconciled		07/31/24	WL01	WHITNEY LANDSCAPING	CEMETERY	9,200.00

Total Checks: 8

Checks Total (excluding void checks):

11,692.83

Total Payments: 8

Bank Total (excluding void checks):

11,692.83

Total Payments: 9

Grand Total (excluding void checks):

11,857.81

Earnings History Report (Detail)

August Payroll

Emp. Code Desc.: Clearwater Cemetery District
City of Clearwater
From: 08/01/2024
To: 08/07/2024

Date: 8/5/2024
Time: 13:17:21

I.D. #: 50260				Name: David J Loos				Dept Code: 400			
Address: 9751 S 51st St W				S.S.#: XXX-XX-4182		Gender: M		Local Tax Status:		State Marital Table: S	
				Birthday:		Hire Date: 01/01/2020		EIC Status:		# State Exempts: 2	
City: Peck						Prom Date:		Fed Marital Table: M		Extra State W/H: \$ 0.0000	
State: KS ZIP: 67120						Term Date:		# Fed Exempts: 0		# Local Exempts: 0	
Phone: () - x				Employment Status: A		Marital St: M		Extra Fed W/H: \$ 0.0000		Extra Local W/H: \$ 0.0000	
Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay	
08/05/2024	9008777	\$ 0.4808	\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33	
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95	
Employee Totals:			\$ 83.33	0.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	83.33	
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 1.21	\$ 5.17	\$ 0.00	\$ 0.00	76.95	

I.D. #: 50238				Name: Michael E Weakley				Dept Code: 400			
Address: 216 West 120th North				S.S.#: XXX-XX-1702		Gender: M		Local Tax Status:		State Marital Table: S	
				Birthday: 06/16/1942		Hire Date: 05/14/2016		EIC Status:		# State Exempts: 0	
City: Clearwater						Prom Date:		Fed Marital Table: S		Extra State W/H: \$ 0.0000	
State: KS ZIP: 67026						Term Date:		# Fed Exempts: 1		# Local Exempts: 0	
Phone: () - x				Employment Status: A		Marital St: D		Extra Fed W/H: \$ 0.0000		Extra Local W/H: \$ 0.0000	
Pay Date	Check No.	Hourly Rate	Regular Pay Federal Tax	Regular Hours State Tax	Overtime Pay Local Tax	Overtime Hours Medicare	Leave pay Social Security	Leave Hours Retirement W/H	Other Pay Other Deduct.	Gross Pay Net Pay	
08/05/2024	9008778	\$ 21.0000	\$ 1,890.00	90.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	1,890.00	
			\$ 104.47	\$ 82.66	\$ 0.00	\$ 27.41	\$ 117.18	\$ 0.00	\$ 0.00	1,558.28	
Employee Totals:			\$ 1,890.00	90.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	1,890.00	
			\$ 104.47	\$ 82.66	\$ 0.00	\$ 27.41	\$ 117.18	\$ 0.00	\$ 0.00	1,558.28	
Grand Totals:			\$ 1,973.33	90.0000	\$ 0.00	0.0000	\$ 0.00	0.0000	\$ 0.00	1,973.33	
			\$ 104.47	\$ 82.66	\$ 0.00	\$ 28.62	\$ 122.35	\$ 0.00	\$ 0.00	1,635.23	

RECEIPTS BY GENERAL LEDGER NUMBER - DETAIL

From 07/01/2024 To 07/31/2024

Page: 1

8/5/2024

12:27 pm

City of Clearwater

Receipt #	Drawer	Received From	Rec.Type	Reference ID	Post Date	Amount	
Cash Drawer: XCEM							
Fund Number: 700							
GL Numbe	700-000.000-421.000	LEASE					
150	XCEM	TJADEN ARGONOMICS	CEME	FARMLAND RENT	07/31/2024	\$900.00	
	700-000.000-421.000					Total:	\$900.00
GL Numbe	700-000.000-462.000	INTEREST ON IDLE MONEY					
152	XCEM	EMPRISE BANK	CEME	JULY INTEREST	07/31/2024	\$1,256.85	
	700-000.000-462.000					Total:	\$1,256.85
GL Numbe	700-000.000-476.000	OTHER					
151	XCEM	CITY OF CLEARWATER	CEME	HAY BALES	07/31/2024	\$382.14	
	700-000.000-476.000					Total:	\$382.14
GL Numbe	700-000.000-476.300	LOT SALES					
149	XCEM	TJADEN	CEME	PLOT SALE X4	07/31/2024	\$1,500.00	
	700-000.000-476.300					Total:	\$1,500.00
						Total for Fund:	\$4,038.99
Cash Drawer XCEM Subtotal:						\$4,038.99	
						Grand Total:	\$4,038.99

CLEARWATER CEMETERY DISTRICT

To: Cemetery Board of Directors

Date: 08/05/2024

RE: Reports

- 58% through the year. Revenues YTD are at 84.7% of the budget and expenditures are at 25.6%. Of the \$400,000 in capital outlay, only \$110,000 has been approved to install a fence. The remainder will be carried over as starting cash for 2025. Expenditure actual for 2024, not including “cash carryover” is 20%.
- Reddi Fence requires a 50% downpayment to order materials. Levi Wells said the chain link fence is in stock, but the wrought iron will need to be purchased. His vendors have the materials in stock for shipment. He will be able to begin and finish the project this year.
- Weakly has been released to work with zero restrictions.
- All 3 John Deere mowers were taken in for a warranty service repair. All engine ground wires needed switched out.
- Baker Tree trimmed the trees in the back of the Cemetery.
- There were 4 headstone markings in July.

LOT SALES

ADD	SEC	LOT	POS	NAME
3 rd	4	114	1-4	Max &/or Anne Tjaden

BURIALS

ADD	SEC	LOT	POS	NAME

QUIT CLAIMS

ADD	SEC	LOT	POS	FROM	TO

CLEARWATER CEMETERY

Addition	SEC	Total LOTS	POSITIONS Not for Sale	FULL LOTS Available	HALF LOTS Available	SG. POS. Available	BABY LOTS Available
Original	1	180	4	-	-	-	
Original	2	181	4	-	-	-	
1 st Add	1	180	4	-	-	-	
2 nd Add	A	100	0	-	-	-	
2 nd Add	B	100	4	-	-	-	
2 nd Add	C	100	4	-	-	-	
2 nd Add	D	100	258	-	-	-	
3 rd Add	4	170	17	37	12	40	-
3 rd Add	5	160	42.5	6	5	5	-
3 rd Add	6	189	44	57	12	-	-
3 rd Add	7	170	23.5	-	2	12	12
TOTAL				104	39	57	12

REVENUE/EXPENDITURE REPORT

Page: 1

8/5/2024

12:28 pm

City of Clearwater

For the Period: 1/1/2024 to 8/31/2024

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 700 - CEMETERY DISTRICT							
Revenues							
Dept: 000.000							
Acct Class: 3001 TAXES							
401.000 ADVALOREM PROPERTY TAX	143,564.00	143,564.00	137,298.64	0.00	0.00	6,265.36	95.6
402.000 DELINQUENT TAXES	0.00	0.00	1,683.89	0.00	0.00	-1,683.89	0.0
405.000 MOTOR VEHICLE TAX	19,748.98	19,748.98	4,699.15	0.00	0.00	15,049.83	23.8
406.000 RECREATIONAL VEHICLE TAX	557.40	557.40	86.82	0.00	0.00	470.58	15.6
406.500 WATERCRAFT	279.00	279.00	231.48	0.00	0.00	47.52	83.0
407.000 16/20 M TRUCKS	282.63	282.63	267.69	0.00	0.00	14.94	94.7
407.100 CMV DISTRIBUTION	240.88	240.88	207.12	0.00	0.00	33.76	86.0
TAXES	164,672.89	164,672.89	144,474.79	0.00	0.00	20,198.10	87.7
Acct Class: 3200 CHARGES FOR SERVICES							
476.350 QUIT CLAIM FILED	200.00	200.00	200.00	0.00	0.00	0.00	100.0
476.400 OPEN/CLOSE	15,000.00	15,000.00	2,575.00	0.00	0.00	12,425.00	17.2
CHARGES FOR SERVICES	15,200.00	15,200.00	2,775.00	0.00	0.00	12,425.00	18.3
Acct Class: 3300 USE OF MONEY & PROPERTY							
421.000 LEASE	1,950.00	1,950.00	900.00	0.00	0.00	1,050.00	46.2
462.000 INTEREST ON IDLE MONEY	3,000.00	3,000.00	8,126.15	0.00	0.00	-5,126.15	270.9
476.300 LOT SALES	13,000.00	13,000.00	8,250.00	0.00	0.00	4,750.00	63.5
USE OF MONEY & PROPERTY	17,950.00	17,950.00	17,276.15	0.00	0.00	673.85	96.2
Acct Class: 3350 MISCELLANEOUS							
476.000 OTHER	0.00	0.00	3,025.57	0.00	0.00	-3,025.57	0.0
MISCELLANEOUS	0.00	0.00	3,025.57	0.00	0.00	-3,025.57	0.0
Dept: 000.000	197,822.89	197,822.89	167,551.51	0.00	0.00	30,271.38	84.7
Revenues	197,822.89	197,822.89	167,551.51	0.00	0.00	30,271.38	84.7
Expenditures							
Dept: 000.000							
Acct Class: 4001 PERSONNEL SERVICES							
711.001 SALARIES	43,550.00	43,550.00	7,408.00	1,890.00	0.00	36,142.00	17.0
711.006 SEASONAL	6,250.00	6,250.00	0.00	0.00	0.00	6,250.00	0.0
711.014 BOARD/ COMMISSION	3,200.00	3,200.00	666.64	83.33	0.00	2,533.36	20.8
712.000 SOCIAL SECURITY	3,300.00	3,300.00	500.66	122.35	0.00	2,799.34	15.2
712.100 MEDICARE	800.00	800.00	117.09	28.62	0.00	682.91	14.6
715.000 WORKERS COMPENSATION	200.00	200.00	0.00	0.00	0.00	200.00	0.0
716.000 UNEMPLOYMENT TAXES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
PERSONNEL SERVICES	57,400.00	57,400.00	8,692.39	2,124.30	0.00	48,707.61	15.1
Acct Class: 4020 SUPPLIES & MATERIALS							
720.003 GROUNDS MAINTENANCE/SUPPLIES	2,000.00	2,000.00	290.01	0.00	0.00	1,709.99	14.5
720.013 DEPARTMENTAL OPERATING	400.00	400.00	341.73	0.00	0.00	58.27	85.4
720.016 COMPUTER SOFT/HARDWARE	990.00	990.00	0.00	0.00	0.00	990.00	0.0
721.002 POSTAGE	60.00	60.00	0.00	0.00	0.00	60.00	0.0
734.001 GAS, OIL, DIESEL	4,000.00	4,000.00	171.25	0.00	0.00	3,828.75	4.3
734.003 SHOP SUPPLIES	300.00	300.00	123.94	0.00	0.00	176.06	41.3
735.001 SAND & GRAVEL	500.00	500.00	150.00	0.00	0.00	350.00	30.0
SUPPLIES & MATERIALS	8,250.00	8,250.00	1,076.93	0.00	0.00	7,173.07	13.1
Acct Class: 4100 CONTRACTUAL							
720.014 CONTRACT LABOR	24,300.00	24,300.00	33,019.00	0.00	0.00	-8,719.00	135.9
721.006 INSURANCE	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
721.010 VEHICLE REPAIRS/SERVICE	2,000.00	2,000.00	7.00	0.00	0.00	1,993.00	0.4
721.020 Open/ Close Grave	13,000.00	13,000.00	2,000.00	0.00	0.00	11,000.00	15.4
721.035 SECURITY MONITORING SERVICES	720.00	720.00	373.87	0.00	0.00	346.13	51.9
722.001 EVERGY	600.00	600.00	344.84	0.00	0.00	255.16	57.5

REVENUE/EXPENDITURE REPORT

Page: 2
8/5/2024
12:28 pm

City of Clearwater

For the Period: 1/1/2024 to 8/31/2024	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 700 - CEMETERY DISTRICT							
Expenditures							
Dept: 000.000							
Acct Class: 4100 CONTRACTUAL							
726.001 LEGAL FEES	40,000.00	40,000.00	1,250.00	0.00	0.00	38,750.00	3.1
726.002 ARCHITECTUAL & ENG. FEES	3,000.00	3,000.00	16,120.00	0.00	0.00	-13,120.00	537.3
CONTRACTUAL	90,620.00	90,620.00	53,114.71	0.00	0.00	37,505.29	58.6
Acct Class: 4101 CONTRACTUAL CITY WIDE							
720.001 SANITATION SERVICES	210.00	210.00	35.00	0.00	0.00	175.00	16.7
CONTRACTUAL CITY WIDE	210.00	210.00	35.00	0.00	0.00	175.00	16.7
Acct Class: 4150 CAPITAL OUTLAY							
723.002 RESERVE	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0.0
741.001 CAPITAL OUTLAY	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
CAPITAL OUTLAY	450,000.00	450,000.00	0.00	0.00	0.00	450,000.00	0.0
Dept: 000.000	606,480.00	606,480.00	62,919.03	2,124.30	0.00	543,560.97	10.4
Expenditures	606,480.00	606,480.00	62,919.03	2,124.30	0.00	543,560.97	10.4
Net Effect for CEMETERY DISTRICT	-408,657.11	-408,657.11	104,632.48	-2,124.30	0.00	-513,289.59	-25.6
Change in Fund Balance:			104,632.48				
Grand Total Net Effect:	-408,657.11	-408,657.11	104,632.48	-2,124.30	0.00	-513,289.59	

**Clearwater Cemetery District
Board Meeting
August 5, 2024**

2025 Budget Hearing

Context: Open the Budget Hearing

Notice: The Public Notice for the 2025 Clearwater Cemetery District Budget Hearing was posted in the Times Sentinel Newspaper on July 4, 2024, setting the public hearing for August 8, 2024, at 6:30pm at City Hall.

Budget Proposal Recap: The Board has proposed keeping one Sexton for grounds maintenance and hiring seasonal workers in the summer to help mow, continue service with TruGreen for chemical spraying on the Clearwater Cemetery lawn and hiring tree trimmers when necessary. Capital projects include planting trees around the perimeter of the new cemetery and installing a columbarium for urns. The Board has also proposed to set aside \$30,000 for the equipment reserve for the purchase of a new maintenance truck.

Beginning Cash estimated for 2025 = \$293,144.16

Total Revenue outside of Ad Valorem taxes = \$66,368.84 (lot sales, burials, etc)

Total Expenditures = \$500,803.50

Total Ad Valorem Taxes Needed = \$143,522

The Cemetery District voted to not exceed the Revenue Neutral Rate therefore will not be asking for more taxes for the 2025 budget. The mill levy will go from 2.967 to 2.637.

Open for Public Comment/ Questions

Close Hearing

Budget Adoption meeting is set for August 20, 2024 at 6:00PM City Hall.

CERTIFICATE

2025

To the Clerk of Sedgwick County, State of Kansas

We, the undersigned, officers of
Clearwater Cemetery District

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted
maximum expenditures for the various funds for the year 2025; and (3) the
Amount(s) of 2024 Ad Valorem Tax are within statutory limitations for the 2025 Budget.

Table of Contents:		Page No.	2025 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Allocation MVT, RVT, 16/20M Vehicle Tax		2			
Schedule of Transfers		3			
Statement of Indebt. & Lease/Purchase		4			
Fund	K.S.A.				
General	17-1330	5	500,804	143,552	
Debt Service	10-113				
Non-Budgeted Funds		6			
Totals	xxxxxxxx		500,804	143,552	
Budget Hearing Notice		7	County Clerk's Use Only		
Combined Rate - Budget Hearing Notice					
RNR Hearing Notice					
Neighborhood Revitalization Rebate					
			Nov. 1, 2024 Total Assessed Valuation		

Revenue Neutral Rate	2.637
Does budget require a resolution to exceed the Revenue Neutral Rate?	NO

Assisted by:

Address:		
Email:		

Attest: _____, 2024

County Clerk	Governing Body	

CPA Summary

Clearwater Cemetery District
Sedgwick County

2025

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

2024 Budgeted Funds	Tax Levy Amount in 2024 Budget	Allocation for Year 2025				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	143,564	20,348	531	293	282	265
Debt Service	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Total	143,564	20,348	531	293	282	265

County Treas Motor Vehicle Estimate 20,348

County Treas Recreational Vehicle Estimate 531

County Treas 16/20M Vehicle Estimate 293

County Treas Commercial Vehicle Tax Estimate 282

County Treas Watercraft Tax Estimate 265

MVT Factor 0.14173

RVT Factor 0.00370

16/20M Factor 0.00204

Comm Veh Facto 0.00196

Watercraft Facto 0.00185

2025

Clearwater Cemetery District
Sedgwick County

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2023	Current Amount for 2024	Proposed Amount for 2025	Transfers Authorized by Statute
General	Equipment Reserve		45,000	30,000	17-1336a
Totals		0	45,000	30,000	
Adjustments*					
Adjusted Totals		0	45,000	30,000	

*Note: Adjustments are required only if the transfer is being made in 2024 and/or 2025 from a non-budgeted fund.

Clearwater Cemetery District
Sedgwick County

2025

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Interest Rate %	Amount Issued	Amount Outstanding Jan 1, 2024	Date Due		Amount Due 2024		Amount Due 2025	
					Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:										
Total G.O.				0			0	0	0	0
Revenue Bonds:										
Total Revenue				0			0	0	0	0
Other:										
Total Other				0			0	0	0	0
Total				0			0	0	0	0

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2024	Payments Due 2024	Payments Due 2025
Total				0	0	0	0

***If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

CPA Summary

Clearwater Cemetery District

NON-BUDGETED FUNDS
(Only the actual budget year for 2023 is reported)

2025

Non-Budgeted Funds

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Equipment Reserve		0		0		0		0		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	20,000	Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1		20,000
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Total Receipts	0	Total Receipts	0	Total Receipts	0	Total Receipts	0	Total Receipts	0	0
Resources Available:	20,000	Resources Available:	0	Resources Available:	0	Resources Available:	0	Resources Available:	0	20,000
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	0
Cash Balance Dec 31	20,000	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	20,000
										20,000

** Note: These two block figures should agree.

CPA Summary										

NOTICE OF BUDGET HEARING

State of Kansas
2025 Special District

The governing body of
Clearwater Cemetery District
Sedgwick County

will meet on August 8, 2024 at 6:30 PM at Clearwater City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied. Detailed budget information is available at Clearwater City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2025 Expenditures and Amount of 2024 Ad Valorem Tax establish the maximum limits of the 2025 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2023		Current Year Estimate for 2024		Proposed Budget Year for 2025		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	166,158	3.041	326,270	2.967	500,804	143,552	2.637
Debt Service							
Non-Budgeted Funds							
Totals	166,158	3.041	326,270	2.967	500,804	143,552	2.637
<i>Revenue Neutral Rate**</i>							2.637
Less: Transfers	0		45,000		30,000		
Net Expenditures	166,158		281,270		470,804		
Total Tax Levied	143,564		143,564		xxxxxxxxxxxxxxxxx		
Assessed Valuation	48,309,964		48,382,485		54,429,538		

Outstanding Indebtedness,

Jan 1,	2022	2023	2024
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

**Revenue Neutral Rate as defined by KSA 79-2988

Courtney Ostgren

**Clearwater Cemetery District
Board Meeting
August 5, 2024**

Veteran Markers

Context: Mike Weakley needs to replenish the Veteran Markers for burial sites. Carrot Top Industries has been the vendor for these items. To purchase 24 the price is \$747.41.

The Cemetery Board has authorized purchases up to \$300 without approval. This purchase exceeds the authorized amount.



Carrot-Top Industries, Inc.
328 Elizabeth Brady Road
Hillsborough NC 27278
United States

Quote

#Q64906

7/31/2024

Bill To

Clearwater Cemetery
PO BOX 453
CLEARWATER KS 67026
United States

Ship To

Clearwater Cemetery
129 E ROSS ST
CLEARWATER KS 67026
United States

Expires	Sales Rep	Shipping Method
8/30/2024	Rachel Monteforte	FedEx Ground®

Quantity	Item	Options	Rate	Amount
24	AI615USV U.S. Veteran Aluminum Grave Marker With U.S. Mounted Flag Set		\$28.49	\$683.76

Subtotal	\$683.76
Shipping Cost	\$63.65
Discount	
Tax Total (%)	\$0.00
Total	\$747.41



Q64906