

PARKING BOARD MEETING
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING ~ 300 LA CROSSE STREET
WISCONSIN DELLS, WI 53965
April 27, 2026

Chairperson Makowski called the meeting to order at 5:00 PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Adam Makowski, Ald. Ben Anderson, Mayor Ed Wojnicz, Ald. Dan Anchor, Police Chief Nick Brinker, DPW Director Chris Tollaksen, Nick Morse and Darrin Marsich

Others: City Administrator Karen Terry, City Clerk Lisa McClyman, Parking Manager Tony Stearns, Ald. Brian Holzem and City Attorney Joe Hasler
2. Motion by Ald. Anderson seconded by Ald Anchor to approve the September 16, 2025 meeting minutes. Motion carried unanimously.
3. City Administrator Karen Terry presented the 2025 Parking Utility Recap noting the overall revenues were stable compared to the prior year. Terry also noted the Utility contributed \$354,750 to reduce the tax General Fund Tax Levy in 2025. The Parking Utility had a fund balance of an estimated \$870,000 to end 2025.
4. Public Works Director Chris Tollaksen presented the interactive parking map. The Board requested the Parking Manager and Tollaksen look into mapping options through Passport Parking to integrate the map with payment options.
5. Motion by N. Morse seconded by Mayor Wojnicz to transition the use of kiosks to Pay by Phone over time. Parking Manager Tony Stearns spoke about the amount of labor and cost that goes into maintaining the kiosk machines. Chairperson Makowski spoke about visiting other communities that have transitioned to Pay by Phone environments and it was straightforward and easy to use. The Utility has a maintenance contact for parts this year and will take advantage of getting parts as need. The Board discussed not purchasing any new kiosks going forward and moving machines to high volume areas as needed. Motion carried unanimously.

K. Terry presented a review of the Parking Lot Maintenance Schedule noting all lots have been resurfaced since 2019 with the exception of lots 6 (Nigs Lot) and 8 (Showboat/JAG Lot.) C. Tollaksen stated resurfacing is averaging about \$10-\$13 per sq ft. The Board requested Tollaksen work with MSA to get a Task Order to reconstruct and potentially redesign Lot 8.
6. Motion by Ald. Anderson seconded by Mayor Wojnicz to have City Attorney Hasler create an amendment to the Parking Ordinance to address Habitual Offenders and present it at Legislative.
7. Motion by Mayor Wojnicz seconded by Ald. Anderson to convene into closed session pursuant to Wisconsin State Statutes 19.85 (1)(e) for discussion, deliberation, and decision on negotiating a contract. Roll call vote, 8-0, motion carried.

8. Motion by Mayor Wojnicz seconded by Ald. Anchor to reconvene into open session and to proceed as directed. Roll call vote, 8-0, motion carried.
9. MSA Task Order for Lot 8 to Finance and Parking Ordinance update to Legislative.
10. Motion by Ald. Anderson seconded by Ald. Anchor to adjourn. Motion carried unanimously and the meeting adjourned at 6:15pm.


Karen Terry, City Administrator