

COMMON COUNCIL MEETING

CITY OF WISCONSIN DELLS

February 16, 2026

Mayor Wojnicz called the meeting to order at 6:35PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: First District Ald. Brian Holzem & Ald. Troy Ryan, Second District Ald. Mike Freel; Third District Ald. Ben Anderson & Ald. Dan Anchor; Mayor Ed Wojnicz

Absent: Second District Ald. Terry Marshall

Others: Clerk/Treasurer Lisa McClyman, Director of Public Works Chris Tollaksen, City Administrator Karen Terry, Police Chief Nicholas Brinker, Fire Chief Ryan Ennis, City Attorney Joseph Hasler and Fire Department Officers
2. Pledge of Allegiance was said.
3. Motion by Ald. Holzem seconded by Ald. Anderson to approve the following consent agenda items:
a. January 19, 2026 Common Council meeting minutes; b. Schedule of Bills Payable. Motion carried unanimously.
4. There were no public appearances.
5. Ty Becker was recognized for his completion of Electric Line Worker Apprenticeship.
6. Motion by Ald. Ryan seconded by Ald. Anchor to approve an application for a Special Event Permit submitted by Wisconsin Dells Festivals, LLC for The Wisconsin Dells Spring Wine Walk – 2026 for the licensing period of April 11, 2026. Motion carried unanimously.
7. Motion by Ald. Anderson seconded by Ald. Holzem to approve an application for a Special Event Permit submitted by Wisconsin Dells Festivals, LLC for Wisconsin Dells Automotion Classic Car Show – 2026 for the licensing period of May 15, 2026 through May 17, 2026. Motion carried unanimously.
8. Motion by Ald. Freel seconded by Ald. Anderson to approve an original Class “B” Beer and “Class C” Liquor (wine only) License submitted by Concept Attractions, DBA The Guildhall, located at 400 Broadway for the licensing period of February 17, 2026 through June 30, 2026. Motion carried unanimously.
9. Ald. Holzem introduced and moved for adoption **RESOLUTION NO. 5792**. BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin;

That in accordance with Wisconsin Dells Municipal Code sec. 1.03(3)(b), the City hereby approves Kilbourn Fire Department's appointment of Ryan Ennis as Fire Chief and Dustin Jensen as Assistant Fire Chief.

It further approves the appointment of Secretary/Treasurer Lucas Killick, Captain Company 1 Josh Elftmann, Lieutenant Company 1 Mike Hall, Captain Company 2 Leif Gregerson, Lieutenant Company 2 Kenny Kimball, Captain Company 3 Colin Field and Lieutenant Company 3 Alex Grief.

Ald. Ryan seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

10. Ald. Freel introduced and moved for adoption **RESOLUTION NO. 5793**. BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Plan Commission from their February 9, 2026 meeting;

IT APPROVES the Conditional Use Permit submitted by Jay Hansen for a tourist rooming house at 1308 River Road, Columbia Co Tax Parcel 11291-362, zoned C-1 Commercial – Neighborhood, with the following contingencies:

1. The fire/building inspector ensures there are no code or safety issues with the house.
2. The applicant obtains and remains current with a State of Wisconsin DATCP Tourist Rooming House license and the City of Wisconsin Dells Overnight Lodging License.
3. The overnight rental of the house will be subject to PRT, BID assessment, personal property & room tax, as well as commercial garbage, snow removal (if applicable) and electric rates. The applicant is responsible for providing clear accounting of the rental of this property upon request.
4. Any nuisances are addressed to the satisfaction of the City, including but not limited to noise, maintenance, and parking. Failure to address nuisances to the City's satisfaction can cause this permit to be revoked.
5. Applicant abides by the following restrictions:
 - a. Owner provides current, local, primary contact information to the Police Department and Zoning Office.
 - b. Renters sign an agreement not to cause excessive noise, not to trespass on neighboring property, and not to cause any other nuisance.
 - c. This permit is non-transferrable; any new owner or operator of the property will have to obtain a new Overnight Lodging Conditional Use Permit.
 - d. On-site parking is available and is required to be used by occupants. No on-street parking is permitted.
 - e. Recommended maximum occupancy of the house is **6 persons**.

Ald. Anchor seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

11. Ald. Holzem introduced and moved for adoption **RESOLUTION NO. 5794**.

WHEREAS the Lake Delton – Wisconsin Dells Urban Area (UA) was designated by the 2020 US Census; and

WHEREAS the Urban Area Boundary was adjusted and approved by the Wisconsin Department of Transportation (WisDOT) and the Federal Highway Administration (FHWA); and

WHEREAS functional classification is the method by which roads and streets are categorized based on the levels of mobility and access they provide; and

WHEREAS functional classification of a road or street has a bearing on federal transportation funding eligibility, and

WHEREAS FHW A and WisDOT have developed guidance for functional classification of roads and streets; and

WHEREAS WisDOT periodically reviews and updates to the functional classification system of roads and streets throughout the state; and

WHEREAS these recommended functional classification changes were developed through joint review by UA officials and WisDOT planning staff; and

WHEREAS these recommended changes have been reviewed by the City of Wisconsin Dells Common

Council; and

WHEREAS documents showing the recommended changes are attached; and

WHEREAS the Wisconsin Department of Transportation will, after local approval of the recommended FC changes, approve the changes and submit them to FHW A for final approval; and

WHEREAS the approved final FC map will be made available Lake Delton - Wisconsin Dells Urban Area (UA) after FHW A final approval; and

WHEREAS the new functional classifications will supersede the existing functional classifications in the urban area;

BE IT THEREFORE RESOLVED that City of Wisconsin Dells Common Council approves all recommended functional classifications to the Lake Delton - Wisconsin Dells Urban

Ald. Ryan seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

12. Ald. Ryan introduced and moved for adoption **RESOLUTION NO. 5795**. BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Works Committee from their February 9, 2026 meeting; IT APPROVES the MSA Task Order project number 00085146 for the Wisconsin Dells Roadway Improvements 2026. Ald. Holzem seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

13. Ald. Freel introduced and moved for adoption **RESOLUTION NO. 5796**. BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Finance Committee from their February 16, 2026 meeting; IT APPROVES the updated Bond Schedule for 2026. Ald. Anchor seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

14. Ald. Freel introduced and moved for adoption **RESOLUTION NO. 5797**. BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Finance Committee from their February 16, 2026 meeting;

IT APPROVES the Advatech Advanced Technology Systems quote in the amount of \$40,555.27 for the police station security cameras to be funded by PRT. Ald. Ryan seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

15. Ald. Holzem introduced and moved for adoption **RESOLUTION NO 5798**.

Recitals:

On January 27, 2026, property owner and taxpayer Woodside Ranch Sports Complex LLC (Woodside) filed two (2) Claims for Excessive Assessment as provided by Wis. Stat. sec. 74.37.

Resolved:

The City of Wisconsin Dells Common Council resolves as follows:

1. The excessive assessment claims of Woodside are disallowed.
2. The City Clerk/Treasurer will timely notify Woodside of this disallowance.

Ald. Anchor seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

16. Ald. Holzem introduced and moved for adoption the First reading of the following ordinance:

CITY OF WISCONSIN DELLS
ORDINANCE NO. A- 939
(Overnight Lodging – Tourist Rooming Houses)

The City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE.

This ordinance substitutes the City Clerk for the Zoning Administrator as the office to process overnight lodging renewals; and, provides that the Common Council, not the Zoning Administrator, will act on revocations.

SECTION II: PROVISION AMENDED:

Wisconsin Dells Codes Sec. 16.35(9)(c), 16.35(9)(d) and 16.35(13)(a) is amended.

SECTION III: PROVISION AS AMENDED:

16.35 OVERNIGHT LODGING – TOURIST ROOMING HOUSES & SHORT TERM RENTALS

(9) Renewal

(c) The ~~Zoning Administrator~~, **City Clerk**, or designee, shall verify that the information provided on the renewal application is complete and in accordance with the requirements of this Section. The ~~Zoning Administrator~~ **City Clerk**, or designee, shall request reports from the Police Department and the Code Enforcement Officer regarding any complaints received, calls for service or actions taken regarding the permitted properties.

(d) The City Clerk, or designee, ~~shall issue renewal Overnight Lodging Licenses within ten (10) days of the filing of the application~~ shall present the ~~Overnight Lodging License applications to the Legislative Committee in April for approval~~, unless the information provided is incomplete or otherwise not in compliance with the requirements of this Section, and/or the reports from the Police Department and the Zoning Administrator indicate that there are complaints or actions involving the property.

~~(e) If the Zoning Administrator, or designee, finds that the license or permit should not be renewed, or that the application should be considered by Council, the Zoning Administrator, or designee, shall forward the application to the Legislative Committee for recommendation to Common Council for action along with a written explanation of the reason for referral.~~

(13) Denial, Non-Renewal, Suspension & Revocation

(a) An Overnight Lodging License may be revoked by the ~~Zoning Administrator and/or Common~~ Council for one or more of the following reasons:

1. Failure to make payment on taxes or other debts owed to the City;
2. Three or more justified and validated calls for police service, building

- inspection, health department or fire inspector for nuisance activities or other law violations in a 12-month period;
3. Failure to maintain all required local, county and state licensing requirements;
 4. Any violation of local, county or state laws that substantially harm or adversely impact the predominantly residential uses and nature of the surrounding neighborhood.

SECTION IV: VALIDITY

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE

This ordinance shall be in force from and after its introduction and publication and as provided by statute.

SECTION VII: PART OF CODE

This ordinance becomes a part of Wisconsin Dells Code, Chapter 16.

Motion was seconded by Ald. Anderson. Upon roll call vote the motion carried 6-0. Second reading is scheduled for March 16, 2026.

17. Ald. Freel introduced and moved for adoption the First reading of the following ordinance:

**CITY OF WISCONSIN DELLS
ORDINANCE NO. A- 940
(Busking)**

The City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE:

This ordinance substitutes the City for VCB as the entity which schedules Downtown performances; and, provides that the City, not WDPD, will process busker applications.

SECTION II: PROVISIONS AMENDED:

Wisconsin Dells Codes Sec. 16.10(3) and 16.10(4) is amended.

SECTION III: PROVISION AS AMENDED:

16.10 BUSKING

- (3) Exemptions. Those individuals or groups hired and scheduled by the ~~Wisconsin Dells Visitors and Convention Bureau~~ City of Wisconsin Dells or their representative, that are ~~business~~ covered under a Conditional Use Permit, and events otherwise covered under a Special Events Permit are exempt.
- (4) Application. Applicants for a permit under this section must file with the ~~Police Department~~ City of Wisconsin Dells or designee, a sworn application in writing on a form to be furnished by the ~~Police Department~~ City of Wisconsin Dells or designee, which shall give the following information:
- (a) Full name, including middle initial of all performers including date of birth, driver's license number and state of issuance.
 - (b) Current address (include mailing address if different).
 - (c) Telephone number, including cell phone number
 - (d) Brief description of type of performance that will be done
 - (e) Fee must accompany permit application and is non-refundable
 - (f) A performance audition or submitted media may be required
 - (g) All applicants are subject to a criminal history check conducted by the police department or designee. Based on the results, the Police Chief or designee may deny the permit.

SECTION IV: VALIDITY

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE

This ordinance shall be in force from and after its introduction and publication and as provided by statute.

SECTION VII: PART OF CODE

This ordinance becomes a part of Wisconsin Dells Code, Chapter 16.

Motion was seconded by Ald. Holzem. Upon roll call vote the motion carried 6-0. Second reading is schedule for March 16, 2026.

18. Ald. Freel introduced and moved for adoption the First reading of the following ordinance:

CITY OF WISCONSIN DELLS
ORDINANCE NO. A- 941
(Municipal Court Update)

The City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE:

1. The Municipal Court was created by ordinance adopted in 2000. This ordinance updates the code section to remove obsolete provisions and update statutory references.
2. This ordinance also outlines the procedures and penalties for intentional contempt of the Municipal Court defined as misconduct or witness refusal to appear without reasonable excuse. For misconduct the judge may immediately impose up to 7 days in the county jail and a forfeiture. For refusal to appear the judge may issue a warrant and order payment of a forfeiture.

SECTION II: PROVISIONS AMENDED:

Code sections 1.08 (1), (2) and (6) are repealed and recreated.

SECTION III: PROVISION AS AMENDED:

1.08 MUNICIPAL COURT

(1) Court Established

Pursuant to the authority granted by Wis Stat. Chap. 755 there is created and established a Municipal Court to be designated "Municipal Court for the City of Wisconsin Dells".

(2) Jurisdiction

(a) The Municipal Court will have jurisdiction over incidents as provided Wis. Const Art. VII and Wis. Stat secs. 77.045 and 77.05, And as otherwise provided by state law.

(b) Judge may issue civil warrants including, without limitation, special inspection warrants, to enforce matters under the jurisdiction of the Municipal Court under Wis. Stat. secs. 755.045(2), 66.0119 and 66.0119 (3).

(c) Pursuant to Wis. Stat. sec. 938.17(2)(cm) the Municipal Court has jurisdiction over juvenile offenders and may impose dispositions and sanctions as provided by state law(s).

(6) Municipal Court Contempt Procedure

(a) In this section, "contempt of court" means any of the following intentional acts:

1. Misconduct in the presence of the court that interferes with the court proceeding or with the administration of justice, or that impairs the respect due the court.
2. Refusal of a witness to appear without reasonable excuse.

(b) A judge may impose a forfeiture in an amount not to exceed \$200 for a contempt of court.

(c) For a contempt of court described in sub. (a)(1), the judge may impose imprisonment in the county jail for not more than 7 days and impose a forfeiture. These penalties shall be imposed immediately after the contempt of court has occurred and only under the following conditions:

1. For the purpose of preserving order in the court and protecting the authority and dignity of the court.
2. After allowing the person who committed the contempt of court an opportunity to address the court.

(d) For a contempt of court described in sub. (a)(2), the judge may do any of the following:

1. Issue a warrant to bring the witness before the court for the contempt and to testify.
2. In addition to ordering the witness to pay a forfeiture under sub. (2), the judge may order the witness to pay all costs of the witness's apprehension.

SECTION IV: VALIDITY

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE

This ordinance shall be in force from and after its introduction and publication and as provided by statute.

SECTION VII: PART OF CODE

This ordinance becomes a part of Wisconsin Dells Code, Chapter 1.

Motion was seconded by Ald. Anderson. Upon roll call vote the motion carried 6-0. Second reading is scheduled for March 16, 2026.

19. Ald. Holzem introduced and moved for adoption the Second reading of the following ordinance:

**CITY OF WISCONSIN DELLS
ORDINANCE NO. A- 942
(Retention of Overpayments)**

The City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, does hereby

ordain as follows:

SECTION I: PURPOSE:

The ordinance allows the City to retain 'nominal' overpayments of taxes, fees or other obligations paid. The initial 'nominal' amount is \$5.00 which may be modified by Common Council resolution. Claimants may make a written request for payment. This ordinance is designed to control staff and administrative costs.

SECTION II: PROVISIONS AMENDED:

Code section 4.16 is created.

SECTION III: PROVISION AS AMENDED:

4.16 Retention of Nominal Amounts

- (1) In this section 'nominal amount' means \$5.00 or less which amount may be changed from time to time by Common Council resolution.
- (2) The City may retain nominal overpayments of City obligations such as taxes or fees; provided that payors may make written request for payment by process established by the Clerk Treasurer.16.35 (5) Property Manager.

SECTION IV: VALIDITY

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE

This ordinance shall be in force from and after its introduction and publication and as provided by statute.

SECTION VII: PART OF CODE

This ordinance becomes a part of Wisconsin Dells Code, Chapter 4.

Motion was seconded by Ald. Anderson. Upon roll call vote the motion carried 6-0. Second reading is scheduled for March 16, 2026.

20. No Business for Referral
21. Motion by Ald. Freel seconded by Ald. Anchor to adjourn. Motion carried unanimously and the meeting adjourned at 6:46 pm.



Lisa McClyman
City Clerk/Treasurer
Published: March 26, 2026