

COMPREHENSIVE PLAN – STEERING COMMITTEE (CPSC)
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING – 300 LA CROSSE ST
FEBRUARY 3, 2026

Alder Holzem called the meeting to order at 4:07 p.m. Notice of the meeting was provided to the Dells Events, WNNO Radio and posted in accordance with State Statutes.

1. Present: Alder Brian Holzem – Chair, Dar Mor – CDA, Michelle Pugh – Plan Commission, Terry Slack – WDSD, Karen Terry – City Administrator, Kheli Mason – Zoning Administrator, Chris Tollaksen – Dir. Of Public Works, Mayor Ed Wojnicz via Zoom

 Others: Alder Troy Ryan, Andrew Kurtz – Vierbicher & Assoc.
2. Discussion on Comprehensive Planning Process and Elements by Andrew Kurtz of Vierbicher & Assoc. Kurtz gave a thorough overview of the process and a road map of the coming meetings, public hearings and discussions that would be taking place over the course of the updating process. He touched on each of the 8 required elements of the plan explaining that as the meetings progress each meeting will focus on 3 elements at a time.
3. Review of Implementation Schedule with the next scheduled meeting being on March 11, 2026 at 4:00 with review of elements 1-3. Vierbicher will be circulating a community survey 2 weeks prior to that meeting to seek input from the public on what priorities of focus are important to the community in the coming years. The CPSC will meet every 2 weeks. The goal is to have the updated comprehensive plan completed and adopted by the May Common Council meeting.
4. Discussion of the Community Survey and questions: Kurtz has asked that the steering committee members go through the sample surveys that he has supplied to choose which questions each member feels are important and would be beneficial in crafting the updated comprehensive plan, with those responses back to him by February 11th, 2026.
5. Items for Referral: Survey questions to Kurtz and prepare to discuss Elements 1-3 on March 11, 2026 4:00 p.m.
6. Motion by Mor and seconded by Terry to adjourn. Motion carried. The meeting adjourned at 5:25 p.m.

Kheli Mason
Zoning Administrator