

FINANCE COMMITTEE MEETING
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING ~ 300 LA CROSSE STREET
WISCONSIN DELLS, WI 53965
January 19, 2026

Chairperson Holzem called the meeting to order at 6:00 PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Brian Holzem, Ald. Mike Freel via Zoom, Ald. Terry Marshall and Mayor Ed Wojnicz via Zoom

Others: City Administrator Karen Terry, City Clerk/Treasurer Lisa McClyman, Police Chief Nick Brinker, Public Works Director Chris Tollaksen, Asst. Fire Chief Ryan Ennis, Ald. Dan Anchor Ald. Ben Anderson, Ald. Troy Ryan, Andrew Kurtz representing Vierbicher Associates and City Attorney Joseph Hasler

2. Motion by Mayor Wojnicz seconded by Ald. Marshall to approve the December 15, 2025 meeting minutes. Motion carried unanimously.
3. Motion by Ald. Marshall seconded by Mayor Wojnicz to approve the Schedule of Bills Payable dated January 19, 2026. Motion carried unanimously.
4. Andrew Kurtz from Vierbicher Associates presented a proposal to update the City Comprehensive Plan noting the State requires this plan to be updated every ten years. The City's last full update of the Plan was completed in 2003, with minor updates in 2018. A full update is needed at this time. City Administrator Karen Terry recommended this cost be allocated equally between all three TIDs as this cost was planned as part of the Project Plans. The Mayor appointed a steering committee to help complete this update. The Members are as follows:

Brian Holzem – representing the Common Council
Dar Mor – representing the Community Development Authority (CDA)
Michelle Pugh – representing the Plan Commission
Terry Slack – representing the School District of Wisconsin Dells
Karen Terry – City Administrator
Kheli Mason – Zoning Administrator
Chris Tollaksen – Director of Public Works

Motion by Ald. Marshall second by Mayor Wojnicz to accept the proposal from Vierbicher Associates to complete a Level III Comprehensive Plan Update to be funded by TIDs 2, 3 & 4 as presented and to appoint the steering committee members. Motion carried unanimously.

5. Motion by Mayor Wojnicz seconded by Ald. Marshall to approve the proposal from Chasing Vista for marketing services – Downtown Growth Partnership as recommended by the BID Committee. Motion carried unanimously.

6. Motion by Ald. Freel seconded by Ald. Marshall to approve a 10-year Municipal Lease and Resolution with PNC Bank, National Association for the purchase of a Pierce Enforcer Pumper. City Administrator Karen Terry provided the details for 10, 12, and a 15-year lease noting the interest savings if the 10-year option was selected. Terry also noted the 10-year option coincides with the long-term equipment replacement schedule for the Fire Department and would be paid for annually by Premier Resort Tax with the first payment due on January 1, 2027. Motion carried unanimously.
7. Motion by Ald. Marshall seconded by Mayor Wojnicz to approve Revision #4 of the State/Municipal Financial Agreement for Construction Project #6145-01-74 – Temp Stoplights @ DellShire Drive as recommended by the Public Works Committee. Motion carried unanimously.
8. No items for referral.
9. Motion by Mayor Wojnicz seconded by Ald. Marshall to adjourn. Motion carried unanimously and the meeting adjourned at 6:25pm.


Karen Terry, City Administrator