

October 20, 2025

Chairperson Holzem called the meeting to order at 5:45 PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Brian Holzem, Mayor Ed Wojnicz, Ald. Mike Freel and Ald. Terry Marshall

Others: City Administrator Karen Terry, City Clerk/Treasurer Lisa McClyman, Police Chief Nick Brinker, Director of Public Works Chris Tollaksen, Fire Chief Steve Smith, Ald. Ben Anderson, Ald. Dan Anchor, Ald. Troy Ryan and City Attorney Joseph Hasler
2. Motion by Ald. Marshall seconded by Ald. Freel to approve the October 14, 2025 meeting minutes. Motion carried unanimously.
3. Motion by Ald. Marshall seconded by Ald. Freel to approve the Schedule of Bills Payable dated October 20, 2025. Motion carried unanimously.
4. Brett Hofmeister from Johnson Block & Company presented the 2024 Audit with an unmodified opinion. Hofmeister noted there was an increase of \$772,000 in the general fund balance bringing the City's unassigned fund balance to \$2.4 million.
5. Motion by Ald. Freel seconded by Mayor Wojnicz to approve the Engagement Letter with Johnson Block & Company to perform the 2025 Audit. Motion carried unanimously.
6. Motion by Ald. Marshall seconded by Ald. Freel to approve the Sewer Rate increase as recommended by the Public Works Committee. Motion carried unanimously.
7. Motion by Ald. Freel seconded by Mayor Wojnicz to approve the MSA Master Service Agreement and Task Order #85144 – General Services as recommended by the Public Works Committee. Motion carried unanimously.
8. Motion by Ald. Freel seconded by Mayor Wojnicz to approve the Public Restroom Agreement with DUKW as recommended by the BID Committee. Motion carried unanimously.
9. Motion by Ald. Marshall seconded by Ald. Freel to create a Special Revenue Fund for the specific purpose of Downtown Event Management operations. Motion carried unanimously.

10. Motion by Ald. Freel seconded by Mayor Wojnicz to increase the salary and expense allowance for officials elected or appointed after April 2026. Motion carried unanimously.
11. Motion by Ald. Marshall seconded by Ald. Freel to recommend to the Common Council for approval, the 2026 operating budget and debt levy. Motion carried unanimously.
12. Motion by Ald. Freel seconded by Ald. Marshall to recommend to the Common Council for approval, the 2026 Tax Incremental District budgets. Motion carried unanimously.
13. Motion by Ald. Marshall seconded by Ald. Freel to recommend to the Common Council for approval, the 2026 Capital Projects budget. Motion carried unanimously.
14. Motion by Ald. Freel seconded by Ald. Marshall to recommend to the Common Council for approval, the 2026 disbursement of Premier Resort Tax funds. Motion carried unanimously.
15. Motion by Mayor Wojnicz seconded by Ald. Freel to recommend to the Common Council for approval, the 2026 EMS Commission budget. Motion carried unanimously.
16. Motion by Ald. Marshall seconded by Ald. Freel to recommend to the Common Council for approval, the 2026 utility budgets, to include Parking, Water, Sewer, Electric operating and capital budgets. Motion carried unanimously.
17. Motion by Mayor Wojnicz seconded by Ald. Marshall to recommend to the Common Council for approval, the 2026 special revenue budgets, to include DEM Fund, BID Fund, Room Tax Fund, Recycling Fund, Fire Service Fund & River & Bays operating budgets. Motion carried unanimously.
18. Recommend to Public Works Committee to do a Request for Proposal for Engineering Services in the future.
19. Motion by Ald. Freel seconded by Ald. Marshall to adjourn. Motion carried unanimously and the meeting adjourned at 6:25pm.

Karen Terry, City Administrator