

**UNOFFICIAL**  
**COMMON COUNCIL MEETING**  
CITY OF WISCONSIN DELLS  
**August 18, 2025**

Mayor Wojnicz called the meeting to order at 6:36PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1.     Present:       First District Ald. Brian Holzem & Ald. Troy Ryan, Second District Ald. Mike Freel & Ald. Terry Marshall; Third District Ald. Ben Anderson & Ald. Dan Anchor & Mayor Ed Wojnicz  
  
          Others:     Police Chief Nicholas Brinker, City Attorney Joseph Hasler, Fire Chief Steve Smith, Clerk/Treasurer Lisa McClyman, Director of Public Works Chris Tollaksen, City Administrator Karen Terry, Parks Director Thad Meister
2.     Pledge of Allegiance was said.
3.     Motion by Ald. Holzem seconded by Ald. Anderson to approve the following consent agenda items: a. July 21, 2025 Common Council meeting minutes; b. Schedule of Bills Payable. Motion carried unanimously.
4.     There were no public appearances.
5.     Motion by Ald. Ryan seconded by Ald. Anchor to approve an original application for Special Event Permit submitted by Wo-Zha-Wa Committee for the Wo-Zha-Wa Fall Festival for the dates of September 12 to September 14, 2025. Motion carried unanimously.
6.     Motion by Ald. Ryan seconded by Ald. Anderson to approve an original application for Special Event Permit submitted by Wisconsin Dells Festivals, Inc for the Wisconsin Dells Fall Wine Walk on October 4, 2025. Motion carried unanimously.
7.     Motion by Ald. Holzem seconded by Ald. Anchor an original application for Special Event Permit submitted by Wisconsin Dells Festivals, Inc for the Dells on Tap Weekend for the dates of October 17 to October 18, 2025. Motion carried unanimously.
8.     Motion by Ald. Anchor seconded by Ald. Anderson to approve an original application for a Temporary “Class B” Retailer’s License submitted by Wisconsin Dells Festivals, Inc for the Wisconsin Dells Fall Wine Walk on October 4, 2025. Motion carried unanimously.
9.     Motion by Ald. Marshall seconded by Ald. Ryan to approve an original application for a Temporary Class “B” Retailer’s License submitted by Wisconsin Dells Festivals, Inc for the Dells On Tap – Fall Tap Takeover for the dates of October 17 to October 18, 2025. Motion carried unanimously.
10.    Motion by Ald. Freel seconded by Ald. Holzem to approve an original application for a Temporary Class “B” Retailer’s License submitted by the following Service Clubs/Organizations for the Wo-Zha-Wa Fall Festival on September 12 to September 14, 2025.

- Knights of Columbus – located at Broadway and Cedar (South side of Broadway)
- Polish Club of WI Dells/Lake Delton – located at Broadway and Cedar (North side of Broadway)
- WI Dells American Legion Post 187 – located at Broadway and Elm (North side of Broadway)

Motion carried unanimously.

11. Motion by Ald. Ryan seconded by Ald. Marshall to approve an original application for a Temporary Class “B” Retailer’s License submitted by the following Service Clubs/Organizations for the Wo-Zha-Wa Fall Festival on September 11 to September 14, 2025.

- WI Dells Rotary Club – located at Broadway and Oak (North side of Broadway)
- VFW #9387 – located at Broadway and Bowman Road (South side of Broadway)
- Kilbourn Fire Department – located at Broadway and Oak (South side of Broadway)

Motion carried unanimously.

12. Motion by Ald. Holzem seconded by Ald. Anchor to an original application for an Overnight Lodging License submitted by Vacasa WI LLC on behalf of OSB Management WI LLC, Ravi Pakala – owner, located at 2411 River Road Unit #2517 & #2519 for the licensing period of August 19, 2025 through April 30, 2026. Motion carried unanimously.

13. Motion by Ald. Anderson seconded by Ald. Holzem to approve an original application for an Overnight Lodging License, change of Property Manager, submitted by AT 404, Jiraporn McElderry – owner, located at 1137 River Road Unit #404 for the licensing period of August 19, 2025 through April 30, 2026. Motion carried unanimously.

14. Motion by Ald. Anderson seconded by Ald. Holzem to approve an original application for a Seasonal Workforce Housing License submitted by Dells Lodge, Sophia Li – Owner, located at 410 Wisconsin Ave for the licensing period of August 19, 2025 to April 30, 2026. Motion carried 5-1-0, Ald. Freel voted no.

15. Motion by Ald. Freel seconded by Ald. Anchor to deny an Operator’s License. Motion carried unanimously.

16. Motion by Ald. Freel seconded by Ald. Holzem to deny an Operator’s License. Motion carried unanimously.

17. Ald. Holzem introduced and moved for adoption **RESOLUTION NO. 5701**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin; IT APPROVES the appointment of Michelle Pugh to the City of Wisconsin Dells Plan Commission. Ald. Freel seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

18. Ald. Holzem introduced and moved for adoption **RESOLUTION NO. 5702**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Plan Commission from their August 11, 2025 meeting; IT APPROVES the Conditional Use Permit submitted by Libertas Securities for a Multi-family Housing at 2960 Wisconsin Dells Parkway, Sauk County Tax Parcel 291-0026-01010 with the following contingencies:

1. Establish a clear plan/timeframe with City Utility to separate all services to the properties.

2. Completion of renovation of the existing units to new floor plans prior to occupancy.

Ald. Ryan seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

19. Ald. Freel introduced and moved for adoption **RESOLUTION NO. 5703**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Plan Commission from their August 11, 2025 meeting; IT APPROVES the Conditional Use Permit Application submitted by Jason & Danielle Klink for an Overnight Lodging/Tourist Rooming House at 815 Church, Columbia County Tax Parcel 11291-662 with the following contingencies:
  1. The fire/building inspector ensures there are no code or safety issues with the house.
  2. The applicant obtains and remains current with a State of Wisconsin DATCP Tourist Rooming House license and the City of Wisconsin Dells Overnight Lodging License.
  3. The overnight rental of the house will be subject to PRT, BID assessment, personal property & room tax, as well as commercial garbage, snow removal (if applicable) and electric rates. The applicant is responsible for providing clear accounting of the rental of this property upon request.
  4. Any nuisances are addressed to the satisfaction of the City, including but not limited to noise, maintenance, and parking. Failure to address nuisances to the City's satisfaction can cause this permit to be revoked.
  5. Applicant abides by the following restrictions:
    - a. Owner provides current, local, primary contact information to the Police Department and Clerk/Treasurer's Office.
    - b. Renters sign an agreement not to cause excessive noise, not to trespass on neighboring property, and not to cause any other nuisance.
    - c. This permit is non-transferrable; any new owner or operator of the property will have to obtain a new Overnight Lodging Conditional Use Permit.
    - d. On-site parking is available and is required to be used by occupants. No on-street parking is permitted.
  6. Maximum occupancy is **10 persons**

Ald. Anderson seconded the motion. Upon roll call vote the motion carried 6-0. Ald. Freel voted no. Resolution adopted.

20. Ald. Marshall introduced and moved for adoption **RESOLUTION NO. 5704**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Works Committee from their August 11, 2025 meeting; IT APPROVES the letter of support for Alliant Energy's CWIFP loan application for the dam safety project at the Kilbourn Hydroelectric Dam on the Wisconsin River. Ald. Ryan seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

21. Ald. Holzem introduced and moved for adoption **RESOLUTION NO. 5705**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Works Committee from their August 11, 2025 meeting;  
WHEREAS, the Bank of Wisconsin Dells ("BWD") will acquire the land and building owned by the Wisconsin Dells Visitor & Convention Bureau ("VCB") located at 701 Superior Street, Parcel No. 11291-147; and

WHEREAS, VCB acquired the land from the City and, pursuant to a 1993 agreement, agreed to provide public restrooms at the site, and BWD has requested to be released from that agreement; and

WHEREAS, a survey of the property discloses three (3) minor building encroachments on the public right-of-way, and a proposed Certified Survey Map showing the encroachments has been prepared and attached;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Common Council of the City of Wisconsin Dells as follows:

- 1) The Mayor and City Clerk are authorized to execute an Encroachment Agreement to protect the City's interests.
- 2) Bank of Wisconsin Dells shall pay Twenty Thousand Dollars (\$20,000.00) to the City for the release of the public restroom agreement, which payment the Mayor and City shall accept for the future provision of similar facilities.
- 3) The Mayor and City Clerk are authorized to execute a Release and Satisfaction of the 1993 Agreement.

Ald. Marshall seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

22. Ald. Freel introduced and moved for adoption **RESOLUTION NO. 5706**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Works Committee from their August 11, 2025 meeting; IT APPROVES MSA Task order # 00085143 for the Wisconsin Dells East Intersection Storm Study in the amount of \$32,000. 00. Ald. Ryan seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

23. Ald. Holzem introduced and moved for adoption **RESOLUTION NO. 5707**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Works Committee from their August 11, 2025 meeting; IT APPROVES the DOT acquisitions of the Wisconsin Dells Parkway for the following:

- Sewer – Projects 6145-01-00 74 & 84 – Parcels 3, 4 & 5 (Timbavati, McDonalds & Walgreens)
- Water – Projects 6145-01-00 74 & 84 – Parcels 3, 4 & 5 (Timbavati, McDonalds & Walgreens)
- Electric – Projects 6145-01-02 72 & 82 – Parcel 22 (Carpenter)

Ald Ryan seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

24. Ald. Holzem introduced and moved for adoption **RESOLUTION NO. 5708**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Finance Committee from their August 18, 2025 meeting; IT APPROVES the Municipal Advisory Agreement for the 2025 Notes in the amount of \$23,500. Ald. Anderson seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

25. Ald. Marshall introduced and moved for adoption **RESOLUTION NO. 5709**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Safety Committee from their August 18, 2025 meeting; IT APPROVES the new Wisconsin Dells Police Department Policy and Procedure - Phlebotomy Program 6.34. Ald. Ryan seconded the motion. Upon roll call vote

the motion carried 6-0. Resolution adopted.

26. Ald. Marshall introduced and moved for adoption **RESOLUTION NO. 5710**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Safety Committee from their August 18, 2025 meeting; IT APPROVES the amended Wisconsin Dells Police Department Policy and procedure – Use of Force 5.01. Ald. Anderson seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.
27. Ald. Holzem introduced and moved for adoption **RESOLUTION NO. 5711**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Finance Committee from their July 21, 2025 meeting; IT APPROVES the Event Management & Elm Street Plaza Agreement between the City of Wisconsin Dells and Downtown Events, LLC. Ald. Freel seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.
28. Ald. Ryan introduced and moved for adoption **RESOLUTION NO. 5712**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Finance Committee from their August 18, 2025 meeting; IT APPROVES the bid for the Race Street Pickleball Courts Project from Holtz Builders Inc. to include A1 and A2, and less items 2-4 for a total bid amount of \$265,027.20. The completed project to include engineering will be over budget by an estimated \$91,777.20. 2025 PRT Budget is \$200,000.00 with a remaining \$91,777.20 to be split 50% PRT and 50% Park Building Fund. Ald. Freel seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.
29. No action was taken.
30. Ald. Marshall introduced and moved for adoption **RESOLUTION NO. 5713**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Works Committee from their August 18, 2025 meeting; IT APPROVES the low bid for the Prairie Oaks Utility Extension Phase 1 from Gerke Excavating in the amount of \$293,824.91. Ald. Anchor seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.
31. Ald. Holzem introduced and moved for adoption **RESOLUTION NO. 5714**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Works Committee from their August 11, 2025 meeting and the Finance Committee from their August 18, 2025 meeting; IT APPROVES the agreement between the City of Wisconsin Dells and the Developer of Prairie Oaks for easements and utility connections fees. Ald. Freel seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.
32. Ald. Marshall introduced and moved for adoption **RESOLUTION NO. 5715**. BE IT HERBY RESOLVED by the City of Wisconsin Dell, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, based upon the recommendation of the Public Works Committee from their August 18, 2025 meeting; IT APPROVES the Electric Utility Easements between the City of Wisconsin Dells and the following Land Owners:
  - Modern Structure, LLC & LA Property & Investments, LLC.
  - Helland Properties Group, LLC (Mexicali)
  - Liberty Kwik Stop, LLC

- RRAD Development, LLC

Ald. Holzem seconded the motion. Upon roll call vote the motion carried 6-0. Resolution adopted.

33. Ald. Freel introduced and moved for adoption the Second reading of the following ordinance:

**CITY OF WISCONSIN DELLS**  
**ORDINANCE NO. 926**  
**Background Checks**

The Common Council, City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, ordains as follows:

**SECTION I: Purpose.**

This ordinance makes clear the City Clerk Treasurer may request that applicants for City licenses, permits and approvals consent to criminal background checks performed by the Chief of Police or their designee.

**SECTION II. Code Sections Affected.**

Code Section 16.99 is created.

**SECTION III: Code Sections as Affected.**

**Section 16.99 - Criminal Background Checks.**

In connection with applications for licenses, permits and approvals as provided in this Chapter, or other sections of the city code, the Clerk Treasurer may request that applicants consent to criminal background checks pertinent to the position performed by the Chief of Police, or their designee. State law provides that most records are public.

**SECTION IV: Validity.**

Should any section, clause or provision of this Ordinance be declared by the courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

**SECTION V: Conflicting Provisions Repealed.**

All ordinances in conflict with any provisions of this Ordinance are hereby repealed.

**SECTION VI: Effective Date.**

This Ordinance will be in force from and after publication and as provided by statute.

Ald. Anderson seconded the motion. Upon roll call vote the motion carried 6-0. Ordinance adopted and in full force after publication.

34. Ald. Freel introduced and moved for adoption the Second reading of the following ordinance:

**CITY OF WISCONSIN DELLS**

## ORDINANCE NO. 924

### (Traffic Code)

The City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, does hereby ordain as follows:

#### SECTION I: PURPOSE.

The purpose of this ordinance is to update the listing of stop signs for the signs added to the following streets: Elm and Oak to control South bound traffic; Illinois and Oak to control East & West bound traffic; Elm and Wisconsin to control South bound traffic; Church and Minnesota to control North & South bound traffic; Washington and La Crosse to control West bound traffic; Vine and Natura to control South bound traffic.

#### SECTION II: PROVISION AMENDED:

Wisconsin Dells Codes Sec. 10.21(1) is amended.

#### SECTION III: PROVISION AS AMENDED:

### **10.21 TRAFFIC CONTROL AREA AND SIGNS**

(1) Stops Signs. Stop signs shall be erected on the following streets at the location as indicated:

| <u>On Street</u> | <u>At Street</u> | <u>Traffic Direction Controlled</u> |
|------------------|------------------|-------------------------------------|
| Bowman           | Washington       | North, South                        |
| Race             | Vine             | North                               |
| Race             | Washington       | North, South                        |
| Pioneer          | Stand Rock       | East                                |
| Minnesota        | Bowman           | East, West                          |
| Race             | Iowa             | South                               |
| Wisconsin        | River Road       | East, West                          |
| Minnesota        | Cedar            | East, West                          |
| Bowman           | Wisconsin        | North, South                        |
| Valley           | Weber            | E, W, N & S                         |
| Iowa             | Bowman           | East, West                          |
| South Frontage   | Trout            | East                                |
| North Frontage   | CTH H            | North                               |
| North Frontage   | CTH H            | East                                |
| Wisconsin        | Vine             | East, West                          |
| Capital          | Wisconsin        | North, South                        |
| Church           | Wisconsin        | North, South                        |
| Cedar            | Minnesota        | North, South                        |
| La Crosse        | Superior         | Southeast                           |
| La Crosse        | Eddy             | Southeast                           |
| Minnesota        | Race             | East                                |
| Veterans         | Minnesota        | North                               |

|                  |                  |                          |
|------------------|------------------|--------------------------|
| Superior         | La Crosse        | North                    |
| La Crosse        | Veterans         | East                     |
| Minnesota        | Oak              | West, South              |
| Elm              | Minnesota        | South                    |
| Elm              | Washington       | North, South             |
| Superior         | Washington       | East, West               |
| Illinois         | Church           | East, West               |
| Fitzgerald       | Pioneer          | South                    |
| Fitzgerald       | CTH H            | West                     |
| Dee Ann Court    | Cynthia          | East                     |
| Dee Ann Court    | Weber            | West                     |
| Capital          | Bauer            | North, South             |
| Bowman           | Bauer            | East, West               |
| Vine             | Iowa             | North, South, East, West |
| Capital          | Minnesota        | North, South             |
| La Crosse        | Superior         | Northwest                |
| Business Park    | Broadway         | South                    |
| Business Park    | STH 23           | North                    |
| Cedar            | Washington       | North, South             |
| Michigan         | Weber            | East, West               |
| Race             | Illinois         | North, South             |
| Church St.       | Minnesota        | North, South             |
| Cynthia Lane     | Michigan         | North, South             |
| Wisconsin Ave    | Bowman Rd        | East, West               |
| Valley Drive     | Pine Street      | East, West               |
| Michigan         | Pine Street      | East, West               |
| Michigan         | Hwy. 13          | West                     |
| Illinois Ave     | River Road       | East, West               |
| Indiana Ave      | River Road       | East, West               |
| Kansas Ave       | River Road       | East, West               |
| Waubeeek Road    | River Road       | South                    |
| Waubeeek Road    | Hwy 13 (Ramp)    | Southeast                |
| Golden Avenue    | River Road       | West                     |
| Ninth Avenue     | Waubeeek Rd      | East                     |
| Pioneer Drive    | Fitzgerald Rd    | West                     |
| Capital          | Ramsey           | East, West               |
| Waubeeek Rd      | Hwy13 Ramp       | South                    |
| Hwy. 13          | Hwy13 Ramp       | North                    |
| Oak              | Wisconsin        | South                    |
| River Road       | Chula Vista Blvd | North, South             |
| Chula Vista Blvd | River Road       | West                     |
| Chula Vista Blvd | Highway 13       | East                     |
| Fitzgerald Road  | Pioneer Drive    | East                     |
| Vine             | Indiana          | North                    |
| Wisconsin        | Oak Street       | West                     |
| Wisconsin Ave    | Race Street      | East                     |
| Deerwood Trl     | Glen Becker Trl  | East, West               |
| Glen Becker Trl  | Deerwood Trl     | North, South             |



|               |           |                          |
|---------------|-----------|--------------------------|
| Wisconsin Ave | Oak St    | East, West               |
| Washington    | Church    | East, West               |
| Vine          | Michigan  | North, South, East, West |
| Race          | Michigan  | North, South             |
| Capital       | Illinois  | North, South, East, West |
| Elm           | Oak       | South                    |
| Illinois      | Oak       | East, West               |
| Elm           | Wisconsin | South                    |
| Church        | Minnesota | North, South             |
| Washington    | La Crosse | West                     |
| Vine          | Natura    | South                    |

#### SECTION IV: VALIDITY

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

#### SECTION V: CONFLICTING PROVISIONS REPEALED

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

#### SECTION VI: EFFECTIVE DATE

This ordinance shall be in force from and after its introduction and publication and as provided by statute.

#### SECTION VII: PART OF CODE

This ordinance becomes a part of Wisconsin Dells Code, Chapter 10.

Ald. Anderson seconded the motion. Upon roll call vote the motion carried 6-0. Ordinance adopted and in full force after publication.

35. Ald. Marshall introduced and moved for adoption the Second reading of the following ordinance:

**CITY OF WISCONSIN DELLS  
ORDINANCE NO. 925  
Water Utility – Tampering & Meters**

The Common Council, City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, ordains as follows:

#### **SECTION I: Purpose.**

This Ordinance, suggested by Public Works Director, Chris Tollaksen, provides that: 1) tampering with utility valves is prohibited; and, 2) water utility customers are required to cooperate concerning access and replacement of water meters. Penalties are established.

## **SECTION II. Code Sections Affected.**

Code Sections 7.09 and 7.10 are created.

## **SECTION III: Code Sections as Affected.**

### **7.09 Utility Valves**

(1) **Prohibition Against Unauthorized Operation.**

No person may open, close, adjust, tamper with, damage, or otherwise operate any water utility valve owned, maintained, or operated by the City of Wisconsin Dells, unless expressly authorized in writing by the Director of Public Works or their designee. This includes any valve owned by the City: on public property, on City owned property, within an easement, owned by the City on private property without a documented easement, and service curb stops that may be on the property line or either side of the property line.

(2) **Authorized Personnel.**

Only employees of the City of Wisconsin Dells Department of Public Works, contractors engaged by the City for water system maintenance, and other individuals expressly authorized by the City will be considered authorized personnel under this section.

(3) **Penalty.**

Any person found to be in violation of this section shall be subject to a fine not to exceed \$500, and may be held liable for any damages caused to the municipal water system. Each unauthorized action shall constitute a separate violation. If the utility determines conditions warrant, water service to a property may be discontinued, consistent with State law.

### **7.10 Water Meter Access and Replacement**

(1) **Access Requirements.**

All property owners, tenants, or occupants of premises served by the public water system shall provide reasonable access to authorized City personnel or contractors for inspection, maintenance, and replacement of water meters and associated equipment.

(2) **Meter Replacement Compliance.**

Upon notification from the City that a water meter must be replaced, the owner or responsible party shall comply by scheduling and allowing access for the meter replacement within thirty (30) days of the notice.

(3) **Noncompliance.**

Failure to comply with meter replacement within the prescribed time frame, or refusal to allow access to the premises for such purposes, will constitute a violation of this ordinance.

(4) **Penalty.**

Any person found in violation of this section will be subject to a fine not to exceed \$100 per day until compliance is achieved. Continued refusal may result in discontinuation of water service subject to due process and notice requirements under applicable law.

## **SECTION IV: Validity.**

Should any section, clause or provision of this Ordinance be declared by the courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

#### **SECTION V: Conflicting Provisions Repealed.**

All ordinances in conflict with any provisions of this Ordinance are hereby repealed.

#### **SECTION VI: Effective Date.**

This Ordinance will be in force from and after publication and as provided by statute.

Ald. Ryan seconded the motion. Upon roll call vote the motion carried 6-0. Ordinance adopted and in full force after publication.

36. Ald. Holzem introduced and moved for adoption the First reading of the following ordinance:

**CITY OF WISCONSIN DELLS  
ORDINANCE NO. 927  
(Chula Vista Annexation)**

The City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, does hereby ordain as follows:

#### **SECTION 1: TERRITORY ANNEXED BY DIRECT ANNEXATION**

Pursuant to Wis. State Statute Sec. 66.0217(2) and the Petition for Direct Annexation by Unanimous Consent filed with the City Clerk by property owners 4JJB and Dells Holdings the property described in Exhibit A attached is hereby annexed to the City of Wisconsin Dells, Wisconsin. The annexation boundary map is attached as Exhibit B.

This is Adams County Tax Parcel No. 008-00777-0015 and contains 1.08 acres. The property will be made part of Ward 5.

#### **SECTION 2: EFFECT OF ANNEXATION**

From and after the effective date of this ordinance, the territory described in Section 1 will be a part of the City of Wisconsin Dells for any and all purposes provided by law, and all persons residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Wisconsin Dells.

#### **SECTION 3: TEMPORARY ZONING CLASSIFICATION**

The territory annexed to the City of Wisconsin will be zoned PDD-1.

#### **SECTION 4: SEVERABILITY**

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

#### **SECTION 5: EFFECTIVE DATE**

This ordinance will be in force from and after its introduction and publication as provided by statute.

Ald. Freel seconded the motion. Upon roll call vote the motion carried 6-0. Ordinance adopted and in full force after publication.

37. Ald. Freel introduced and moved for adoption the First reading of the following ordinance:

**CITY OF WISCONSIN DELLS  
ORDINANCE NO. 928  
(Disorderly Conduct Offenses – Telecommunication Devices & Election Officials)**

The Common Council, City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, ordains as follows:

**SECTION I: Purpose.**

This Ordinance creates City citation actions, prosecutable in municipal court, for:

- a. Disorderly conduct by use of telecommunication device; and,
- b. Disorderly conduct related to election workers; with,
- c. Penalty provisions.

**SECTION II. Code Sections Affected.**

Code section 18.19 is renumbered as 18.99 and sections 18.19 and 18.20 are created.

**SECTION III: Code Sections as Affected.**

- A. Section 18.19. Disorderly Conduct Offenses by use of Telecommunication Device
  - (1) Definitions. As used in this section, the following terms will have the meanings indicated:
    - a. Telecommunication Device. Any instrument, equipment, machine or other device that facilitates telecommunication, including but not limited to, a computer, computer network, computer chip, computer circuit, scanner, telephone, cellular telephone, pager, personal communications device, radio, transponder, receiver, modem or device that enables the use of a modem.
    - b. Telecommunication Message. Any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature.
  - (2) It shall be unlawful for any person, with intent to harass, annoy or offend another, to send a telecommunication message to a telecommunication device and use any violent, abusive, indecent or profane language or image, or any other message which tends to cause or provoke a disturbance.
  - (3) Penalty. Any person who violates this section will, upon conviction thereof, forfeit not more than one hundred dollars (\$100.00) together with the costs of prosecution, for the first offense, and not more than two hundred dollars (\$200.00), together with the cost of prosecution, for each subsequent offense.
- B. Section 18.20. Disorderly Conduct Related To Election Workers
  - (1) Definitions. As used in this section, the following terms will have the meanings indicated:
    - a. Election Official. Has the same definition as provided in Wis. Stat. § 5.02(4e), meaning an individual who is charged with any duties relating to the conduct of an election.

- b. Telecommunication Device. Any instrument, equipment, machine or other device that facilitates telecommunication, including but not limited to, a computer, computer network, computer chip, computer circuit, scanner, telephone, cellular telephone, pager, personal communications device, radio, transponder, receiver, modem or device that enables the use of a modem.
  - c. Telecommunication Message. Any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature.
- (2) Prohibited Actions. Whoever does any of the following will be subject to a forfeiture as provided in subsection 3.
- a. Engages in any of the following behavior directed at an individual working in their capacity as an election official or based on their position as an elected official:
    - i. In a public or private place, engages in violent, abusive, indecent, profane, boisterous, unreasonably loud or otherwise disorderly conduct under circumstances in which such conduct tends to cause or provoke a disturbance; or,
    - ii. With intent to harass, annoy or offend another, sends a telecommunication message to a telecommunication device and uses any violent, abusive, indecent or profane or image, or any other message which tends to cause or provoke a disturbance.
  - b. Telecommunication Device. Any instrument, equipment, machine or other device that facilitates telecommunication, including but not limited to, a computer, computer network, computer chip, computer circuit, scanner, telephone, cellular telephone, pager, personal communications device, radio, transponder, receiver, modem or device that enables the use of a modem.
  - c. Telecommunication Message. Any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature.
- (3) Penalty. Any person who violates this section will, upon conviction thereof, forfeit not more than one hundred dollars (\$100.00) together with the costs of prosecution, for the first offense, and not more than two hundred dollars (\$200.00), together with the cost of prosecution, for each subsequent offense.

#### **SECTION IV: Validity.**

Should any section, clause or provision of this Ordinance be declared by the courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

#### **SECTION V: Conflicting Provisions Repealed.**

All ordinances in conflict with any provisions of this Ordinance are hereby repealed.

#### **SECTION VI: Effective Date.**

This Ordinance will be in force from and after publication and as provided by statute.

Ald. Anderson seconded the motion. Upon roll call vote the motion carried 6-0. Second reading is scheduled for September 15, 2025.

- 38. Business for Referral – Special Common Council meeting on Thursday, August 28, 2025 at 5:30 pm.

39. Motion by Ald. Freel seconded by Ald. Anderson to adjourn. Motion carried unanimously and the meeting adjourned at 6:55 pm.

A handwritten signature in black ink, reading "Lisa McClyman". The signature is written in a cursive, flowing style.

Lisa McClyman  
City Clerk/Treasurer  
Published: September 4, 2025