

July 21, 2025

Chairperson Holzem called the meeting to order at 5:30 PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Brian Holzem, Mayor Ed Wojnicz, Ald. Mike Freel and Ald. Terry Marshall

Others: City Administrator Karen Terry, City Clerk/Treasurer Lisa McClyman, Police Chief Nick Brinker, Fire Chief Steve Smith, BID Chairperson Tara Anchor, Ald. Ben Anderson, Ald. Troy Ryan and City Attorney Joseph Hasler
2. Motion by Mayor Wojnicz seconded by Ald. Marshall to approve the June 16, 2025 meeting minutes. Motion carried unanimously.
3. Motion by Ald. Marshall seconded by Ald. Freel to approve the Schedule of Bills Payable dated July 21, 2025. Motion carried unanimously.
4. Motion by Ald. Freel seconded by Ald. Marshall to approve the 2026 Budget timeline with adjusting the meeting time to 12:30pm on October 7th. Motion carried unanimously.
5. Motion by Ald. Marshall seconded by Ald. Freel to approve the proposal from Krus Fire & Security for Door Access Control Security System for the Elm Street Plaza. Motion carried unanimously.
6. Motion by Ald. Marshall seconded by Mayor Wojnicz to update the Schedule of Fees to set the Tattoo and Piercing Licenses fee to \$150.00 annually. Motion carried unanimously.
7. Motion by Ald. Freel seconded by Ald. Marshall to approve the proposal from MSA to provide Administrative Services for the Revolving Loan Fund. Motion carried unanimously.
8. Motion by Ald. Marshall seconded by Mayor Wojnicz to approve the MSA Task Order 85139 – Waste Water Treatment Facility Upgrades – 2025 Clean Water Fund Application as recommended by the Public Works Committee. Motion carried unanimously.
9. City Administrator Karen Terry presented funding review for the upcoming projects for the Sewer Utility noting the Sewer Utility currently has approximately \$3.4 million total operating and reserve cash. The upcoming projects include the Sewer portion of the City Shop – estimated at \$3 million – Sewer Reserve Fund for the Sewer Revenue Bonds for the City Shop estimated at \$210k – Sewer portion of the Wisconsin Dells Parkway project estimated at \$1,000,000.

Motion by Mayor Wojnicz seconded by Ald. Freel to use Sewer cash reserves to fund upcoming Sewer Utility projects to include the following:

- Sewer portion of the Wisconsin Dells Parkway project estimated to be \$1,000,00.
 - 50% PRT-DPW Funds & 50% Sewer Cash Reserves.
- \$1,000,000 of Sewer Cash reserves be applied to the City Shop project.
- \$210k Sewer Cash reserves to fund a reserve fund for the Sewer Revenue Bonds.

Motion carried unanimously.

10. Motion by Ald. Marshall seconded by Ald. Freel to approve the WisDot State Municipal Agreement revision for the Wisconsin Dells Parkway project. Motion carried unanimously.
11. Motion by Ald. Freel seconded by Ald. Wojnicz to convene into closed session pursuant to Wisconsin State Statutes 19.85 (1)(e) for discussion, deliberation, and decision on negotiating a contract. Roll call vote, 4-0, motion carried.
12. Motion by Ald. Marshall seconded by Mayor Wojnicz to reconvene into open session and to proceed as directed in closed session. Motion carried unanimously.
13. No items for referral.
14. Motion by Ald. Freel seconded by Ald. Marshall to adjourn. Motion carried unanimously and the meeting adjourned at 6:23pm.

Karen Terry, City Administrator