

Regular Meeting of the Kilbourn Public Library Board of Trustees
Tuesday, April 8, 2025

Members present: Dan Anchor, Ted Theiler, Sara Ketterer, Maggie Fraser, Kerri Ryan, Cathy Borck, library director. Absent: Jo Ann Luke, Iwona Pakos

- I. Call to Order
 - A. Proper notice having been given pursuant to Sect. 19.84 of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by Dan Anchor, president, at 5:04 pm.
- II. Motion to approve minutes from last month's meeting made by Ted. Second by Sara. Motion carried.
- III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.
- IV. Financial Report made by Cathy. Motion to approve the monthly expenditures made by Ted, second by Sara. Motion carries.
- V. Committee Reports - none
- VI. Unfinished Business
 - A. Update on filling library board position - Cathy will work on this month and report back at May meeting
- VII. New Business
 - A. Discussion and possible decision on purchase of a carpet cleaner
 1. Motion to spend no more than \$5000 from the project fund to purchase a carpet cleaner made by Ted, second by Maggie. Motion carries.
- VIII. Items for referral to next meeting
 - A. Update on replacement of library board member
 - B. Elections
- IX. The next meeting will be **Tuesday**, May 6, 2025, at 5:00 pm.
- X. The meeting adjourned on a motion by Ted, second by Sara. Motion carried.

Respectfully submitted, Kerri Ryan, Secretary

April 8, 2025

Director's Report

Library statistics

February

Door Count – 7401

Last year – 6502 Last month – 6304

Computer users – 332

Last year – 265 Last month – 302

Wireless users – 563 / 6861 USER / SESSIONS

Last year – 560 / 4663 Last month – 488 / 4129

Circulation – 4854

Last year – 4413 Last month – 4308

Bookmobile Circulation – 347

Last year – 424 Last month – 391

Digital Circulation – 1852

Last year – 1441 Last month - 1571

Library Activities

April is going to be a busy month. We started the Baseball Essay Contest at the beginning of the month and it will run all month long. The essay contest is for kids in grades 2-6. The 2 winning essay writers will receive 2 tickets to a Brewers game and a \$50 gift card. We have 2 early release Wednesdays. Tomorrow is the first one and we will have baseball inspired crafts and activities along with time for kids to write their baseball essay. There are 5 Teen Tuesdays with gaming, legos, cooking and crafting. We have a new program, Acoustic Jam that brings together musicians – 16 and older every other week to get together and play. Our Watercolor class is going strong with 18-24 people each week. That runs through April. We are hosting a Poetry night on Thursday. People are invited to come and read an original poem or a poem that resonates with them. We are hoping to make this an ongoing program. This week is National Library Week. For the month of April the

Columbia County libraries are featuring a library tour crawl. If they visit 6 libraries in the county they can enter a drawing to win a prize basket from one of the 10 libraries. The Friends of the Library held a book sale in conjunction with the downtown Dells Egg Stravaganza Hunt. They had a very successful sale. We have a new Story Walk up for spring. "Grumpy Monkey Spring Fever". We will be closed on Friday, April 18.

I attended the all director's meeting on Thursday, March 20. The topic of discussion was the integrated library system evaluation. This evaluation included both the staff and patron modules of our circulation / catalog system. The workgroup tasked with the evaluation process made a recommendation to move to a new system. The system is a SirsiDynix system called Symphony Web / Blue Cloud. The final decision to migrate to the new system will be made at the all director's meeting on May 15, 2025.

There has also been a lot of discussion on the reduction of personnel and function of the Institute of Museum and Library Services. The IMLS is a federal agency that provides Library Services and Technology Act (LSTA) grants to library systems. For our system, SCLS reported receiving approximately \$85,000 in grants in 2024. Locally, the grants that we have used would be for continuing education, for example for statewide conferences. The DPI's Library Services team will see the greatest damage from these cuts.