

City of Shaniko
December 8, 2025 Meeting Minutes

Call to Order

Council meeting called to Order on December 8, 2025 at 6:02 pm.

Roll Call

Council: Andrea Kegel, Stacy Wilson, Forrest Marquart, Pamela Brown

Volunteer staff: n/a

Not present: Fire Chief, Mark Haskett

November Meeting Minutes Review

Council reviewed October 2025 and November 2025 minutes. Motion to approve November minutes by Andrea Kegel, seconded by Stacy Wilson. Motion passes unanimously.

October Meeting Minutes Review

Council reviewed October 2025 and November 2025 minutes. Motion to approve November minutes by Stacy Wilson, seconded by Forrest Marquart. Motion passes unanimously.

City Recorder Position

The agenda was adjusted to move the schoolhouse lease discussion to the end. Council discussed the vacant city recorder position, which had received one application by the deadline and another right before the meeting.

Stacy Wilson motions to appoint Sarah Finkel as the city recorder with Joanne Harleman working collaboratively in support, seconded by Andrea Kegel, under the note that Sarah work with persons in Shaniko to complete roles. Motion passes unanimously. Council President administered the oath of office to Sarah.

Financial Report and Billing Review

Council president presented a financial report overview, highlighting a total of \$4,506 in the main city account. Key payments discussed included a non-negotiable \$1,703 CIS insurance payment, a \$600 sanitation fee, and a \$400 OHA water system payment, which they agreed to waive late fees for. The Wasco Electric bill was detailed, with the highest account being City Hall at \$191, and the lowest being the schoolhouse at \$66. The importance of maintaining a SAM account for federal grant applications was indicated, noting that the \$599 annual fee is necessary for accessing the \$126,000 Business Oregon Water Grant.

The council approved paying \$4,037.87 in recommended bills, excluding Abbas well. A Motion to pay the recommended bills by Andrea Kegel, seconded by Stacy Wilson. Motion passes unanimously

Mayor Resignation and Policy Updates

Pamela Brown motioned to accept the former mayor's resignation, seconded by Andrea Kegel. The motion passed unanimously, and council opened a 30-day application period for a new mayor, with applications to be submitted to City Hall or via email by January 8.

Backhoe Rental

Forrest Marquart motioned to adopt a backhoe rental policy charging \$25 per day, requiring advance requests and liability forms. Andrea Kegel seconded; the motion passed.

Schoolhouse Lease

The council discussed a schoolhouse lease proposal from Shaniko Music Sanctuary, though concerns were raised about the \$5,000 fee being too low. Andrea Kegel motioned accept, Pam Brown seconded. Vote: 2 ayes, 2 nays. The motion was tabled due to a tied vote.

Engine Breaking

The council discussed Engine Breaking enforcement. Motion to table by Pamela Brown, second by Stacy Wilson. Motion passes unanimously.

Public Comment

The conversation ended with public comments raising concerns about meeting notice posting requirements, water system maintenance, and the need for improved city facilities and infrastructure.

Adjournment

Meeting adjourned at 6:58pm