

City of Shaniko

Regular Council Meeting with Executive Session

September 8, 2025

5 PM at City Hall

The Meeting was called to order by Mayor Sharon Kintrea at 5 PM. All Council Present: Pam Brown, Andrea Kegel, Stacy Wilson, and Forrest Marquart. Recorder, Debra Holbrook.

Visitor welcome: Sandy Cereghino, Samantha Swindler, and Dave Lisle were on Zoom. Mark Haskett Fire Chief.

After the Pledge of Allegiance, the Council recessed to an executive session under ORS 192.660a subsection (2) (h) to confer about council on current litigation or litigation likely to be filed, due to recent letters of intent received. Executive session was adjourned by 5:55 to rejoin the regular meeting posted for 6 PM. **A Motion to reconvene on the session subject at a later date by Forrest Marquart, second by Andrea Kegel, all in favor.**

Minutes: July 28 Budget Hearing, July 28 Special Meeting, August 11 Regular Meeting with addition of 2nd motion initials page 3, August 25 Public Land Use and Document Workshop. **Motion to pass the minutes by Stacy Wilson, second by Andrea Kegel, all in favor.** With so many details in meetings and workshops Recorder proposed a meeting summary of the motions made for easy reference and a transcript to pair together as official minutes. Transcription Apps could be explored.

Recorder and Financial Report noted that two items, a donation clarification and an unsigned vendor money order, changed the July and August financials but added funds to the Shaniko Days fund. The billing for meds ordered from Life Assist in February can be reduced by shipping back what the Shaniko Fire dept can't use. Pam to assist. Reporting on the activity of water and staffing grant funds, deposit details, and the closed DLCD grant left two outstanding invoices by the engineering firm for "will call" work. Audit work continues, a supplemental budget will be needed, and the \$40 thousand recorder bond needs to be increased at some point. A new lock box key system idea was proposed by Andrea Kegel to make keys for volunteers who service the restrooms and do garbage collection accessible and more convenient separate from the main lockup area for city keys. Box R gave a pass this month on testing payments for the many needed in the water issue and the Abba's pump payment was increased. A loan from the city's bank is to be inquired of for the purpose to pay off the pump and avoid the interest.

The Water report noted the 7' 3" level in the reservoir was a foot higher in the hot weather than the last two years. The failed water test was corrected on August 27th. Several authorities were in on the correction and the engineering firm expert found a different pump was needed for the chlorinator. (Thanks to, Box R Water Analysis, North Central Public Health Association, Oregon Association of Water Utilities and Currin-McLeod Engineering). Future meetings to review the system with authorities of NCPHA and OAWU will help prevent future distribution errors. The water grant is electronically dispersed to the designated bank account in increments according to the data entry of the invoices of those executing the engineering phase of the Community Block Grant Water project.

The Fire Department

Chief Haskett reported that four volunteers can use the fire engine, fire adapters are needed, and water can be given to other agencies on active fires in the area, such as the Black Rock fire 13 miles away from Shaniko under his certification without Council approval. The State will pay the city for the 8,200 gallons given so far. The backhoe was placed under the fire department during the time the council was being reconstructed to a quorum and then to full council. Due to the mechanical needs of the machine (current oil pump), concerns of limited fire department funds were expressed. There are only a few avenues for acquiring fire dept. operating funds in the budget, most are fundraising. The backhoe usage and ODOT Highway tax fund use were brought up, prompting a need for research. Then the full council can make policy or a resolution concerning the machine with the addition of public works duties the department is taking on for the citizens of this city.

The transfer station compliance issues are being resolved, the barrels of latex paint being a point of controversy and DEQ seeing a need for testing and proper removal at a later date. Funds may be available for the city to implement that step. The day following this meeting a visit was planned to the site by a DEQ representative. A workshop about the transfer station was planned for the 15th at 6 PM. Motion by Pam Brown, second by Andrea Kegel, all in favor. Due to the close time frame, it was agreed by council discussion to reschedule.

The City property sale update found the inquiry and decision to sell the property on "A" street at the August 11 meeting was implemented and the listing made for \$17,000 by one councilor. No realtor contract (listing agreement) was presented to the council, but the realtor was also noted as an attorney. The Recorder expressed concerns about procedure and the exclusion of full council discussion and

decisions. Also, concerns about overreach of duties between the offices of city government were expressed by the recorder.

Dave Lisle's building and conditional use application packet was found to be incomplete, needing blueprints, setback information, and other specific details needed. Dave Lisle explained his plans to rebuild historic structures and requested assistance with compliance and street repairs.

PUBLIC COMMENT:

Dave does not believe he needs a conditional use permit to reconstruct history. Dave did reiterate long ago ODOT commitment to reduce speed to 25 MPH if there was business on both sides of Hwy 97. He asked how to get his historic ideas done. He also expressed a need to cover the old, fixed water line leak across from his property. (Gravel does continue to be pulled out of the repair area.)

Sandy Cereghino had no comment.

Sam Swindler, journalist, was visiting the city meeting, is writing a story on the Five Smallest Oregon Cities and was doing an update about the town.

Council president, Pam Brown due to the mayor having to leave the meeting made a motion to adjourn the meeting at 7:28. Second by Andrea Kegel, all in favor.

Adopted minutes date _____

Mayor _____

Attest by Recorder _____

These minutes were prepared with minimal notes and the Zoom summary, as the meeting failed to record. DJH

Recorder's plea: The overreach and zeal to accomplish must be met with the "red tape" of government law and order, and trainings of this kind can benefit all, for no one comes into these offices a scholar.