

City of Shaniko

Special Meeting

June 30, 2025

*Approved*

Meeting was called to order by Councilor Pam Brown at 6:01.

Council present: Pam Brown and Andrea Kegel. Interim Recorder Debra Holbrook

Guests: Dave Lisle, Joe Walter, Stacy Wilson, Mark Haskett, Ben Harleman, and Joanne Harleman

Pledge of Allegiance.

Election results were reviewed. Stacy Wilson was sworn into the office of City Councilor from the Special Election held June 17, 2025. Election results to be signed and mailed to Wasco County Clerk by the interim recorder/elections officer, Debra Holbrook.

Motion to appoint councilor Pam Brown as the Council President was made by Andrea Kegel. Second by Stacy Wilson, all in favor. Motion passes. Brown will according to that didn't materialize before the Mayor and Council seat Charter will stand in for some Mayor duties.

Motion was made to declare the offices of Mayor, Recorder, and fourth council seat vacant due to resignations in May of 2025, by , Andrea Kegel, second by Pam Brown, all were in favor. Motion passed.

Motion to appoint Debra Holbrook as continuing interim recorder/budget officer. Holbrook wanted to resubmit her application solicited from a recent application cycle that didn't materialize and follow the procedure and timeline for filling vacancies in office.

The City of Shaniko adopted three items pertaining to the Community Block Water Grant requirements; an Excessive Force Policy, a fair housing resolution, and a Limited English Proficiency Plan. Motion to adopt the Excessive Force Policy by Pam Brown, second by Stacy Wilson, all in favor. Motion passed. Motion to adopt the Fair Housing Resolution by Pam Brown, second by Andrea Kegel, all in favor. Motion Passed. The Plan for Limited English Proficiency Plan the council unanimously will accommodate. The water plan was reviewed with the public briefly.

Budget timeline presented by budget officer, Holbrook, July 14 before the regular monthly meeting , the Budget message and budget will be delivered to the Budget Committee, with no public comment. July 21 the Budget Committee meets allowing public comment. On July 28, a Special Meeting will take place to pass the budget for 2025-26.

A Volunteer Fire Department Personnel Assessment was taken as due to the Fire Chief, Scott Marrs giving away a vital piece of fire protection without council. Motion was made to remove Scott Marrs as Fire Chief by Andrea Kegel, seconded by Stacy Wilson, all in favor. Motion passed.

Fire options and community involvement as well as concerns about inventory, locks were going to be changed to secure the building and a motion was made to place Mark Haskett in as an interim Fire Chief. The plans are to hold a town meeting with a visiting Fire Chief and assess the rebuilding of the fire department. The residents are encouraged to take whatever means to make safe spaces and fore protection measures for their

properties at this time. There will be no limitations on water for those wanting a green space around their homes. Fire authorities in relation to the Shaniko Fire Department will be notified of the status.

The backhoe will be moved and checked out to be put back into commission. Motion to move the backhoe to a place to check it out by Pam Brown, second by Stacy Wilson, all in favor. Motion passed.

Public comments were encouraging and brief. Water service and dump station concerns. Those will be addressed by a DEQ representative this coming week. Restroom ADA concerns to be addressed. A shower machine for the public could be good for the public. A past refused business license to be readdressed. Cameras are off. No one on Zoom. Ben Harleman, Dave Lisle, and Joe Walter offered this items discussion in comment period.

Motion to Adjourn Meeting at 7:07 by Pam Brown, second by Stacy Wilson. All in favor.

Adopted minutes July 17, 2025

Mayor Pro Tem PAMELA BROWN, 

Attest by interim Recorder Debra J. Holbrook