

Michael Martinez

Mayor

John Crickmer

Alderman Place 1

David Tremblay

Alderman Place 2

Thomas Repino

Alderman Place 3



CJ Walker

Alderman Place 4

Monica Madero

Alderman Place 5

Delma Doyal

City Secretary

Casandra Ortiz

City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AGENDA
OCTOBER 8, 2026, AT 6:30 P.M.**

Notice is hereby given that the City Council of the City of Sandy Oaks, Texas, will hold a Regular Meeting on Thursday, October 8, 2026, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas, where a quorum of the City Council will be physically present. All agenda items may be acted upon.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing citysecretary@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by audio. An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

1. Call to order and quorum call.

2. Pledge of Allegiance.

3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above. This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

4. Mayor & Administrator Announcements/Updates

- a. Veterans Day Luncheon: hosted by the City of Sandy Oaks Community Center, plus one welcome; RSVP to Gloria at (210) 900-1003 by October 9, 2026. Presenter: Alderman Crickmer (Mayor Martinez)
- b. 90-day Burn Ban Alert: in effect for Sandy Oaks and Bexar County, effective September 18, 2026; no outdoor burning without Fire Marshal authorization; fine up to \$500 for violations. Presenter: Alderman McNeal (Mayor Martinez)

5. Consent Agenda – All matters listed under the Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. These items will not be discussed separately. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from September 10, 2026 Regular City Council and Public Hearing Meeting. (Mayor Martinez)
- b. Approve minutes from August 27, 2026 Regular City Council and Public Hearing Meeting. (Mayor Martinez)
- c. Approve minutes from August 13, 2026 Regular City Council and Public Hearing Meeting. (Mayor Martinez)
- d. Approve the minutes from the July 28, 2026 Special Meeting and Public Hearing. (Mayor Martinez)
- e. Approve Invoice 1422 from Kassahn & Ortiz, P.C. (August Prosecutor Services) Not to Exceed \$1,260.00. (Mayor Martinez)
- f. Approve Invoice 1423 from Kassahn & Ortiz, P.C. (August City Attorney Services) Not to Exceed \$7,376.34. (Mayor Martinez)
- g. Approve Invoices INUS337432 15,274.21, INUS386943 5,000, INUS427041 15,274.21 from AXON not to exceed \$35,548.41 for Police Department Tasers. (Mayor Martinez)
- h. Approve Invoice 08/18/26-09/14/26 from the Law Office of Frank Dickson for Municipal Judge Services not to exceed \$512.50. (Mayor Martinez)

6. Staff and Committee Reports

- a. Financial Report: Report on income and expenses for August 2026 with possible discussion and/or action. Presenter: City Secretary Doyal (Mayor Martinez)
- b. Animal Control: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by the Animal Control Officer. (Mayor Martinez)
- c. Code Enforcement Officer: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Code Enforcement Officer Aguilar. (Mayor Martinez)
- d. Community Center: Updates/Announcements and presentations with possible discussion and/or action. (Mayor Martinez)
- e. Municipal Court: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Court Clerk Fernandez. (Mayor Martinez)
- f. Park Advisory Committee: Updates/Announcements with possible discussion and/or action, presented by Alderman Crickmer. (Mayor Martinez)
- g. Police Department: Updates/Announcements and presentation of the monthly report, with possible discussion and/or action, presented by Sergeant Palomares. (Mayor Martinez)

7. Administration – Unfinished Business

- a. Discuss and/or take possible action on the City's 2026-2027 employee health benefits renewal through TX Health Benefits Pool, including selection of a medical plan design option and authorization for the Mayor to execute all required renewal documentation. (Mayor Martinez)
- b. Discuss and/or take possible action on an ordinance abolishing the position of Public Works Director, creating the position of City Maintenance Director, and repealing Ordinance No. 2022-202. (Mayor Martinez)
- c. Discuss and/or take possible action on property registration program services offered by MuniReg, including program design, implementation, and administration, to strengthen property data and reduce blight. Presenter: Michael Halpern. (Mayor Martinez)

8. Administration – New Business

- a. Discuss and/or take possible action on the defederation of Microsoft 365 from GoDaddy to self-owned instance. (Mayor Martinez)
- b. Discuss and/or take possible action on a Presentation from Lisa Mengden of ERA Brokers and their client regarding the purchase of property, Legal Description: CB 4131 P-23 ABS 107. (Mayor Martinez)
- c. Discuss and/or possible action on accepting the resignation of Police Chief Enrique Alvarez. (Mayor Martinez)
- d. Discuss and/or possible action on appointing the Mayor as the Chief Administrator of the Police Department until the permanent Police Chief position is filled. (Mayor Martinez)
- e. Discuss and/or possible action on authorizing the advertisement for the position of Police Chief for recruitment purposes and potential future appointments. (Mayor Martinez)
- f. Discuss and/or possible action on hiring a City Maintenance Employee. (Mayor Martinez)
- g. Discuss and/or possible action on a resolution on a vacancy in the position of City Administrator due to the absence of funding in the Fiscal Year 2027 budget and removing Jamaine Johnson as the appointed Interim City Administrator, effective September 30, 2026. (Mayor Martinez)
- h. Discuss and/or possible action on hiring a part-time assistant City Secretary to handle financial matters and daily operations. (Alderman Tremblay, Alderman Crickmer)
- i. Discuss and/or take possible action on authorizing the Mayor to execute a Clothes Bin donation collection bin placement agreement for Tom Repino Park. (Mayor Martinez)
- j. Discuss and/or take possible action on a resolution designating methods, addresses, and locations for receiving public information requests under Section 552.234, Texas Government Code. Presenter: City Attorney Ortiz (Mayor Martinez)
- k. Discuss and/or possible action on awarding a contract to Creswell's Wrecker Service for Towing and Impound Services. (Mayor Martinez)
- l. Discuss and/or take possible action on the removal of Dr. Jamaine Johnson as an Investment Officer under Resolution No. 2026-246. (Mayor Martinez, Mayor Pro Tem Madero)
- m. Discuss and/or take possible action on the appointment of an Investment Officer under Resolution No. 2026-246. (Mayor Martinez, Mayor Pro Tem Madero)
- n. Discuss and/or take possible action on apparent Cintas Facility and Rental Services agreement and discontinuation of Cintas First Aid and Safety services, for which no executed contract exists, due to budgetary constraints. (Mayor Martinez)
- o. Discuss and/or possible action on a resolution designating a newspaper of record for Fiscal Year 2027. (Mayor Martinez)
- p. Discuss and/or take possible action on Ordinance No. 2018-113, Outdoor Burning, to update it for clarity and accuracy. (Mayor Pro Tem Madero & Alderman McNeal)

- 9. Executive Session** (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney—on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or another authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult privately with its attorney in executive sessions by telephone conference call, video conference call, or Internet communications. Tex. Gov't Code 551.129(a).
- a. Executive session to deliberate the purchase, exchange, lease, or value of real property legally described as CB 4131 P-23 ABS 107 pursuant to the Texas Open Meetings Act, Chapter 551, of the Texas Government Code, Section 551.072. (Mayor Martinez)
 - b. Executive Session to deliberate on hiring a City Maintenance Employee and related matters pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074. (Personnel Matters) (Mayor Martinez)

10. Adjourn

I certify that the above notice of a regular meeting was posted at City Hall at 5:30 p.m. and on the City's website on October 2, 2026.

Delma Doyal City Secretary