

Michael Martinez
Mayor
Charles Fillinger
Alderman Place 1
David Tremblay
Alderman Place 2
Thomas Repino
Alderman Place 3



CJ Walker
Alderman Place 4
Monica Madero
Alderman Place 5
Delma Doyal
City Secretary
Casandra Ortiz
City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
PUBLIC HEARING AND REGULAR MEETING AGENDA
September 25, 2025, at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, September 25, 2025, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas where a quorum of the City Council will be present. All agenda items are subject to action.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing citysecretary@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by audio.

An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

- 1. Call to order and quorum call.**
- 2. Pledge of Allegiance.**
- 3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.** This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.
- 4. Mayor & Administrator Announcements/Updates**
- 5. Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City

Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from September 11th, 2025 Public Hearing and Regular City Council Meeting.

6. Administration – Unfinished Business

- a. Discuss and/or possible action on amending the Personnel Policy Manual. (Mayor Martinez)
- b. Update on property improvement plan provided by property owner of residential address 3807 Waterwood Pass, Sandy Oaks, TX 78112. (Mayor Martinez)
- c. Discuss and/or possible action on additional streetlights in Sandy Oaks based on the map provided by CPS Energy. (Mayor Martinez)
- d. Discuss and/or possible action on a contract for codification services (Mayor Martinez)
- e. Discuss and/or possible action on amending Ordinance 2023-220 regarding the Animal Shelter Advisory Committee (Mayor Martinez)
- f. Update on property cleanup and code enforcement of 23322 Copper Canyon, Sandy Oaks, TX 78112. (Mayor Pro Tem Madero/Alderwoman Walker)

7. Administration – New Business

- a. Discuss and/or possible action by record vote on amending Ordinance No. 2025-259 adopting the levying of Ad Valorem Taxes for the use and support of the municipal government for the City of Sandy Oaks, Texas for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026 to correct a clerical error in the calculation of the Maintenance and Operation tax from **\$0.290103 to \$0.313903**. (Note: The amendment does not change the total ad valorem tax rate provided in the published notice of tax rate increase and adopted by the Council on September 11, 2025, which is \$0.341800 on each \$100 valuation of property for the 2025 tax year). (Mayor Martinez)
- b. Discuss and/or possible action on amending Ordinance 2025-236 Establishing Animal Control Regulations. (Mayor Martinez)
- c. Discuss and/or possible action on property 23115 Hilltop Peaks related to driveway repairs caused by drainage ditch improvements. (Mayor Martinez)

8. Adjourn

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall at 3:15 p.m. on September 19, 2025. and notice remained posted continuously from the time of posting until said meeting in

accordance with the Texas Open Meetings Act.

Delma Doyal, City Secretary