

Michael Martinez

Mayor

Charles Fillinger

Alderman Place 1

David Tremblay

Alderman Place 2

Thomas Repino

Alderman Place 3



CJ Walker

Alderman Place 4

Monica Madero

Alderman Place 5

Delma Doyal

City Secretary

Casandra Ortiz

City Attorney

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
PUBLIC HEARING AND REGULAR MEETING AGENDA
August 28th, 2025 at 6:30 p.m.**

Notice is hereby given that a Public Hearing and Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, August 28, 2025, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas where a quorum of the City Council will be present. All agenda items are subject to action.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing citysecretary@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by audio. Please indicate whether you are speaking during the Public Hearing portion of the meeting regarding the 2025-2026 Fiscal Year Budget or during Citizens to Be Heard regarding another item related to the city.

An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

1. Call to order and quorum call.

2. Pledge of Allegiance.

3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above. This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

4. Mayor & Administrator Announcements/Updates

5. **Consent Agenda** – All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from July 24th, 2025 Regular City Council Meeting.
- b. Approve minutes from August 14th, 2025 Regular City Council Meeting.
- c. Adopt Resolution No. 2025-230 acknowledging receipt of certified appraisal roll and tax rate calculation worksheet; and containing related provision.

6. Administration – Unfinished Business

- a. Discuss and/or possible action on amending the Personnel Policy Manual. (Mayor Martinez)
- b. Update on property improvement plan provided by property owner of residential address 3807 Waterwood Pass, Sandy Oaks, TX 78112. (Mayor Martinez)
- c. Discuss and/or possible action on additional streetlights in Sandy Oaks based on the map provided by CPS Energy. (Mayor Martinez)
- d. Discuss and/or possible action on a contract for codification services (Mayor Martinez)
- e. Discuss and/or possible action on Ordinance 2021-181 Citizen Complaint Review Board (MPT. Madero & Ald. CJ Walker)
- f. Discuss and/or possible action of Ordinance 2023-220 Animal Shelter Advisory Committee (Mayor Martinez)
- g. Discuss and/or possible action of Ordinance 2019-135 Trap Neuter Release program (Mayor Martinez)
- h. Discuss and/or possible action on a retirement package for City Employees (TMRS or ADP) (Mayor Martinez)
- i. Discuss and/or possible action on National Night Out to be held on Tuesday October 7th, 2025 (Mayor Martinez)
- j. Discuss and/or possible action on partnership with Jane Montez and Camp Gladiator (Mayor Martinez)
- k. Discuss and/or possible action on request for submission of applications for the performance of depository services to the city. (Mayor Martinez)
- l. Discuss and/or possible action on Resolution 2025-233 of the City Council of the City of Sandy Oaks, authorizing the Mayor to negotiate and execute a contract and all necessary agreements necessary to implement a contract with selected depository/bank for depository services of certain funds. (Mayor Martinez)

7. Administration – New Business

- a. **Public Hearing on the 2025-2026 Fiscal Year Budget. This time is provided for citizens to address the Mayor and Council on the proposed budget. Please limit your time to a period not to exceed three (3) minutes. This proposed budget will raise more total property taxes than last year's budget by \$59,141.40, which is a 6.9% increase from last year's budget, and of that amount, \$42,924 is tax revenue to be raised from new property added to the tax roll this year. The Council may adopt the budget with or without amendments or may postpone the budget adoption to a later date.**
- b. Discuss and/or possible action by record vote on an Ordinance 2025-257 Adopting the 2025-2026 Fiscal Year Budget for the City of Sandy Oaks. (Mayor Martinez)
- c. Discuss and/or possible action on an Ordinance 2025-258 Ratifying the Property Tax Increase

- Reflected in the 2025-2026 Fiscal Year Budget. (Mayor Martinez)
- d. Discuss and/or possible action on a Resolution 2025-234 regarding the maximum proposed ad valorem tax rate for 2025 the Council will consider and setting a public hearing to consider the tax rate for 2025. (Mayor Martinez)
 - e. Update on property cleanup and code enforcement of 23322 Copper Canyon, Sandy Oaks, TX 78112. (Mayor Pro Tem Madero/Alderman Walker)
 - f. Executive session to deliberate the appointment, compensation, hours, duties, benefits, and start date for position of Patrol Officer pursuant to Texas Government Code section 551.074, Personnel Matters. (Mayor Martinez)
 - g. Discuss and/or possible action on the appointment, compensation, hours, duties, benefits, and start date for position of Patrol Officer. (Mayor Martinez)

8. Adjourn

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the Council in that order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).

I certify that the above notice of a regular meeting was posted at City Hall on the 25th day of August 2025 at 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Delma Doyal, City Secretary