

CITY OF SANDY OAKS, TEXAS
REGULAR CITY COUNCIL MEETING MINUTES
October 11, 2018 at 6:30 p.m.

1. Call to order and quorum call. The meeting was called to order by Mayor Tanguma at 6:30 p.m. at Sandy Oaks City Hall. Present for the meeting were Aldermen Thomas Repino, Anthony Garcia, Charles Fillinger, Doug Tomasini, and David Tremblay. Also, in attendance were City Attorney Cassandra Ortiz and City Clerk Katherine Yelton.
2. Pledge of Allegiance. Mayor Tanguma led the Pledge of Allegiance.
3. Mayor's Message: A General Election will be held on November 6, 2018 at Freedom Elementary for the following city positions: Mayor, Alderman Place 1, Alderman Place, 2, and Alderman Place 4. Early voting also starts October 22 and ends November 2 and will be held at designated locations, so check the Election's Office website for those specific locations. Mayor Tanguma stated it was an honor to service the City and asked citizens to exercise their right to vote.
4. Citizens to be heard. This item will be open for up to 30 minutes, with 3 minutes to each speaker. If there are more than 10 speakers, each will be given 2 minutes. Citizen BJ Gillespie voiced her opinion of Mayor Tanguma tenure and District 118 State Legislator Leo Pacheco introduced himself and stated his delight at how well the City is growing.
5. Financial/Budget Report: The income and expenses will be reported by City Clerk Katherine Yelton and possible discussion. City Clerk Yelton reported the September 2018 beginning balance of \$517,751.31, checks and payments of \$32,008.39, deposits \$11,363.63, leaving a cleared balance for September 2018 of \$497,106.55 and an ending balance of \$528,288.93. Alderman Tomasini questioned the \$391.88 credit dated Sep 28, 2018, which City Clerk Yelton explained was a credit back from Beyer Plumbing for taxes that were assessed on a recent bill that should not have been. Mayor Tanguma pointed out that the amount of \$3,385.71 paid to Katherine Yelton was for the new annual contract with GoDaddy and the fact that the payment had to be made via debit/credit card. Alderman Garcia questioned check #1835 for \$300.00 to Melissa Matehuala. Mayor Tanguma produced an invoice that she supplied to all the aldermen and explained it was for deep cleaning of the City Park restrooms on September 30. After further discussion, Mayor Tanguma stated the person did not have insurance and she (Mayor Tanguma) did not request additional bids from other individuals or companies. Mayor Tanguma and Cathleen Recio then offered to donate \$100 each to the cleaning of the City Park restrooms, which would need to be approved by City Council with a finding of the donation serving a public purpose.
6. Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a) Approval of the minutes from the Special City Council Meeting, July 26, 2018.
 - b) Approval of the minutes from the Regular City Council Meeting, September 13, 2018.
 - c) Approval of the minutes from the Special City Council Meeting, September 27, 2018.

Alderman Tremblay moved to approve the consent agenda as presented, which was seconded by Alderman Repino and passed unanimously.

Unfinished Business

7. Discuss and/or possible action on adopting a Corporate Liability credit card and giving the City Clerk authority to complete and submit the application. Alderman Tremblay made a motion to apply for a corporate liability credit card with the City Clerk as the authorized user and the Mayor Pro Tem being a backup in the event the City Clerk is indisposed. This motion was seconded by Alderman Fillinger and passed unanimously.

New Business

Mayor Tanguma called for an executive session at 6:48 p.m. to discuss Agenda Items 8 and 9. Alderman Tremblay asked that Agenda Item 21 be discussed in executive session, as well.

8. Executive session to deliberate the appointment, employment, and duties of Public Works employee(s) pursuant to Government Code Section 551.074.
9. Executive session to deliberate the appointment, employment, and duties of the City Marshal pursuant to Government Code Section 551.074.

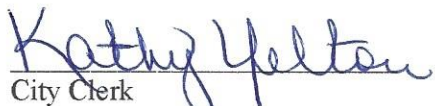
Mayor Tanguma called the meeting back in order at 7:52 p.m.

10. Discuss and/or possible action on the appointment, employment and/or duties of Public Works employee(s). Alderman Tremblay made a motion to conduct interviews on Gustavo Godoy and Christopher Maldonado with Alderman Garcia and himself doing the interviewing. This motion was seconded by Alderman Repino and passed unanimously.
11. Discuss and/or possible action on the appointment, employment and/or duties of City Marshal. Alderman Tremblay made a motion to conduct interviews on Felipe R. Lopez, Jaime R. Sprott, and Anthony S. Ibarra with Aldermen Garcia and Repino doing the interviewing. This motion was seconded by Alderman Tomasini and passed unanimously.
12. Discuss and/or possible action on Agreement on Use of Right-of-Way between Alamo Broadband, Inc. and City of Sandy Oaks. Per City Attorney Ortiz, she has not received the finalized agreement back from Alamo Broadband; therefore, Alderman Fillinger made a motion to table this item, which Alderman Repino seconded and was passed unanimously. Prior to moving on, Alderman Tremblay asked City Attorney Ortiz and Mayor Tanguma if either of them has received anything from AT&T regarding their trenching for and laying of fiber optic cable. Both stated they have not heard anything.
13. Discuss and/or possible action of an Ordinance to follow the Bexar County Fire Marshal's order for a Burn Ban whenever it is instituted. Alderman Tremblay made a motion to table this agenda item until next month's meeting, which was seconded by Alderman Repino and passed unanimously.
14. Discuss and/or possible action on an Ordinance adopting a Records Control Plan and corresponding state records control schedules. Alderman Tremblay made a motion to table this agenda item until City Clerk Yelton attends the Record Management Classes, which was seconded by Alderman Tomasini and passed unanimously.
15. Discuss and/or possible action approving the Record Management Classes for City Clerk and related costs. Alderman Tremblay made a motion to approve all expenses to include course cost, travel cost, lodging, and meals based on the government per diem rate for Austin. This motion was seconded by Alderman Fillinger and passed unanimously. (As of Oct 13, the classes were at full capacity and the City Clerk was placed on a wait list.)

16. Discuss and/or possible action on approving road repair bids and related costs. Alderman Fillinger made a motion to approve the bid from Oldcastle Materials Texas, Inc dba Wheeler to repair twenty-nine potholes on New Mathis, one on Waterbrook, and one on Wild China for \$13,602.00, which was seconded by Alderman Garcia and passed unanimously.
17. Discuss and/or possible action on Senator Judith Zaffirini's letter concerning the filing and passing of local bills and working directly with our Senator and State Representative. Mayor Tanguma withdrew this agenda item since the deadline was the day following this meeting.
18. Discuss and/or possible action amending Ordinance 2016-51 creating the position of Interim City Administrator and providing for the appointment, tenure, compensation, bond, general duties and removal of the Interim City Administrator. Alderman Fillinger made a motion to adopt the ordinance as written, which was seconded by Alderman Repino and passed unanimously.
19. Discuss and/or possible action on accepting nominations for the position of Interim City Administrator. Alderman Repino asked if the nominees are to come from Council because he's concerned about the appearance of conflicts of interest when it comes to the Interim City Administrator interviewing contractors for jobs and then voting. After further discussing, it was understood that the alderman who becomes Interim City Administrator would abstain from any vote that may appear to be a conflict of interest. Alderman Fillinger nominated Alderman Tremblay to this position, which was seconded by Alderman Repino.
20. Discuss and/or possible action on the nominees for Interim City Administrator. Alderman Tremblay accepted Alderman Fillinger's nomination. A unanimous vote was taken to appoint Alderman Tremblay as Interim City Administrator.
21. Discuss and/or possible action on an Ordinance limiting the spending powers of the Mayor. Alderman Tremblay made a motion to approve the ordinance as written with the following addition to 3a. "with the exception of expenses for day-to-day operations that are not noted in the budget as budget line items". This motion was seconded by Alderman Repino and passed unanimously.
22. Adjourn. Alderman Fillinger made a motion to adjourn at 8:21 p.m., which was seconded by Alderman Garcia and passed unanimously.

PASSED AND APPROVED ON THIS 8th DAY OF NOVEMBER 2018.

ATTEST:


City Clerk
Katherine Yelton


Mayor
Karen Mendiola Tanguma